



Helping Crime Survivors Find Their Justice

OVC FY 2023 VOCA Victim Assistance Formula Grants

The webinar will begin shortly

Presenter



Joel Hall

Deputy Division Director
State Victim Resource Division
Office for Victims of Crime

Webinar Outline

- OVC Overview and Mission
- Solicitation Overview
 - Funding opportunity focus
 - Eligibility
 - Required documents
- Application Process & Tools
- Questions and Answers

Current Funding Opportunities

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▲ SAM.gov Entity Validation Update [↗](#)

GSA implemented a new process to validate an entity's legal business name and physical address when requesting a Unique Entity Identifier (UEI) and for completing a SAM.gov entity registration. Due to a high volume of requests, entity validations are taking longer than expected to process. This validation process is now taking 7-10 business days, and in some cases longer.

OJP strongly recommends **starting your SAM.gov registration process as soon as possible** to allow the time necessary to process entity validations well in advance of the Grants.gov due date posted in the solicitation. Read [this FAQ](#) for more information.

When available, OVC funding opportunities will be listed on this page.

[Subscribe to News From OVC](#) for updates regarding OVC funding opportunities and other OVC resources and initiatives.

Visit our [How to Apply for Funding](#) page for tips and answers to frequently asked questions about applying for OVC funding.

Current Funding Opportunities

Funding Webinars

How to Apply for Funding

OVC Awards List

Performance Measures

Managing Grants

Types of Funding

Apply to be a Peer Reviewer

Expired Funding Opportunities



Find funding opportunities at
<https://ovc.ojp.gov/funding/current-funding-opportunities>.



Helping Crime Survivors Find Their Justice

OVC Overview

Mission: OVC is committed to enhancing the Nation's capacity to assist crime victims and to providing leadership in changing attitudes, policies, and practices to promote justice and healing for all victims of crime.

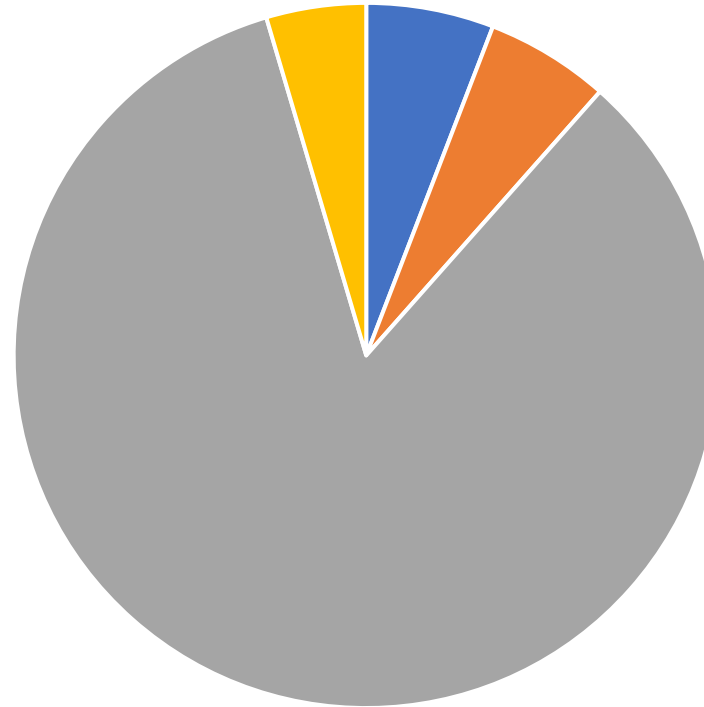
OVC funding supports:

- victims in tribal communities;
- state victim compensation and assistance programs;
- training and technical assistance and information resources;
- victims of international terrorism and mass violence;
- federal agencies' provision of victim services;
- survivors of human trafficking; and
- demonstration and service projects.



Anticipated OVC FY 2023 Funding

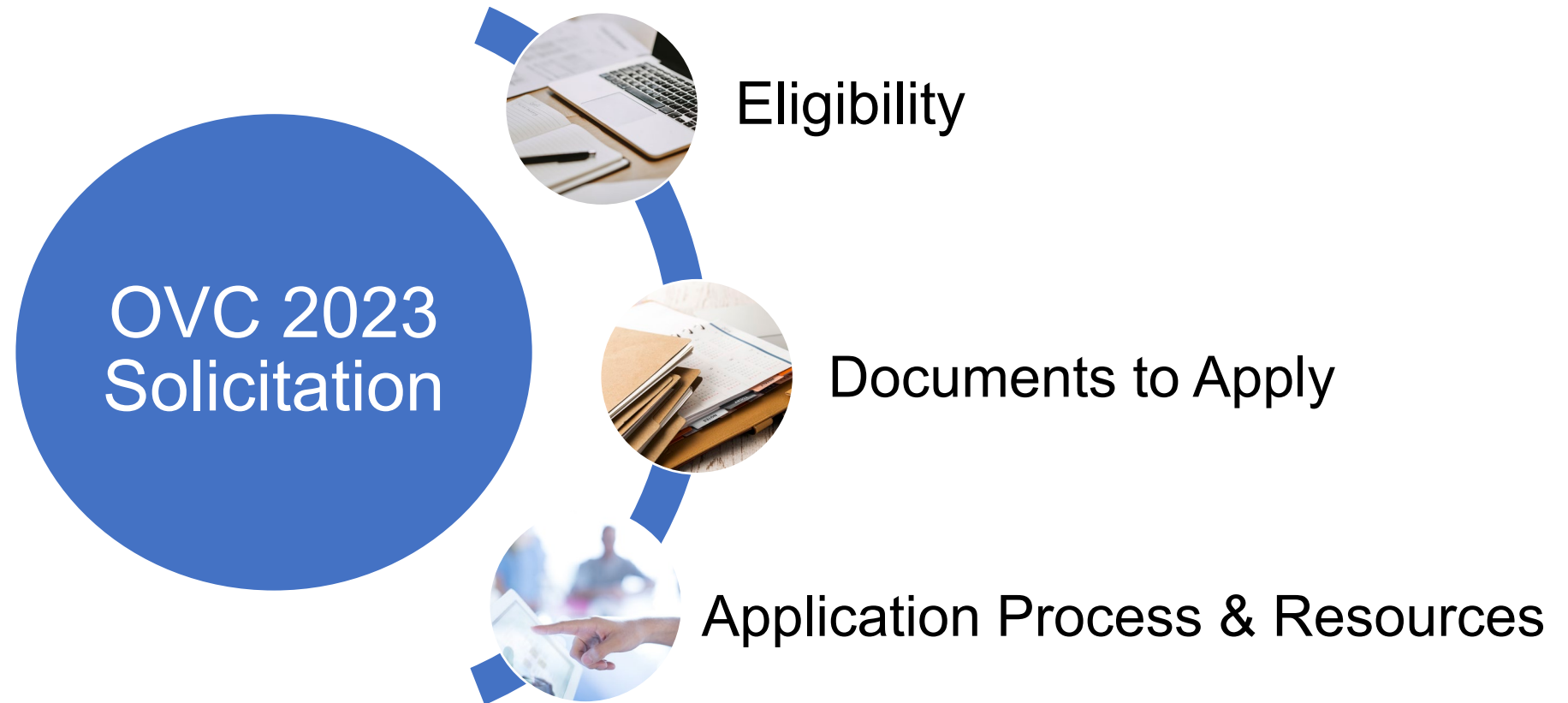
Over \$1,800,000,000



■ Human Trafficking ■ Tribal ■ VOCA Compensation/Assistance ■ Discretionary Programs



This OVC Funding Opportunity



Eligibility

The following entities are eligible to apply:

- **State governments**
- Territories and possessions of the United States

Eligibility

Criteria



All states, the District of Columbia, Puerto Rico, the U.S. Virgin Islands, American Samoa, Guam, and the Northern Mariana Islands are eligible to receive an annual VOCA Victim Assistance grant. Applicants must meet the eligibility requirements specified in VOCA, 34 U.S.C. § 20103(b).

Applicants must be State victim assistance and compensation programs that are eligible to administer VOCA Victim Assistance and Compensation grants. Note: For purposes of this program, the term “state” includes the District of Columbia, the Commonwealth of Puerto Rico, the U.S. Virgin Islands, and any other possession or territory of the United States. 34 U.S.C. § 20102(d)(4).

For additional information on eligibility, please review the title page of the solicitation.

Program Description

Victim Assistance:

The Department of Justice is committed to advancing work that promotes civil rights, increases access to justice, supports crime victims, protects the public from crime and evolving threats, and builds trust between law enforcement and the community.

This program furthers the Department's mission by providing grants to support the provision of services to victims of crime throughout the nation.



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Program Description

Under this solicitation, the Office for Victims of Crime (OVC) will award each eligible state and territory **victim assistance** program an annual grant to support eligible crime victim assistance programs in that state or territory. Eligible crime victim assistance programs are those that are “operated by a public agency or nonprofit organization, or a combination of such agencies or organizations or of both such agencies and organizations, and provide services to victims of crime,” and that meet the other requirements set out in 34 U.S.C. § 20103(a)(2).



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Program Description

The vast majority of **victim assistance** funding goes to local direct service programs, including children's advocacy centers, domestic violence shelters, rape crisis centers, human trafficking and elder abuse programs, civil legal services, crime victims' rights enforcement, and victim assistance positions in prosecutors' offices and law enforcement departments.

Goal, Objectives, and Deliverables

The goal of the **VOCA Victims Assistance** funding is to improve the treatment of victims of crime by providing victims with the assistance, support and services necessary to aid their restoration after a violent criminal act, and to support and aid them as they move through the criminal justice process.



Federal Award Information

Victim Assistance:

Maximum number of awards OVC expects to make:	56 Awards
Total amount anticipated to be awarded under solicitation:	\$1.349 B
Period of Performance start date:	10/1/2022
Period of Performance duration:	48 Months

Type of Award

Awards will be made as **Grants**:

- Legal instrument of financial assistance
- **Awarding agency** maintains an **oversight** and **monitoring** role
- **Without substantial involvement** with awarding agency

See the “Administrative, National Policy, and Other Legal Requirements” section of the [OJP Grant Application Resource Guide](#) for more information.



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Application and Submission Information



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Timeline

Grants.gov deadline: **May 30, 2023, 11:59 PM ET**

JustGrants deadline: **June 6, 2023, 8:59 PM ET**

DOJ expects to award grants no later than **September 30, 2023**



Victim Assistance Applications **MUST** Include

These elements **MUST** be included in the VOCA Formula application submission:

- OJP Financial Management and Grant Administration Training Certificates
- A Statement Regarding Use of Administrative and Training Funds
- Civil Rights Compliance Reporting
- Monitoring of Subawards
- Statement Regarding Plan to Subgrant Funds

Victim Assistance Applications **MUST** Include

- Statement Regarding Plan to Subgrant Funds

How the state or territory will use its funding to affirmatively advance equity, civil rights, racial justice, and equal opportunity, including by incorporating any of the practices described below and any others that your jurisdiction uses or plans to use.

- For this item, please refer to the definitions used in the January 20, 2021 “Executive Order on Advancing Racial Equity and Support for Underserved Communities Through the Federal Government.” The term ‘equity’ means the consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment, such as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; and persons with disabilities. The term ‘underserved communities’ refers to populations sharing a particular characteristic, and geographic communities, that have been systematically denied a full opportunity to participate in aspects of economic, social, and civic life, including isolated rural areas, particularly tribal communities and Alaska Native villages; communities affected by persistent poverty or inequality; and communities exemplified by the list in the preceding definition of ‘equity.’



Additional Documents to Apply

DOJ Application Submission Checklist

Submitting an application to DOJ is a two-part process. An applicant first submits an abbreviated application in Grants.gov. The full application is then completed in JustGrants, DOJ's grants management system. The following steps and tips will assist potential applicants in completing DOJ applications.



Step 1: Confirm your Entity's System for Award Management (SAM) registration information:

- Register with SAM or confirm that your SAM registration is active and up-to-date. You must renew and validate your registration every 12 months. If you do not renew your SAM registration, it will expire. An expired registration can delay or prevent application submission in Grants.gov and JustGrants. **Registration and renewal can take up to 10 business days to complete.**
- On April 4, 2022, the federal government will stop using Data Universal Numbering System (DUNS) numbers and start using the **new SAM Unique Entity Identifier (UEI)**.
- Entities new to JustGrants: Confirm that the contact information (email address) for your Entity's Electronic Business Point-of-Contact (E-Biz POC) in SAM is accurate and up-to-date. The E-Biz POC is onboarded in JustGrants as the Entity's first Entity Administrator and will receive notifications from JustGrants. The Entity Administrator is responsible for completing Entity User onboarding in JustGrants. Once the Entity Administrator is onboarded, that role can be reassigned to another Entity User.
- Technical issues with SAM registration or renewal must be reported to the [SAM Help Desk \(Federal Service Desk\)](#).

Step 2: Apply in Grants.gov:

- Effective February 21, 2022, all Grants.gov users and applicants will need to use [Login.gov credentials](#).
- Search for an open DOJ funding opportunity in Grants.gov or on the agency website and review the solicitation requirements.
- Complete and submit the required documents in Grants.gov at least 48-72 hours prior to the Grants.gov deadline to allow for time to correct any problems or errors. The Grants.gov portion of your application includes the SF-424 and SF-LLL. (Note: The user and email identified in Section 8.F of the SF-424 will be identified as the Application Submitter in JustGrants and will receive future notifications from JustGrants.)



Updated 2/8/22

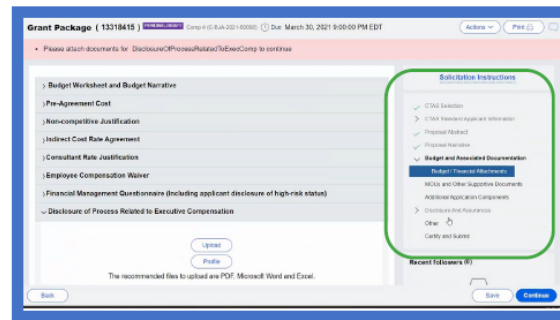
Application Attachments



Attachment Tips

Log in to JustGrants using either Chrome or Microsoft Edge as your browser. Internet Explorer is not a compatible browser for JustGrants.

Open the application and use the menu options on the right to navigate. File attachments associated with a section are displayed in the section.



May 12, 2021

Application Attachments | 1



Award Attachments

Entity Administrators and Authorized Representatives can attach these items to awards



Attach the following items as required to award deliverables for DOJ review.

Attachments	
Additional Application Components Other	Additional Project Title Information
Application Attachments	Areas Affect by Project
Bibliography/References	Budget Consultant Rate Justification
Budget Financial Management Questionnaire	Budget Indirect Cost Rate Agreement
Budget Non-competitive Justification	Budget Other
Budget Pre-Agreement Cost	Budget Sole Source Justification
Budget Worksheet	Confidentiality Notice Forms
Correspondence	Curriculum Vitae or Resumes
Delinquent Debt Explanation	Disclosure of Process related to Executive Compensation
Disclosures and Assurances	File
Human Subjects Protection	Letter of Non-supplanting
Letters of Support	List of individuals in the Application
Lobbying Activities Disclosure	MOU Document
Opportunity Zone	Other Attachment
Other Project Period GAM Attachment	Privacy Certificate
Program/Project Congressional Districts	Project Timeline
Proof 501 (c) Status (Nonprofits only)	Proposal Narrative
Request to Use Incentives or Stipends	Tool, Instruments, Questionnaires, Tables, Maps
Tribal Authorizing Resolution	

Application Submission | 126



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Proposal Narrative Format - **NEW**

- The proposal narrative must:
 - be double-spaced
 - use a standard 12-point font
 - have no less than 1-inch margins
 - NOT exceed 10 numbered pages
 - be submitted as an attachment in JustGrants
 - This is a new requirement

Applications Should Also Include

Along with the **required documents**, the following information **should be included** in the application submission:

- Information to Complete the Application for Federal Assistance (SF-424) in Grants.gov
- Standard Application Information (SF-424 info from Grants.gov)
- Indirect Cost Rate Agreement
- Financial Management and System of Internal Controls
- Disclosure of Lobbying Activities (SF-LLL)
- Applicant Disclosure of Duplication in Cost Items
- DOJ Certified Standard Assurance
- DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements; Law Enforcement and Community Policing
- Applicant Disclosure and Justification—DOJ High-Risk Grantees



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Application Process



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Application Submission Overview



Applicants have two application submission deadlines:

1. Grants.gov (submitting the SF-424 and SF-LLL)
2. JustGrants



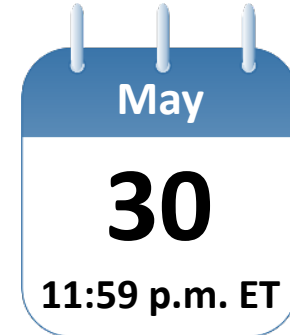
It's OK to enter preliminary budget or programmatic data in Grants.gov and update later in JustGrants.



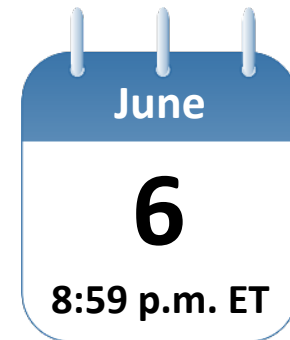
A JustGrants submission should include all items as defined in the solicitation.

Important Dates

Part 1: **Submit SF-424, SF-LLL** in Grants.gov by



Part 2: **Submit Full Application** in JustGrants.gov by



What to Expect After Submitting an Application

The entity will be notified that they have received an award when all applications for the solicitation have been reviewed before September 30.

The system will notify:

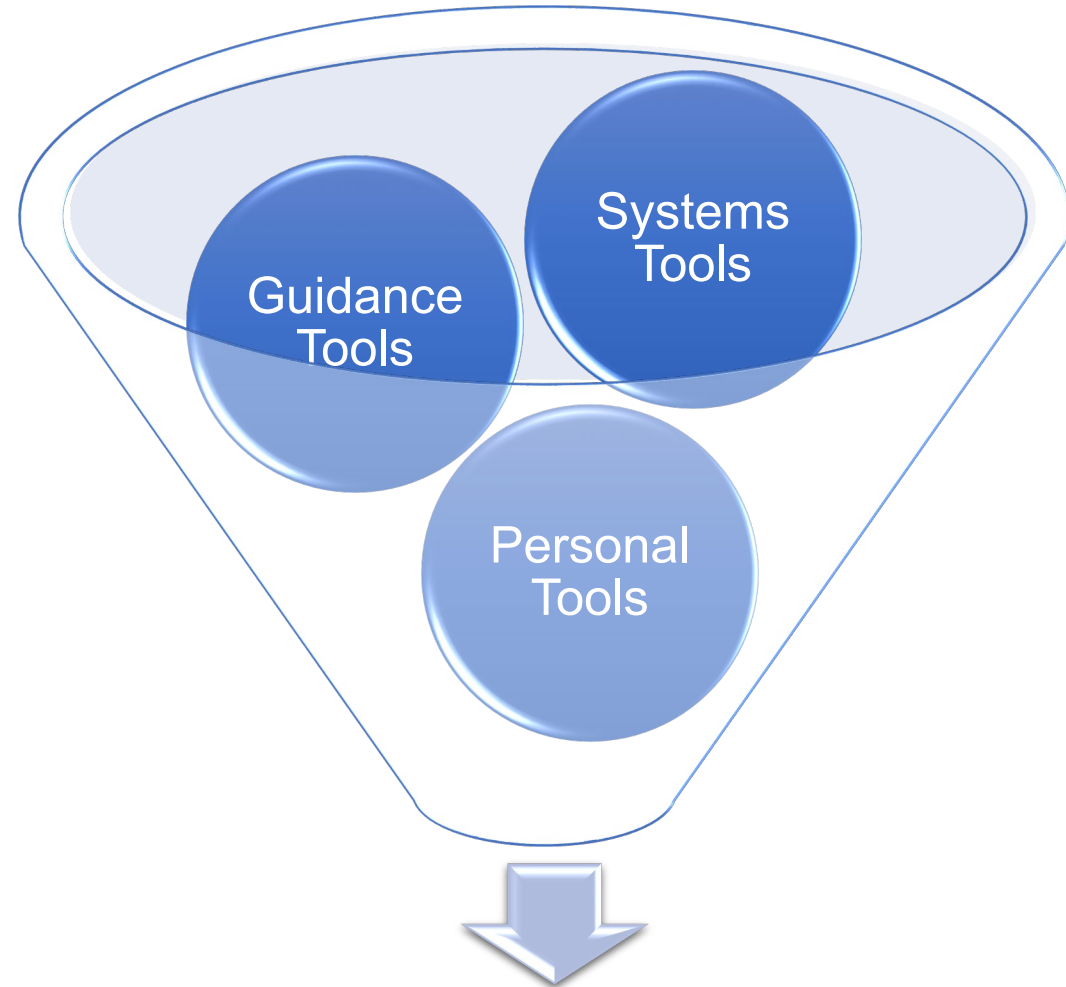
- The Entity Administrator and Authorized Representative when the deadline for applications has changed.
- The Application Submitter, Entity Administrator, and Authorized Representative when the application is received in JustGrants from Grants.gov.
- The Entity Administrator when the award notification has been sent.

The entity should check the system regularly so that any upcoming deadlines for submitting applications and documentation are addressed in a timely manner.

Once the application deadline passes in JustGrants, you may see a banner that says it is past due. If your status is "Submitted," your application has been received by DOJ and you can ignore the past due banner.



Resources



Your Application

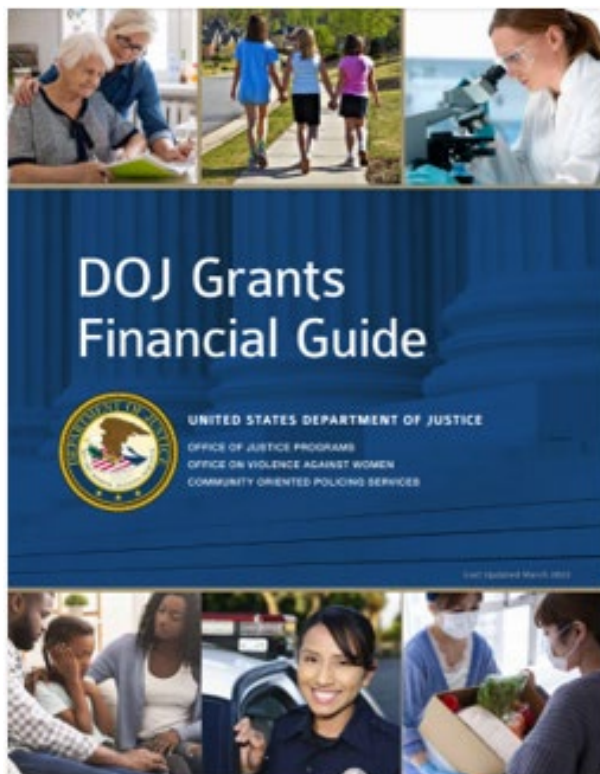


Information About OVC

Consult the [OVC website](#)



DOJ Grants Financial Guide



As a starting point for all recipients and subrecipients of DOJ grants and cooperative agreements in ensuring the effective day-to-day management of awards consult the DOJ Grants Financial Guide: <https://ojp.gov/financialguide/DOJ/index.htm>.

TOP 10 TOPICS

1. Financial Management Systems	6. Audit Requirements
2. Allowable Costs	7. Conference Costs
3. Unallowable Costs	8. Adjustments to Awards
4. Federal Financial Reports	9. Accounting by Approved Budget Category
5. Performance Reports	10. Subrecipient Monitoring

The OJP Grant Application Resource Guide

Find it at: <https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide>



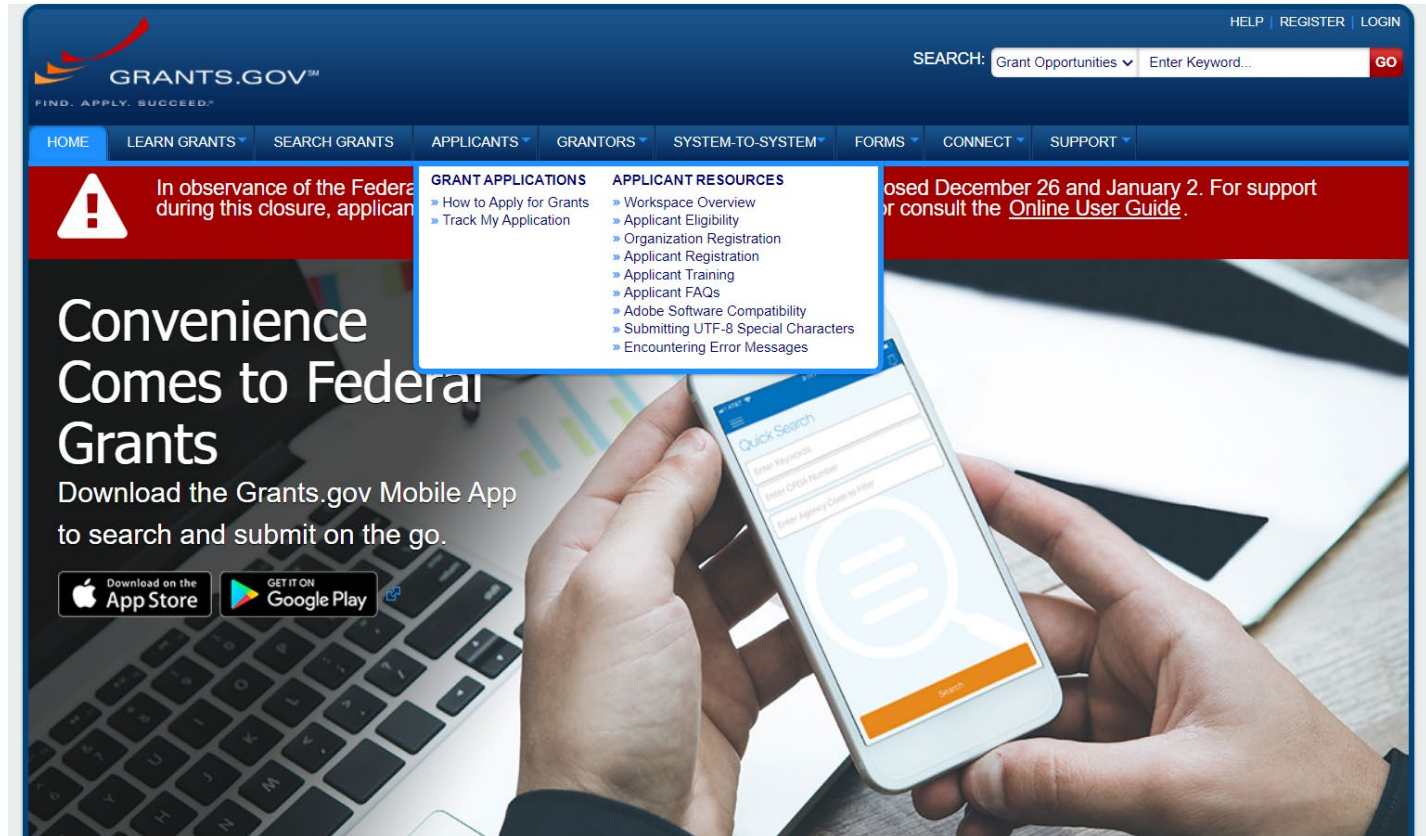
Information on SAM.gov

Visit [SAM.gov](https://www.sam.gov):

This is your first stop
BEFORE applying.



Information on Grants.gov



Visit Grants.gov:
<https://www.grants.gov>.
This is your first stop in
applying.

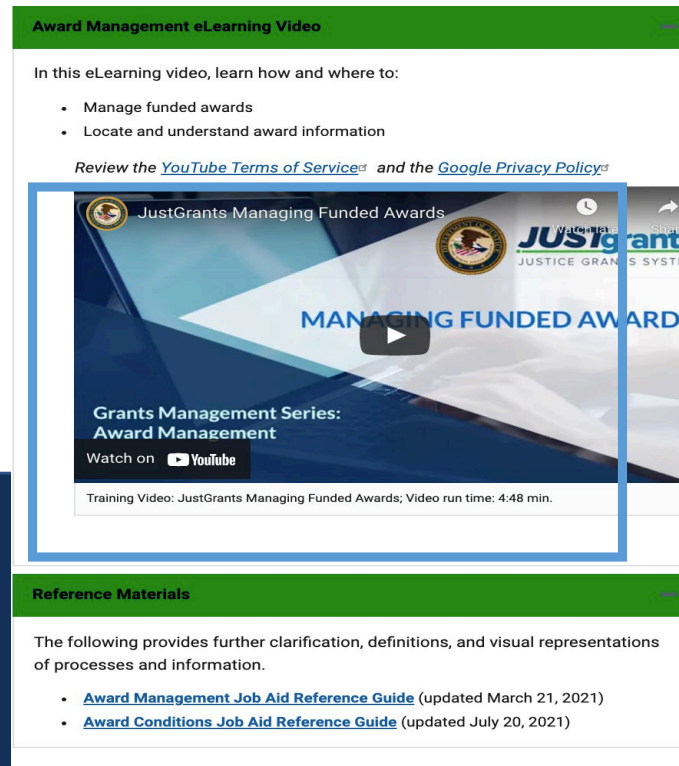
JustGrants Training Resources

Visit: <https://justicegrants.usdoj.gov>



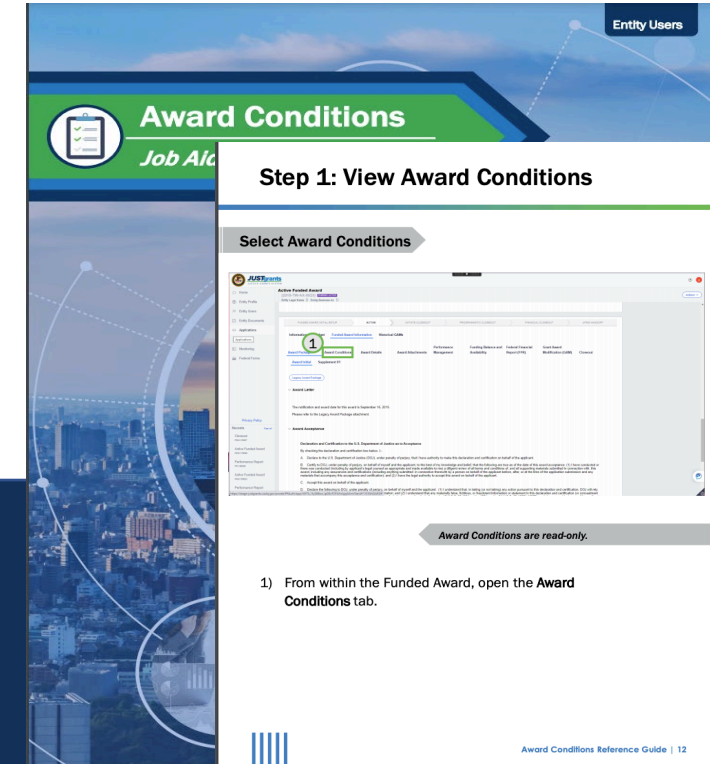
The screenshot shows the JustGrants website header with the DOJ logo and the text "JUSTgrants JUSTICE GRANTS SYSTEM". A navigation menu is open, listing various topics: Training, Entity Management, Entity User Experience, Application Submission, Grant Award Acceptance, Award Management, Grant Award Modifications, Financial Reporting, Performance Reporting, Monitoring, Closeout, and Virtual Q&A Sessions. Below the menu, a paragraph states: "The Department of Justice (DOJ) grant making components—the Office, the Office of Justice Programs (OJP), and the Office on to serve as a resource hub for their grants management system of which launched on October 15, 2020."

Organized by Topics



The screenshot shows an eLearning video player titled "Award Management eLearning Video". It includes a list of topics: "Manage funded awards" and "Locate and understand award information". Below the list, it says "Review the [YouTube Terms of Service](#) and the [Google Privacy Policy](#)". The video player shows a thumbnail for "JustGrants Managing Funded Awards" with a play button and the text "Grants Management Series: Award Management". Below the video, it says "Watch on YouTube" and "Training Video: JustGrants Managing Funded Awards; Video run time: 4:48 min.". At the bottom, there is a "Reference Materials" section with two links: "[Award Management Job Aid Reference Guide](#) (updated March 21, 2021)" and "[Award Conditions Job Aid Reference Guide](#) (updated July 20, 2021)".

Micro-learning videos



The screenshot shows a "Job Aid Reference Guide" for "Award Conditions". It features a header "Award Conditions Job Aid" and a section titled "Step 1: View Award Conditions". Below this, there is a "Select Award Conditions" section with a screenshot of the JustGrants system interface. A red circle highlights a "1" in the interface, indicating the first step. Below the screenshot, it says "Award Conditions are read-only." and "1) From within the Funded Award, open the Award Conditions tab." At the bottom right, it says "Award Conditions Reference Guide | 12".

Job Aid Reference Guides

JustGrants Office Hours: Application Mechanics

Application Mechanics: Submitting an Application Training

Key Audience: *Entity Administrator, Application Submitter, Authorized Representative*

- Preparing to apply
- Completing the abbreviated application in Grants.gov
- Entity onboarding and JustGrants access
- JustGrants roles and responsibilities
- Assigning users' roles to applications
- Completing, reviewing, certifying and submitting a JustGrants application
- Attendee questions about application submission

Every Wednesday from 2:30-4:00 p.m. ET
Click the link to register for the session you wish to attend:

[May 3, 2023](#)

[May 10, 2023](#)

[May 17, 2023](#)

[May 24, 2023](#)

[May 31, 2023](#)

Check website for updates: <https://justicegrants.usdoj.gov/training/training-virtual-sessions>



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Information on OJP Resources

Obtain justice and drug-related information to support research, policy, and program development worldwide at OJP Response Center: <https://www.ojp.gov/ncjrs/new-ojp-resources>. Subscribe and find funding opportunities, recent publications, online resources, and upcoming events.



How to Prepare for Solicitation Season

- Review OVC's previously held [webinars](#):
 - Part 1: Getting Ready to Apply
 - Part 2: Considerations When Building Your OVC Budget
 - Part 3: Preparing Your Proposal and What to Expect Next
- Find OVC's [current funding opportunities](#).
- Sign up for [News From OVC](#) to stay up-to-date with the webinars schedule.
- Visit the [DOJ Program Plan](#) for other funding opportunities.

Important Contact Information



Technical Assistance registering or renewing your entity registration in the System for Award Management (SAM): 866-606-8220 | [SAM Help Desk \(Federal Service Desk\)](#)



Technical Assistance submitting the SF-424 and SF-LLL into Grants.Gov: 800-518-4726, 606-545-5035 | support@grants.gov



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Important Contact Information



Technical Assistance submitting the FULL APPLICATION into JustGrants: 833-872-5175 | JustGrants.Support@usdoj.gov



OJP Response Center

Technical Assistance with Programmatic Requirements and to report a technical issue that prevented application submission, contact the OJP Response Center: 800-851-3420 | grants@ncjrs.gov



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Follow: <https://twitter.com/OJPOVC>



Watch: www.youtube.com/user/OJPOVC

Questions?



To submit a question, use the [Q&A Box](#) and select [All Panelists](#)