



Helping Crime Survivors Find Their Justice

OVC FY 2024 Enhanced Collaborative Model (ECM) Task Force to Combat Human Trafficking

The webinar will begin shortly.

Presenter

Alissa Huntoon
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OVC Human
Trafficking Division



Webinar Outline

- OVC Overview and Mission
- ECM Solicitation Overview
 - Funding opportunity focus
 - Eligibility
 - Required documents
- General Reference to Application Process & Tools

Find funding opportunities at <https://ovc.ojp.gov/funding/current-funding-opportunities>.

Current Funding Opportunities

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SAM.gov Entity Registration and Renewal Reminder

All entities seeking Department of Justice (DOJ) grant funding must have an active registration in [SAM.gov](https://sam.gov). Once registered, entities must complete annual renewals to maintain an active status.

It is recommended that you **begin the SAM.gov registration or renewal process 30 days prior to any deadlines** to allow for the time necessary to complete the full process, including SAM.gov's entity validation process. If you intend to apply for a specific DOJ opportunity, refer to the Grants.gov due date provided on the solicitation, and plan your SAM.gov registration accordingly.

For additional support, visit [SAM.gov Help](https://sam.gov/help).

When available, OVC funding opportunities will be listed on this page.

[Subscribe to News From OVC](#) to receive announcements about OVC funding opportunities.

Visit our [How to Apply for Funding](#) page for tips and answers to frequently asked questions about applying for OVC funding.

[OVC Funding Opportunities](#)

Funding & Awards

Current Funding Opportunities

Funding Webinars

How to Apply for Funding

OVC Awards List

Performance Measures

Managing Grants

Types of Funding

Apply to be a Peer Reviewer

Expired Funding Opportunities



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OVC Human Trafficking Division Overview

To enhance capacity to identify, assist, and provide services to all victims of human trafficking, OVC leads the nation in supporting victim-centered and trauma-informed programs, policies, and resources that promote justice, access, and empowerment.



ECM Task Forces: Purpose Areas

Competition ID	Category	Number of Awards	Dollar Amount for Awards	Performance Start Date	Performance Duration (Months)
C-OVC-2024-00008-PROD	Purpose Area 1: Development of New Local or Tribal Human Trafficking Task Forces	20–30 awards (10–15 task forces)	\$700,000 (per applicant/\$1.2 million per task force)	10/1/2024	36
C-OVC-2024-00009-PROD	Purpose Area 2: Expansion of Local or Tribal ECM Human Trafficking Task Forces (Previously Funded by OJP)	20–30 awards (10–15 task forces)	\$900,000 (per applicant/\$1.5 million per task force)	10/1/2024	36
C-OVC-2024-00010-PROD	Purpose Area 3: Enhanced Support for Statewide Task Forces (New or Previously OJP-funded)	20–30 awards (10–15 task forces)	\$1,000,000 (per applicant/\$2 million per task force)	10/1/2024	36



Eligibility

- Native American tribal governments (Federally Recognized)
- Native American tribal organizations (other than Federally Recognized tribal governments)
- Government Entities, and
- Non-Government Organizations

Eligibility

Criteria



For additional information on eligibility, please review the Synopsis of the solicitation.





Eligibility

This solicitation requires a partnership between a **lead law enforcement agency** and a **lead victim service organization**. Each lead applicant will submit their entity's application separately into JustGrants.

Separate awards will be made to each co-applicant – one to the law enforcement agency and one to the victim service provider.

Applicants that do not apply with an eligible partner will not be considered for funding.

For additional information on eligibility, please review the [Synopsis of the solicitation](#).



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Eligibility (cont.): Page 16

Purpose Area 1: Eligible applicants include local or Tribal task forces that are newly formed (formally operational less than 3 years) or have never received funding under the OJP ECM Task Force Program.

Purpose Area 2: Eligible applicants must be a previous local or tribal recipient of an OJP Enhanced Collaborative Model (ECM) Task Force to Combat Human Trafficking award. *At least one applicant must be a previous recipient.*

Eligibility

Criteria

For additional information on eligibility, please review the Synopsis of the solicitation.





Eligibility (cont.): Page 16

Purpose Area 3: Eligible applicants must be a statewide task force (new or previously funded by OJP) consisting of state government and nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education.

All Purpose Areas: OJP ECM recipients that **were awarded funding** in fiscal years (FY) 2022 and 2023 are ineligible to apply under this solicitation.

Eligibility

Criteria

For additional information on eligibility, please review the Synopsis of the solicitation.





Eligibility (cont.): Page 16

- For the purposes of this solicitation, “**state**” means any state of the United States, the District of Columbia, the Commonwealth of Puerto Rico, the Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands.
- It is up to the applicant to determine which Purpose Area they should apply.

Eligibility

Criteria



For additional information on eligibility, please review the Synopsis of the solicitation.

ECM Task Force: Program Goal (Page 13)

To support a sustainable, multidisciplinary, co-leadership task force approach to improve and increase victim identification of all forms of human trafficking, provide victims with access to services, and seek justice on their behalf (which can include investigating and prosecuting traffickers...)

What is an ECM Task Force?

- Developing a multidisciplinary approach is a process that requires time, attention, and intention.
- Core elements of a high functioning ECM defined on page 8
- Describes core elements and activities of focus

Definitions and Terms (Pages 9–10)

- Victim-centered
- Trauma-informed
- Survivor-informed
- Proactive approaches

Priority Considerations (Page 10)

- To applicants that attest explicitly in their proposal narrative that ECM task force funds will—
 - be used to take reasonable, affirmative measures to avoid arresting, charging, or prosecuting victims of human trafficking for any offense that is the direct result of their victimization; and
 - not be used to require a victim of human trafficking to collaborate with law enforcement officers as a condition of access to any shelter or other direct services.

Other Key Sections (Pages 10–12)

- Strengthening Responses to Labor Trafficking
- Ensuring Access to Support for Male Victims
- Input from Individuals with Lived Experience
- Ensuring Civil Rights
- Enhancing Access to Services and Promoting Survivor Autonomy
- Privacy and Confidentiality

Scope of Program Funding (Page 10)

ECM Funding does not support (summary of solicitation):

- The purchasers of commercial sex that fail to result in the identification of one or more actual victims of human trafficking prior to an operation OR otherwise fail to involve a connection to one or more actual trafficking victims.
- Individuals engaged in commercial sex for arrest as a means for identifying victims of trafficking. Such efforts may compromise victim safety by failing to properly screen for sex trafficking victimization and may result in the arrest of victims of sex trafficking.

Objectives Summary (Pages 13–14)



- Co-leadership structure
- Written protocols (cross sector)
- Collect data and conduct ongoing assessment
- Serve victims of all types/ages of human trafficking
- Victim-centered, trauma-informed, and collaborative
- Employ a diverse set of approaches
- Investigate, refer, and prosecute at all levels
- Provision of appropriate services

Deliverables Summary - ALL Purpose Areas

- Develop collaborative partnerships
- Identify a full-time task force director or coordinator
- Create, update and implement task force protocols
- Develop a training and outreach plan and jointly deliver
- Complete community engagement project or event
- Provide an array of services that victims of sex and labor trafficking require to address their individualized needs



Deliverables PA 1 only

- Submit a Memorandum of Understanding (MOU) to OVC documenting the structure, personnel, and roles of task force members within 12–18 months of award acceptance
- Conduct a data-driven community assessment within 12–18 months of award acceptance



Deliverables PA 2 only

- Develop and expand implementation of a diverse set of approaches
- Produce a summary report specific to labor trafficking (be the end of Year 2)
- *If requested*, provide peer support to newer task forces



Deliverables PA 3 only

- Create/refine/update a coordination plan across all parts of the state regarding structure of service provider partnerships and case investigations (by the end of Year 1)



Note: Purpose Area 3 Statewide Task Forces will complete relevant deliverables, and other application attachments, based upon status of task force at the time of application

Proposal Narrative (Pages 21–25)

- Clearly identify service provider, law enforcement and prosecution designated partners (if known).
- Task Force Director or Coordinator clearly identified in budget as full-time position.
- Identify specific services.

Proposal Narrative (Pages 21–25)

- Describe in detail how the applicants currently handle, or plan to handle, trafficking tips, investigations, and prosecution of cases.
- **Purpose Area 3:** Describe any current staffing and coordination efforts.
- Stakeholder Collaboration.

Funding Restrictions (Page 29)

- Holding Beds
- Stipends/Incentives
- Primary Prevention Activities
- Purchase/lease vehicles

Budget (Pages 30–31)

- **Victim Service Providers**

- Sufficient funding dedicated to provision of services, either directly or through project partners.
- Outline specific services clearly in budget and budget narrative.

- **Law Enforcement Agencies**

- Sufficient funding for personnel to support investigations (positions funded 100 percent as overtime discouraged), prosecutions, analytical functions, and outreach.

Budget (Page 30–32)

All grantees:

- Match
- Administrative costs
- Required travel for OVC sponsored ECM training(s)

Note: Other travel proposed related to professional development training will be considered but will require prior approval from OVC and may require additional justification post-award.

Attachments (Pages 33–34)

- Task Force Organizational Chart
- Letters of Intent/MOU or MOA
- Resumes

Note: Content of attachment may differ depending upon Purpose Area requirements

Review Criteria (Pages 35–36)

- Basic Minimum Review
- Merit Review
- Other Review Factors
- Risk Factors

FY 24 ECM Solicitation: Major Changes

- Change to maximum funding available per Purpose Area.
- New deliverables.

Types of Awards



Awards will be made as a **Cooperative Agreement**:

- **Substantial involvement between awarding agency and recipient** during the performance period
- Awarding agency **closely participates** in the performance of the program

For more, see the “Administrative, National Policy, and Other Legal Requirements” section of the [OJP Grant Application Resource Guide](#) for more information.

Application and Submission Information – see slide 6



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Timeline

- ❑ Grants.gov deadline: **April 24, 2024, 11:59 PM ET**
- ❑ JustGrants deadline: **May 6, 2024, 8:59 PM ET**
- ❑ DOJ expects to award grants no later than **September 30, 2024**
- ❑ All project **START** dates should be on or after **October 1, 2024***



***Please Note: Successful applicants MAY NOT begin work until the budget has been reviewed and officially approved by OJP. Additional information and or restrictions may be outlined in the award package.**

Applications MUST Include

To meet the basic minimum requirements to advance to peer review and receive consideration for funding your application MUST include:

- SF-424 and SF-LLL (in Grants.gov)
- Identical Proposal Abstract (in JustGrants)
- Identical Proposal Narrative (in JustGrants)
- Individualized, separate Budget Web-Based Form (including budget details and budget narrative) (in JustGrants)



Remember, if you fail to submit ANY of required documents, your application will not be considered for funding!

Budget Web-Based Form (Worksheet and Budget Narrative)



- Use the JustGrants web-based form.
- Personnel costs should relate to the key project personnel.
- The budget should include adequate funding to fully implement the project, broken out by year, reflecting 36 months.
- The budget should be mathematically sound and correspond with information described in the Proposal Narrative and aligned with the project design.
- Include information needed for the respective category.
- Address Priority 1A or 1B considerations, if applicable.



Match Requirements

The ECM solicitation requires a 25% **cash or in-kind** match.

An applicant must identify the source of the 25% non-federal portion of the total project costs and how they will use match funds. “Match” funds may be used only for purposes that would be allowable for the federal funds.

How to Calculate Match Formula

Step 1 Award Amount ÷ % of Federal Share = Total (Adjusted Project Cost)

Step 2 Total (Adjusted) Project Cost x % of Recipient Share = Required Match



Additional Documents to Apply

DOJ Application Submission Checklist

Submitting an application to DOJ is a two-part process. An applicant first submits an abbreviated application in Grants.gov. The full application is then completed in JustGrants, DOJ's grants management system. The following steps and tips will assist potential applicants in completing DOJ applications.



Step 1: Confirm your Entity's System for Award Management (SAM) registration information:

- Register with SAM or confirm that your SAM registration is active and up-to-date. You must renew and validate your registration every 12 months. If you do not renew your SAM registration, it will expire. An expired registration can delay or prevent application submission in Grants.gov and JustGrants. **Registration and renewal can take up to 10 business days to complete.**
- On April 4, 2022, the federal government will stop using Data Universal Numbering System (DUNS) numbers and start using the **new SAM Unique Entity Identifier (UEI)**.
- Entities new to JustGrants: Confirm that the contact information (email address) for your Entity's Electronic Business Point-of-Contact (E-Biz POC) in SAM is accurate and up-to-date. The E-Biz POC is onboarded in JustGrants as the Entity's first Entity Administrator and will receive notifications from JustGrants. The Entity Administrator is responsible for completing Entity User onboarding in JustGrants. Once the Entity Administrator is onboarded, that role can be reassigned to another Entity User.
- Technical issues with SAM registration or renewal must be reported to the **SAM Help Desk (Federal Service Desk)**.

Step 2: Apply in Grants.gov:

- Effective February 21, 2022, all Grants.gov users and applicants will need to use **Login.gov credentials**.
- Search for an open DOJ funding opportunity in Grants.gov or on the agency website and review the solicitation requirements.
- Complete and submit the required documents in Grants.gov at least 48-72 hours prior to the Grants.gov deadline to allow for time to correct any problems or errors. The Grants.gov portion of your application includes the SF-424 and SF-LLL. (Note: The user and email identified in Section 8.F of the SF-424 will be identified as the Application Submitter in JustGrants and will receive future notifications from JustGrants.)



Updated 2/8/22

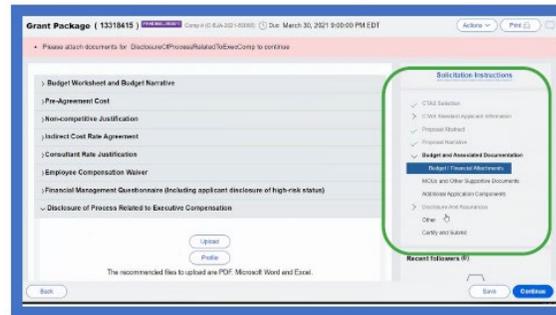
Application Attachments



Attachment Tips

Log in to JustGrants using either Chrome or Microsoft Edge as your browser. Internet Explorer is not a compatible browser for JustGrants.

Open the application and use the menu options on the right to navigate. File attachments associated with a section are displayed in the section.



May 12, 2021

Application Attachments | 1



Award Attachments

Entity Administrators and Authorized Representatives can attach these items to awards



Attach the following items as required to award deliverables for DOJ review.

Attachments	
Additional Application Components Other	Additional Project Title Information
Application Attachments	Areas Affect by Project
Bibliography/References	Budget Consultant Rate Justification
Budget Financial Management Questionnaire	Budget Indirect Cost Rate Agreement
Budget Non-competitive Justification	Budget Other
Budget Pre-Agreement Cost	Budget Sole Source Justification
Budget Worksheet	Confidentiality Notice Forms
Correspondence	Curriculum Vitae or Resumes
Delinquent Debt Explanation	Disclosure of Process related to Executive Compensation
Disclosures and Assurances	File
Human Subjects Protection	Letter of Non-supplanting
Letters of Support	List of individuals in the Application
Lobbying Activities Disclosure	MOU Document
Opportunity Zone	Other Attachment
Other Project Period GAM Attachment	Privacy Certificate
Program/Project Congressional Districts	Project Timeline
Proof 501 (c) Status (Nonprofits only)	Proposal Narrative
Request to Use Incentives or Stipends	Tool, Instruments, Questionnaires, Tables, Maps
Tribal Authorizing Resolution	

Application Submission | 126



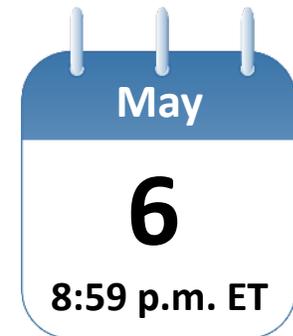
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Important Dates

Part 1: **Submit SF-424, SF-LLL** in Grants.gov by

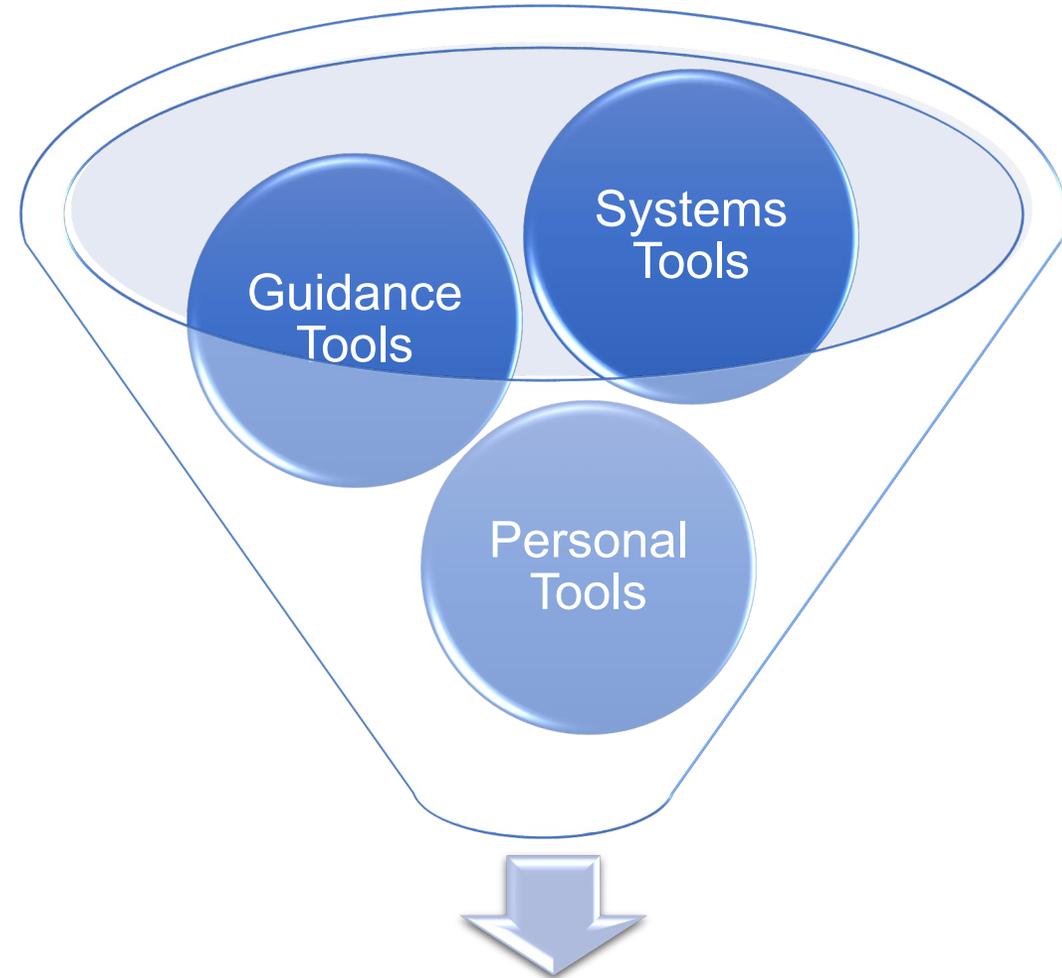


Part 2: **Submit Full Application** in JustGrants.gov by





Resources



Your Application

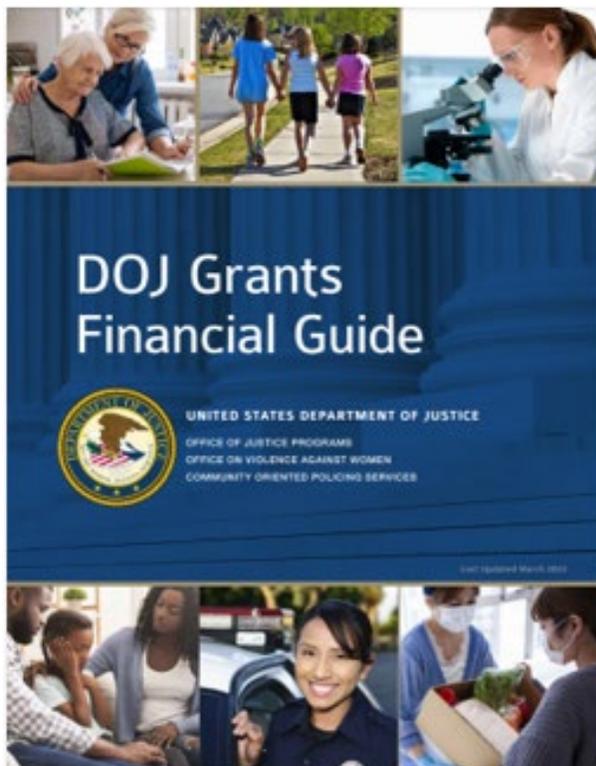


Information About OVC

Consult the [OVC website](#).



DOJ Grants Financial Guide



As a starting point for all recipients and subrecipients of DOJ grants and cooperative agreements in ensuring the effective day-to-day management of awards consult the DOJ Grants Financial Guide: <https://ojp.gov/financialguide/DOJ/index.htm>.

TOP 10 TOPICS

1. Financial Management Systems	6. Audit Requirements
2. Allowable Costs	7. Conference Costs
3. Unallowable Costs	8. Adjustments to Awards
4. Federal Financial Reports	9. Accounting by Approved Budget Category
5. Performance Reports	10. Subrecipient Monitoring

The OJP Grant Application Resource Guide

Find it at: <https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide>



The screenshot shows the top portion of the OJP website. At the top left is the U.S. Department of Justice seal. To its right, the text reads "U.S. DEPARTMENT OF JUSTICE" and "OFFICE OF JUSTICE PROGRAMS". On the far right of this header are links for "Contact Us", "Careers", "Subscribe", and a share icon. Below this is a search bar with the word "Search" and a magnifying glass icon. A navigation menu follows with items: "About Us", "Program Offices", "News Center", "Grants/Funding" (which is highlighted with a yellow underline), "For Congress", "NCJRS Library", "Topics", "Training", and "Data". Below the navigation menu is a breadcrumb trail: "Home / Grants/Funding / Applicant Resources". The main content area is a large blue rectangle with the text "OJP Grant Application Resource Guide" in white.

Information on SAM.gov

Visit SAM.gov:
This is your first stop
BEFORE applying.



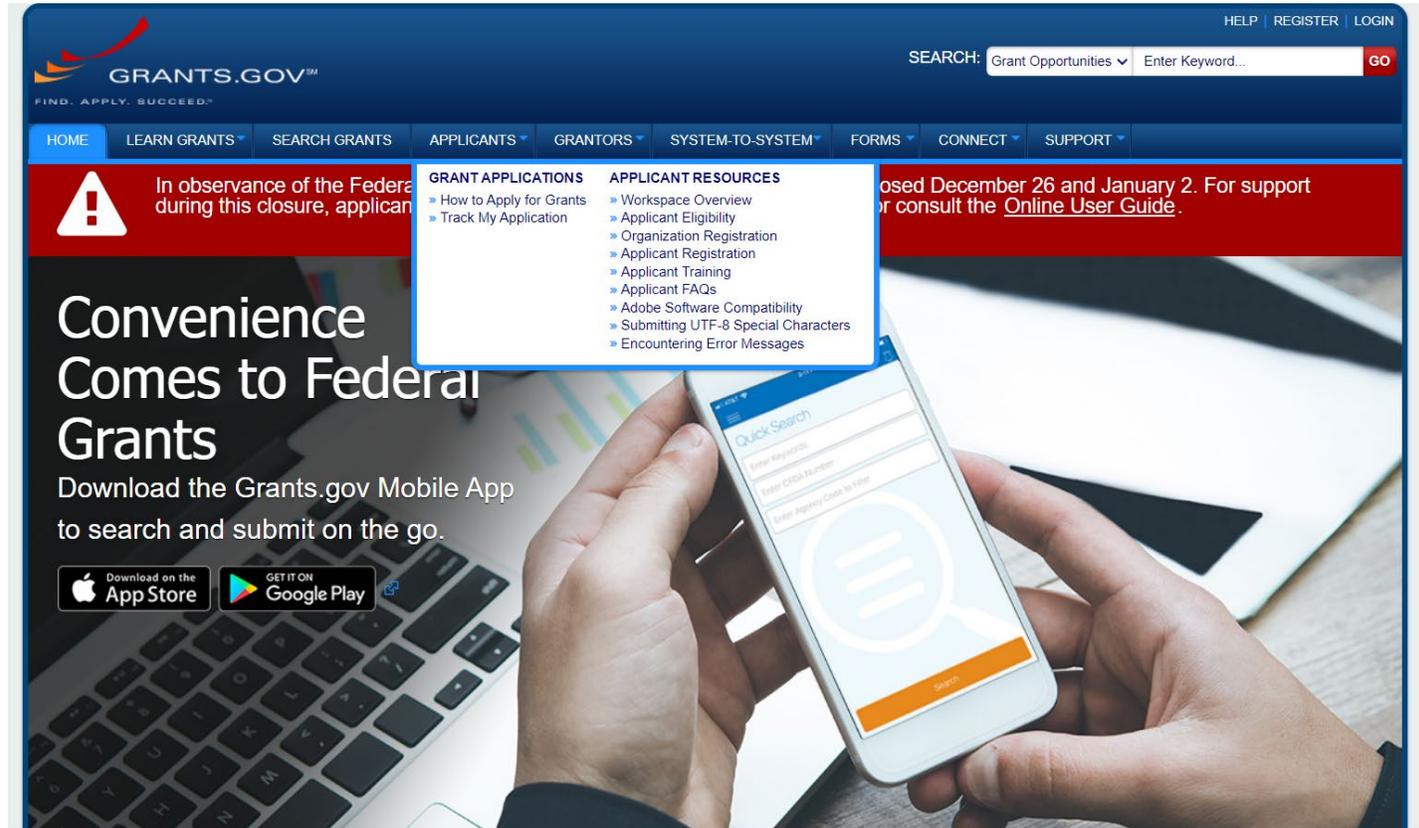
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For additional support, visit [SAM.gov Help](#).

Information on Grants.gov



Visit Grants.gov:
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This is your first stop in
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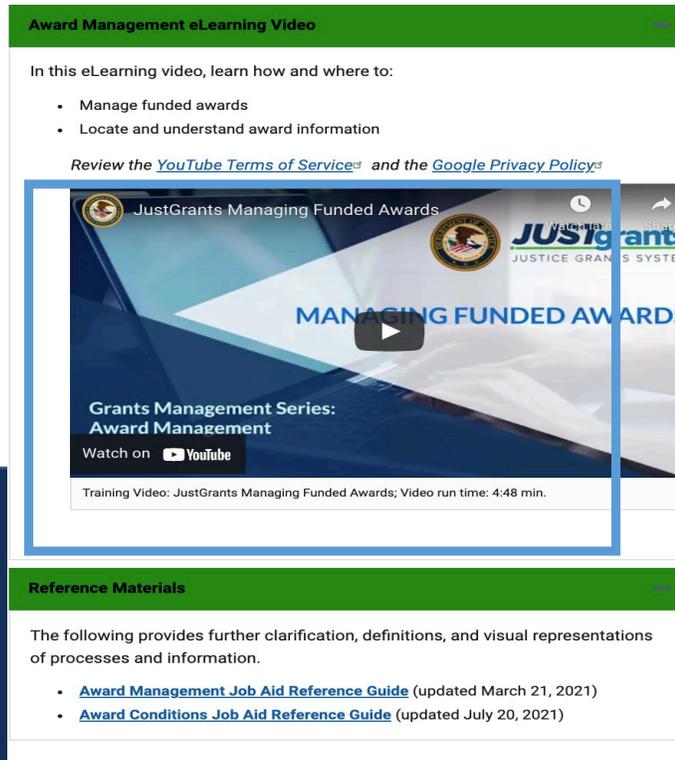
JustGrants Training Resources

Visit: <https://justicegrants.usdoj.gov>



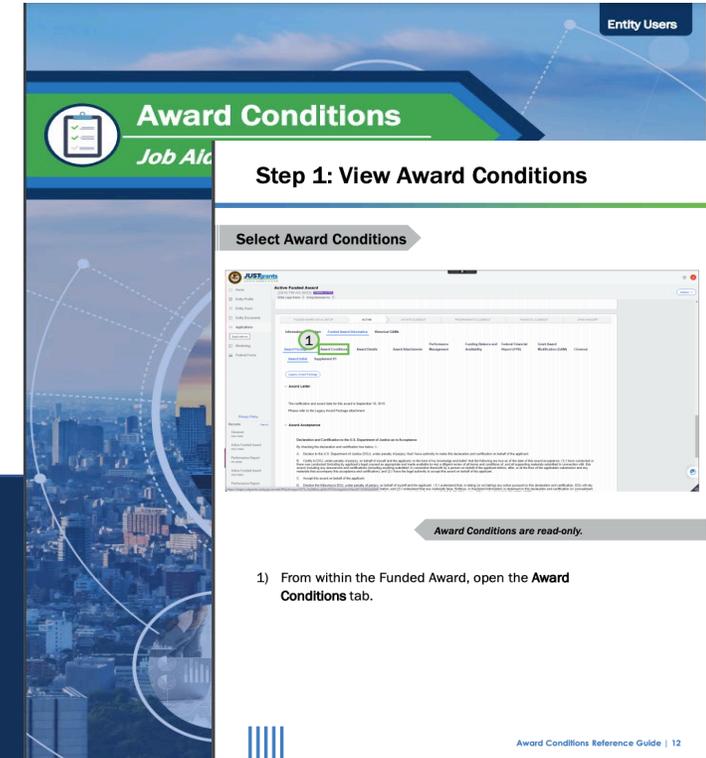
The screenshot shows the JustGrants website header with the DOJ logo and the text "JUSTgrants JUSTICE GRANTS SYSTEM". A navigation menu is open, listing various topics: Training, Entity Management, Entity User Experience, Application Submission, Grant Award Acceptance, Award Management, Grant Award Modifications, Financial Reporting, Performance Reporting, Monitoring, Closeout, and Virtual Q&A Sessions. Below the menu, a paragraph states: "The Department of Justice (DOJ) grant making components—the Office, the Office of Justice Programs (OJP), and the Office on to serve as a resource hub for their grants management system of which launched on October 15, 2020."

Organized by Topics



The screenshot shows an eLearning video player titled "Award Management eLearning Video". It contains the following text: "In this eLearning video, learn how and where to:" followed by a bulleted list: "• Manage funded awards" and "• Locate and understand award information". Below the list, it says "Review the [YouTube Terms of Service](#) and the [Google Privacy Policy](#)". A video player interface is shown with the title "JustGrants Managing Funded Awards" and "MANAGING FUNDED AWARDS". Below the video, it says "Grants Management Series: Award Management" and "Watch on YouTube". At the bottom, it states "Training Video: JustGrants Managing Funded Awards; Video run time: 4:48 min." Below the video player, there is a "Reference Materials" section with the text: "The following provides further clarification, definitions, and visual representations of processes and information." followed by a bulleted list: "• [Award Management Job Aid Reference Guide](#) (updated March 21, 2021)" and "• [Award Conditions Job Aid Reference Guide](#) (updated July 20, 2021)".

Micro-learning videos



The screenshot shows a "Job Aid Reference Guide" for "Award Conditions". The title is "Award Conditions" and the subtitle is "Job Aid". The main heading is "Step 1: View Award Conditions". Below this, there is a "Select Award Conditions" section with a screenshot of the JustGrants system interface. The interface shows a table with columns for "Award ID", "Award Title", "Award Status", "Award Type", "Award Category", "Award Subcategory", "Award Start Date", "Award End Date", "Award Amount", "Award Currency", "Award Unit", "Award Description", "Award Location", "Award Contact", "Award Email", "Award Phone", "Award Fax", "Award Address", "Award City", "Award State", "Award Zip", "Award Country", "Award Agency", "Award Division", "Award Office", "Award Position", "Award Title", "Award Description", "Award Location", "Award Contact", "Award Email", "Award Phone", "Award Fax", "Award Address", "Award City", "Award State", "Award Zip", "Award Country". Below the table, there is a note: "Award Conditions are read-only." and a numbered list: "1) From within the Funded Award, open the Award Conditions tab." At the bottom right, it says "Award Conditions Reference Guide | 12".

Job Aid Reference Guides

JustGrants Office Hours: Application Mechanics

Session Topic	Description	Session Registration
<p>Application Mechanics: Submitting an Application Weekly Training Webinar</p> <p><i>Key Audience: Entity Administrator, Application Submitter, Authorized Representative</i></p>	<ul style="list-style-type: none">• Preparing to apply• Completing the abbreviated application in Grants.gov• Entity onboarding and JustGrants access• JustGrants roles and responsibilities• Assigning users' roles to applications• Completing, reviewing, certifying and submitting a JustGrants application• Attendee questions about application submission	<p>Every Wednesday from 2:30-4:00 p.m. ET Click the link to register for the session you wish to attend:</p> <p>Feb. 28, 2024 March 6, 2024 March 13, 2024 March 20, 2024 March 27, 2024</p>

Check website for updates: <https://justicegrants.usdoj.gov/training/training-virtual-sessions>



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Important Contact Information



Technical Assistance submitting the FULL APPLICATION into JustGrants: 833-872-5175 | JustGrants.Support@usdoj.gov



OJP Response Center

Technical Assistance with Programmatic Requirements and to report a technical issue that prevented application submission, contact the OJP Response Center: 800-851-3420 | grants@ncjrs.gov



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Follow: <https://twitter.com/OJPOVC>



Watch: www.youtube.com/user/OJPOVC