

Budget Preparation for Enhanced Collaborative Model Task Force to Combat Human Trafficking Applications

The following information will help you develop project budgets for Enhanced Collaborative Model (ECM) Task Force to Combat Human Trafficking applications.

- Funds awarded through this program support costs for the following key program activities: task force leadership and coordination, personnel and related travel for investigations and prosecutions, crime and intelligence analysis, direct victim services, training, community outreach, and ongoing data collection and program assessment.
- The applicant should reflect the elements listed below in the web-based budget and narrative:
 - Victim Service Providers: Priority within the budget should reflect sufficient funding dedicated to the provision of services, either directly or through project partners. Specific services should be clearly outlined within the budget line items.
 - Law Enforcement Agencies: Priority within the budget should reflect sufficient funding for personnel (positions funded 100 percent with overtime funds are discouraged) to support law enforcement investigations and prosecutions, to include outreach and analytical and intelligence functions that directly support human trafficking cases. If equipment and supplies are proposed, applicants must demonstrate a clear connection to supporting victim-centered approaches to victim identification, service delivery, and investigations and prosecutions. Additional justification for equipment or supplies may be required post-award.
 - All Recipients:
 - Travel for trainings: As required by OVC, task force grantees should budget to send key grant-funded and task force leadership staff (e.g., task force coordinator, lead law enforcement representative, prosecutor, and lead victim service provider) to up to three 2-day training events focused on improving task force operations and coordination, including victim identification, service delivery, investigations, and prosecution (locations to be determined) over the 36-month project. Travel proposed to non-OJP sponsored training or professional development events will be considered but will require prior approval from OVC.
 - Administrative costs: Costs related to the salary and fringe benefits of executive level leadership and accounting/financial administration. Administrative costs must be reasonable and allocable.