

[Transcript from the [OVC Fiscal Year 2021 Expanding Sexual Assault Nurse Examiner Services to Victims of Sexual Assault](#) pre-application webinar, which was held May 13, 2021. The archived webinar can be found at: <https://ovc.ojp.gov/funding/funding-webinars>.]

DARYL FOX: Good afternoon, everyone, and welcome to today's webinar, FY 2021 Expanding Sexual Assault Nurse Examiner Services to Victims of Sexual Assault, hosted by the Office for Victims of Crime. At this time, I'd like to introduce today's presenter, Ivette Estrada, Grant Program Specialist, with the Office for Victims of Crime. Ivette?

IVETTE ESTRADA: Thank you. Good afternoon, and welcome to OVC's 2021 Expanding Sexual Assault Nurse Examiner (SANE) Services to Victims of Sexual Assault pre-application webinar. My name is Ivette Estrada. I'm a Grant Program Specialist with the Office for Victims of Crime. A little bit about me, I have been with DOJ, the Department of Justice, for 16 years now. The last nine of those years have been with OVC. My grant portfolio includes many of OVC's sexual assault initiatives, including our Telehealth SANE Program, our Campus Sexual Assault, and Military Sexual Training Program--Sexual Assault Training Programs.

So here are the topics that I'll go through today. I'll provide an overview of OVC's mission, breakdown of the major components of the solicitation, I'll touch on the new application process, and then wrap up with questions and answers.

OVC administers the Crime Victims Fund, which is financed by fines and penalties paid by convicted federal offenders and not from tax dollars. OVC channels that money towards victim compensation and assistance throughout the U.S., raises awareness about victim's issues, promotes compliance with victim's rights laws, and provides training and technical assistance and publications and products to victim assistance professionals. Through the Crime Victims Fund, OVC programs supports victims in tribal communities, state victim compensation and assistance programs, training and technical assistance, and information resources, support victims of human trafficking, and then national scope demonstration and service projects.

Here's an overview of our timeline for this program. The solicitation closes, Tuesday, June 29th. DOJ expects to make awards no later than September 30th, 2021. If funded, anticipate that your project will have a start date on or after October 1, 2021. However, if your award does have a start date of October--or, of October 1, please review your special conditions thoroughly, as there maybe conditions that restrict you from initiating grant activities. So, for example, if your budget was not approved through the award process, there would be a withholding special condition that has a hold on all your funds until your budget is approved. So please read your special conditions, if you are awarded.

Eligibility. The following--So here is the eligibility criteria. State governments, special district governments, city or township governments, public and state-controlled institutions of higher education, county governments, Native American tribal organizations (other than federally-recognized tribal governments), Native American tribal governments (federally-recognized), nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher ed, nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher ed, and private institutions of higher education. For purposes of this--of this solicitation, state means any state of

the United States, the District of Columbia, the Commonwealth of Puerto Rico, the Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands.

The scope of the solicitation is to develop or enhance Sexual Assault Nurse Examiner or Sexual Assault Forensic Examiner programs that focus on improving the provision of sexual assault care using a community-based approach, such as through a campus community, nonprofit, community-based, and/or tribe-affiliated victim services provider.

There are two purpose areas under this solicitation. Purpose Area 1 is for applicants that are proposing to establish or expand a SANE or SAFE program. Each applicant may request up to \$600,000 under this purpose area. And OVC expects to make a total of 10 awards for Purpose Area 1.

Purpose Area 2 is for applicants that are interested in serving as the training and technical assistance provider for this program, which will provide TA for all awarded recipients. One award will be made under this purpose area. Applicants under Purpose Area 2 may request funding up to \$1.6 million. All awards under these purpose areas are for 3 years, with an anticipated start date of October 1st. And there is no match requirement for either purpose area.

The--This program is designed to really increase the number of highly-trained Sexual Assault Forensic Examiners and increase victims' access to high quality medical forensic care, evidence collection, advocacy, and other services they require to heal and achieve safety and justice. The goal under Purpose Area 1 is to establish and/or expand SANE/SAFE programs that offer sexual assault medical forensic exams and sexual assault services in a hospital or non-hospital setting to sexual assault victims and survivors using coordinated community response strategies. Applicants may also propose innovative ways of bringing experienced medical forensic examiners to rural, tribal, and underserved communities, such as using telehealth technology. Newly developed programs should follow the [National Protocol for Sexual Assault Medical Forensic Examinations](#) in responding to the immediately needs of sexual assault victims and the [SANE Education Guidelines](#), developed by the International Association of Forensic Nurses, to help the SANE meet the medical forensic needs of those who have been affected by sexual violence.

This program will also fund one applicant to provide TA under Purpose Area 2. And the goal of this purpose area is to provide TA to all award--all awarded recipients under Purpose Area 1 and previously funded fiscal year 2020 OVC SANE Campus grantees. And I'll talk a little bit more about that as we go through this presentation.

The objectives of Purpose Area 1 are to promote high quality exams and confidential victim services to survivors of sexual assault. Two, to maintain a supply of trained SANES/SAFEs by building capacity to train, mentor, and retain examiners, as well as victim advocates. Three, develop a comprehensive plan for training and retaining examiners. Trainings should meet [DOJ's National Sexual Assault Training Standards](#) that take a victim-centered, trauma-informed approach to forensic exams.

The fourth objective is to establish and enhance policies and procedures that include advocacy services in responding to sexual assault cases that involved a medical forensic exam. Advocacy services can include support, crisis intervention, information, language assistance services, including interpreters, and referrals before, during, and after the exam process, and ensuring transportation to and from the exam site. The fifth objective is to support the use of coordinated community responses and multidisciplinary partnerships, such as SARTs for developing sexual assault response strategies. Limited funding may also support other--other activity, such as establishing or expanding SARTs, developing, strengthening and implementing SANE/SART policies, protocols, and services that effectively improve the response to sexual assault. And public awareness and outreach efforts about the SANE/SAFE program and provision of sexual assault care.

The objectives for Purpose Area 2, which is for the TA provider are as follows. The first objective is to provide TA support for all the awardees under Purpose Area 1 and for the 2020 OVC SANE Campus grantees. And the TAs who really help them in implementing trauma-informed approaches to be able to provide compassionate care to sexual assault victims. The second objective under this purpose area is to provide a wide range of technical and subject matter support to the awarded grantees in order to help them respond to sexual assault victims. And this can include supporting grantees in developing and implementing policies and practices.

The third objective for the TA provider is to facilitate ongoing peer-to-peer support and learning, as well as providing opportunities for networking among the awardees and their partners to promote problem-solving and innovation. And the fourth objective is to assist awarded grantees with developing a training plan, sustainability plan, and documenting improved outcomes for victims. And, finally, assist in connecting the awarded grantees with other resources to ensure existing efforts are leveraged to maximize investments and outcomes.

Deliverables for Purpose Area 1. And, again, Purpose Area 1 is to establish or expand SANE/SAFE programs. The deliverables are development and/or enhancement of trauma-informed policies and procedures that address privacy, consent, and confidentiality. This deliverable is--will be due by the end of year one. The second deliverable is development enhancement of security policies and procedures for telehealth programs. This ensures compliance with the Health Insurance Portability and Accountability Act and the Health Information Technology for Economic and Clinical Health Act. These policies are only for proposed telehealth programs, and they will be due by the end of year one. The third deliverable is delivery and/or expansion of sexual assault medical forensic care and advocacy services. One thing to note here is that delivery of services is dependent upon approval of policies and procedures that I just referenced in the other two bullets. The fourth deliverable is a training plan and this is due by the end of year one. And, finally, a sustainability plan and this is due by the end of year two.

The deliverables for Purpose Area 2, and this is for the Training and Technical Assistance Provider, includes a comprehensive TA plan to support the awardees under Purpose Area 1 and for the 2020 SANE Campus grantees in achieving the goals of this program. And the second is that the plan should include the use of existing or creation of new tools, materials, and resources

to assist all grantees with implementation and action planning. And this deliverable is due within 6 months of accepting the award.

OJP Priority Areas. This is very similar to what we had in last year's solicitation. The DOJ is committed to advancing work that promotes civil rights, increases access to justice, supports crime victims, protects the public from crime and evolving threats, and builds trust between law enforcement and the community. In 2021, OJP will give priority consideration in award decisions to applications that demonstrate ways in which their projects will advance one or more of these areas: applications that will advance the promotion of civil rights, access to justice, support to crime victims, protecting the public from crime and evolving threats, or building trust between law enforcement and the community, and applications that demonstrate that the individuals who are intended to benefit from the requested grant reside in high-poverty areas or persistent-poverty counties. To receive priority consideration under the poverty priority, the applicant must provide information to demonstrate that the individuals who are intended to benefit from the requested grant, reside in high-poverty areas. For more information about this priority, you can refer to page 5 of the solicitation. And also note that priority consideration is one of many factors that OJP considers in making funding decisions and it is not a guarantee of an award.

Federal Award Information. I covered a lot. I covered all of this actually. But one thing I did forget to mention is that there are a couple of unallowable costs under this program. And we probably should have added a separate slide for this. But, again, just to remind applicants that the scope of this program is to establish or expand SANE programs that offer medical forensic care and advocacy services. So, the use of funds under this program should focus primarily on direct services. Research activities cannot be supported under this program. However, limited funds can be used to support process evaluations or assess work for internal improvement purposes only. The other unallowable cost is tuition reimbursement, in lieu of salary, for project staff. This also cannot be supported under this program. And one final note is that OVC may, in certain cases, provide additional funding in future years to awards made under this solicitation through a continuation award. OJP will consider, among other factors, its strategic priorities, a recipient's overall management of the award, progress of award-funded work when making any continuation award decisions. And all awards are subject to the availability of appropriated funds.

The Type of Award. OVC expects to make awards under this solicitation as cooperative agreements. This means that your award, if awarded, it will include a condition in the award that sets out the nature of the substantial federal involvement in carrying out the award and program. Generally stated, under OJP Cooperative Agreement Awards, responsibility for the day-to-day conduct of the funded project rests with the recipient. However, OVC may have substantial involvement in matters such as coordination of technical efforts and site selection, as well as review and approval of project work plans, research designs, data collection instruments, and major project-generated materials. You can see the "Administrative, National Policy, and Other Legal Requirements" section of the [OJP Grant Application Resource Guide](#) for more information.

I'll now talk about the Application and Submission Process, or provide more information about this.

The following application elements must be included in the application submission for an application to meet the basic minimum requirements to advance the peer review and receive consideration for funding. So in your application, you must include a Proposal Abstract; a Proposal Narrative, and there--and we've listed the four sections of the narrative; and a Budget Worksheet and Budget Narrative. And this is the web-based form. Applications that meet the basic minimum requirements will be evaluated by peer reviewers. On this slide, under the Proposal Narrative and Budget, you'll see the review criteria. For example, the description of the issue is 15 percent, project design is 30 percent, capabilities and competencies 25 percent, and so forth.

A Proposal Abstract no more than 400 words, summarizing the proposed project, including primary activities, products and deliverables, the service area, and who will benefit from the proposed project should be completed in the JustGrants web-based form.

The Proposal Narrative should be submitted as an attachment in JustGrants. The attached document should be double-spaced, using a standard 12-point Times New Roman font, have no less than 1-inch margins, and should not exceed 25 pages, and your pages should be numbered. So please adhere to these formatting requirements. If your narrative fails to comply with these length-related restrictions, OVC may consider noncompliance in peer review and in final award decisions.

The following sections must be included as part of the Proposal Narrative, description of the issue, project design and implementation, capabilities and competencies, and a data collection plan. Each section has a review criteria so it's important to address all four of these sections.

Under the description of the issue section, basically you'll want to describe the significance and value of your proposed project. You'll also want to include data to provide evidence that the need for the effort exists, as well as demonstrate the scope and the size of the need. You'll also want to state whether the project is local, statewide, or regional in scope, and whether it's a new program, an enhanced one, or both.

Under the project design and implementation section, your proposed strategy should address the needs identified in the description of the issue section and include goals, objectives, and activities that are aligned with the solicitations, goals, and objectives, which I covered in the previous slides--slides. You'll want to create solid goals and ensure that your objectives are specific, measurable, attainable, realistic, and time-bound. Your objectives must relate to the issues described in the description of the issues section. And you'll want to set a realistic timeline to implement your strategy. And remember that the timeline should cover the duration of the 36-month project period.

Applicants should describe its capabilities and competencies to accomplish the goals and objectives of their proposed project, such as describing the management structure of the program, how the program will be managed, and background information of personnel

responsible for managing and implementing the project. You'll also want to describe the expertise of the organization and any proposed subrecipients as well, in providing SANE services. You'll want to demonstrate the projects' team's capacity to address the challenges and needs that were described in the description of the issue section and that you can successfully implement the proposed activities. You'll want to demonstrate coordination with victim service providers, advocacy organizations, law enforcement, crime labs, and prosecutors. And if there is an existing SART in your community or your project involves creating or supporting a SART, you'll want to describe how the SART will help to achieve your project's goals. You can discuss any previous or current experience providing victim services using multidisciplinary partnerships. And applicants should also include a list of personnel responsible for managing and implementing the major stages of the project. The Project Director should dedicate sufficient time to the project to be able to provide the needed guidance and supervision. And job descriptions and copies of resumes for proposed key staff positions should also be included as a separate attachment.

Data Collection Plan. In this section, applicants should describe the process for measuring project performance, identify who's going to be responsible for collecting data and performance measures, describe how the data will be collected and how it will--how will it inform and evaluate the impact of the project, and to describe the process to accurately report data.

The Budget Worksheet and Budget Narrative. This is now a web-based form in JustGrants, so applicants should definitely complete this form. Personnel costs--a little bit more about what you can do for your budget. Personnel costs should directly relate to the personnel that were identified on the project. You'll also want to break out costs by year, reflecting 36 months total of project activity. Applicants can see the Budget Preparation and Submission Information section of the [OJP Grant Application Resource Guide](#) for more details on the budget and associated documentation. For questions pertaining to budget and examples of allowable and unallowable costs, you can visit the [DOJ Grants Financial Guide](#), and a link will be provided at the end of this presentation to that guide.

This screen lists other documents to be included as part of your application. As mentioned, there is that application checklist, so you'll definitely want to use that prior to submitting your application.

So now I'm going to go over the Application Process.

Applicants should consider reviewing the application submission webinar materials that our--that our grant--that our JustGrants team have developed. These training materials include a recording of a previous webinar, which has been posted on the [JustGrants Training Application Submission webpage](#).

To provide targeted assistance to applicants applying for DOJ funding opportunities, the DOJ JustGrants team is offering webinar sessions on the application submission process. These-- This webinar will help explain steps to take prior to applying for funding, how to find open DOJ funding opportunities in Grants.gov, how to apply for funding using JustGrants. It will also talk about the JustGrants roles and their responsibilities and required actions, and how to navigate

and use JustGrants to submit your applications. These sessions last approximately 90 minutes. It is the same content that is--The same content is covered in each section with time set aside for Q&A. And applicants should know that registrations for each of these sections are limited to allow for the JustGrants team to respond to questions. Additional session information and application materials are posted on the JustGrants page.

The [DOJ Application Submission Checklist](#). Again, this checklist covers all the necessary steps to complete the two-part application process in Grants.gov and JustGrants.

And JustGrants Training and Resources. Again, there's a lot of training and resources to help you navigate and use JustGrants to submit your application. So you'll want to refer to the JustGrants Training Application Submission page for more information.

In F--In 2021, this year, applications will be submitted to DOJ in a new two-step process. So, step one, applicants will submit an SF-424 and an SF-LLL in Grants.gov. And we have the URL on the screen here. [<https://www.grants.gov/web/grants/register.html>] To register in Grants.gov, applicants will need to obtain a DUNS and SAM registration or renewal. Step two will be that applicants will submit the full application, including attachments in JustGrants at [JustGrants.usdoj.gov](#). To be considered timely, an application must be submitted by the application deadline using Grants.gov, and the applicant must have received a validation message from Grants.gov that indicates successful and timely submission. OJP urges applicants to submit applications at least 72 hours prior to the application due date to allow time for the applicant to receive validation messages or rejection notifications from Grants.gov and to correct in a timely fashion any problems that may have caused a rejection notification. So we encourage applicants, again, to review the How to Apply section in the [OJP Grant Application Resource Guide](#).

This solicitation incorporates the OJP Application Resource Guide by reference. It provides guidance to applicants for the preparation and submission to OJP of applications for funding. If this solicitation expressly modifies any provision in the OJP Grant Application Resource Guide, the applicant is to follow the guidelines in the solicitation as to that provision.

This is a list of important websites. referenced throughout the solicitation that maybe resources for you as you prepare your application. So we have links to [OVC's webpage](#), the [DOJ Grants Financial Guide](#), which I referenced earlier, the [JustGrants website](#), [Grants.gov](#), [OJP Grant Application Resource Guide](#), the [OVC Training and Technical Assistance Center](#), [Grant Performance Measurement Reporting](#), and the [OJP Resource Center](#).

Here is a list of contact information that will be important to you as you prepare your applications. First is Grants.gov, which is available to provide technical assistance when submitting the SF-424 and SF-LLL. They can be reached by phone at 1-800-518-4726 or email to support@grants.gov. And I don't believe I mentioned this earlier, but for those that are unfamiliar with the--with these two forms, the SF-424 is the Standard Application Information Form and the SF-LLL is the Disclosure of Lobbying Activities. The next contact on this slide is JustGrants, which is available to provide technical assistance on submitting the full application. And they can be reached by phone at 1-8--1-833-872-5175 or email to JustGrants@usdoj.gov.

And, finally, is the OJP Response Center, which is available to provide technical assistance with programmatic requirements. And they can be reached by phone at 1-800-851-3420 or email to grants@ncjrs.gov.

Again, we just want to remind you that there are a lot of resources. We encourage you to review one of the previously recorded [Application Mechanics: Submitting an Application](#) sessions, which are available in the JustGrants website. And as a reminder, you'll want to submit part one in Grants.gov by June 15th, no later than 11:59 PM, Eastern Time, and you'll submit part two, which is the full application, in Just--in JustGrants.gov by June 29th at 11:59 PM, Eastern Time.

So that wraps up this presentation. I'm sure there are a lot of questions. So we can--I'm sure we can begin to address some of those.

DARYL FOX: Ivette, several have come in over the course of the presentation. Just to everyone on the call currently, just a reminder that the recording and PowerPoint transcript will be available and posted to the OVC website within approximately 10 business days. So if there's anything you need to go back on to review in reference that will be posted within the solicitation on the site. With that being said, we can just start going down the lists here.

First question is, "What's considered a non-hospital? Can it be a--in any clinic setting?"

IVETTE ESTRADA: Yes. That's what we're referring to. Yes, a clinic.

DARYL FOX: And just to clarify this one person that it says, "Does TA mean technical assistance?"

IVETTE ESTRADA: Yes, sorry for the acronyms. Yes, TA is technical assistance.

DARYL FOX: Next question is, "If we have already applied for a similar grant, would we be able to repackage in order to broaden and/or expand the supply of SANEs as well as providing telehealth services?"

IVETTE ESTRADA: It sounds like they might be able to, but it'll be really important to demonstrate that you're not duplicating anything--any existing effort. So as long as you're able to demonstrate the expansion or the enhancement of services, then they should be okay.

DARYL FOX: "Can you elaborate from page 4 on what it means as far as limited equipment purchases?"

IVETTE ESTRADA: Limited...

DARYL FOX: "...what limited means?"

IVETTE ESTRADA: Well, so the funding can--The funding can support equipment costs but what we don't want to see is that there is--we don't want to see the bulk of the award being dedicated to purchase equipment costs. Because as I had mentioned earlier in the presentation,

the focus of the--of this award or the program should be toward direct services. So while we will allow funding to purchase equipment or support equipment costs, it should not be the majority of the funding being used for that. So we don't have--there is--there is--we don't set a limitation for example, you cannot use more than 10 percent of the award for equipment purchases. Again, it just really depends on your strategy and what you're--what you're proposing but we just say limited funding can support equipment costs.

DARYL FOX: "From past applications would you say that meeting multiple objectives under a purpose area is more favorable compared to focusing heavily on one specific objective?"

IVETTE ESTRADA: I would say to that applicant that they would--that they should strive to align their proposal with most of the goals and objectives of the solicitation.

DARYL FOX: This particular person is, "Part of an organization that's the statewide training and TA provider for SANEs in their state, they do not provide direct services but rather support program development in rural and frontier regions. Are they--would they be eligible under Purpose Area 1 or is this meant for more direct service providers?"

IVETTE ESTRADA: Purpose Area 1 is meant more for direct service providers. If they are--it sounds like they may be more--they may be in a position of a--of more of a technical assistance provider. So they may want to consider that, but remember that if you are applying for the TA provider, you will need to have the capacity to provide technical assistance to all of the awarded grantees as well as the 2020 SANE--OVC SANE Campus grantees.

DARYL FOX: "Is the training plan that was referenced a deliverable for new SANE/SAFEs or for existing SANE/SAFEs?"

IVETTE ESTRADA: That's a great question. I would--I would say that it would--the training plan should support what's being proposed in your strategy. So if your strategy is to bring on new SANEs, then it should align with that goal. But if your plan is to also support existing SANEs and bring on in new SANEs, then again, the training plan would apply to both.

DARYL FOX: "Should the proposal abstract include collaborative partners?"

IVETTE ESTRADA: It's recommended since it is one of the objectives, which is to demonstrate coordination with community providers. So I would--I would recommend that, yes.

DARYL FOX: Next question is, "If an applicant currently receives funding from HRSA ANE/SANE training grant, does that preclude them from receiving funding from this particular grant?"

IVETTE ESTRADA: No, but they will have to demonstrate how they're not duplicating efforts under the HRSA grant as well as the OVC grant, if they are awarded. So again just demonstrating that there's no duplication between the two federal awards.

DARYL FOX: "Do you need both purpose areas to qualify for the award?"

IVETTE ESTRADA: No, applicants can apply for either purpose area, or both. So if you're interested in applying for Purpose Area 1 you do not need to apply under Purpose Area 2.

DARYL FOX: "Regarding allowable costs for the budget, there is something mentioned that salaries were not allowed. But is that for the TA provider grant or the establishment of a new program?"

IVETTE ESTRADA: The unallowable costs where we talk about--it--so the unallowable costs lists tuition reimbursement, in lieu of salary for project staff. That would apply for--that would apply to Purpose Area 1 applicants and that's specifically for institutions of--institutions of higher education, so universities.

DARYL FOX: "Does the allowable telehealth component include therapy for survivors who have received SANE/SAFE services?"

IVETTE ESTRADA: The--that can be one of the allow--one of the services provided, yes. That would be part of the--part of the sexual assault services care that we are looking to support.

DARYL FOX: "With noted difficulties to train staff and maintain fully certified SANEs in rural areas such as Alaska. There's currently, you know, a 40-hour training so they complete--can complete--start getting examination trainings. Would this type of training be allowed under the grant?"

IVETTE ESTRADA: I would--I would just say that if, the training, I mean, the training should--it should--it should be able to meet the SANE Education Guidelines that we reference in the solicitation. So, if they do, I would say yes.

DARYL FOX: "Are MOUs or letters of support preferred between partner agencies that will carry out the grant services?"

IVETTE ESTRADA: I think it's great to provide that as supporting documentation to show the relationship or the partnership. So I--it definitely wouldn't hurt. I think it could, if anything, just support your relationship and it provides evidence that you have this partnership in place. So I think it would be--it'd be a great thing to add to your solic--to your application.

DARYL FOX: "Is the budget worksheet available to download and work on prior to accessing the JustGrants system?"

IVETTE ESTRADA: That's a great question. I--I'm not entirely sure whether that can be downloaded. I would--I would assume, I would guess so. But I'm not entirely sure. I think they could--they could probably reach out to the JustGrants Technical Assistance Center to get--to get a definitive answer on that. My assumption is yes, but I'm not entirely sure.

DARYL FOX: "Can organizations apply for this if additional grant funding is received through VOCA currently?"

IVETTE ESTRADA: Say that again, Daryl. Sorry.

DARYL FOX: “Can we apply for this if additional grant funding is received through VOCA currently?”

IVETTE ESTRADA: Yes. Yes, but if you do--if you--if you are receiving both sources of funding to support SANE services, again, it goes back to how are you going to leverage both of those resources and how you’re not going to duplicate any efforts.

DARYL FOX: “If a state government office such as the DOJ were to apply for the grant in Purpose Area 1, can funds be subcontracted to another entity to carry out the project?”

IVETTE ESTRADA: Yes.

DARYL FOX: “Is there an age-restriction for SANE patients?”

IVETTE ESTRADA: No.

DARYL FOX: “Can expansion include to pediatric patient--patients?”

IVETTE ESTRADA: There is no age-restriction. So, yes it can include pediatric.

DARYL FOX: “Can we include construction costs to set-up or expand a current SANE program?”

IVETTE ESTRADA: No, construction costs are not allowable.

DARYL FOX: “Can these funds be used for project manager personnel?”

IVETTE ESTRADA: Yes.

DARYL FOX: “And for personnel hours for nurses undergoing SANE training?”

IVETTE ESTRADA: Yes.

DARYL FOX: “For including MOUs, can you advise where those would be placed in the application narrative?”

IVETTE ESTRADA: They would be--any MOUs or other types of agreements or letters of support if you want to add, they would--they would be uploaded as separate attachments to your application. And I would probably, if you are going to include any MOUs or letters of support, I would--I would reference that in the program narrative, so that peer reviewers are aware that those attachments have been uploaded as part of the application.

DARYL FOX: “Is there any way to elaborate on the further expansion of SANE services? Does DOJ have a preference for geographic expansion versus services offered, versus expansion of a number of SANEs trained, etc.?”

IVETTE ESTRADA: No, I think--I think we're fairly open with regards to expanding a SANE program. Everything that--all those examples that the applicant just described would be allowable.

DARYL FOX: There are several questions on the pediatric front. You did address. This one is just a little more. “Can services for domestic violence and victims and children that have been sexually assaulted be included?”

IVETTE ESTRADA: I would--I would say yes.

DARYL FOX: Okay.

IVETTE ESTRADA: So it would be--it's a--are they--okay. If it's a sexual assault victim, then yes.

DARYL FOX: “Am I able to use a fiscal sponsor for their 501(c)(3) status? I have a community forensic clinic. However, I have not fully completed the nonprofit status as of yet.”

IVETTE ESTRADA: So they would—they would—so they're looking for a fiscal agency to apply under. An—I would say, I mean, as long as that fiscal agent falls under one of the criteria's for eligibility, then yes, they can. Because it sounds as if--I don't know if they would be subcontracted out or if--I'm not sure how that would work. But as long as the fiscal agent--agency meets the eligibility criteria, then they can.

DARYL FOX: “Does direct services mean patient care or does it mean service that directly impacts SANEs?”

IVETTE ESTRADA: It's patient care. It's the medical forensic exam. It's the--it's the advocacy. Those--that's the service that we're referring to.

DARYL FOX: And the next question asks that as well. Just elaborating on direct services, so that covers that one.

IVETTE ESTRADA: Yeah, and I mean, again it could--it could--it could be any support service. It could be emotional support. It could be crisis intervention. It's fairly open.

DARYL FOX: “Is there a minimum amount--request amount? For example, \$300,000 or roughly around there, total request, is that acceptable?”

IVETTE ESTRADA: Yes, they--Applicants do not have to apply for the full amount. So if you--if your project--if you see that your project doesn't need the full \$600,000 then you can certainly come under that.

DARYL FOX: “Thinking ahead, could a mobile health unit be utilized as a setting for the program?” This particular organization’s trying to solve a problem for--as they’re spread out in a rural service area, and they’re trying to find some options.

IVETTE ESTRADA: I would say yes. I would say that would definitely fall under the scope of this project as an innovative--as an innovative way of bringing SANE expertise. Yes.

DARYL FOX: And then not to repeat what was said, just to reiterate again for those that may have joined late. I mean, could you just, once again, “Is there an age-restriction for SANE services. Can expansion include increasing access to pediatric SANE services?”

IVETTE ESTRADA: Yes. There is no--and no, there is no age-restriction. Some of--and I--and I--some of our previous SANE solicitations were restrictive. So, I understand where these questions are coming from. They were restrictive in that we would only allow adolescent and adult, that population, but we have opened it. So, you can expand into pediatrics.

DARYL FOX: And this next question’s come up several times. I can just address it. “As far as the web-based forms through JustGrants, are those available prior to submission?”

And once again, certainly, just please access the JustGrants website and then their technical assistance number is listed here on the current slide. They’ll be able to assist you in more detail on how to--how to get access to all that and how that works, the technical side.

Next question here is, “Can personnel cost cover small appropriate percentages of staff that support project personnel? For example, payroll, volunteer manager, or training manager, etc.?”

IVETTE ESTRADA: Yes, yes. You can include administrative costs. We’ve--I’ve seen other grantees that have also included costs to help with data collection or the financial management of the grants. So yes, funding can be used to support those types of positions.

DARYL FOX: “Are there any limits for the supplemental forms aside from the narrative? Is there a page limit for relevant resumes or documentation of high poverty areas?”

IVETTE ESTRADA: No, there--there is no page limit for those other attachments. So, if you want to combine all the resumes in one attachment, that would probably be the recommended way to do it. You can--you can definitely do that and there is no page limit for that. And that applies to other attachments as well, except for the program narrative, which is limited to 25 pages.

DARYL FOX: “For year one deliverables around planning and policies, how does this apply to existing programs that already have these in place?”

IVETTE ESTRADA: Well, if they are proposing--if they have an existing program and they’re proposing to make any type of enhancements to their program, then the deliverable would be to--would include any enhanced policies and procedures.

DARYL FOX: “Well, must a hospital with multiple campuses operating under different licenses apply under just one of those licenses or more than one?”

IVETTE ESTRADA: That’s a tough question. I’m not sure what would be the best way to apply. I think it would--it may depend on the service area that they are proposing. If they are--if they’re looking to cover a specific geographic area, such as a region, then depending on the license and how that--and what in the service area that hospital covers, they may have to base it off of that. So, it’s hard to address. I would say if the applicant wants to reach out to the technical assistance, to the OJP Response Center with a little bit more detail we can try to answer that.

DARYL FOX: “So, if SANE services are delivered via a partnership, is the program still eligible?”

IVETTE ESTRADA: As long as there is the connection of providing medical forensic care and advocacy services then yes. It has to fall under that. So, your--whatever your proposed strategy is or program is, it has--it has to offer or be linked to medical forensic care and advocacy.

DARYL FOX: “As a Children’s Advocacy Center in a rural county, they’re looking to develop a SANE P Program. Currently don’t have any nurses within the CAC. Would this grant support a partnership of local hospitals?”

IVETTE ESTRADA: Yes. Absolutely.

DARYL FOX: “If including letters of support, do they count towards the project narrative page count or can they be uploaded in separate attachments?”

IVETTE ESTRADA: They should--they are--if they are included as separate attachments, then it would not count toward the program narrative. But if you were building those MOUs into the narrative, then it would. It would count. So it--I would recommend that you attach any MOUs or letters of support as a separate attachment, so that it does not count toward the program narrative.

DARYL FOX: Ivette, we’re coming up on 4:00 PM. Is there--there’s still a few more questions to get to. Do you have a--want to keep going for a little bit?

IVETTE ESTRADA: Sure.

DARYL FOX: Okay. “Would a law enforcement vehicle and uniform be allowable costs to expand medical investigations?”

IVETTE ESTRADA: A law enforcement vehicle?

DARYL FOX: Yeah. And uniform.

IVETTE ESTRADA: No. No, that would not--that would not be allowable.

DARYL FOX: “Is there a particular format for the MOU? Must all party sign the same MOU or separate MOUs allowed?”

IVETTE ESTRADA: I’ve seen both. I’ve seen MOUs that include signatures from all of the partners and I have seen MOUs that are separate. So, it’s really--it’s really up to the applicant and what’s--and what they’re able to get.

DARYL FOX: “Do attachments count towards the total page count in the application?”

IVETTE ESTRADA: No. No, no, no. So, the only page restrict--the only page restriction is a narrative and that’s 25 pages. Any other attachments to support the narrative is open.

DARYL FOX: “Are innovative projects prioritized? Can you--if so, can you provide examples of an innovative project?”

IVETTE ESTRADA: We’ll, there’s--one of the applicants mentioned a mobile--a mobile SANE program; that could be an innovative--an innovative approach. So, I don’t think--I don’t think that OVC will prioritize applications that come in with innovative ways of increasing the number of SANEs or to provide medical forensic care. I think there’s a lot of--there’s a lot of considerations that go into these decisions, such as the geographic area, OJP’s priorities. So, there’s just a lot of other factors.

DARYL FOX: “Can the award be used to develop and improve an existing SANE hospital program by training SANE nurses and medical forensic staff?”

IVETTE ESTRADA: Yes. That seems to fall within the scope of this program.

DARYL FOX: “Can you expand the cooperative agreements and some examples of ‘substantial federal involvement’?”

IVETTE ESTRADA: The involvement of OVC and cooperative agreements, usually--and I--and I think I might have touched on some of those. It would--so, if there is a program that is looking to, let’s just say, support 10 hospitals that are--that they--that they want--that are going to be providing SANE services and they have not identified those 10 hospitals. Then we would work with them in--we would just review the 10 hospitals that they are proposing to select as possible SANE sites and provide approval for those sites. So, it’s just--we’re working with you as you implement your strategy and so that could be one example. Another example would be a lot of the public awareness and outreach efforts, if you’re developing presentations, if you’re developing any publicly brochures or, I can’t think of anything else, but any of those types of materials, OVC would want to review those and approve them before they are distributed. So, it’s that type of collaboration and involvement that we have with awardees. I hope that helps.

DARYL FOX: “If implementing telehealth, would this grant pay for expert SANE and mental health counselor services? And if so, is there salary limitations for those positions?”

IVETTE ESTRADA: Can you repeat the question, Daryl? Sorry.

DARYL FOX: Yeah. "If implementing telehealth, would this grant pay for expert SANE and mental health counselor services?"

IVETTE ESTRADA: Yes.

DARYL FOX: "And is there a limit on salaries within the budget?"

IVETTE ESTRADA: Again, all of your costs in the budget have to be reasonable and that will depend on, you know, your area for example. What the--what the salaries are in your area? So, it's hard to say what allowable salaries--what those allowable salaries are, as that could vary; but there is no specific cap on a salary.

DARYL FOX: "Can this funding be utilized for a pre-existing SANE program to develop a vicarious trauma prevention service for our forensic nurses to enhance retention?"

IVETTE ESTRADA: So, it seems like some of what the applicant is suggesting would fall under the scope of this project, specifically, the training and the retention piece of it. I would just question where's the link to the medical forensic part? So, would they be--would they be using the grant funds to support existing SANEs or--So, that would be my question. As long as they have that connection to the medical forensic piece, then I think they're good.

DARYL FOX: "Would transportation costs to the facility for an exam be covered by the grant?"

IVETTE ESTRADA: Yes. That could be an allowable cost. That would be part of the advocacy. Yes.

DARYL FOX: Direct services was addressed earlier. "But can the coordination or management of those services be included?"

IVETTE ESTRADA: Yes.

DARYL FOX: "Can you expand on 'community trust of law enforcement'? And how that is measured or perceived?" Is that part of that?

IVETTE ESTRADA: Is that the priority area?

DARYL FOX: That's not mentioned, unfortunately. Perhaps, it's in quotes.

IVETTE ESTRADA: I think that was...

DARYL FOX: What slide would--could that be? I can go back. I don't see it included really, in this. But for that, you know, if--I could prior refer them to the technical assistance, the OJP Response Center. Ivette, if that's...

IVETTE ESTRADA: Yeah. Yeah.

DARYL FOX: So that person, definitely reach out to the OJP Response Center listed on this slide here, grants@ncjrs.gov. And just kind of clarify where that's mentioned if you don't mind.

"Do you have to apply for Purpose Area 1 and 2 separately, one or the other?"

IVETTE ESTRADA: No. So, you--if you want to apply for Purpose Area 1 only, you can. You do not have to apply for Purpose Area 2 or vice versa. If you're interested in applying for Purpose Area 2, you do not need to apply to Purpose Area 1.

DARYL FOX: "Are indirect costs to be included?"

IVETTE ESTRADA: Yes. And if they are going to include indirect costs, they will need to provide a copy of their approved indirect cost rate agreement to support those costs.

DARYL FOX: "When they're including resumes such as the medical director, does that person have to be identified already when applying?"

IVETTE ESTRADA: They do not have to be identified. It is--it is preferred, but if they have not, that's fine. If they don't have that person identified, then they can--they should provide at least a job description or position description for that position.

DARYL FOX: Then just one more here. Ivette, "Advocacy services for secondary victims allowable? For example, supporting a parent of a teenage sexual assault victim?"

IVETTE ESTRADA: I would say that it--well, that seems like it would be a case-by-case--that would--that would be a--that's a hard one to address. I would really have to just--I'd have to understand the situation a little bit more. But the primary focus here is to support the victim. So, yeah. That's a case-by-case situation.

DARYL FOX: Thanks Ivette. Yeah. As we're--as we're nearing being over here, I think, if there's anything else to wrap up, we could. Definitely, once again mention to everybody on the call that this will be posted to the OVC website, both the recording and the transcript for your reference. These three--for more informative--resource centers are available for more specific questions, for applications, technical assistance, and JustGrants. So, please utilize those as you need. So Ivette, is there anything else that you wanted to mention?

IVETTE ESTRADA: No. I just want to thank everyone for joining the webinar today. And again, if you have any additional questions as it pertains to this scope of this project or any other programmatic requirements, please reach out to the OJP Response Center. But thank you.

DARYL FOX: Yeah. So, on behalf of the Office for Victims of Crime and our panelist today, thank you for joining the webinar. This will end today's presentation.