The webinar will begin shortly.
Please have a copy of the solicitation available to follow along and take notes.
Presenters

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Webinar Outline

1. OVC Overview and Mission
2. Breakdown of the solicitation
   • Project Purpose, Goal, and Objectives
   • Eligibility
   • Application and Award Timelines
   • Required Documents
3. Application Process
4. Questions and Answers

Have a copy of the solicitation available to follow along and take notes.
OVC Overview

Mission: OVC is committed to enhancing the Nation’s capacity to assist crime victims and to providing leadership in changing policies and practices to promote justice and healing for all victims of crime.

OVC funding supports:

• victims in tribal communities;
• state victim compensation and assistance programs;
• training and technical assistance and information resources;
• victims of international terrorism and mass violence;
• federal agencies’ provision of victim services;
• survivors of human trafficking; and
• demonstration and service projects.
Timeline

- Solicitation Closes: **Tuesday, June 29, 2021**
- DOJ expects to award grants no later than **September 30, 2021**
- All project **START** dates should be on or after **October 1, 2021** *

*Please Note: Successful applicants MAY NOT begin work until the budget has been reviewed and officially approved by OJP. Additional information and or restrictions may be outlined in the award package.*
Eligibility

The following entities are eligible to apply:

• State governments
• City or township governments
• Public and State controlled institutions of higher education
• County governments
• Public housing authorities/Indian housing authorities
• Native American tribal organizations (other than federally recognized tribal governments)
• Native American tribal governments (federally recognized)
• Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education
• Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education
• Private institutions of higher education
• For profit organizations other than small businesses

For additional information on eligibility, please review the title page of the solicitation.
Program Description

This program will support projects to build or enhance a community response to female genital mutilation and cutting (FGMC). Grantees will work to increase services, education, and community partner engagement to stop the victimization of girls through FGMC, at the community level.
The goal of this program is to reduce the harmful consequences of Female Genital Mutilation and Cutting in the United States.
Objective

The objective of this program is to deliver community-based programming to stop FGMC by educating communities where FGMC might be a risk about the medical consequences of FGMC and forming community networks of agencies and organizations that are positioned to identify girls at-risk and respond to eligible survivors/victims.
Deliverables

The project will produce the following deliverables:

• Direct service provision to victims, at-risk individuals, and communities

• Community outreach

• A final report describing project activities, promising practices, challenges encountered, and solutions to address those challenges
Federal Award Information

Maximum number of awards OVC expects to make: 6 Awards
Maximum dollar amount for each award: $300,000
Total amount anticipated to be awarded under solicitation: $1.8 million
Period of Performance start date: 10/1/2021
Period of Performance duration: 36 Months
Type of Award

Awards will be made as **Grants**:

- Legal instrument of financial assistance
- **Awarding agency** maintains an **oversight** and **monitoring** role
- **Without substantial involvement** with awarding agency

See the “Administrative, National Policy, and Other Legal Requirements” section of the [OJP Grant Application Resource Guide](#) for more information.
Application and Submission Information
Applications MUST Include

These elements MUST be included in the application submission to meet the basic minimum requirements to advance to peer review and receive consideration for funding:

- Proposal Abstract
- Proposal Narrative
  - Description of the Issue (20%)
  - Project Design and Implementation (30%)
  - Capabilities and Competencies (30%)
  - Plan for Collecting the Data for this Solicitation’s Performance Measures (10%)
- Budget Worksheet and Budget Narrative (web-based form) (10%)
Proposal Abstract

An abstract is a clear and simple summary statement about your proposal.

This statement should be no more than 400 words and should include:

- Name of the applicant,
- geographic area to be served,
- project activities,
- products and deliverables,
- the service area, and who will benefit from the proposed project

This will be completed in the JustGrants Web-based form.
Proposal Narrative Format

The proposal narrative must:

– Be double-spaced
– Use a standard 12-point font (Times New Roman is preferred)
– Have no less than 1-inch margins
– NOT exceed 12 pages. Pages should be numbered “1 of 12,” “2 of 12,” etc.
– Be submitted as an attachment in JustGrants.
Proposal Narrative Format

The following sections are part of the proposal narrative:

1. Description of the issue
2. Project design and implementation
3. Capabilities and competencies
4. Plan for collecting the data required for this solicitation’s performance measures
Proposal Narrative: Description of the Issue

1. Demonstrate an understanding of the problem and makes a compelling case for addressing it using appropriate local data.
2. Describe current efforts to address the problem and explains how the proposed project is not duplicative and targets identified gaps.
Proposal Narrative: Project Design and Implementation

This section should include goals, objectives and activities that are aligned with solicitation

- Be brief, concise, and clear.
- Make sure the information is consistent throughout your proposal.
- Create solid goals and measurable objectives:
  - Objectives should be **SMART**: Specific, Measurable, Attainable, Realistic, and Time-bound
  - Focus on the future and setting a realistic timeline to complete the project.
Proposal Narrative: Capabilities and Competencies

This section must—

1. Demonstrate the institutional experience and expertise to effectively implement the requirements of this solicitation (or the application includes formal agreements with partners with the appropriate experience and expertise).

2. Describe the applicant’s staff with the appropriate training and experience to implement project activities and/or documents its plans and position descriptions for staff to be hired.
Proposal Narrative: Plan for Collecting Data

• Who will be responsible for reporting the required performance measures?
• How will data be collected?
• Any additional performance metrics?
• What data sources will be used? – Any legal, policy, or other barriers to gaining access?
Budget Worksheet and Budget Narrative (Web-Based Form)

See the OJP Grant Application Resource Guide for additional information.

- Use the JustGrants web-based form.
- Personnel costs should relate to the key personnel for the project.
- The budget should include adequate funding to fully implement the project, broken out by year, reflecting 36 months.
- The budget should be mathematically sound and correspond with information described in the Proposal Narrative and aligned with the project design.
Applications Should Also Include

Along with the 3 required documents, the following information should be included in the application submission:

- Information to Complete the Application for Federal Assistance (SF-424) in Grants.gov
- Standard Application Information (SF-424 info from Grants.gov)
- Indirect Cost Rate Agreement
- Financial Management and System of Internal Controls Questionnaire
- Tribal Authorizing Resolution (if applicable)
- Research and Evaluation Independence and Integrity (if applicable)
- Documentation on Advancing DOJ Priorities (if applicable)
- Documentation of High-Poverty Areas or Persistent-Poverty Counties (if applicable)
- Disclosure of Lobbying Activities (SF-LLL)
- Applicant Disclosure of Duplication in Cost Items
- DOJ Certified Standard Assurance
- DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
- Applicant Disclosure and Justification—DOJ High-Risk Grantees
- Request and Justification for Employee Compensation; Waiver (if applicable)
Double Check the SF-424

- **Type of Application:** “New”
- **Legal Name:** Enter the same legal name you use in all OJP award documents. Must be exactly the same.
- **Start/End Dates:** 10/01/2021– not more than 09/30/24
- **Estimated Funding:** Must match the federal request in the Detailed Budget Worksheet
- **Project Description:** OVC FY 2021 Addressing Female Genital Mutilation and Cutting

The SF-424 will be submitted in Grants.gov. See the [OJP Grant Application Resource Guide](https://example.com) for additional information.
Lobbying Form (SF-LLL)

All applicants must disclose the existence or nonexistence of lobbying activities by completing and submitting Form SF-LLL.

The SF-LLL will be submitted in Grants.gov.

To download the Disclosure for Lobbying Activities form, visit:
https://ojp.gov/funding/Apply/Resources/Disclosure.pdf
Disclosure of Duplication in Costs Items

The disclosure (written statement) should include both direct applications for federal funding (e.g., applications to federal agencies) and indirect applications for such funding (e.g., applications to state agencies that will subgrants federal funds).

This written statement should include:

- The federal or state funding agency name
- The solicitation name, project name, and description of the project
- The point of contact information at the applicable funding agency
Applicant Disclosure of High-Risk Status

If an applicant is currently designated as high risk by a federal grant-making agency, then the applicant must include the following information in its application:

1) NAME AND CONTACT INFO OF THE DESIGNATING AGENCY
2) DATE OF DESIGNATION
3) REASON FOR DESIGNATION
Application Process
Application Mechanics eLearning Videos

By viewing the eLearning videos, job aids, DOJ Application Checklist and other resources, applicants will have all of the information needed to successfully navigate the mechanics of submitting an application.

- Application Mechanics: Getting Ready to Apply (NEW)
- Application Mechanics: Initiating Application Submission in Grants.gov (NEW)
- Application Submission: Locating an Application
- Application Submission: Submitting an Application
- Application Submission: Completing a Budget Detail Form
- Application Mechanics: After Submitting an Application (NEW)
Review the Application Submission Webinar

Recording available: *Application Mechanics: Submitting an Application*

**What you’ll learn:**

- Steps to take prior to applying for funding
- How to find open DOJ funding opportunities in Grants.gov
- How to apply for funding using JustGrants
- The JustGrants roles and their responsibilities and required actions
- How to navigate and use the system
- Where to find training materials, job aids, and other resources
Review the **DOJ Application Submission Checklist**

The checklist covers all necessary steps to complete the two-part application process in Grants.gov and JustGrants.

**The checklist includes:**

- how to prepare to apply
- completing the abbreviated application in Grants.gov
- Entity Onboarding and JustGrants Access
- completing, reviewing, certifying and submitting your application in JustGrants, and
- helpful user tips
JustGrants Training and Resources

- Access *recording* and *slide deck* from previous webinars
- Refer to the [JustGrants Training Application Submission](#) page for additional information and training on the application submission process
- Bookmark the [JustGrants Training](#) page for updates
Submission Information

**Step 1: Grants.gov**
- Submit the **SF-424 and an SF-LLL** at: [https://www.grants.gov/web/grants/register.html](https://www.grants.gov/web/grants/register.html)
- To register in Grants.gov, applicants need to obtain a Data Universal Numeric System (DUNS) and System of Award Management (SAM) registration or renewal.

**Step 2: JustGrants**
- Submit the **full application** including attachments at: [JustGrants.usdoj.gov](https://www.usdoj.gov)

Refer to the Registration and Submission section of the OJP Grant Application Resource Guide at [https://ojp.gov/funding/Apply/Resources/Grant-App-Resource-Guide.htm](https://ojp.gov/funding/Apply/Resources/Grant-App-Resource-Guide.htm) for instructions on How to Apply (https://www.ojp.gov/funding/apply/ojp-grant-applicationresource-guide#howToApply)
Step 1: Apply in Grants.gov

All Applicants should complete the following steps:

1. Acquire a unique entity identifier (a Data Universal Numbering System (DUNS) number)
2. Register or maintain registration with the System for Award Management (SAM) database well in advance of applying (replaces CCR).
3. Acquire an Authorized Organization Representative (AOR) and a Grants.gov username and password.
4. Acquire confirmation for the AOR from the E-Business Point of Contact (E-Biz POC).
5. Search for the funding opportunity on Grants.gov
6. Select the correct Competition ID.
8. Submit a valid application consistent with the solicitation by following the directions at Grants.gov.
Applicants will then submit the **full application** including attachments in JustGrants at [JustGrants.usdoj.gov](http://JustGrants.usdoj.gov).
Visit: https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide
Important Web Resources

- Office for Victims of Crime: https://ovc.ojp.gov
- JustGrants: https://justicegrants.usdoj.gov/
- Grants.gov: https://www.grants.gov
- OVC Training and Technical Assistance Center: www.ovcttac.gov
- Grant Performance Measurement Reporting: https://ojp.gov/performance/
- OJP Resource Center: https://www.ojp.gov/ncjrs/new-ojp-resources
Important Contact Information


Technical Assistance Submitting the FULL APPLICATION into JustGrants: 833–872–5175 | JustGrants.Support@usdoj.gov

Technical Assistance with Programmatic Requirements contact the OJP Response Center: 800–851–3420 | grants@ncjrs.gov
Important Dates

Part 1: Grants.gov
- Submit SF-424 & SF-LLL in Grants.gov by

Part 2: JustGrants
- Submit Full Application in JustGrants.usdoj.gov by
Questions

Submit questions in the Q&A Box.