

OVC FY 2021 Enhanced Collaborative Model Task Force to Combat Human Trafficking

CFDA # 16.320

Grants.gov Solicitation Number: O-OVC-2021-96004

May 18, 2021

The webinar will begin shortly.
Please have a copy of the solicitation available
to follow along and take notes.



Presenter



Alissa Huntoon

Senior Policy Advisor and Law
Enforcement Program Coordinator

Human Trafficking Division

Office for Victims of Crime

Webinar Outline



1. OVC Overview and Mission
2. Breakdown of the solicitation
 - Project Purpose, Goal, and Objectives
 - Eligibility
 - Application and Award Timelines
 - Required Documents
3. Application Process
4. Questions and Answers



Have a copy of the solicitation available to follow along and take notes.



OVC Overview

Mission: OVC is committed to enhancing the Nation's capacity to assist crime victims and to providing leadership in changing policies and practices to promote justice and healing for all victims of crime.

OVC funding supports:

- victims in tribal communities;
- state victim compensation and assistance programs;
- training and technical assistance and information resources;
- victims of international terrorism and mass violence;
- federal agencies' provision of victim services;
- survivors of human trafficking; and
- demonstration and service projects.



Timeline

- ❑ Solicitation Closes: **Tuesday, June 29, 2021**
- ❑ DOJ expects to award grants no later than **September 30, 2021**
- ❑ All project **START** dates should be on or after **October 1, 2021***



***Please Note: Successful applicants MAY NOT begin work until the budget has been reviewed and officially approved by OJP. Additional information and or restrictions may be outlined in the award package.**

Goal



Enhanced Collaborative Model (ECM) Task Force To Combat Human Trafficking

To support a sustainable, long-term, multidisciplinary task force approach to combat human trafficking – identify victims, provide access to a range of services specific to their needs, and prosecute traffickers.

Program Description



The ECM program supports the development, expansion, and strengthening of ECM task forces to combat human trafficking, as defined by the Trafficking Victims Protection Act (TVPA) of 2000 and its reauthorizations.



Eligibility

The following entities are eligible to apply:

- State governments
- Special district governments
- City or township governments
- County governments
- Native American tribal governments (federally recognized)
- Native American tribal organizations (other than federally recognized tribal governments)
- Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education

Applicants that have received OJP Enhanced Collaborative Model To Combat Human Trafficking funding in fiscal years (FY) 2019 and 2020 are **ineligible** to apply under this solicitation.

For additional information on eligibility, please review the title page of the solicitation.

Categories



Category 1 Development of Human Trafficking Task Forces

Funding supports:

- Newly formed and/or still developing or formalizing TF structure & protocols
- Foundational activities, structure, clarifying roles and responsibilities, and finalizing internal processes and protocols.

Categories



Category 2 Existing Human Trafficking Task Forces

Funding supports:

- Task forces formally operational with demonstrated structure and protocols in place;
- Minimum 3 years in operation and history of identifying victims and prosecuting traffickers.
- OJP task force funding **prior** to FY 2019 (initial grant end date on or before September 30, 2021, no cost extensions do not impact eligibility.)



Application Information

- Two separate but coordinated applications – one from law enforcement (co-lead) and one from victim services provider (co-lead), developed collaboratively and submitted together.
- Page 5 describes application elements that must be included.

Objectives (page 3)



1. Develop, sustain, and strengthen leadership structure and coordination of multidisciplinary human trafficking task force partnerships and activities using the [Multidisciplinary Collaborative Model for Anti-Human Trafficking Task Forces: Development and Operations Roadmap](#) as a guide.
2. Identify and serve victims of all types of human trafficking.
3. Implement victim-centered, trauma-informed, and collaborative approaches through the development and consistent implementation of task force protocols and training.





Objectives (page 3) - cont.

4. Active involvement from all task force partners in planning and executing proactive investigations and prosecutions.
5. Investigate, refer, and [prosecute](#) both sex and labor trafficking cases at the local, state, tribal, and federal levels.
6. Assist victims of sex trafficking and labor trafficking in achieving increased safety, independence, self-sufficiency and well-being through the provision of appropriate services.
7. Collect data and conduct ongoing assessment activities to determine if the program is meeting stated goals and objectives.





Category 1: Deliverables & Activities

1. Within 12–18 months of award acceptance, the grantee will submit a **Memorandum of Understanding (MOU)**
2. Expand **collaborative partnerships**.
3. Identify a **full-time task force coordinator**.
4. Conduct a data-driven **community assessment**.
5. Finalize and implement **task force protocols**.
6. Jointly deliver targeted **training and public awareness** materials.
7. Provide (directly and through partnerships) **an array of services** that victims of sex and labor trafficking require to address their individualized needs for safety, security, and healing.
8. Conduct **proactive investigations and prosecutions** of sex trafficking and labor trafficking crimes and related offenses.
9. Assess task force performance and **produce annual reports** documenting task force efforts.
10. Develop a **sustainability plan** for human trafficking task force operations.





Category 2: Deliverables & Activities

1. Refine existing task force protocols and conduct an assessment of gaps in shared protocols and develop new task force protocols to support task operations.
2. Strengthen and expand collaborative partnerships among federal, state, local, and tribal law enforcement, prosecution, nongovernmental, labor, and regulatory agencies and system- and community-based service providers.
3. Identify a full-time task coordinator.
4. Conduct proactive investigations and prosecutions of sex trafficking and labor trafficking crimes.
5. Provide (directly and through partnerships) an array of services that victims of sex and labor trafficking require to address their individualized needs for safety, security, and healing.
6. Jointly deliver targeted training and public awareness materials.
7. Continue sustainability planning for long-term human trafficking task force operations.
8. Provide peer support to newer task forces.
9. Develop annual reports and tools and resources.





Federal Award Information

Competition ID	Category	Number of Awards	Dollar Amount for Awards	Performance Start Date	Performance Duration (Months)
C-OVC-2021-00018-PROD	Purpose Area 1: Development of Human Trafficking Task Forces (2 awards per task force)	18 (9 task forces total)	\$750,000 (per each co-lead applicant)	10/1/2021 12:00 AM	36
C-OVC-2021-00019-PROD	Purpose Area 2: Expanding Human Trafficking Task Force Effectiveness (2 awards per task force)	12 (6 task forces total)	\$750,000 (per each co-lead applicant)	10/1/2021 12:00 AM	36



Type of Award

Awards will be made as **Cooperative Agreements**:

- **Substantial involvement between awarding agency and recipient** during the performance period
- Awarding agency **closely participates** in the performance of the program

See the “Administrative, National Policy, and Other Legal Requirements” section of the [OJP Grant Application Resource Guide](#) for more information.

Presenter



Maria Anderson

Grants Management Specialist
Human Trafficking Division
Office for Victims of Crime



Application and Submission Information

Applications **MUST** Include



These elements **MUST** be included in the application submission to meet the basic minimum requirements to advance to peer review and receive consideration for funding:

- **Identical Proposal Abstracts**
- **Identical Proposal Narratives**
 - Statement of the Problem/Description of the Issue (10%)
 - Project Design and Implementation (40%)
 - Capabilities and Competencies (20%)
 - Plan for Collecting the Data for this Solicitation's Performance Measures (10%)
- **Individualized Budget Worksheets and Budget Narratives (web-based form) (15%)**
 - Identical Task Force MOUs (5%)

Budget Worksheet and Budget Narrative (Web-Based Form)



See the [OJP Grant Application Resource Guide](#) for additional information.

- Use the JustGrants web-based form.
- Personnel costs should relate to the key personnel for the project.
- The budget should include adequate funding to fully implement the project, broken out by year, reflecting 36 months.
- The budget should be mathematically sound and correspond with information described in the Proposal Narrative and aligned with the project design.

Unallowable Costs (page 5)



- Holding beds
- Stipends/Incentives to participate in services.
- Primary Prevention Activities
- Purchase/Lease Vehicles (rentals may be allowed with sufficient justification.)

Budgets (page 6)



In preparing the budget, please note:

- Victim Service Providers** – priority placed on provision of services; specific services clearly outlined in budget.
- Law Enforcement Agencies** – personnel to support investigations, prosecutions, analytical and intelligence functions that directly support human trafficking cases.
- Travel:** please note any required budgeting related to required training and professional development.



Applications Should Also Include

Along with the **4 required documents**, the following information **should be included** in the application submission (checklist begins page 9):

- Information to Complete the Application for Federal Assistance (SF-424) in Grants.gov
- Standard Application Information (SF-424 info from Grants.gov)
- Indirect Cost Rate Agreement (if applicable)
- Financial Management and System of Internal Controls Questionnaire
- Disclosure of Process Related to Executive Compensation
- Tribal Authorizing Resolution (if applicable)
- Task Force MOU or MOA
- Subaward MOU and/or Letters of Intent
- Position Descriptions and Resumes
- Project Time-Task Plan
- Plan for Conducting Proactive Trafficking Investigations and Prosecutions
- Research and Evaluation Independence and Integrity
- Documentation of Advancing DOJ Priorities (if applicable)
- Documentation of High-Poverty Areas or Persistent-Poverty Counties (if applicable)
- Request and Justification for Employee Compensation; Waiver (if applicable)
- Disclosure of Lobbying Activities (SF-LLL)
- Applicant Disclosure of Duplication in Cost Items
- DOJ Certified Standard Assurance
- DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
- Applicant Disclosure and Justification—DOJ High-Risk Grantees



Application Process

JustGrants: Application Submission Resources

[Application Mechanics eLearning Videos](#)

By viewing the eLearning videos, job aids, DOJ Application Checklist and other resources, applicants will have all of the information needed to successfully navigate the mechanics of submitting an application.

- ✓ [Application Mechanics: Getting Ready to Apply \(NEW\)](#)
- ✓ [Application Mechanics: Initiating Application Submission in Grants.gov \(NEW\)](#)
- ✓ [Application Submission: Locating an Application](#)
- ✓ [Application Submission: Submitting an Application](#)
- ✓ [Application Submission: Completing a Budget Detail Form](#)
- ✓ [Application Mechanics: After Submitting an Application \(NEW\)](#)



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JUSTICE GRANTS SYSTEM

Review the Application Submission Webinar

Recording available: [*Application Mechanics: Submitting an Application*](#)

What you'll learn:

- ✓ Steps to take prior to applying for funding
- ✓ How to find open DOJ funding opportunities in Grants.gov
- ✓ How to apply for funding using JustGrants
- ✓ The JustGrants roles and their responsibilities and required actions
- ✓ How to navigate and use the system
- ✓ Where to find training materials, job aids, and other resources



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DOJ Application Submission Checklist

Review the [*DOJ Application Submission Checklist*](#)

The checklist covers all necessary steps to complete the two-part application process in Grants.gov and JustGrants.

The checklist includes:

- ✓ how to prepare to apply
- ✓ completing the abbreviated application in Grants.gov
- ✓ Entity Onboarding and JustGrants Access
- ✓ completing, reviewing, certifying and submitting your application in JustGrants, and
- ✓ helpful user tips



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JustGrants Training and Resources

- Access [recording](#) and [slide deck](#) from previous webinars
- Refer to the [JustGrants Training Application Submission](#) page for additional information and training on the application submission process
- Bookmark the [JustGrants Training](#) page for updates



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Submission Information

Step 1: **Grants.gov**

- Submit the **SF-424** and an **SF-LLL** at:
<https://www.grants.gov/web/grants/register.html>
- To register in Grants.gov, applicants need to obtain a Data Universal Numeric System (DUNS) and System of Award Management (SAM) registration or renewal.



Step 2: **JustGrants**

- Submit the **full application** including attachments at: [JustGrants.usdoj.gov](https://www.justgrants.usdoj.gov)



Refer to the Registration and Submission section of the OJP Grant Application Resource Guide at <https://ojp.gov/funding/Apply/Resources/Grant-App-Resource-Guide.htm> for instructions on How to Apply (<https://www.ojp.gov/funding/apply/ojp-grant-applicationresource-guide#howToApply>)

OJP Grants Application Resource Guide



The screenshot shows the top portion of the OJP website. The header is dark blue with the OJP seal on the left, the text "U.S. DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS" in the center, and navigation links "Contact Us | Careers | Subscribe" on the right. Below the header is a search bar with a yellow search button. A light blue navigation bar contains links for "Home", "About Us", "News Center", "Grants/Funding" (which is underlined), "For Congress", "Resources", "Topics", "Training", and "Data". Below the navigation bar is a breadcrumb trail: "Home / Grants/Funding / Applicant Resources". The main content area is a large dark blue rectangle with the text "OJP Grant Application Resource Guide" in white.

Visit: <https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide>

Important Web Resources



- Office for Victims of Crime: <https://ovc.ojp.gov>
- DOJ Grants Financial Guide: <https://ojp.gov/financialguide/DOJ/index.htm>
- JustGrants: <https://justicegrants.usdoj.gov/>
- Grants.gov: <https://www.grants.gov>
- OJP Grant Application Resource Guide: <https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide>
- OVC Training and Technical Assistance Center: www.ovcttac.gov
- Grant Performance Measurement Reporting: <https://ojp.gov/performance/>
- OJP Resource Center: <https://www.ojp.gov/ncjrs/new-ojp-resources>

Important Contact Information



Technical Assistance Submitting the SF-424 and SF-LLL into
Grants.Gov: 800-518-4726, 606-545-5035 | support@grants.gov



Technical Assistance Submitting the FULL APPLICATION into
JustGrants: 833-872-5175 | JustGrants.Support@usdoj.gov



Technical Assistance with Programmatic Requirements contact the
OJP Response Center: 800-851-3420 | grants@ncjrs.gov

Important Dates



Part 1: **Grants.gov**

- Submit **SF-424 & SF-LLL** in Grants.gov by



Part 2: **JustGrants**

- Submit **Full Application** in JustGrants.usdoj.gov by



Questions



Submit questions in the [Q&A Box](#).