OVCFY 2024 Improving Outcomes for Child and Youth Victims of Human Trafficking

The webinar will begin shortly.
Presenters

Natalia Aguirre
Victim Justice Program Specialist

Lindsay Waldrop
Senior Advisor on Anti-Trafficking Training and Technical Assistance
Webinar Outline

• OVC Overview and Mission
• Solicitation Overview
  • Funding opportunity focus
  • Eligibility
  • Required documents
• Resources & Tools
• Questions & Answers

Find funding opportunities at https://ovc.ojp.gov/funding/current-funding-opportunities.
<table>
<thead>
<tr>
<th>Session Topic</th>
<th>Description</th>
<th>Session Registration</th>
</tr>
</thead>
</table>
| **Application Mechanics: Submitting an Application Weekly Training Webinar** | • Preparing to apply  
• Completing the abbreviated application in Grants.gov  
• Entity onboarding and JustGrants access  
• JustGrants roles and responsibilities  
• Assigning users’ roles to applications  
• Completing, reviewing, certifying and submitting a JustGrants application  
• Attendee questions about application submission | **Every Wednesday** from 2:30-4:00 p.m. ET  
Click the link to register for the session you wish to attend:  
March 20, 2024  
March 27, 2024                                                                 |

**Key Audience:** Entity Administrator, Application Submitter, Authorized Representative

Check website for updates: [https://justicegrants.usdoj.gov/training/training-virtual-sessions](https://justicegrants.usdoj.gov/training/training-virtual-sessions)
About the Office for Victims of Crime (OVC)

- Enhances the Nation’s capacity to assist crime victims and provides leadership in changing attitudes, policies, and practices to promote justice and healing for all victims of crime.

- In addition to anti-trafficking funding, administers the Crime Victims Fund, supporting state victim assistance and compensation programs.

- To enhance capacity to identify, assist, and provide services to all victims of human trafficking, OVC leads the Nation in supporting victim-centered and trauma-informed programs, policies, and resources that promote justice, access, and empowerment.
OVC Human Trafficking Division Overview

To enhance capacity to identify, assist, and provide services to all victims of human trafficking, OVC leads the nation in supporting victim-centered and trauma-informed programs, policies, and resources that promote justice, access, and empowerment.
OVC FY 2024 Improving Outcomes for Child and Youth Victims of Human Trafficking


Opportunity ID O-OVC-2024-171985
Solicitation Status Open
Fiscal Year 2024
Closing Date April 22, 2024
Posting Date February 20, 2024
Solicitation Type Competitive
Grants.gov April 8, 2024, 11:59 pm Eastern
JustGrants April 22, 2024, 8:59 pm Eastern
Award Focus

This program intends to improve outcomes for child and youth who are victims of sex and/or labor trafficking by—

• funding states or Tribes to develop, enhance, and coordinate programs and activities covering this topic; and
• improving statewide coordination and multidisciplinary collaboration across systems to address human trafficking involving children and youth.

For state and tribal programs focused on systems-level improvements

Awards: Up to $1.5M
Program Goal (Page 9)

To improve responses to and outcomes for child and youth victims of **sex and labor trafficking** through increased collaboration at the statewide or Tribal jurisdiction level and to create effective change across systems.
Eligibility

- State governments.
  - For the purposes of this notice of funding opportunity, “state” means any state of the United States, the District of Columbia, the Commonwealth of Puerto Rico, the Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands.

- Native American tribal governments (Federally recognized)

Grantees awarded funding in FYs 2021, 2022, and 2023 under the *Improving Outcomes for Child and Youth Victims of Human Trafficking* solicitation are not eligible to apply for funding, unless the new proposal outlines new services, cost items, or a distinct geographic scope.

For additional information on eligibility, please review each solicitation’s Synopsis section.
Improving Outcome Recipients may include:

- Governor’s Office of Crime Prevention
- Attorney General’s Office
- Department of Health and Human Services
- Department of Public Safety
- Department of Children and Families
- Department of Youth Services
- Department of Community Based Services
- Department of Justice
- Governor’s Office of Emergency Services
Objectives Summary (Pages 9–10)

- Develop and implement a state or Tribal **jurisdiction-wide strategy** to tackle the greatest identified challenges
- Develop **protocols and procedures within and across systems** to ensure appropriate services
- Strengthen data collection and information sharing
- Develop a **unified strategy to provide training to professionals** throughout the jurisdiction
- Identify and fill gaps in services and coordinate responses in existing anti-trafficking and youth-serving efforts
- Collect data and engage in **performance measurement** activities
Varied State and Tribal Approaches

- Policies, Practices, and Guidelines
- Training and Outreach
- Needs Assessment, Resource Mapping
- Enhanced investigation and prosecution
- Research, Evaluation, and Data systems
- Screening and Identification
- Multidisciplinary Teams, Task Forces, Steering Committees
Mandatory Program Requirements (page 6-9)

• Ensuring civil rights.
• Strengthening response to labor trafficking
• Ensuring access to support male victims
• Input from individuals with lived experience
• Enhancing access to services and promoting survivor autonomy.
• Privacy and confidentiality guidance
• Guidance on service provision for programs serving children and youth.
OJP Priority Considerations

1. OJP Priority Considerations Supporting Executive Order 13985, *Advancing Racial Equity and Support for Underserved Communities Through the Federal Government*:

   1A. Applicants that propose project(s) that are designed to promote racial equity and the removal of barriers to access and opportunity for communities that have been historically underserved, marginalized, and adversely affected by inequality.

   1B. Applicants that demonstrate that their capabilities and competencies for implementing their proposed project(s) are enhanced because they (or at least one subrecipient) identify as a culturally specific organization.

*Please note if you are requesting priority consideration in your Abstract!*
Proposal Narrative – Capabilities and Competencies (pages 18-19)

- Include a list of personnel, in addition to the identified coordinator, responsible for managing and implementing the major stages of the project, and a description of the current and proposed professional staff members’ qualifications that enable them to fulfill their responsibilities.

- Applicants should also include a plan in the event of transition or staff turnover for key staff during the life of the award.
Deliverables Summary (Pages 20-21)

- A written strategic plan
- A written training plan
- Documented lessons learned
- Written protocols and procedures
- Outreach and awareness materials
- Regular performance reports
Application and Submission Information
Application Submission Overview and Timeline

Before applying, make sure you are registered with SAM.gov.

Applicants have two application submission deadlines:

- **Grants.gov** (submitting the SF-424 and SF-LLL)
  
  *Deadline: April 8, 2024, 11:59 PM ET*
  
  - It’s OK to enter preliminary budget or programmatic data in Grants.gov and update later in JustGrants.

- **JustGrants**
  
  *Deadline: April 22, 2024, 8:59 PM ET*
  
  - A JustGrants submission should include all items as defined in the solicitation.

DOJ expects to award grants no later than September 30, 2024

All project **START** dates should be on or after October 1, 2024*

- Successful applicants **may not** begin work until the budget has been reviewed and officially approved by OJP. Information and or restrictions may be outlined in the award package.
Applications MUST Include

To meet the basic minimum requirements to advance to peer review and receive consideration for funding your application MUST include:

- SF-424 and SF-LLL (in Grants.gov)
- Proposal Abstract (in JustGrants)
- Proposal Narrative (in JustGrants)
- Budget Web-Based Form (including budget details and budget narrative) (in JustGrants)

Remember, if you fail to submit **ANY** of required documents, your application will **not** be considered for funding!
Budget Web-Based Form (Worksheet and Budget Narrative)

- Use the JustGrants web-based form.
- Personnel costs should relate to the key project personnel.
- The budget should include adequate funding to fully implement the project, broken out by year, reflecting 36 months.
- The budget should be mathematically sound and correspond with information described in the Proposal Narrative and aligned with the project design.
- Include information needed for the respective category.
- Address Priority 1A or 1B considerations, if applicable.
Match Requirements

The solicitation requires a 25% **cash or in-kind** match.

An applicant must identify the source of the 25% non-federal portion of the total project costs and how they will use match funds. “Match” funds may be used only for purposes that would be allowable for the federal funds.

**How to Calculate Match Formula**

Step 1 Award Amount ÷ % of Federal Share = Total (Adjusted Project Cost)

Step 2 Total (Adjusted) Project Cost x % of Recipient Share = Required Match
Unallowable Costs: Pages 21–22

• Holding Beds
• Stipends/Incentives to Participate in Services
• Primary Prevention Activities
Attachments (Pages 24–25)

• Resumes
• Tribal Authorizing Resolution
• MOU
• Time-Task Plan
• Program Logic Model
Additional Documents to Apply

**Application Attachments**

**Attachment Tips**

Log in to JustGrants using either Chrome or Microsoft Edge as your browser. Internet Explorer is not a compatible browser for JustGrants.

Open the application and use the menu options on the right to navigate. If attachments associated with a section are displayed in the section.

**DOJ Application Submission Checklist**

Submitting an application to DOJ is a two-part process. An applicant first submits an abbreviated application in Grants.gov. The full application is then completed in JustGrants, DOJ’s grants management system. The following steps and tips will assist potential applicants in completing DOJ applications.

**Step 1: Confirm your Entity’s System for Award Management (SAM) Registration Information**
- Register with SAM or confirm that your SAM registration is active and up-to-date. You must renew and validate your registration every 12 months. If you do not renew your SAM registration, it will expire. An expired registration can delay or prevent application submissions in Grants.gov and JustGrants. Registration and renewal are due up to 10 business days prior to the application due date.
- On April 1, 2022, the federal government will stop using Digital Un Verifiable Numbering System (DUNS) numbers and start using the new SAM Unique Entity Identifier (UEI)
- Entities in JustGrants should confirm that the contact information submitted to your Entity’s Electronic Business Half (EBH) in SAM is accurate and up-to-date. The EBH in SAM is updated in JustGrants as the Entity’s SAM/Entity Administrator and will receive notifications from JustGrants. The Entity Administrator is responsible for completing entity key enrollment in JustGrants. Once the Entity Administrator is enrolled, they can be managed to receive email updates.
- Technical issues with SAM registration or renewal must be reported to the SAM Help Desk (1-877-4-SAM-HELP)

**Step 2: Apply in Grants.gov**
- Effective February 11, 2022, all Grants.gov users and applicants will need to use a logon to submit applications.
- Users must open DOJ funding opportunities in Grants.gov or on the agency’s website and meet the validation requirements.
- Complete and submit the required documents in Grants.gov at least 48-77 hours prior to the Grants.gov deadline to allow for time to correct any problems or errors. The Grants.gov portion of your application includes the SEP-A14 and G47.3.3. The use and email identified in Section III of the SEP-A14 will be identified as the Application Submitter in JustGrants and will receive future notifications from JustGrants.

**Helping Crime Survivors Find Their Justice**
Information About OVC

Consult the [OVCA](https://www.ovc.gov) website.
DOJ Grants Financial Guide

As a starting point for all recipients and subrecipients of DOJ grants and cooperative agreements in ensuring the effective day-to-day management of awards consult the DOJ Grants Financial Guide: https://ojp.gov/financialguide/DOJ/index.htm.

<table>
<thead>
<tr>
<th>TOP 10 TOPICS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Financial Management Systems</td>
</tr>
<tr>
<td>2. Allowable Costs</td>
</tr>
<tr>
<td>3. Unallowable Costs</td>
</tr>
<tr>
<td>4. Federal Financial Reports</td>
</tr>
<tr>
<td>5. Performance Reports</td>
</tr>
<tr>
<td>6. Audit Requirements</td>
</tr>
<tr>
<td>7. Conference Costs</td>
</tr>
<tr>
<td>8. Adjustments to Awards</td>
</tr>
<tr>
<td>9. Accounting by Approved Budget Category</td>
</tr>
<tr>
<td>10. Subrecipient Monitoring</td>
</tr>
</tbody>
</table>
The OJP Grant Application Resource Guide

Find it at: https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide
Information on SAM.gov

Visit SAM.gov:
This is your first stop BEFORE applying.

SAM.gov Entity Registration and Renewal Reminder

All entities seeking Department of Justice (DOJ) grant funding must have an active registration in SAM.gov. Once registered, entities must complete annual renewals to maintain an active status.

It is recommended that you begin the SAM.gov registration or renewal process 30 days prior to any deadlines to allow for the time necessary to complete the full process, including SAM.gov’s entity validation process. If you intend to apply for a specific DOJ opportunity, refer to the Grants.gov due date provided on the solicitation, and plan your SAM.gov registration accordingly.

For additional support, visit SAM.gov Help.
Information on Grants.gov

This is your first stop in applying.
JustGrants Training Resources

Visit: https://justicegrants.usdoj.gov

Organized by Topics

Micro-learning videos

Job Aid Reference Guides
# JustGrants Office Hours: Application Mechanics

<table>
<thead>
<tr>
<th>Session Topic</th>
<th>Description</th>
<th>Session Registration</th>
</tr>
</thead>
</table>
| **Application Mechanics: Submitting an Application Weekly Training Webinar** | • Preparing to apply  
• Completing the abbreviated application in Grants.gov  
• Entity onboarding and JustGrants access  
• JustGrants roles and responsibilities  
• Assigning users’ roles to applications  
• Completing, reviewing, certifying and submitting a JustGrants application  
• Attendee questions about application submission | **Every Wednesday** from 2:30-4:00 p.m. ET  
Click the link to register for the session you wish to attend:  
March 20, 2024  
March 27, 2024 |

**Key Audience:** Entity Administrator, ApplicationSubmitter, Authorized Representative

Check website for updates: [https://justicegrants.usdoj.gov/training/training-virtual-sessions](https://justicegrants.usdoj.gov/training/training-virtual-sessions)
Important Contact Information

Technical Assistance submitting the FULL APPLICATION into JustGrants: 833-872-5175 │ JustGrants.Support@usdoj.gov

Technical Assistance with Programmatic Requirements and to report a technical issue that prevented application submission, contact the OJP Response Center: 800-851-3420 │ grants@ncjrs.gov
Go Social With OVC!

Like: https://www.facebook.com/OJPOVC

Follow: https://twitter.com/OJPOVC

Watch: www.youtube.com/user/OJPOVC
Questions?

To submit a question, use the Q&A Box and select All Panelists