OVCFY2024 Enhanced Collaborative Model (ECM) Task Force to Combat Human Trafficking

The webinar will begin shortly.
Webinar Outline

• OVC Overview and Mission
• ECM Solicitation Overview
  • Funding opportunity focus
  • Eligibility
  • Required documents
• General Reference to Application Process & Tools

Find funding opportunities at [https://ovc.ojp.gov/funding/current-funding-opportunities](https://ovc.ojp.gov/funding/current-funding-opportunities).
OVC Human Trafficking Division Overview

To enhance capacity to identify, assist, and provide services to all victims of human trafficking, OVC leads the nation in supporting victim-centered and trauma-informed programs, policies, and resources that promote justice, access, and empowerment.
## ECM Task Forces: Purpose Areas

<table>
<thead>
<tr>
<th>Competition ID</th>
<th>Category</th>
<th>Number of Awards</th>
<th>Dollar Amount for Awards</th>
<th>Performance Start Date</th>
<th>Performance Duration (Months)</th>
</tr>
</thead>
<tbody>
<tr>
<td>C-OVC-2024-00008-PROD</td>
<td>Purpose Area 1: Development of New Local or Tribal Human Trafficking Task Forces</td>
<td>20–30 awards (10–15 task forces)</td>
<td>$700,000 (per applicant/$1.2 million per task force)</td>
<td>10/1/2024</td>
<td>36</td>
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<tr>
<td>C-OVC-2024-00009-PROD</td>
<td>Purpose Area 2: Expansion of Local or Tribal ECM Human Trafficking Task Forces (Previously Funded by OJP)</td>
<td>20–30 awards (10–15 task forces)</td>
<td>$900,000 (per applicant/$1.5 million per task force)</td>
<td>10/1/2024</td>
<td>36</td>
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<tr>
<td>C-OVC-2024-00010-PROD</td>
<td>Purpose Area 3: Enhanced Support for Statewide Task Forces (New or Previously OJP-funded)</td>
<td>20–30 awards (10–15 task forces)</td>
<td>$1,000,000 (per applicant/$2 million per task force)</td>
<td>10/1/2024</td>
<td>36</td>
</tr>
</tbody>
</table>
Eligibility

- Native American tribal governments (Federally Recognized)
- Native American tribal organizations (other than Federally Recognized tribal governments)
- Government Entities, and
- Non-Government Organizations

For additional information on eligibility, please review the Synopsis of the solicitation.
Eligibility

This solicitation requires a partnership between a lead law enforcement agency and a lead victim service organization. Each lead applicant will submit their entity’s application separately into JustGrants.

Separate awards will be made to each co-applicant – one to the law enforcement agency and one to the victim service provider.

Applicants that do not apply with an eligible partner will not be considered for funding.

For additional information on eligibility, please review the Synopsis of the solicitation.
Purpose Area 1: Eligible applicants include local or Tribal task forces that are newly formed (formally operational less than 3 years) or have never received funding under the OJP ECM Task Force Program.

Purpose Area 2: Eligible applicants must be a previous local or tribal recipient of an OJP Enhanced Collaborative Model (ECM) Task Force to Combat Human Trafficking award. At least one applicant must be a previous recipient.

For additional information on eligibility, please review the Synopsis of the solicitation.
Purpose Area 3: Eligible applicants must be a statewide task force (new or previously funded by OJP) consisting of state government and nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education.

All Purpose Areas: OJP ECM recipients that were awarded funding in fiscal years (FY) 2022 and 2023 are ineligible to apply under this solicitation.

For additional information on eligibility, please review the Synopsis of the solicitation.
For the purposes of this solicitation, “state” means any state of the United States, the District of Columbia, the Commonwealth of Puerto Rico, the Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands.

It is up to the applicant to determine which Purpose Area they should apply.

For additional information on eligibility, please review the Synopsis of the solicitation.
To support a sustainable, multidisciplinary, co-leadership task force approach to improve and increase victim identification of all forms of human trafficking, provide victims with access to services, and seek justice on their behalf (which can include investigating and prosecuting traffickers…)
What is an ECM Task Force?

• Developing a multidisciplinary approach is a process that requires time, attention, and intention.

• Core elements of a high functioning ECM defined on page 8

• Describes core elements and activities of focus
Definitions and Terms (Pages 9–10)

• Victim-centered
• Trauma-informed
• Survivor-informed
• Proactive approaches
Priority Considerations (Page 10)

• To applicants that attest explicitly in their proposal narrative that ECM task force funds will—

  • be used to take reasonable, affirmative measures to avoid arresting, charging, or prosecuting victims of human trafficking for any offense that is the direct result of their victimization; and

  • not be used to require a victim of human trafficking to collaborate with law enforcement officers as a condition of access to any shelter or other direct services.
Other Key Sections (Pages 10–12)

• Strengthening Responses to Labor Trafficking
• Ensuring Access to Support for Male Victims
• Input from Individuals with Lived Experience
• Ensuring Civil Rights
• Enhancing Access to Services and Promoting Survivor Autonomy
• Privacy and Confidentiality
ECM Funding does not support (summary of solicitation):

• The purchasers of commercial sex that fail to result in the identification of one or more actual victims of human trafficking prior to an operation OR otherwise fail to involve a connection to one or more actual trafficking victims.

• Individuals engaged in commercial sex for arrest as a means for identifying victims of trafficking. Such efforts may compromise victim safety by failing to properly screen for sex trafficking victimization and may result in the arrest of victims of sex trafficking.
• Co-leadership structure
• Written protocols (cross sector)
• Collect data and conduct ongoing assessment
• Serve victims of all types/ages of human trafficking
• Victim-centered, trauma-informed, and collaborative
• Employ a diverse set of approaches
• Investigate, refer, and prosecute at all levels
• Provision of appropriate services
Deliverables Summary - ALL Purpose Areas

• Develop collaborative partnerships
• Identify a full-time task force director or coordinator
• Create, update and implement task force protocols
• Develop a training and outreach plan and jointly deliver
• Complete community engagement project or event
• Provide an array of services that victims of sex and labor trafficking require to address their individualized needs
Deliverables **PA 1 only**

- Submit a Memorandum of Understanding (MOU) to OVC documenting the structure, personnel, and roles of task force members within 12–18 months of award acceptance
- Conduct a data-driven community assessment within 12–18 months of award acceptance
Deliverables **PA 2 only**

- Develop and expand implementation of a diverse set of approaches
- Produce a summary report specific to labor trafficking (be the end of Year 2)
- *If requested*, provide peer support to newer task forces
Deliverables **PA 3 only**

- Create/refine/update a coordination plan across all parts of the state regarding structure of service provider partnerships and case investigations (by the end of Year 1)

**Note:** Purpose Area 3 Statewide Task Forces will complete relevant deliverables, and other application attachments, based upon status of task force at the time of application.
Proposal Narrative (Pages 21–25)

• Clearly identify service provider, law enforcement and prosecution designated partners (if known).
• Task Force Director or Coordinator clearly identified in budget as full-time position.
• Identify specific services.
Proposal Narrative (Pages 21–25)

• Describe in detail how the applicants currently handle, or plan to handle, trafficking tips, investigations, and prosecution of cases.

• **Purpose Area 3**: Describe any current staffing and coordination efforts.

• Stakeholder Collaboration.
Funding Restrictions (Page 29)

• Holding Beds
• Stipends/Incentives
• Primary Prevention Activities
• Purchase/lease vehicles
Budget (Pages 30–31)

• **Victim Service Providers**
  • Sufficient funding dedicated to provision of services, either directly or through project partners.
  • Outline specific services clearly in budget and budget narrative.

• **Law Enforcement Agencies**
  • Sufficient funding for personnel to support investigations (positions funded 100 percent as overtime discouraged), prosecutions, analytical functions, and outreach.
Budget (Page 30–32)

All grantees:

• Match
• Administrative costs
• Required travel for OVC sponsored ECM training(s)

Note: Other travel proposed related to professional development training will be considered but will require prior approval from OVC and may require additional justification post-award.
Attachments (Pages 33–34)

- Task Force Organizational Chart
- Letters of Intent/MOU or MOA
- Resumes

Note: Content of attachment may differ depending upon Purpose Area requirements
Review Criteria (Pages 35–36)

- Basic Minimum Review
- Merit Review
- Other Review Factors
- Risk Factors
FY 24 ECM Solicitation: Major Changes

• Change to maximum funding available per Purpose Area.
• New deliverables.
Types of Awards

Awards will be made as a Cooperative Agreement:

• **Substantial involvement between awarding agency and recipient** during the performance period

• Awarding agency **closely participates** in the performance of the program

For more, see the “Administrative, National Policy, and Other Legal Requirements” section of the [OJP Grant Application Resource Guide](#) for more information.
Application and Submission Information – see slide 6
Timeline

- Grants.gov deadline: April 24, 2024, 11:59 PM ET
- JustGrants deadline: May 6, 2024, 8:59 PM ET
- DOJ expects to award grants no later than September 30, 2024
- All project START dates should be on or after October 1, 2024*

*Please Note: Successful applicants MAY NOT begin work until the budget has been reviewed and officially approved by OJP. Additional information and or restrictions may be outlined in the award package.
Applications MUST Include

To meet the basic minimum requirements to advance to peer review and receive consideration for funding your application MUST include:

- SF-424 and SF-LLL (in Grants.gov)
- Identical Proposal Abstract (in JustGrants)
- Identical Proposal Narrative (in JustGrants)
- Individualized, separate Budget Web-Based Form (including budget details and budget narrative) (in JustGrants)

Remember, if you fail to submit ANY of required documents, your application will not be considered for funding!
Budget Web-Based Form (Worksheet and Budget Narrative)

- Use the JustGrants web-based form.
- Personnel costs should relate to the key project personnel.
- The budget should include adequate funding to fully implement the project, broken out by year, reflecting 36 months.
- The budget should be mathematically sound and correspond with information described in the Proposal Narrative and aligned with the project design.
- Include information needed for the respective category.
- Address Priority 1A or 1B considerations, if applicable.
Match Requirements

The ECM solicitation requires a 25% **cash or in-kind** match.

An applicant must identify the source of the 25% non-federal portion of the total project costs and how they will use match funds. “Match” funds may be used only for purposes that would be allowable for the federal funds.

**How to Calculate Match Formula**

Step 1 Award Amount ÷ % of Federal Share = Total (Adjusted Project Cost)

Step 2 Total (Adjusted) Project Cost x % of Recipient Share = Required Match
Additional Documents to Apply

**DOJ Application Submission Checklist**

**Application Attachments**

**Attachment Tips**

Log in to JustGrants using either Chrome or Microsoft Edge as your browser. Internet Explorer is not a compatible browser for JustGrants.

Open the application and use the menu options on the right to navigate. File attachments associated with a section are displayed in the section.

**Award Attachments**

Entity Administrators and Authorized Representatives can attach these items to awards.

*Attachments*
- Additional Project Title Information
- Application Attachments
- Areas Affected by Project
- Budget Consultant Rate Justification
- Budget Indirect Cost Rate Agreement
- Budget Non-Competitive Justification
- Budget Pre-Agreement Case
- Budget Workload
- Correspondence
- Disclosure of Process related to Executive Compensation
- Disclosures and Assurances
- File
- Human Subjects Protection
- Letter of Support
- Lobbying Activities Disclosure
- LOA Document
- Opportunity Zone
- Other Attachment
- Other Program Period G&F Attachment
- Program/Project Congressional Oversight
- Proposal DOJ C1 Status (Nonprofits only)
- Required to Use Incentives or Stipend
- Tribal Authorizing Resolution

Helping Crime Survivors Find Their Justice
Important Dates

Part 1: **Submit SF-424, SF-LLL in Grants.gov** by

Part 2: **Submit Full Application in JustGrants.gov** by
Information About OVC

Consult the OVC website.
As a starting point for all recipients and subrecipients of DOJ grants and cooperative agreements in ensuring the effective day-to-day management of awards consult the DOJ Grants Financial Guide: https://ojp.gov/financialguide/DOJ/index.htm.

<table>
<thead>
<tr>
<th>TOP 10 TOPICS</th>
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<tbody>
<tr>
<td>2. Allowable Costs</td>
<td>7. Conference Costs</td>
</tr>
<tr>
<td>3. Unallowable Costs</td>
<td>8. Adjustments to Awards</td>
</tr>
<tr>
<td>5. Performance Reports</td>
<td>10. Subrecipient Monitoring</td>
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The OJP Grant Application Resource Guide

Find it at: https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide
Information on SAM.gov

Visit SAM.gov:
This is your first stop BEFORE applying.

SAM.gov Entity Registration and Renewal Reminder

All entities seeking Department of Justice (DOJ) grant funding must have an active registration in SAM.gov. Once registered, entities must complete annual renewals to maintain an active status.

It is recommended that you begin the SAM.gov registration or renewal process 30 days prior to any deadlines to allow for the time necessary to complete the full process, including SAM.gov’s entity validation process. If you intend to apply for a specific DOJ opportunity, refer to the Grants.gov due date provided on the solicitation, and plan your SAM.gov registration accordingly.

For additional support, visit SAM.gov Help.
Information on Grants.gov

Visit Grants.gov: https://www.grants.gov. This is your first stop in applying.
JustGrants Training Resources

Visit: https://justicegrants.usdoj.gov

Organized by Topics

Micro-learning videos

Job Aid Reference Guides
# JustGrants Office Hours: Application Mechanics

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<tr>
<th>Session Topic</th>
<th>Description</th>
<th>Session Registration</th>
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| **Application Mechanics: Submitting an Application Weekly Training Webinar** | • Preparing to apply  
• Completing the abbreviated application in Grants.gov  
• Entity onboarding and JustGrants access  
• JustGrants roles and responsibilities  
• Assigning users’ roles to applications  
• Completing, reviewing, certifying and submitting a JustGrants application  
• Attendee questions about application submission | **Every Wednesday** from 2:30-4:00 p.m. ET  
Click the link to register for the session you wish to attend:  
Feb. 28, 2024  
March 6, 2024  
March 13, 2024  
March 20, 2024  
March 27, 2024 |

**Key Audience:** Entity Administrator, Application Submitter, Authorized Representative

Check website for updates: [https://justicegrants.usdoj.gov/training/training-virtual-sessions](https://justicegrants.usdoj.gov/training/training-virtual-sessions)
Important Contact Information

Technical Assistance submitting the FULL APPLICATION into JustGrants: 833-872-5175 │ JustGrants.Support@usdoj.gov

Technical Assistance with Programmatic Requirements and to report a technical issue that prevented application submission, contact the OJP Response Center: 800-851-3420 │ grants@ncjrs.gov
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Watch: www.youtube.com/user/OJPOVC