OVC FY24 Human Trafficking Fellowship Program

The webinar will begin shortly.

Presenter

Lindsay Waldrop

Senior Advisor on Anti-Trafficking
Training and
Technical Assistance

OVC
Office for Victims of Crime

Webinar Outline

- OVC Overview and Mission

- Solicitation Overview
  - Funding opportunity focus
  - Eligibility
  - Required documents

- General Reference to Application Process & Tools

- Questions & Answers

Find funding opportunities at https://ovc.ojp.gov/funding/current-funding-opportunities.

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For Application Mechanics – please join

Session Topic	Description	Session Registration
Application Mechanics: Submitting an Application Weekly Training Webinar *Key Audience: Entity Administrator, Application Submitter, Authorized Representative*	• Preparing to apply • Completing the abbreviated application in Grants.gov • Entity onboarding and JustGrants access • JustGrants roles and responsibilities • Assigning users to applications • Completing, reviewing, certifying and submitting a JustGrants application • Attendee questions about application submission	**Every Wednesday** from 2:30-4:30 p.m. ET Click the link to register for the session you wish to attend: May 8, 2024 2:30-4:30 p.m. ET May 15, 2024 2:30-4:30 p.m. ET May 22, 2024 2:30-4:30 p.m. ET May 29, 2024 2:30-4:30 p.m. ET June 5, 2024 2:30-4:30 p.m. ET June 12, 2024 2:30-4:30 p.m. ET

Check website for updates: https://justicegrants.usdoj.gov/training/application-submission

OVC Office for Victims of Crime

Helping Crime Survivors Find Their Justice

About the Office for Victims of Crime (OVC)

- Enhances the Nation's capacity to assist crime victims and provides leadership in changing attitudes, policies, and practices to promote justice and healing for all victims of crime.

- In addition to anti-trafficking funding, administers the Crime Victims Fund, supporting state victim assistance and compensation programs.

- To enhance capacity to identify, assist, and provide services to all victims of human trafficking, OVC leads the Nation in supporting victim-centered and trauma-informed programs, policies, and resources that promote justice, access, and empowerment.

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OVC Human Trafficking Division Overview

To enhance capacity to identify, assist, and provide services to all victims of human trafficking, OVC leads the nation in supporting victim-centered and trauma-informed programs, policies, and resources that promote justice, access, and empowerment.

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OVC Human Trafficking Division Staff

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Kristin Weschler
Victim Justice
Program Specialist

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For Transparency and Fairness:

Information shared on today's call is taken from the solicitation.

For questions specific to your application, please contact:

- Technical Assistance submitting the FULL APPLICATION into JustGrants:

  833-872-5175

  JustGrants.Support@usdoj.gov

- Technical Assistance with Programmatic Requirements and to report a technical issue that prevented application submission, contact the OJP Response Center:

  800-851-3420

  grants@ncjrs.gov

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OVC FY24 Human Trafficking Fellowship Program

https://ovc.ojp.gov/funding/o-ovc-2024-172087.pdf

Opportunity ID   O-OVC-2024-172087
Solicitation Status   Open
Fiscal Year   2024
Closing Date   June 17, 2024
Posting Date   April 16, 2024
Solicitation Type   Competitive
Grants.gov   **June 3, 2024, 11:59 pm Eastern**
JustGrants   **June 17, 2024, 8:59 pm Eastern**
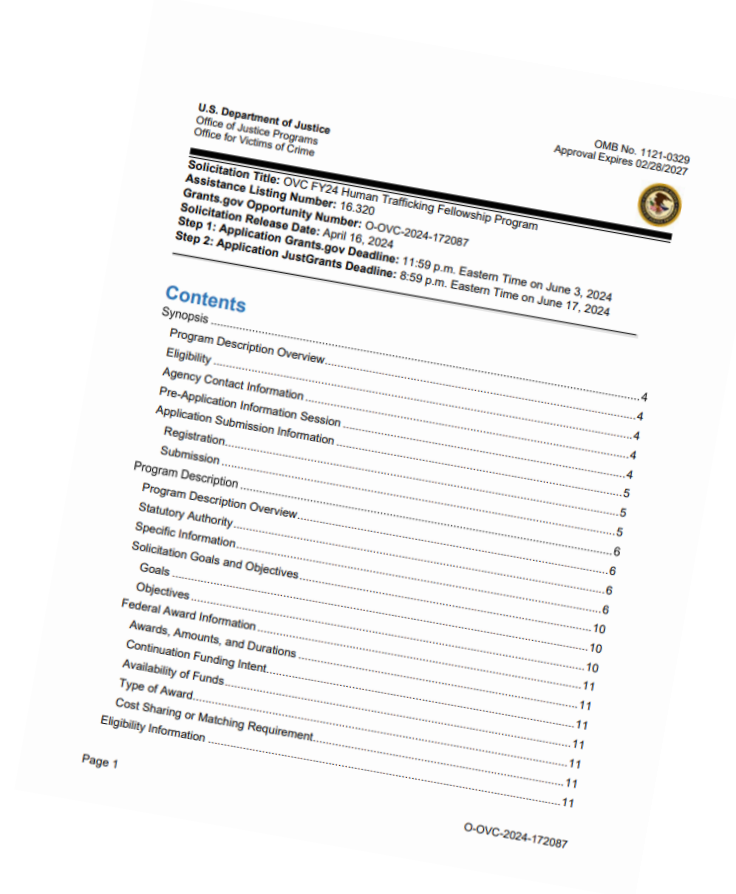
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Eligibility

❑ **Individuals**

- Organizations are not eligible to apply.
- Applicants must be U.S. citizens.
- This solicitation seeks an individual with a background in culturally responsive service provision and strengths-based intervention models.
- Applications from those with lived experience will be prioritized.

For additional information on eligibility, please review the solicitation's Synopsis section.

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Program Description

OVC seeks to fund a 1–3-year fellowship (in-person or virtual, part-time or full-time – to be proposed by the applicant) to assist the anti-trafficking field in identifying and promoting culturally responsive service models and activities.

Award: Up to $400,000

Funding Opportunity Number: O-OVC-2024-172087

Period of Performance: up to 36 months

Type of Award: Cooperative Agreement

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Objectives Summary (Pages 10-11)

- Developing and documenting a systematic, replicable criteria for establishing what constitutes a culturally responsive, strengths-based program/approach.
- Documenting culturally specific protective factors that can help victims from underserved communities find healing and justice.
- Identifying and promoting strength-based interventions that center cultural practices and values in their service delivery response among OVC anti-trafficking grantees and the larger anti-trafficking field.
- Speaking to experts in the field and reviewing publicly available media reports and published literature to identify organizations implementing culturally responsive, strengths-based approaches.
- Conducting in-person and/or virtual interviews and site visits.
- Identifying barriers and innovative solutions to implementing culturally responsive, strength-based interventions.
- Documenting (to the extent feasible) the results and impact of these interventions.

Objectives Summary (Pages 10-11) (cont.)

- Producing a written analysis of the implications of these models on existing funding available for victim services, with a focus on OVC-funded programs and OVC policies.
- Creating and delivering informational awareness materials and trainings for external publication (newsletter, articles, social media, blogs, reports, and presentations).
- At the request of OVC, participating in internal and external stakeholder meetings, forums, conferences, and international briefings to provide subject matter expertise and/or present information on OVC's efforts to address the focus area issue.
- Collaborating with OVC internal groups to increase the capacity and availability of strength-based, culturally responsive interventions and victim services for underserved communities.
- Traveling to support the execution of fellowship activities and deliverables as proposed and/or required by OVC.
- Assisting OVC on other special projects within the scope of the award, at OVC's direction.

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Deliverables Summary

- In-person and/or virtual interviews and site visits (as proposed in application).

- A catalog of identified organizations implementing strength-based interventions that leverage culture in service delivery.

- A written analysis for OVC of the implications of these models on OVC's programs and policies, including documenting (to the extent feasible) the results and impact of these interventions.

- Training and awareness materials for external publication (newsletter, social media, blogs, and reports) (as proposed).

Coordination meetings with relevant TTA providers and other relevant stakeholders.

Documentation of participation and presentations at conferences, meetings, and trainings on relevant topics (as proposed).

Updates and reports for the OVC Grants Manager outlining the activities completed (frequency to be negotiated with OVC depending on level of effort proposed).

Program objectives and deliverables should be included in one timeline.

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Considerations Upon Applying

- Fellows must successfully pass a complete and thorough background investigation and may also be subject to a drug test before the fellowship may begin.

- Applicants must certify in their application that they have no delinquent federal student loans or other federal debt (not in bankruptcy, forbearance, or under appeal), including delinquent federal tax debt.

- Applicants may not be registered lobbyists at the time the fellowship award is made or during the period of the fellowship.

Additional Considerations and Expectations

- Onsite at OVC a portion of the Fellowship.

- Timesheets will be maintained by the Fellow.

- Equipment and supplies will be provided by OJP/OVC.

Application and Submission Information

Important Notes

- Do NOT use your social security number to apply.

- Use an [Employer Identification Number (EIN)](#) to apply.

- The EIN is a unique nine-digit number that identifies your entity for tax and reporting purposes. The EIN number is a Taxpayer Identification Number (TIN) assigned by the federal government. The TIN/EIN is used for individual entities.

- See: [IRS Apply for an Employer Identification Number (EIN) Online](#).

Timeline

❑ Grants.gov deadline: **June 3, 2024, 11:59 PM ET**

❑ JustGrants deadline: **June 17, 2024, 8:59 PM ET**

❑ DOJ expects to award grants no later than **September 30, 2024**

❑ All project **START** dates should be on or after **October 1, 2024***

*Please Note: Successful applicants MAY NOT begin work until the budget has been reviewed and officially approved by OJP. Additional information and or restrictions may be outlined in the award package.

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Applications MUST Include

To meet the basic minimum requirements to advance to peer review and receive consideration for funding your application MUST include:

- SF-424 and SF-LLL (in Grants.gov)
- Proposal Abstract (in JustGrants)
- Proposal Narrative (in JustGrants)
- Budget Web-Based Form (including budget details and budget narrative) (in JustGrants)

Remember, if you fail to submit ANY of required documents, your application will not be considered for funding!

Budget Web-Based Form (Worksheet and Budget Narrative)

- Use the JustGrants web-based form.
- Personnel costs should relate to the key project personnel.
- The budget should include adequate funding to fully implement the project, broken out by year, reflecting 36 months.
- The budget should be mathematically sound and correspond with information described in the Proposal Narrative and aligned with the project design.
- Include information needed for the respective category.

Allowable Costs (Pages 19-20)

- Personnel (salary)

- Fringe benefits, (e.g., life, health, and disability insurance; state workers' compensation; retirement plan; FICA (the employer match of 7.65 percent of salary only); and a public transportation stipend that does not exceed $270 monthly, based on actual expenses)

- Travel expenses – a minimum of 12 trips over the 3-year period, budgeted at $1,500 each

- Supplies

- Professional development and training – up to 3 trainings at up to $2,000

- Contract expenses, (e.g., contracted consultant fees, translation or interpretation services, or other items)

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Unallowable Costs (Page 20)

- Equipment, such as costs for laptops or other equipment supplied by OJP.

- Subawards.

- Moving expenses.

- International travel.

- Indirect costs.

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Attachments (If applicable)

- Curriculum Vitae or Resume
- Research and Evaluation Independence and Integrity Statement
- Memorandum of Understanding
- List of procurement contracts

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Additional Documents to Apply

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Application Submission Overview

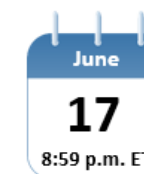Applicants have two application submission deadlines:
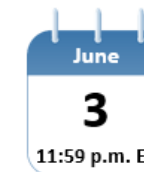
1. Grants.gov (submitting the SF-424 and SF-LLL)
2. JustGrants

It's OK to enter preliminary budget or programmatic data in Grants.gov and update later in JustGrants.

A JustGrants submission should include all items as defined in the solicitation.

June 3
11:59 p.m. ET

June 17
8:59 p.m. ET

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Resources

Guidance Tools

Systems Tools

Personal Tools

Your Application

Office for Victims of Crime
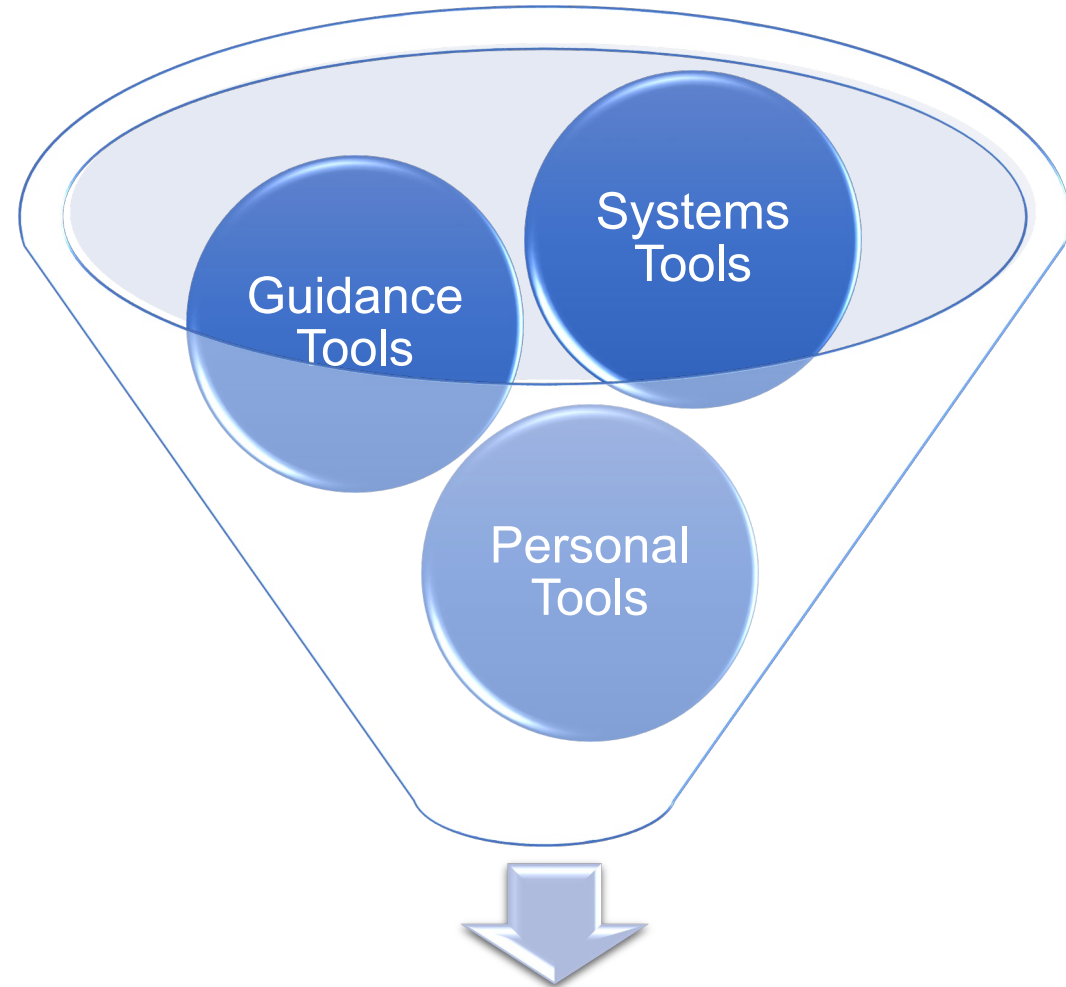
Information About OVC

Consult the [OVC website](#) and [OVC Human Trafficking Program FAQs](#).

The OJP Grant Application Resource Guide

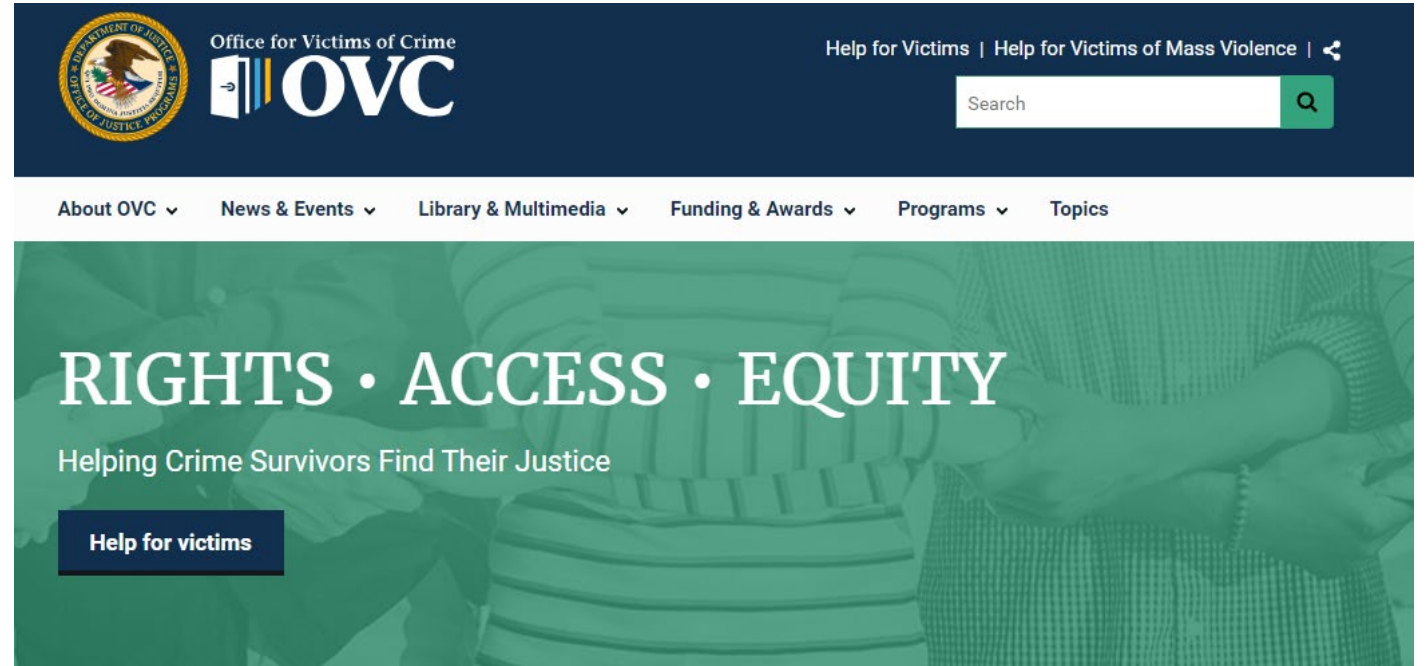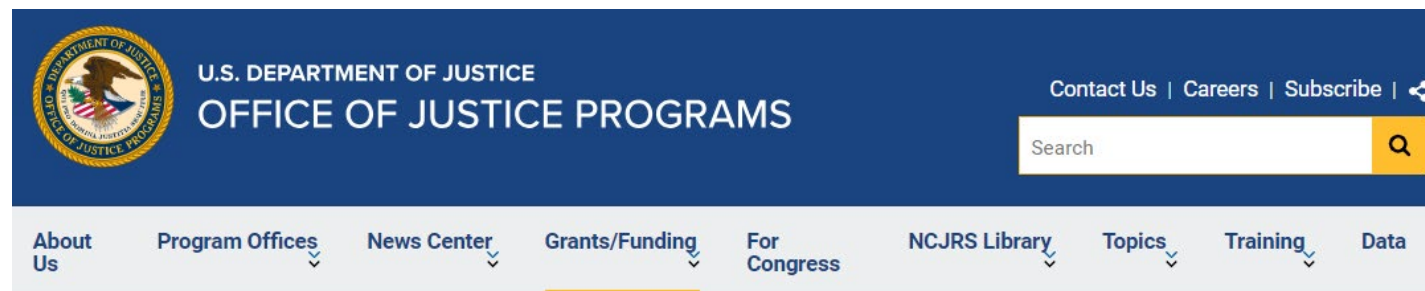https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide

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Information on Grants.gov
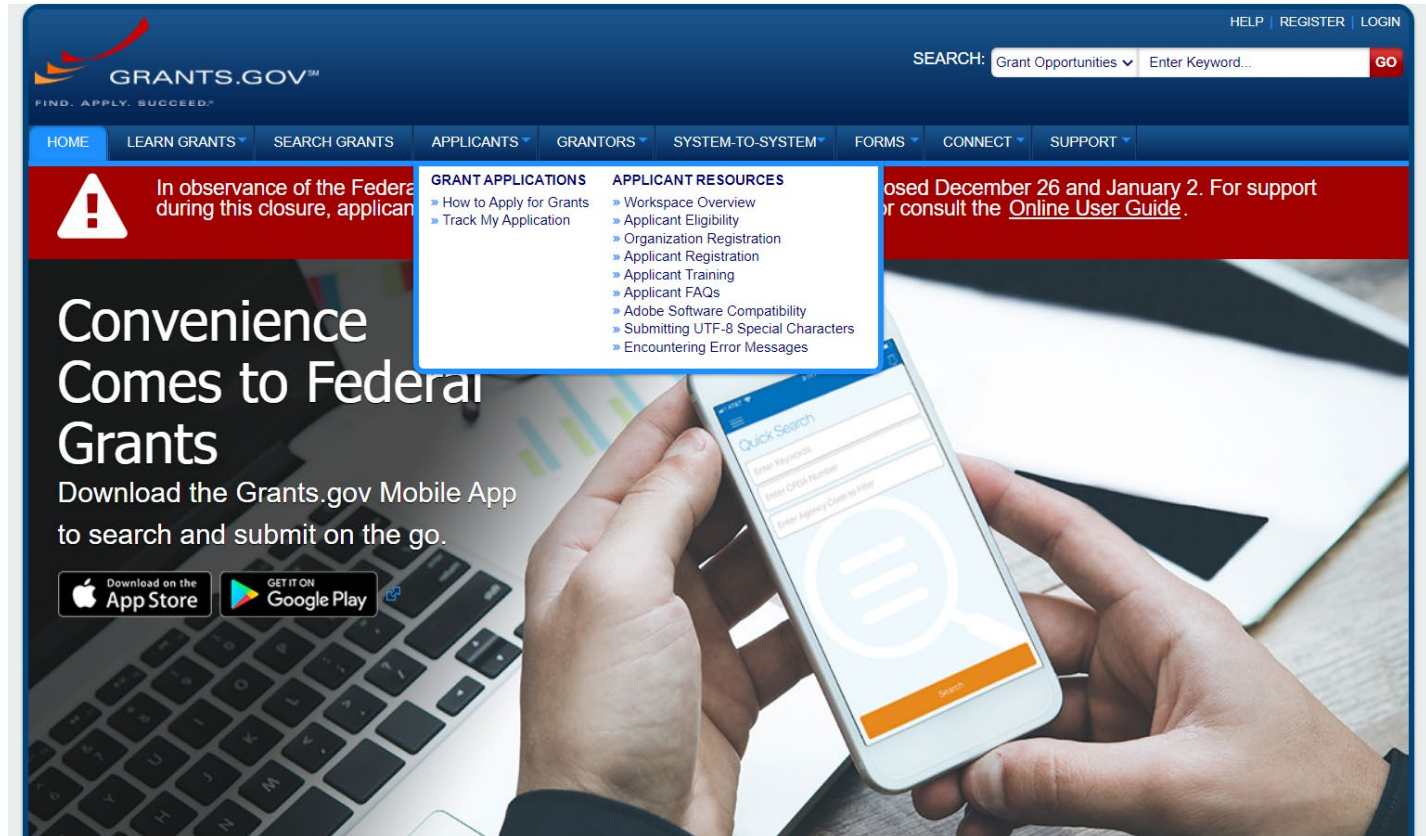
Visit Grants.gov: https://www.grants.gov.

This is your first stop in applying.

JustGrants Training Resources

Visit: https://justicegrants.usdoj.gov

Organized by Topics
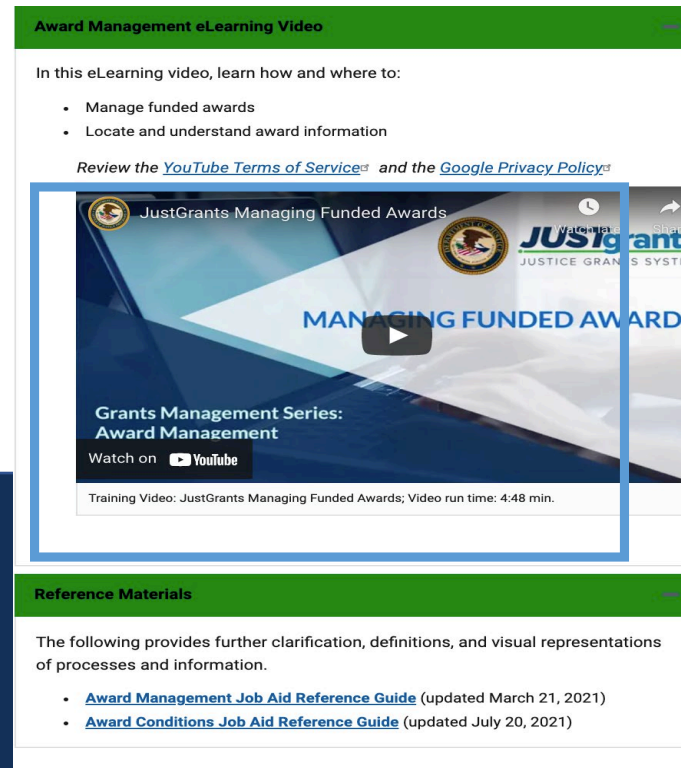
Micro-learning videos

Job Aid Reference Guides

JustGrants Office Hours: Application Mechanics

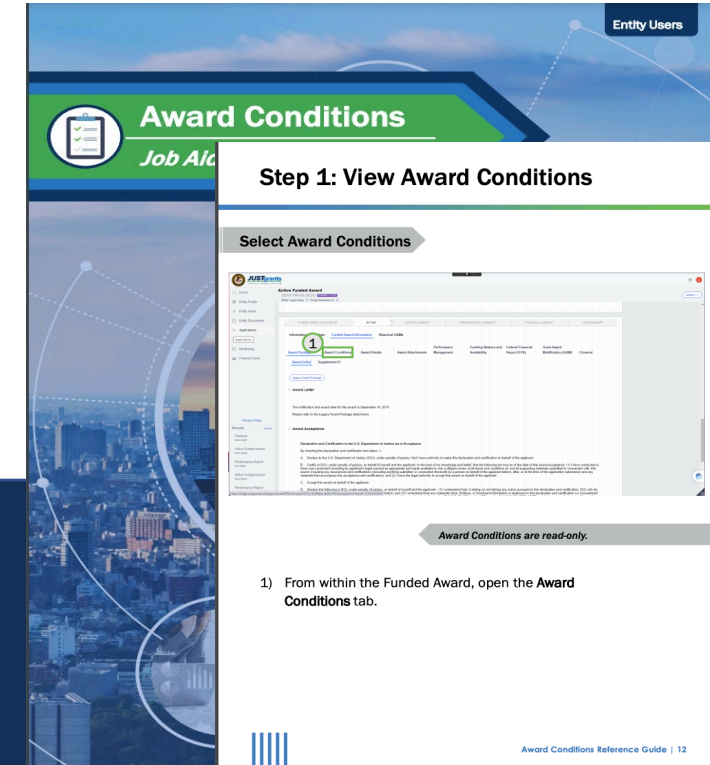| Session Topic	Description	Session Registration
Application Mechanics: Submitting an Application Weekly Training Webinar ***Key Audience:*** *Entity Administrator, Application Submitter, Authorized Representative*	• Preparing to apply • Completing the abbreviated application in Grants.gov • Entity onboarding and JustGrants access • JustGrants roles and responsibilities • Assigning users to applications • Completing, reviewing, certifying and submitting a JustGrants application • Attendee questions about application submission	**Every Wednesday** from 2:30-4:30 p.m. ET Click the link to register for the session you wish to attend: May 8, 2024 2:30-4:30 p.m. ET May 15, 2024 2:30-4:30 p.m. ET May 22, 2024 2:30-4:30 p.m. ET May 29, 2024 2:30-4:30 p.m. ET June 5, 2024 2:30-4:30 p.m. ET June 12, 2024 2:30-4:30 p.m. ET

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DOJ Grants Financial Guide
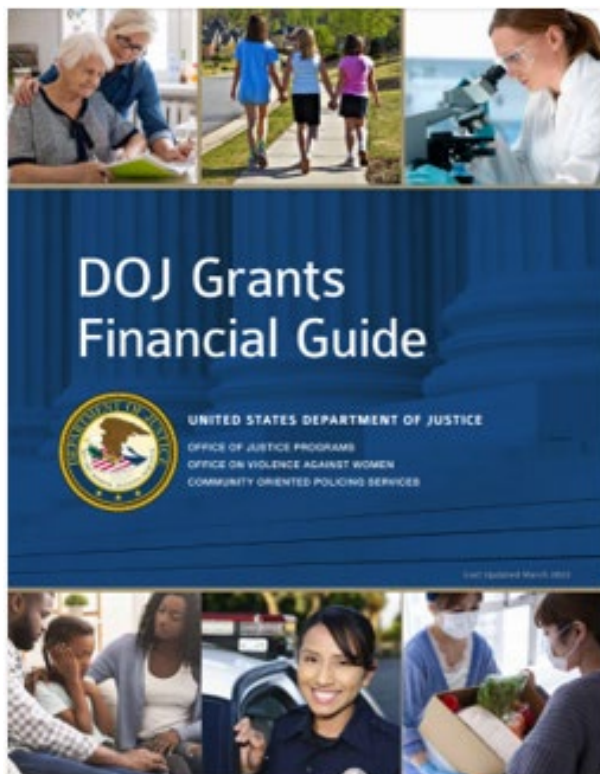
As a starting point for all recipients and subrecipients of DOJ grants and cooperative agreements in ensuring the effective day-to-day management of awards consult the DOJ Grants Financial Guide: https://ojp.gov/financialguide/DOJ/index.htm.

TOP 10 TOPICS	
1. Financial Management Systems	6. Audit Requirements
2. Allowable Costs	7. Conference Costs
3. Unallowable Costs	8. Adjustments to Awards
4. Federal Financial Reports	9. Accounting by Approved Budget Category
5. Performance Reports	10. Subrecipient Monitoring

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OJP Response Center

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Follow: https://twitter.com/OJPOVC

Watch: www.youtube.com/user/OJPOVC

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Questions?

To submit a question, use the Q&A Box and select All Panelists

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