



Helping Crime Survivors Find Their Justice

OVC FY24 Trauma Recovery Center Demonstration Project

The webinar will begin shortly.

Presenter



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Discretionary Programs Division
Office for Victims of Crime

Webinar Outline

- OVC Overview and Mission
- Solicitation Overview
 - Funding opportunity focus
 - Eligibility
 - Required documents
- General Reference to Application Process & Tools
- Questions & Answers

Find funding opportunities at <https://ovc.ojp.gov/funding/current-funding-opportunities>.



Current Funding Opportunities

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SAM.gov Entity Registration and Renewal Reminder

All entities seeking Department of Justice (DOJ) grant funding must have an active registration in [SAM.gov](https://sam.gov). Once registered, entities must complete annual renewals to maintain an active status.

It is recommended that you **begin the SAM.gov registration or renewal process 30 days prior to any deadlines** to allow for the time necessary to complete the full process, including SAM.gov's entity validation process. If you intend to apply for a specific DOJ opportunity, refer to the Grants.gov due date provided on the solicitation, and plan your SAM.gov registration accordingly.

For additional support, visit [SAM.gov Help](https://sam.gov/help).

When available, OVC funding opportunities will be listed on this page.

[Subscribe to News From OVC](#) to receive announcements about OVC funding opportunities.

Visit our [How to Apply for Funding](#) page for tips and answers to frequently asked questions about applying for OVC funding.

[OVC Funding Opportunities](#) ↗

Funding & Awards

Current Funding Opportunities

Funding Webinars

How to Apply for Funding

OVC Awards List

Performance Measures

Managing Grants

Types of Funding

Apply to be a Peer Reviewer

Expired Funding Opportunities



Helping Crime Survivors Find Their Justice

About the Office for Victims of Crime (OVC)

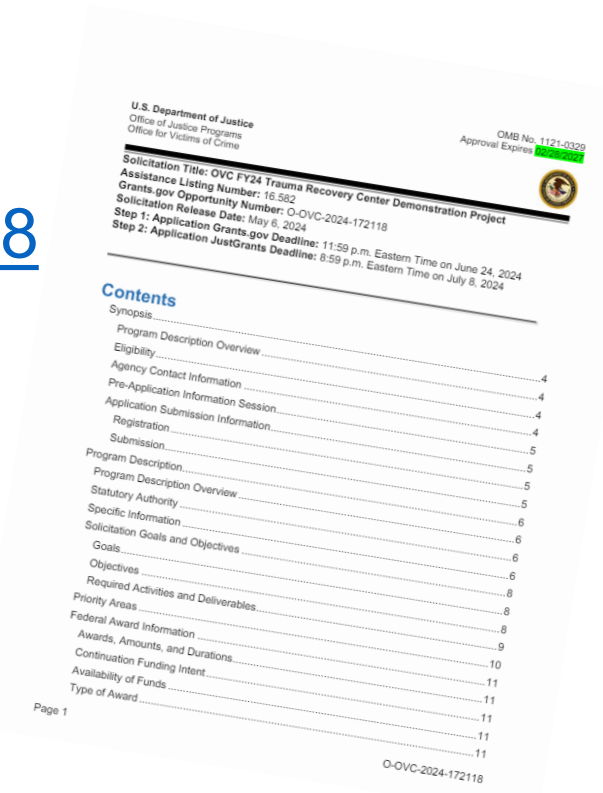
- Enhances the Nation's capacity to assist crime victims and provides leadership in changing attitudes, policies, and practices to promote justice and healing for all victims of crime.
- In addition to anti-trafficking funding, administers the Crime Victims Fund, supporting state victim assistance and compensation programs.
- To enhance capacity to identify, assist, and provide services to all victims of human trafficking, OVC leads the Nation in supporting victim-centered and trauma-informed programs, policies, and resources that promote justice, access, and empowerment.



OVC FY24 Trauma Recovery Center Demonstration Project

<https://ovc.ojp.gov/funding/opportunities/o-ovc-2024-172118>

Opportunity ID	172118
Solicitation Status	Open
Fiscal Year	2024
Closing Date	July 8, 2024
Posting Date	May 6, 2024
Solicitation Type	Competitive
Grants.gov	June 24, 2024, 11:59 pm Eastern
JustGrants	July 8, 2024, 8:59 pm Eastern



Helping Crime Survivors Find Their Justice



Eligibility

- Public- and State-controlled institutions of higher education
- Native American tribal organizations (other than Federally recognized tribal governments)
- Native American tribal governments (Federally recognized)
- Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education
- Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education
- Private institutions of higher education
- For-profit organizations other than small businesses
- Small businesses

Eligibility

Criteria



For additional information on eligibility, please review the solicitation's Synopsis section.

Program Description

OVC seeks to award a 36-month cooperative agreement to one lead organization that will:

- (1) fund (through a competitive process) subawards to communities severely affected by violence to establish trauma recovery centers, and
- (2) provide technical assistance to the subawardees to support operation of the centers.

The trauma recovery centers funded under this initiative will address crime victimization, support access to victim compensation, crime victims' rights enforcement, trauma recovery, and healing. Subawardees will be expected to design centers to provide services to crime victims who traditionally do not seek victims' services, assistance, or counseling, or are historically underserved. This demonstration project is intended to span 5 years.

Award: Up to \$5 Million

Funding Opportunity Number: O-OVC-2024-172118

Period of Performance: 36 months (with potential for non-competitive continuation funding for year 3 to year 5 of implementation)



Helping Crime Survivors Find Their Justice

Specific Information (Page 6)

- This solicitation aims to establish trauma recovery centers in communities significantly impacted by violence with a focus on addressing the urgent need for trauma recovery support and access to victim compensation for those who traditionally will not seek out or are unaware that assistance is available.
- These centers will serve as hubs that offer comprehensive, culturally relevant services addressing trauma's broad-reaching effects on individuals, families, and communities, specifically focusing on victims of crime in historically marginalized and underserved communities disproportionately impacted by crime, violence, and victimization.

Goals (Pages 7-8)

- To support victims and survivors by developing accessible and culturally relevant trauma recovery centers in historically marginalized and underserved communities most impacted by violent crime and increase the capacity of the field to meet the needs of victims in communities that traditionally do not seek victim assistance or compensation.
- Each pilot site will establish its own service delivery model based on the needs of the community to provide trauma support recovery services to individuals and their families impacted by crime. The trauma recovery centers funded under this initiative will address crime victimization, support access to victims' compensation, crime victims' rights enforcement, trauma recovery, and healing.
- The lead entity will provide oversight, monitoring, and TTA to the subaward sites and support a process evaluation of the planning and implementation of the demonstration.

Demonstration Phases (Page 8)

- Phase 1, the initial 12-month period, will focus on the development and implementation of a planning year including a national scan of the field to review current trauma recovery center efforts and related models for providing healing support for crime victims.
- Phase 2, beginning in the second year of the program, will focus on implementation, with competitive selection of pilot sites, technical assistance, and evaluation. Noncompetitive supplemental funding may be awarded in year 3 to continue to support the initiative for a total of 5 years.



Objectives (Pages 8-9)

1. Establish 3-5 trauma recovery center pilot sites in historically marginalized and underserved communities in partnership with those communities to provide accessible and culturally relevant support for victims and survivors of violent crime who do not currently seek victim services, assistance, or counseling.
 - a. Centers should be a space where victims and survivors find providers who primarily reflect and represent their community, and access to counseling services in their primary language.
 - b. Services should be designed to eliminate barriers to healing and meet the needs of all crime victims offering care and support, providing advocacy, promoting healing, and inspiring hope.
2. Develop outreach strategies and activities to raise awareness about the services offered at trauma recovery centers, specifically targeting communities that traditionally do not seek victims' services, assistance, or counseling.
3. Foster community partnerships to create a network of support and resources, promoting a collaborative approach to victim assistance in areas most impacted by violent crime.
4. Collaborate with local organizations and community leaders to ensure a comprehensive and integrated approach to supporting crime victims.



Objectives (Pages 8-9) (cont.)

5. Provide services in non-traditional settings where appropriate to support a feeling of safety and a non-judgmental atmosphere.
6. Partner with subject matter experts and organizations with diverse expertise, including survivors of violent crime, to assist with establishing service delivery models for the selected centers.
7. Partner with an entity to support an evaluation of the planning and implementation of the project to be developed in coordination with OVC.
8. Coordinate with OVC TTA providers and other organizations implementing relevant projects and services to leverage expertise available to support the project and expand TTA supports offered.

Required Activities and Deliverables (Page 9)

1. Establish a group of subject matter experts and organizations with diverse expertise, including survivors of violent crime, to provide technical assistance and support to the selected sites.
2. Create and distribute a nationwide application process, in coordination with OVC, to competitively select entities for subawards.
3. Execute, manage, and monitor subawards.
4. Provide technical assistance to the subrecipients with establishing their centers and signing memorandums of understanding (MOUs) between the subawardees and the selected entities that will be providing support services to participants.
5. Assist the sites in the development of a sustainability plan for long-term programming.
6. Facilitate calls, webinars, or other meetings among sites to support discussion, information exchange, networking opportunities, and peer-to-peer learning.



Required Activities and Deliverables (Page 9) (cont.)

7. Budget for outreach and a national communications strategy to include supporting the sites as they develop and execute a communications strategy to establish community awareness of the services and assistance available.
8. Actively participate in efforts to develop practical tools and communicate findings and lessons learned with the larger crime victims' services field (e.g., webinars, conference presentations) in partnership with OVC. In addition, offer assistance to other communities seeking to replicate efforts.
9. Participate in conferences and meetings hosted by OVC and other partners, as requested by OVC.
10. Participate in a minimum of one site visit per year at each site, including coordination of an annual convening of the sites.
11. Develop an ongoing planning and implementation evaluation and a final report that includes a replication guide to be produced by OVC.



Applicant Expertise and Skills

Applicants should have the demonstrated experience or capacity to—

- develop and implement a subaward process that includes request for applications, peer review, and subawardee oversight and monitoring.
- engage with and deliver culturally relevant and responsive services and providing trauma recovery supports for underserved communities.
- work effectively and collaboratively with crime victims, underserved communities, and mental health and victim service professionals.
- understand the range of needs, issues, and challenges associated with victims and survivors of violent crime; trauma and trauma recovery; and healing.
- design and deliver effective TTA.
- develop and deliver communication, awareness, and outreach strategies.
- develop and implement long-term sustainability planning.
- bring diverse and multi-sector groups together to work toward a common goal.
- peer engagement and peer-informed practices.



Helping Crime Survivors Find Their Justice

TTA Coordination

- OVC expects all funded TTA providers to work cooperatively with other OVC-funded TTA providers as necessary to enhance efforts and avoid duplication.
- Additionally, OVC expects all awardees to actively participate in activities and services offered through the OVC Technical Assistance Collective (TAC) initiative. The overall mission of TAC is to support, organize, and leverage the work of OVC's TTA providers to serve as the hub for information on TTA offered by OVC.
- This may include but is not limited to:
 1. joining coordination calls and webinars;
 2. submitting training and technical assistance events to the TAC calendar;
 3. sharing resources developed with OVC TTA funds; and
 4. providing input on materials.





OJP Priority Considerations

OJP Priority Considerations Supporting Executive Order 13985, *Advancing Racial Equity and Support for Underserved Communities Through the Federal Government*:

- 1A. Applicants that propose project(s) that are designed to promote racial equity and the removal of barriers to access and opportunity for communities that have been historically underserved, marginalized, and adversely affected by inequality.
- 1B. Applicants that demonstrate that their capabilities and competencies for implementing their proposed project(s) are enhanced because they (or at least one subrecipient) identify as a culturally specific organization.

Please note if you are requesting priority consideration in your Abstract!

Application and Submission Information



Helping Crime Survivors Find Their Justice

Timeline

- ❑ Grants.gov deadline: **June 24, 2024, 11:59 PM ET**
- ❑ JustGrants deadline: **July 8, 2024, 8:59 PM ET**
- ❑ DOJ expects to award grants no later than **September 30, 2024**
- ❑ All project **START** dates should be on or after **October 1, 2024***



***Please Note: Successful applicants MAY NOT begin work until the budget has been reviewed and officially approved by OJP. Additional information and or restrictions may be outlined in the award package.**

Applications MUST Include

To meet the basic minimum requirements to advance to peer review and receive consideration for funding your application MUST include:

- SF-424 and SF-LLL (in Grants.gov)
- Proposal Abstract (in JustGrants)
- Proposal Narrative (in JustGrants)
- Budget Web-Based Form (including budget details and budget narrative) (in JustGrants)



Remember, if you fail to submit ANY of required documents, your application will not be considered for funding!

Budget Web-Based Form (Worksheet and Budget Narrative)



- Use the JustGrants web-based form.
- Personnel costs should relate to the key project personnel.
- The budget should include adequate funding to fully implement the project, broken out by year, reflecting 36 months.
- The budget should be mathematically sound and correspond with information described in the Proposal Narrative and aligned with the project design.
- Include information needed for the respective category.
- Address Priority 1A or 1B considerations, if applicable.

Attachments (If applicable)

- Curriculum Vitae or Resumes of Key Personnel
- Tribal Authoring Resolution
- Letters of Support
- Memoranda of Understanding
- Research and Evaluation Independence and Integrity Statement
- List of Procurement Contracts
- Organizational Chart



Additional Documents to Apply

DOJ Application Submission Checklist

Submitting an application to DOJ is a two-part process. An applicant first submits an abbreviated application in Grants.gov. The full application is then completed in JustGrants, DOJ's grants management system. The following steps and tips will assist potential applicants in completing DOJ applications.



Step 1: Confirm your Entity's System for Award Management (SAM) registration information:

- Register with SAM or confirm that your SAM registration is active and up-to-date. You must renew and validate your registration every 12 months. If you do not renew your SAM registration, it will expire. An expired registration can delay or prevent application submission in Grants.gov and JustGrants. **Registration and renewal can take up to 10 business days to complete.**
- On April 4, 2022, the federal government will stop using Data Universal Numbering System (DUNS) numbers and start using the **new SAM Unique Entity Identifier (UEI)**.
- Entities new to JustGrants: Confirm that the contact information (email address) for your Entity's Electronic Business Point-of-Contact (E-Biz POC) in SAM is accurate and up-to-date. The E-Biz POC is onboarded in JustGrants as the Entity's first Entity Administrator and will receive notifications from JustGrants. The Entity Administrator is responsible for completing Entity User onboarding in JustGrants. Once the Entity Administrator is onboarded, that role can be reassigned to another Entity User.
- Technical issues with SAM registration or renewal must be reported to the **SAM Help Desk (Federal Service Desk)**.

Step 2: Apply in Grants.gov:

- Effective February 21, 2022, all Grants.gov users and applicants will need to use **Login.gov credentials**.
- Search for an open DOJ funding opportunity in Grants.gov or on the agency website and review the solicitation requirements.
- Complete and submit the required documents in Grants.gov at least 48-72 hours prior to the Grants.gov deadline to allow for time to correct any problems or errors. The Grants.gov portion of your application includes the SF-424 and SF-LLL. (Note: The user and email identified in Section 8.F of the SF-424 will be identified as the Application Submitter in JustGrants and will receive future notifications from JustGrants.)



Updated 2/8/22

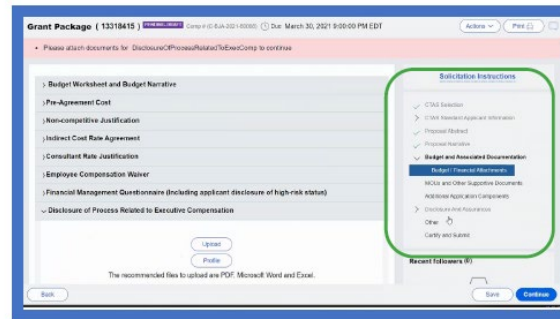
Application Attachments



Attachment Tips

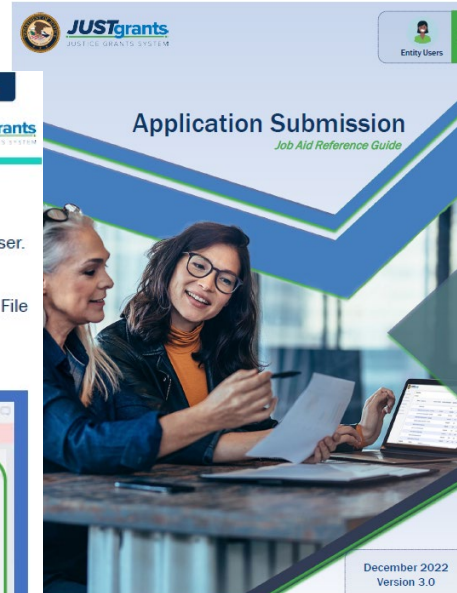
Log in to JustGrants using either Chrome or Microsoft Edge as your browser. Internet Explorer is not a compatible browser for JustGrants.

Open the application and use the menu options on the right to navigate. File attachments associated with a section are displayed in the section.



May 12, 2021

Application Attachments | 1



December 2022
Version 3.0

Award Attachments

Entity Administrators and Authorized Representatives can attach these items to awards



Attach the following items as required to award deliverables for DOJ review.

Attachments

Additional Application Components Other	Additional Project Title Information
Application Attachments	Areas Affect by Project
Bibliography/References	Budget Consultant Rate Justification
Budget Financial Management Questionnaire	Budget Indirect Cost Rate Agreement
Budget Non-competitive Justification	Budget Other
Budget Pre-Agreement Cost	Budget Sole Source Justification
Budget Worksheet	Confidentiality Notice Forms
Correspondence	Curriculum Vitae or Resumes
Delinquent Debt Explanation	Disclosure of Process related to Executive Compensation
Disclosures and Assurances	File
Human Subjects Protection	Letter of Non-supplanting
Letters of Support	List of individuals in the Application
Lobbying Activities Disclosure	MOU Document
Opportunity Zone	Other Attachment
Other Project Period GAM Attachment	Privacy Certificate
Program/Project Congressional Districts	Project Timeline
Proof 501 (c) Status (Nonprofits only)	Proposal Narrative
Request to Use Incentives or Stipends	Tool, Instruments, Questionnaires, Tables, Maps
Tribal Authorizing Resolution	

Application Submission | 126



Application Submission Overview



Applicants have two application submission deadlines:

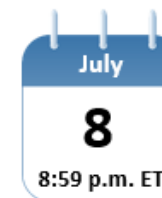
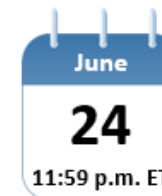
1. Grants.gov (submitting the SF-424 and SF-LLL)
2. JustGrants



It's OK to enter preliminary budget or programmatic data in Grants.gov and update later in JustGrants.

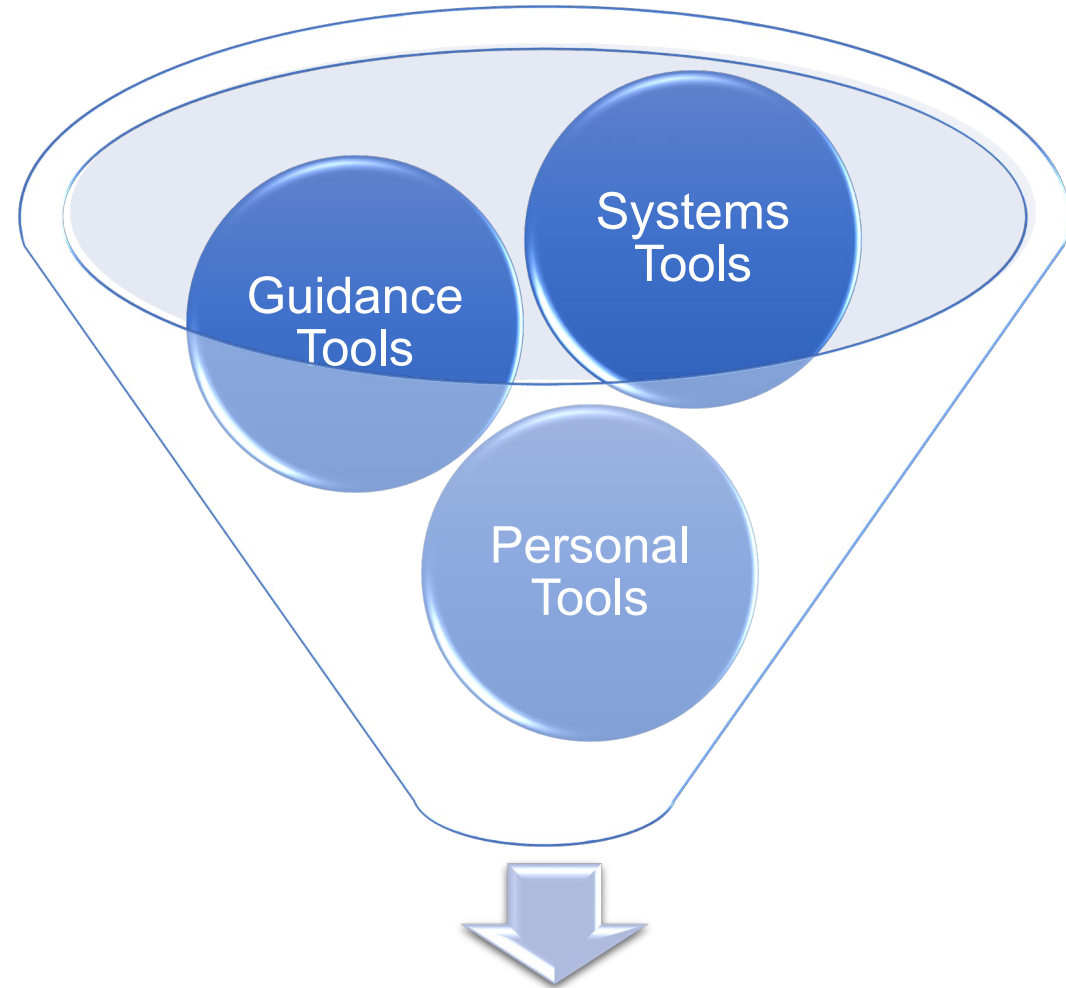


A JustGrants submission should include all items as defined in the solicitation.





Resources



Your Application

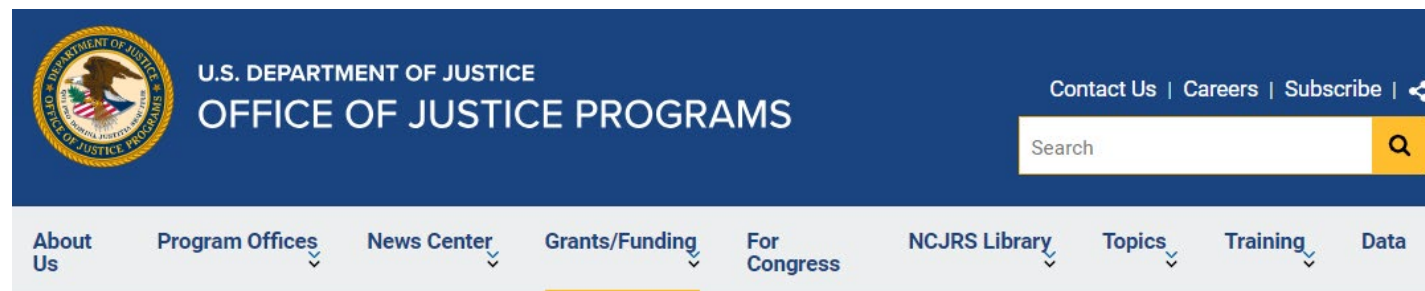


Information About OVC

Consult the [OVC website](#).



The OJP Grant Application Resource Guide



[Home](#) / [Grants/Funding](#) / [Applicant Resources](#)

OJP Grant Application Resource Guide

<https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide>

Information on SAM.gov

Visit SAM.gov:
This is your first stop
BEFORE applying.



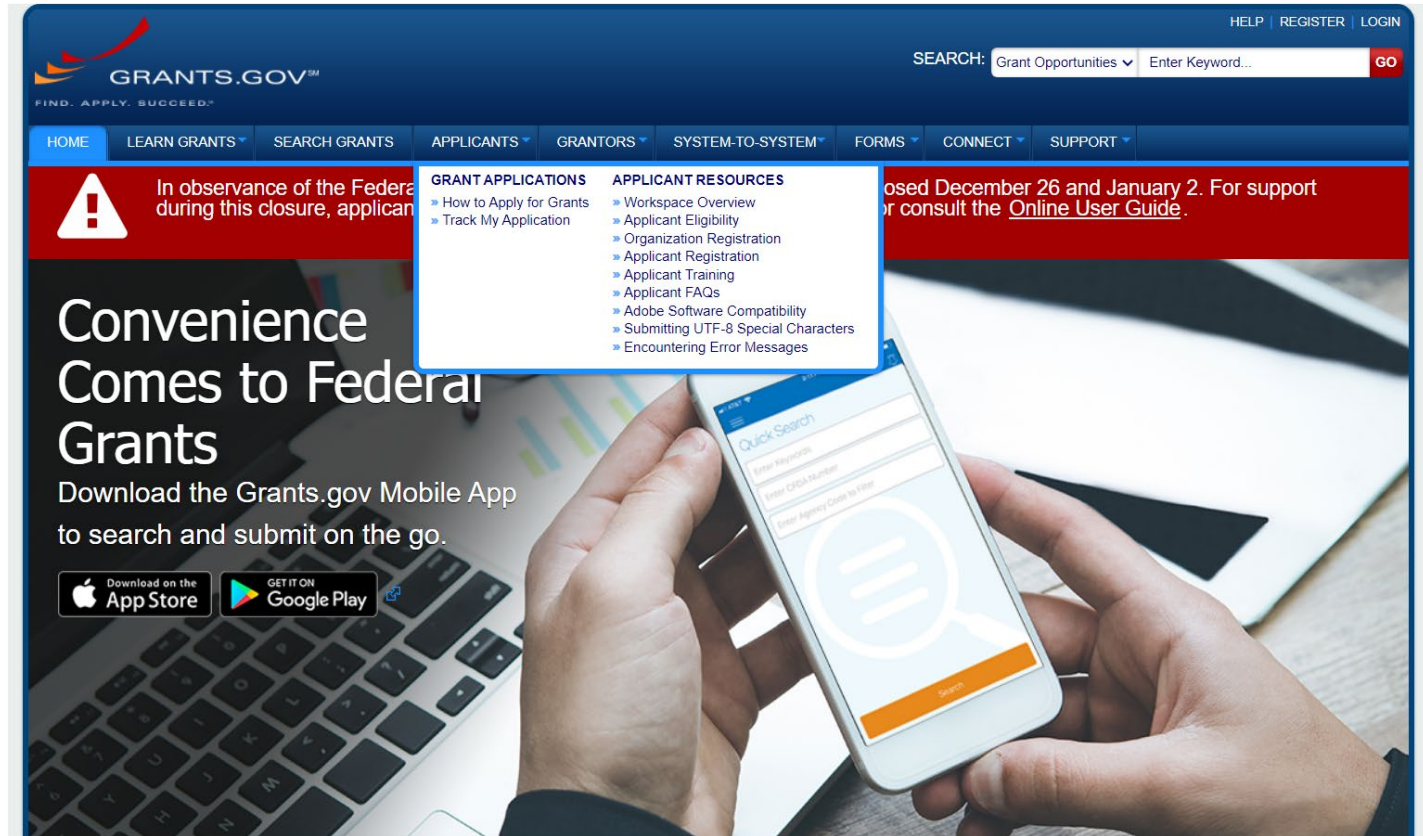
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For additional support, visit [SAM.gov Help](#).

Information on Grants.gov



Visit Grants.gov:
<https://www.grants.gov>.
This is your first stop in
applying.

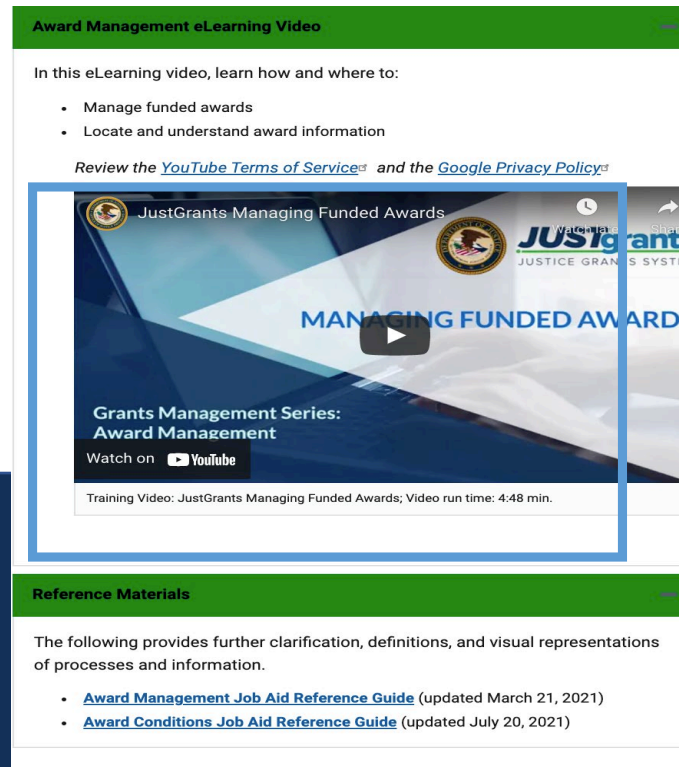
JustGrants Training Resources

Visit: <https://justicegrants.usdoj.gov>



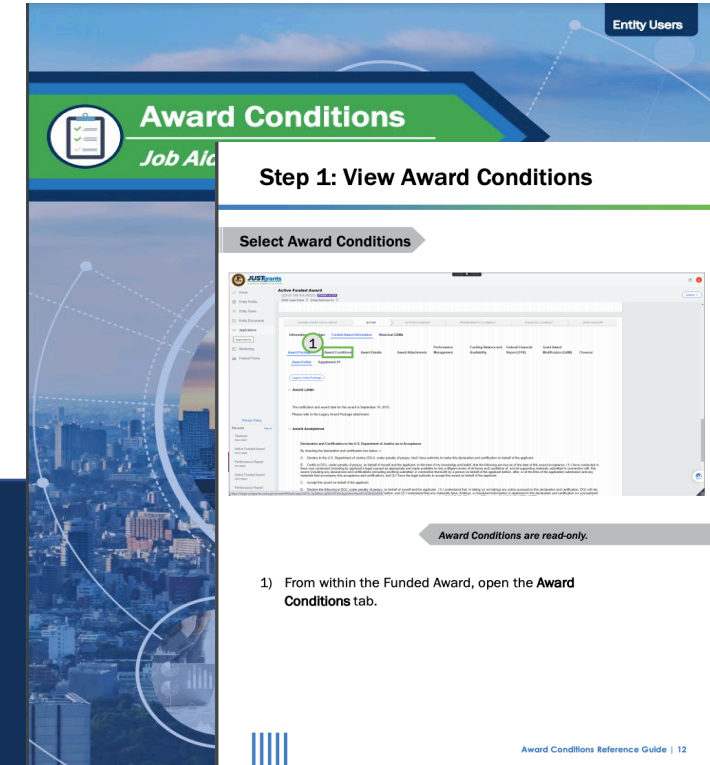
The screenshot shows the JustGrants website header with the DOJ logo and the text "JUSTgrants JUSTICE GRANTS SYSTEM". A navigation menu is open, listing various topics: Training, Entity Management, Entity User Experience, Application Submission, Grant Award Acceptance, Award Management, Grant Award Modifications, Financial Reporting, Performance Reporting, Monitoring, Closeout, and Virtual Q&A Sessions. Below the menu, a paragraph states: "The Department of Justice (DOJ) grant making components—the Office, the Office of Justice Programs (OJP), and the Office on to serve as a resource hub for their grants management system of which launched on October 15, 2020."

Organized by Topics



The screenshot shows an eLearning video player titled "Award Management eLearning Video". It contains the following text: "In this eLearning video, learn how and where to:" followed by a bulleted list: "• Manage funded awards" and "• Locate and understand award information". Below the list, it says "Review the [YouTube Terms of Service](#) and the [Google Privacy Policy](#)". A video player interface is shown with the title "JustGrants Managing Funded Awards" and "MANAGING FUNDED AWARDS". Below the video, it says "Grants Management Series: Award Management" and "Watch on YouTube". At the bottom, it states "Training Video: JustGrants Managing Funded Awards; Video run time: 4:48 min." Below the video player, there is a "Reference Materials" section with the text: "The following provides further clarification, definitions, and visual representations of processes and information." followed by a bulleted list: "• [Award Management Job Aid Reference Guide](#) (updated March 21, 2021)" and "• [Award Conditions Job Aid Reference Guide](#) (updated July 20, 2021)".

Micro-learning videos



The screenshot shows a "Job Aid Reference Guide" for "Award Conditions". The title is "Award Conditions Job Aid Reference Guide". The main heading is "Step 1: View Award Conditions". Below this, there is a "Select Award Conditions" section with a screenshot of the JustGrants system interface. The interface shows a table with columns for "Award ID", "Award Title", "Award Status", "Award Type", "Award Category", "Award Subcategory", "Award Start Date", "Award End Date", "Award Budget", "Award Amount", "Award Currency", "Award Unit", "Award Location", "Award Country", "Award State", "Award County", "Award City", "Award Zip", "Award Address", "Award Phone", "Award Email", "Award Website", "Award Logo", "Award Description", "Award Notes", "Award Comments", "Award Attachments", "Award Documents", "Award Images", "Award Videos", "Award Audio", "Award Other". A red circle highlights the "Award Conditions" tab in the interface. Below the screenshot, there is a note: "Award Conditions are read-only." and a numbered list: "1) From within the Funded Award, open the Award Conditions tab." At the bottom right, it says "Award Conditions Reference Guide | 12".

Job Aid Reference Guides

JustGrants Office Hours: Application Mechanics

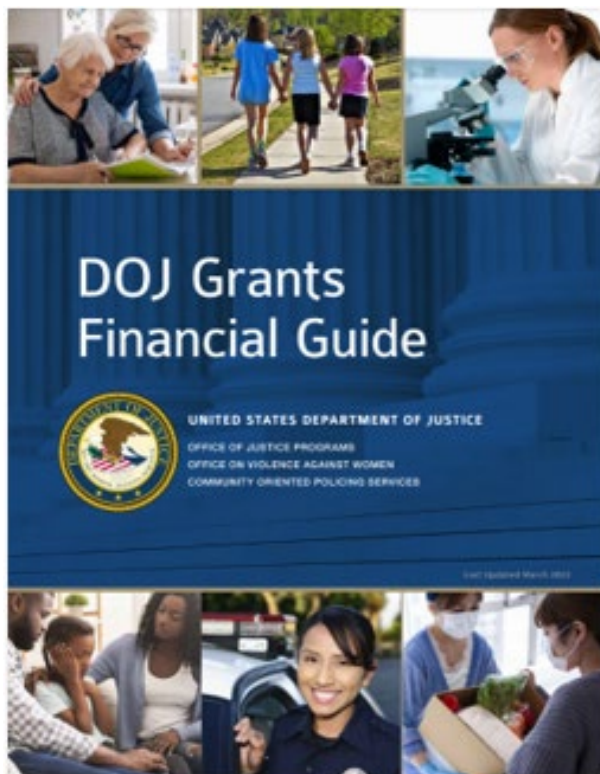
Session Topic	Description	Session Registration
<p>Application Mechanics: Submitting an Application Weekly Training Webinar</p> <p><i>Key Audience: Entity Administrator, Application Submitter, Authorized Representative</i></p>	<ul style="list-style-type: none">• Preparing to apply• Completing the abbreviated application in Grants.gov• Entity onboarding and JustGrants access• JustGrants roles and responsibilities• Assigning users to applications• Completing, reviewing, certifying and submitting a JustGrants application• Attendee questions about application submission	<p>Every Wednesday from 2:30-4:30 p.m. ET Click the link to register for the session you wish to attend:</p> <p>May 29, 2024 2:30-4:30 p.m. ET June 5, 2024 2:30-4:30 p.m. ET June 12, 2024 2:30-4:30 p.m. ET June 19, 2024 2:30-4:30 p.m. ET June 26, 2024 2:30-4:30 p.m. ET July 3, 2024 2:30-4:30 p.m. ET</p>

Check website for updates: <https://justicegrants.usdoj.gov/training/application-submission>



Helping Crime Survivors Find Their Justice

DOJ Grants Financial Guide



As a starting point for all recipients and subrecipients of DOJ grants and cooperative agreements in ensuring the effective day-to-day management of awards consult the DOJ Grants Financial Guide: <https://ojp.gov/financialguide/DOJ/index.htm>.

TOP 10 TOPICS

1. Financial Management Systems	6. Audit Requirements
2. Allowable Costs	7. Conference Costs
3. Unallowable Costs	8. Adjustments to Awards
4. Federal Financial Reports	9. Accounting by Approved Budget Category
5. Performance Reports	10. Subrecipient Monitoring

Important Contact Information



Technical Assistance submitting the FULL APPLICATION into JustGrants:

833-872-5175

JustGrants.Support@usdoj.gov



OJP Response Center

Technical Assistance with Programmatic Requirements and to report a technical issue that prevented application submission, contact the OJP Response Center:

800-851-3420

grants@ncjrs.gov

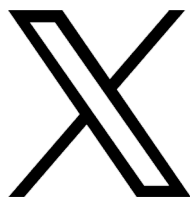


Helping Crime Survivors Find Their Justice

Go Social With OVC!



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Follow: <https://twitter.com/OJPOVC>



Watch: www.youtube.com/user/OJPOVC

Questions?



To submit a question, use the [Q&A Box](#) and select [All Panelists](#)