



Helping Crime Survivors Find Their Justice

OVC FY24 Emergency and Transitional Pet Shelter and Housing Assistance Grant Program

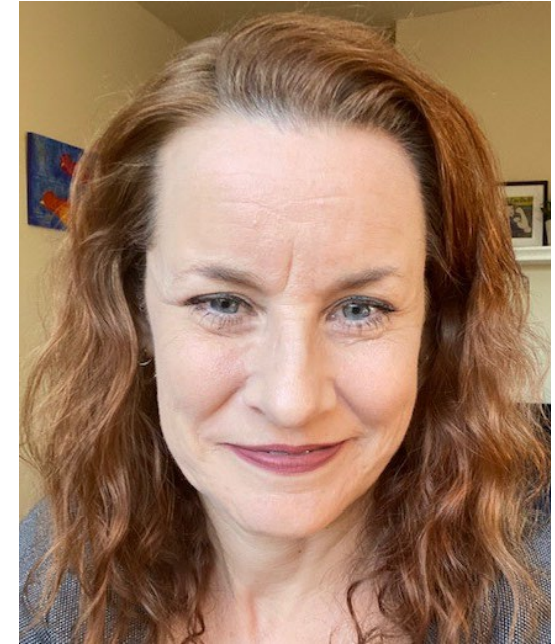
The webinar will begin shortly.

Presenter



Victoria Jolicoeur
Program Manager

Lori Gardner
Grants Manager



Webinar Outline

- OVC Overview and Mission
- Solicitation Overview
 - Funding opportunity focus
 - Eligibility
 - Required documents
- General Reference to Application Process & Tools
- Questions & Answers

Find funding opportunities at <https://ovc.ojp.gov/funding/current-funding-opportunities>.



Current Funding Opportunities

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SAM.gov Entity Registration and Renewal Reminder

All entities seeking Department of Justice (DOJ) grant funding must have an active registration in [SAM.gov](https://sam.gov). Once registered, entities must complete annual renewals to maintain an active status.

It is recommended that you **begin the SAM.gov registration or renewal process 30 days prior to any deadlines** to allow for the time necessary to complete the full process, including SAM.gov's entity validation process. If you intend to apply for a specific DOJ opportunity, refer to the Grants.gov due date provided on the solicitation, and plan your SAM.gov registration accordingly.

For additional support, visit [SAM.gov Help](https://sam.gov/help).

When available, OVC funding opportunities will be listed on this page.

[Subscribe to News From OVC](#) to receive announcements about OVC funding opportunities.

Visit our [How to Apply for Funding](#) page for tips and answers to frequently asked questions about applying for OVC funding.

[OVC Funding Opportunities](#) ↗

Funding & Awards

Current Funding Opportunities

Funding Webinars

How to Apply for Funding

OVC Awards List

Performance Measures

Managing Grants

Types of Funding

Apply to be a Peer Reviewer

Expired Funding Opportunities



Helping Crime Survivors Find Their Justice

OVC Overview

Mission: OVC is committed to enhancing the Nation's capacity to assist crime victims and to providing leadership in changing attitudes, policies, and practices to promote justice and healing for all victims of crime.

OVC funding supports:

- victims in tribal communities;
- state victim compensation and assistance programs;
- training and technical assistance and information resources;
- victims of international terrorism and mass violence;
- federal agencies' provision of victim services;
- survivors of human trafficking; and
- demonstration and service projects.



OVC Discretionary Division Staff



Eugenia
Pedley



Ivette
Estrada



Victoria
Jolicoeur



Sharron
Fletcher



Kareem
Izlar-Mathis



Doresa
Payton



Silvia
Torres



Stacy
Phillips



Jasmine
D'Addario-Fobian



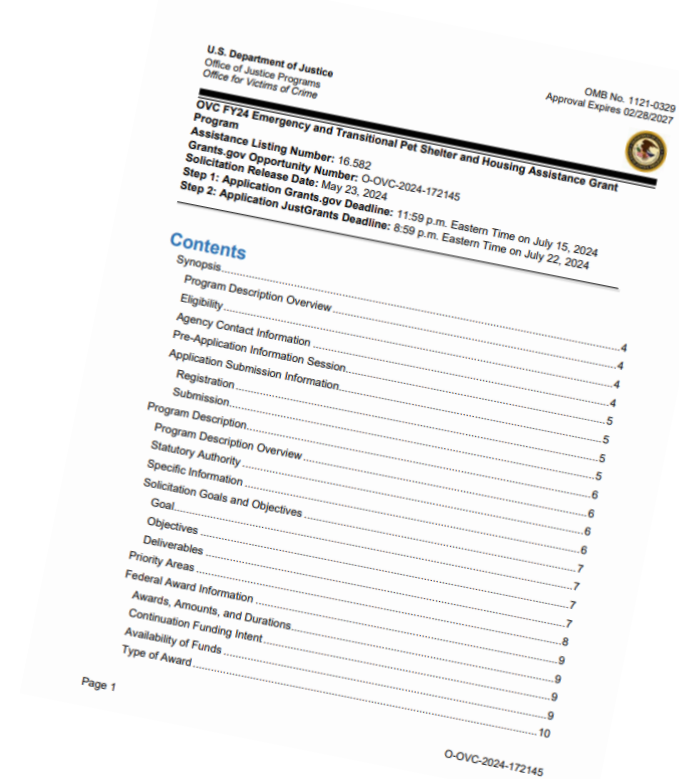
+3 new staff
members



OVC FY24 Emergency and Transitional Pet Shelter and Housing Assistance Grant Program

<https://ovc.ojp.gov/funding/opportunities/o-ovc-2024-172145>

Opportunity ID	O-OVC-2024-172145
Solicitation Status	Open
Fiscal Year	2024
Posting Date	May 23, 2024
Closing Date	July 22, 2024
Solicitation Type	Competitive
Grants.gov	July 15, 2024, 11:59 pm Eastern
JustGrants	July 22, 2024, 8:59 pm Eastern



Helping Crime Survivors Find Their Justice



Eligibility

- States and territories *
- City or township governments
- Native American tribal governments (Federally recognized)
- Other
 - Any other organization that has a documented history of effective work concerning domestic violence, dating violence, sexual assault, or stalking, including—
 - a domestic violence and sexual assault victim service provider.
 - domestic violence and sexual assault coalition.
 - a community-based and culturally specific organization.
 - any other nonprofit, nongovernmental organization.
 - Any organization that works directly with pets, service animals, emotional support animals, or horses and collaborates with any organization listed above, including—
 - an animal shelter.
 - an animal welfare organization.

Eligibility

Criteria



For additional information on eligibility, please review the solicitation's Synopsis section.

Program Description

OVC seeks to provide funding for shelter and transitional housing and other assistance to victims of domestic violence and their companion animals, which under this program means pets, service animals, emotional support animals, and horses.

Award Amount: \$300,000–\$500,000

Number of Awards: Up to 10

Funding Opportunity Number: O-OVC-2024-172145

Period of Performance: up to 36 months



Helping Crime Survivors Find Their Justice

Definitions

The term “domestic violence victim” means a victim of domestic violence, dating violence, sexual assault, or stalking, as established in Public Law 115-334.

Definitions, set out in 34 U.S.C. 20127(9):

- Emotional Support Animal
- Pet
- Service Animal
- Other terms

Goal



The goal of this program is to provide shelter and transitional housing to victims of domestic violence and their companion animals.

Objectives (Page 7)



1. Increase the number of shelter beds and transitional housing options to meet the needs of victims of domestic violence who need shelter or housing for themselves and their companion animals.
2. Provide training for service providers on
 - 1) the link between domestic violence and the abuse and neglect of companion animals;
 - 2) the needs of victims of domestic violence;
 - 3) best practices for providing or referring support services for such victims; and
 - 4) best practices in designing and delivering services that protect victims' confidentiality.

Deliverables (Pages 7-8)

Deliverables under this program include the following services for victims of domestic violence with companion animals:

1. Emergency, short-term, and transitional shelter and housing assistance.
2. Assistance with expenses incurred for relocation or temporary shelter, housing, boarding, or fostering of the companion animals that are related to securing the safety of the animal(s).
3. Boarding
4. Support services that enable service providers to locate and secure safe housing for a victim who is fleeing a situation of domestic violence and the victim's companion animal(s).
5. Delivery of training for relevant stakeholders on the link between domestic violence and the abuse and neglect of animals, the needs of victims of domestic violence, best practices for providing support services to such victims, best practices for providing such victims with referrals to victim services, and the importance of confidentiality





OJP Priority Considerations

OJP Priority Considerations Supporting Executive Order 13985, *Advancing Racial Equity and Support for Underserved Communities Through the Federal Government*:

- 1A. Applicants that propose project(s) that are designed to promote racial equity and the removal of barriers to access and opportunity for communities that have been historically underserved, marginalized, and adversely affected by inequality.
- 1B. Applicants that demonstrate that their capabilities and competencies for implementing their proposed project(s) are enhanced because they (or at least one subrecipient) identify as a culturally specific organization.

Please note if you are requesting priority consideration in your Abstract!

Application and Submission Information



Helping Crime Survivors Find Their Justice

Timeline

- ❑ Grants.gov deadline: **July 15, 2024, 11:59 PM ET**
- ❑ JustGrants deadline: **July 22, 2024, 8:59 PM ET**
- ❑ DOJ expects to award grants no later than **September 30, 2024**
- ❑ All project **START** dates should be on or after **October 1, 2024***



***Please Note: Successful applicants MAY NOT begin work until the budget has been reviewed and officially approved by OJP. Additional information and or restrictions may be outlined in the award package.**

Applications MUST Include

To meet the basic minimum requirements to advance to peer review and receive consideration for funding your application MUST include:

- SF-424 and SF-LLL (in Grants.gov)
- Proposal Abstract (in JustGrants)
- Proposal Narrative (in JustGrants)
- Budget Web-Based Form (including budget details and budget narrative) (in JustGrants)



Remember, if you fail to submit ANY of required documents, your application will not be considered for funding!

Budget Web-Based Form (Worksheet and Budget Narrative)



- Use the JustGrants web-based form.
- Personnel costs should relate to the key project personnel.
- The budget should include adequate funding to fully implement the project, broken out by year, reflecting 36 months.
- The budget should be mathematically sound and correspond with information described in the Proposal Narrative and aligned with the project design.
- Include information needed for the respective category.
- Address Priority 1A or 1B considerations, if applicable.

Attachments (If applicable)

- Curriculum Vitae or Resumes of Key Personnel
- Tribal Authorizing Resolution
- Letters of Support
- Memoranda of Understanding
- List of Procurement Contracts
- Organizational Chart



Additional Documents to Apply

DOJ Application Submission Checklist

Submitting an application to DOJ is a two-part process. An applicant first submits an abbreviated application in Grants.gov. The full application is then completed in JustGrants, DOJ's grants management system. The following steps and tips will assist potential applicants in completing DOJ applications.



Step 1: Confirm your Entity's System for Award Management (SAM) registration information:

- Register with SAM or confirm that your SAM registration is active and up-to-date. You must renew and validate your registration every 12 months. If you do not renew your SAM registration, it will expire. An expired registration can delay or prevent application submission in Grants.gov and JustGrants. **Registration and renewal can take up to 10 business days to complete.**
- On April 4, 2022, the federal government will stop using Data Universal Numbering System (DUNS) numbers and start using the **new SAM Unique Entity Identifier (UEI)**.
- Entities new to JustGrants: Confirm that the contact information (email address) for your Entity's Electronic Business Point-of-Contact (E-Biz POC) in SAM is accurate and up-to-date. The E-Biz POC is onboarded in JustGrants as the Entity's first Entity Administrator and will receive notifications from JustGrants. The Entity Administrator is responsible for completing Entity User onboarding in JustGrants. Once the Entity Administrator is onboarded, that role can be reassigned to another Entity User.
- Technical issues with SAM registration or renewal must be reported to the **SAM Help Desk (Federal Service Desk)**.

Step 2: Apply in Grants.gov:

- Effective February 21, 2022, all Grants.gov users and applicants will need to use **Login.gov credentials**.
- Search for an open DOJ funding opportunity in Grants.gov or on the agency website and review the solicitation requirements.
- Complete and submit the required documents in Grants.gov at least 48-72 hours prior to the Grants.gov deadline to allow for time to correct any problems or errors. The Grants.gov portion of your application includes the SF-424 and SF-LLL. (Note: The user and email identified in Section 8.F of the SF-424 will be identified as the Application Submitter in JustGrants and will receive future notifications from JustGrants.)



Updated 2/8/22

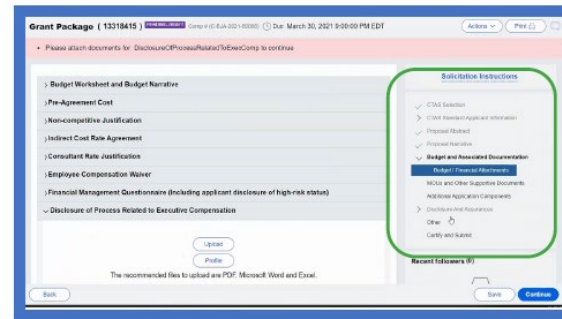
Application Attachments



Attachment Tips

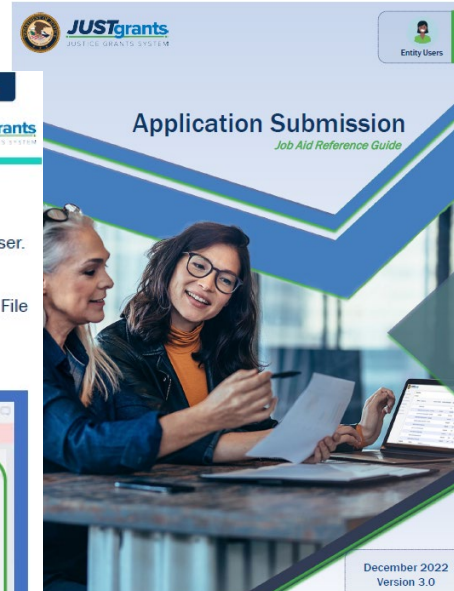
Log in to JustGrants using either Chrome or Microsoft Edge as your browser. Internet Explorer is not a compatible browser for JustGrants.

Open the application and use the menu options on the right to navigate. File attachments associated with a section are displayed in the section.



May 12, 2021

Application Attachments | 1



Award Attachments

Entity Administrators and Authorized Representatives can attach these items to awards



Attach the following items as required to award deliverables for DOJ review.

Attachments

Additional Application Components Other	Additional Project Title Information
Application Attachments	Areas Affect by Project
Bibliography/References	Budget Consultant Rate Justification
Budget Financial Management Questionnaire	Budget Indirect Cost Rate Agreement
Budget Non-competitive Justification	Budget Other
Budget Pre-Agreement Cost	Budget Sole Source Justification
Budget Worksheet	Confidentiality Notice Forms
Correspondence	Curriculum Vitae or Resumes
Delinquent Debt Explanation	Disclosure of Process related to Executive Compensation
Disclosures and Assurances	File
Human Subjects Protection	Letter of Non-supplanting
Letters of Support	List of individuals in the Application
Lobbying Activities Disclosure	MOU Document
Opportunity Zone	Other Attachment
Other Project Period GAM Attachment	Privacy Certificate
Program/Project Congressional Districts	Project Timeline
Proof 501 (c) Status (Nonprofits only)	Proposal Narrative
Request to Use Incentives or Stipends	Tool, Instruments, Questionnaires, Tables, Maps
Tribal Authorizing Resolution	

Application Submission | 126



Application Submission Overview



Applicants have two application submission deadlines:

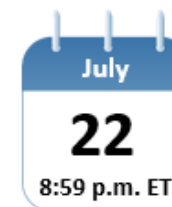
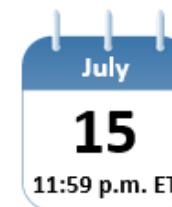
1. Grants.gov (submitting the SF-424 and SF-LLL)
2. JustGrants



It's OK to enter preliminary budget or programmatic data in Grants.gov and update later in JustGrants.

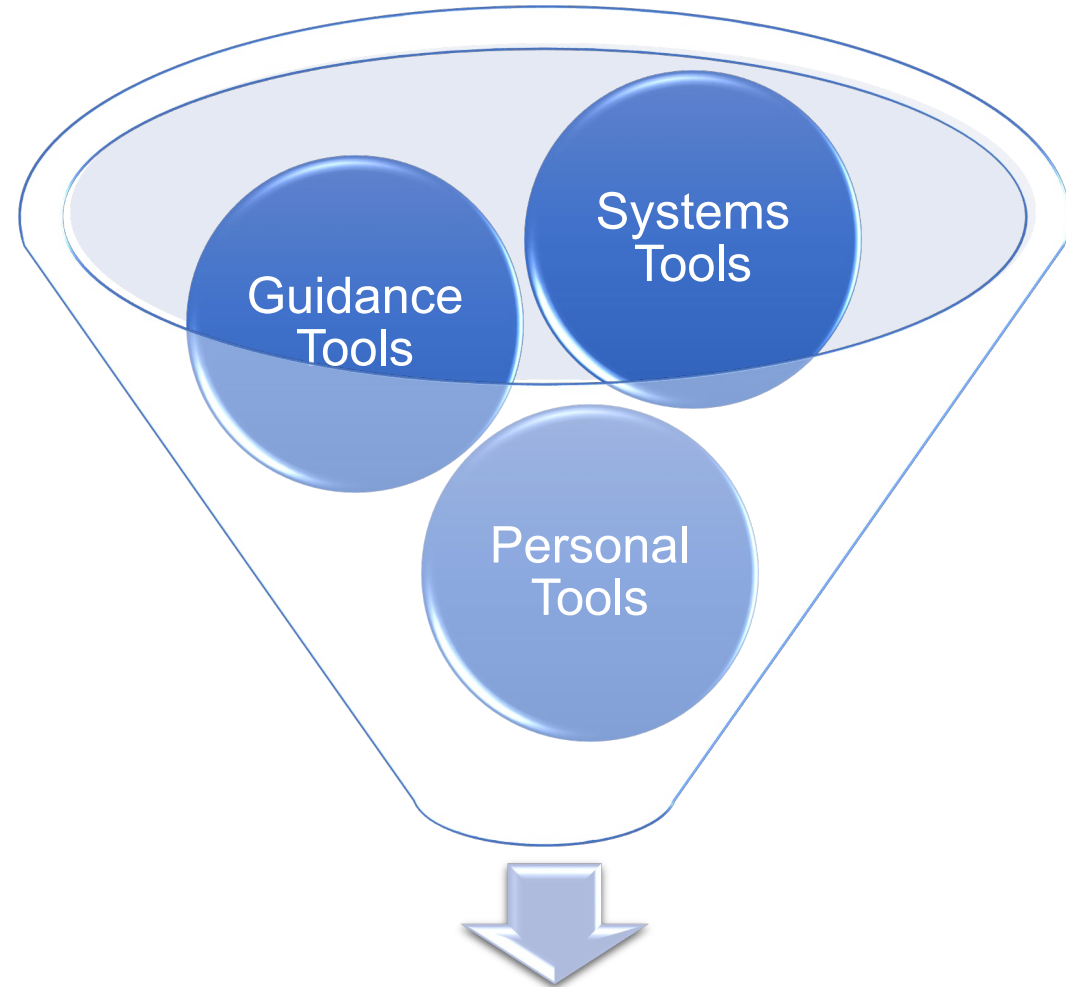


A JustGrants submission should include all items as defined in the solicitation.





Resources



Your Application

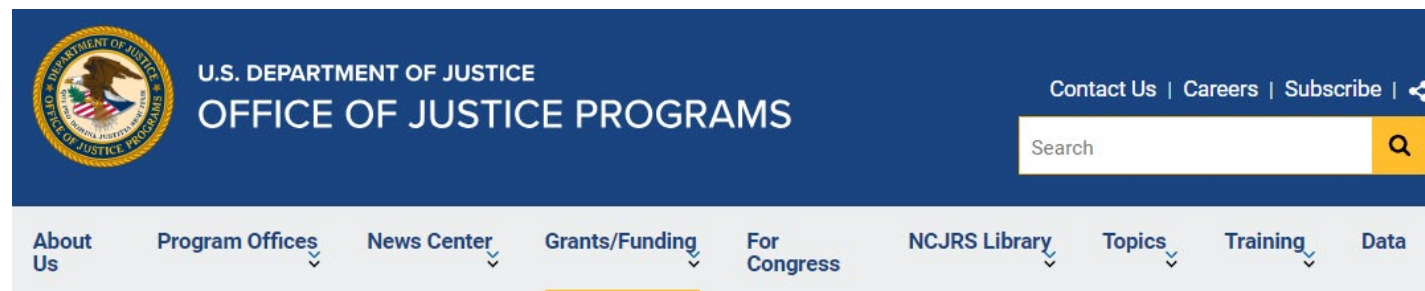


Information About OVC

Consult the [OVC website](#).



The OJP Grant Application Resource Guide



[Home](#) / [Grants/Funding](#) / [Applicant Resources](#)

OJP Grant Application Resource Guide

<https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide>



Helping Crime Survivors Find Their Justice

Information on SAM.gov

Visit SAM.gov:
This is your first stop
BEFORE applying.



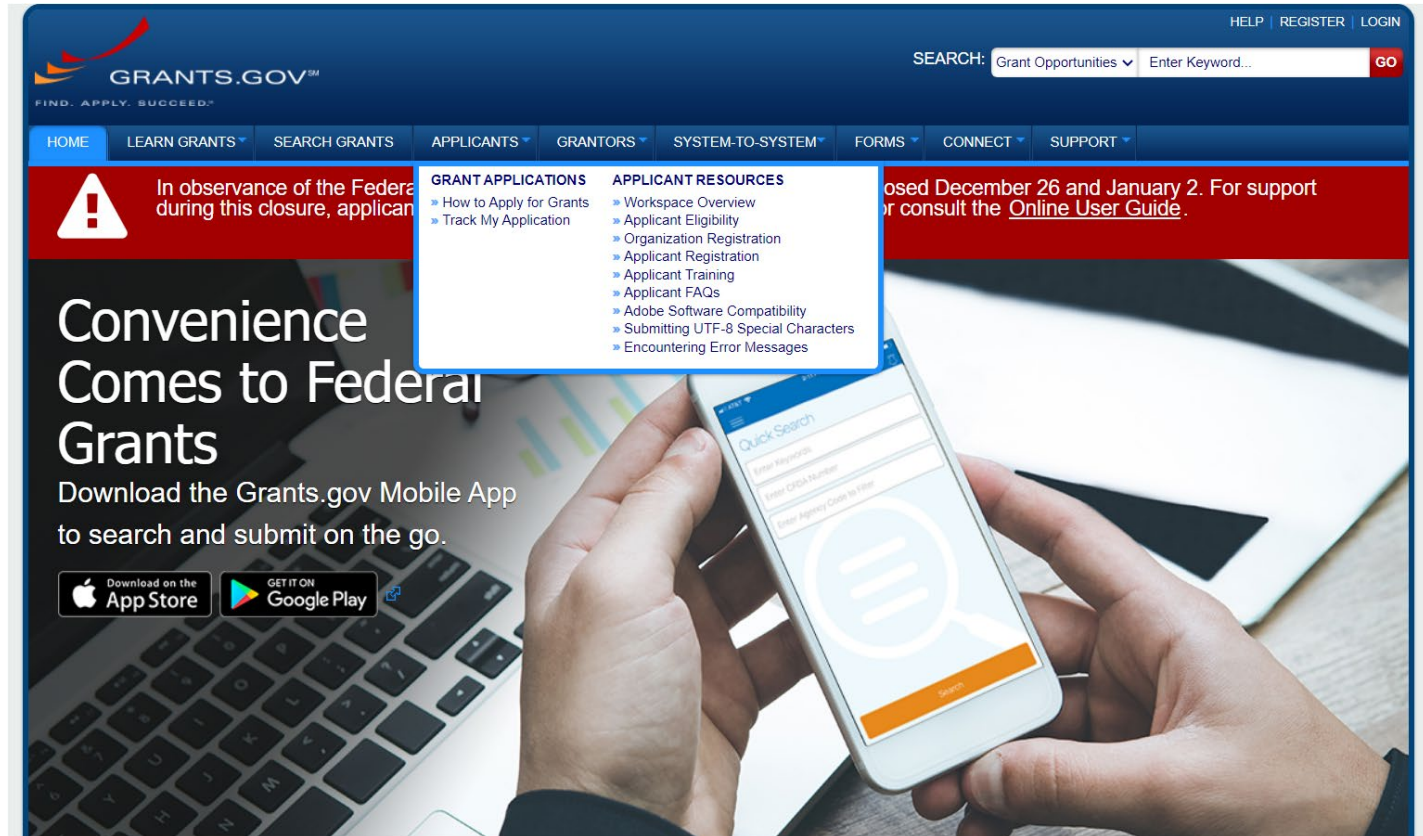
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For additional support, visit [SAM.gov Help](#).

Information on Grants.gov



Visit Grants.gov:
<https://www.grants.gov>.
This is your first stop in
applying.

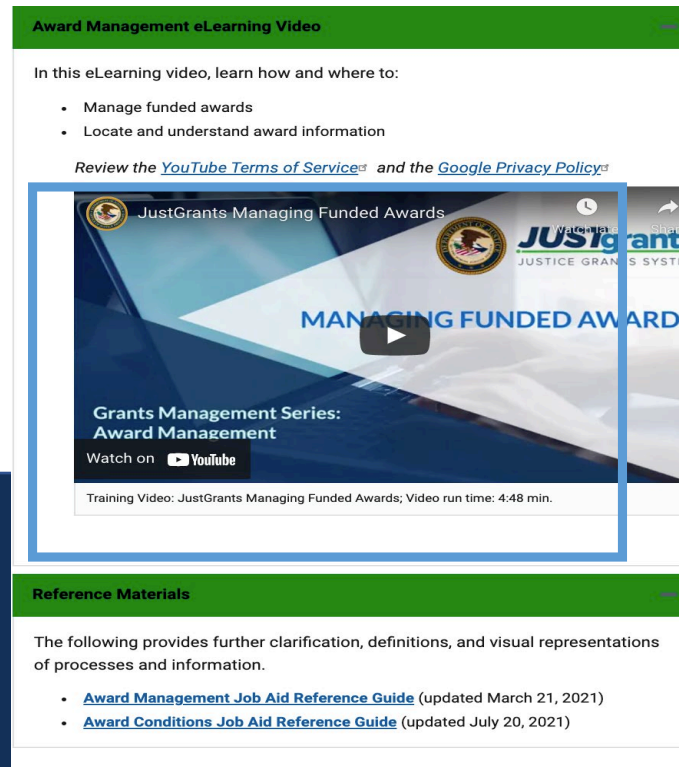
JustGrants Training Resources

Visit: <https://justicegrants.usdoj.gov>



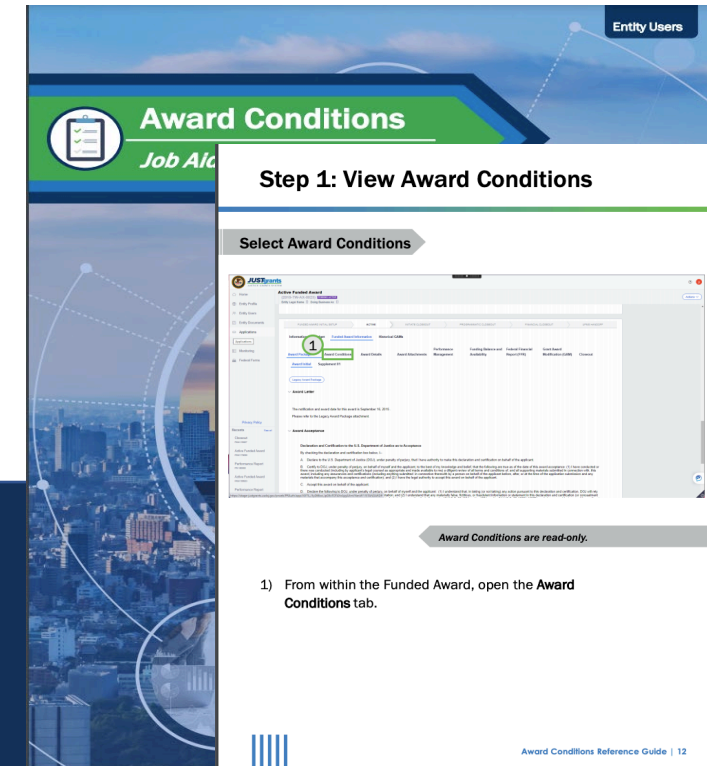
The screenshot shows the JustGrants website header with the Department of Justice logo and the text "JUSTgrants JUSTICE GRANTS SYSTEM". A navigation menu is open, listing various topics: Training, Entity Management, Entity User Experience, Application Submission, Grant Award Acceptance, Award Management, Grant Award Modifications, Financial Reporting, Performance Reporting, Monitoring, Closeout, and Virtual Q&A Sessions. Below the menu, a paragraph states: "The Department of Justice (DOJ) grant making components—the Office, the Office of Justice Programs (OJP), and the Office on to serve as a resource hub for their grants management system of which launched on October 15, 2020."

Organized by Topics



The screenshot shows an eLearning video player titled "Award Management eLearning Video". It contains the following text: "In this eLearning video, learn how and where to:" followed by a bulleted list: "• Manage funded awards" and "• Locate and understand award information". Below the list, it says "Review the [YouTube Terms of Service](#) and the [Google Privacy Policy](#)". A video player interface is shown with the title "JustGrants Managing Funded Awards" and "MANAGING FUNDED AWARDS". Below the video, it says "Grants Management Series: Award Management" and "Watch on YouTube". At the bottom, it states "Training Video: JustGrants Managing Funded Awards; Video run time: 4:48 min." Below the video player, there is a "Reference Materials" section with the text: "The following provides further clarification, definitions, and visual representations of processes and information." followed by a bulleted list: "• [Award Management Job Aid Reference Guide](#) (updated March 21, 2021)" and "• [Award Conditions Job Aid Reference Guide](#) (updated July 20, 2021)".

Micro-learning videos



The screenshot shows a Job Aid Reference Guide titled "Award Conditions Job Aid Reference Guide". It features a "Step 1: View Award Conditions" section with a "Select Award Conditions" button. Below this, there is a screenshot of the JustGrants system interface showing a table of award conditions. A red circle highlights the "Award Conditions" tab in the system. Below the screenshot, there is a list of instructions: "1) From within the Funded Award, open the Award Conditions tab." At the bottom right, it says "Award Conditions Reference Guide | 12".

Job Aid Reference Guides

JustGrants Office Hours: Application Mechanics

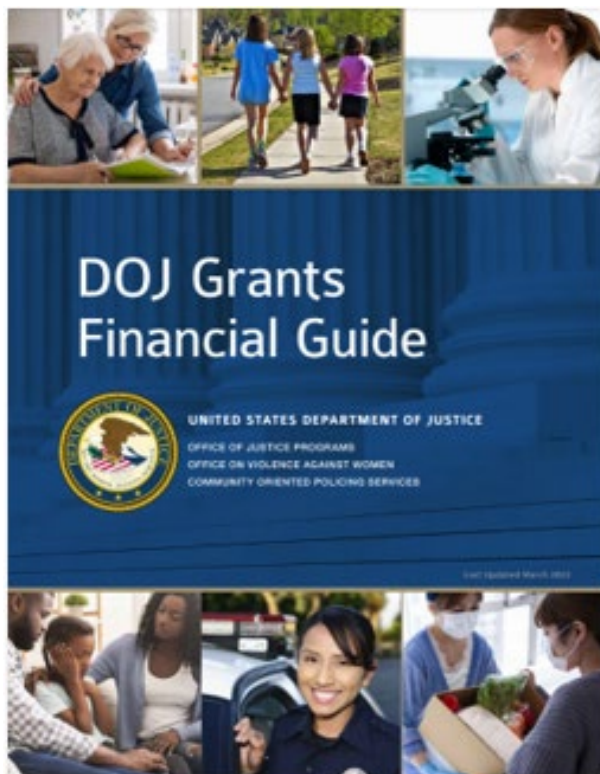
Session Topic	Description	Session Registration
<p>Application Mechanics: Submitting an Application Weekly Training Webinar</p> <p><i>Key Audience: Entity Administrator, Application Submitter, Authorized Representative</i></p>	<ul style="list-style-type: none">• Preparing to apply• Completing the abbreviated application in Grants.gov• Entity onboarding and JustGrants access• JustGrants roles and responsibilities• Assigning users to applications• Completing, reviewing, certifying and submitting a JustGrants application• Attendee questions about application submission	<p>Every Wednesday from 2:30-4:30 p.m. ET</p> <p>Click the link to register for the session you wish to attend:</p> <p>June 12, 2024 2:30-4:30 p.m. ET June 19, 2024 2:30-4:30 p.m. ET June 26, 2024 2:30-4:30 p.m. ET July 3, 2024 2:30-4:30 p.m. ET July 10, 2024 2:30-4:30 p.m. ET July 17, 2024 2:30-4:30 p.m. ET</p>

Check website for updates: <https://justicegrants.usdoj.gov/training/application-submission>



Helping Crime Survivors Find Their Justice

DOJ Grants Financial Guide



As a starting point for all recipients and subrecipients of DOJ grants and cooperative agreements in ensuring the effective day-to-day management of awards consult the DOJ Grants Financial Guide: <https://ojp.gov/financialguide/DOJ/index.htm>.

TOP 10 TOPICS

1. Financial Management Systems	6. Audit Requirements
2. Allowable Costs	7. Conference Costs
3. Unallowable Costs	8. Adjustments to Awards
4. Federal Financial Reports	9. Accounting by Approved Budget Category
5. Performance Reports	10. Subrecipient Monitoring

Important Contact Information



Technical Assistance submitting the FULL APPLICATION into JustGrants:

833-872-5175

JustGrants.Support@usdoj.gov



OJP Response Center

Technical Assistance with Programmatic Requirements and to report a technical issue that prevented application submission, contact the OJP Response Center:

800-851-3420

grants@ncjrs.gov

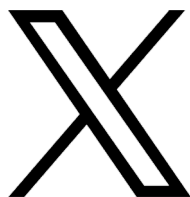


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Watch: www.youtube.com/user/OJPOVC

Questions?



To submit a question, use the [Q&A Box](#) and select [All Panelists](#)