OV C FY 2024 Field-Generated Solicitation:
Increasing Options and Expanding Access for Victims of Crime

The webinar will begin shortly.
Presenter

Silvia Torres
Victim Justice Program Specialist
Office for Victims of Crime
Webinar Outline

- OVC Overview and Mission
- Solicitation Overview
- Application Process & Tools
- Questions and Answers

Find funding opportunities at https://ovc.ojp.gov/funding/current-funding-opportunities.
About the Office for Victims of Crime (OVC)

• Enhances the Nation’s capacity to assist crime victims and provides leadership in changing attitudes, policies, and practices to promote justice and healing for all victims of crime.

• In addition to anti-trafficking funding, administers the Crime Victims Fund, supporting state victim assistance and compensation programs.

• To enhance capacity to identify, assist, and provide services to all victims of human trafficking, OVC leads the Nation in supporting victim-centered and trauma-informed programs, policies, and resources that promote justice, access, and empowerment.
This OVC Funding Opportunity

OVС 2024 Solicitation

Eligibility

Documents to Apply

Application Process & Resources
Eligibility

• Native American tribal organizations (other than Federally recognized tribal governments),
• Nonprofits having a 501(c)(3) status with the IRS,
• Nonprofits that do not have a 501(c)(3) status with the IRS,
• Small businesses
  ✓ Project partners - subawards
Program Goals

• Field-generated proposals

• Innovative solutions to increase the service options for crime victims

• Expand access for underheard and underrepresented communities or improve the way information is delivered to crime victims

• New or promising practices for the field
Areas of Interest

**Partnerships** between applicants and local entities

- Unique understanding of the needs of residents impacted by crime
- Serve as an informational or referral source for crime victims to available programs and services to meet their needs.

✓ OR – Partnerships with national memberships representing local entities
Goals and Objectives

Applicants are expected to propose the goals, objectives and deliverables that align with their proposals.
OJP Priority Areas

1. Executive Order 13985, *Advancing Racial Equity and Support for Underserved Communities Through the Federal Government*

   A. Applications that include project(s) that will promote racial equity and the removal of barriers to access and opportunity for communities that have been historically underserved, marginalized, and adversely affected by inequality.

   B. Applicants that demonstrate that their capabilities and competencies for implementing their proposed project(s) are enhanced because the applicant (or at least one proposed subrecipient that will receive at least 40% of the requested award funding, identifies as a culturally specific organization.)
Program Requirements - Language Access

Any institution receiving federal funds must ensure that crime victims with limited English proficiency or disability have access to language translation and interpretation services.

If applicable, proposed budget can include translation and interpretation costs, even beyond allowable daily/hourly OJP threshold for consultant services—with prior approval.
Federal Award Information

Maximum number of awards OVC expects to make: 5 Awards

Maximum dollar amount for each award: $500,000

Period of Performance start date: 10/1/2024

Period of Performance duration: 36 Months

Total amount to be awarded under solicitation: $2.5 million
Application and Submission Information
Applications MUST Include

• **Basic minimum requirements** to advance to peer review and receive consideration for funding:
  - SF-424 and SF-LLL (in Grants.gov)

- Proposal Abstract

- **Proposal Narrative:**
  a) Statement of the Problem/Description of the Issue (10%)
  b) Project Design and Implementation (45%)
  c) Capabilities and Competencies (20%)
  d) Plan for Collecting the Data for this Solicitation’s Performance Measures (5%)

- **Budget Web-Based Worksheet and Budget Narrative (20%)**
Proposal Abstract

An abstract is a clear and simple summary statement about your proposal.

This statement should be no more than 400 words and should include:

• Purpose,
• primary activities,
• expected outcomes,
• the service area, and
• intended beneficiaries and subrecipients.

Address priority consideration 1A and/or 1B, if applicable.
Proposal Narrative: Project Design and Implementation

• Include goals, objectives and activities that are aligned with the solicitation.

• Be brief, concise, and clear.

• Make sure the information is consistent throughout your proposal.

• Describe potential partnerships, if applicable.

Address priority consideration 1A and/or 1B, if applicable.
Proposal Narrative: Capabilities and Competencies

• Describe experience with managing federal grants, state or private funding that support services to crime victims

• Demonstrate staff/partners capacity and experience to implement project activities
Proposal Narrative: Plan for Collecting Data

• Describe the process for measuring project performance.

• Identify who and how the data will be collected.

• How the information will be used to guide and evaluate the project’s impact?

• Process to accurately report data.
Budget

- Use the JustGrants web-based form.
- Include adequate funding to fully implement the project.
- Provide a 3-year budget with a yearly breakdown.
- Mathematically sound and aligned with the proposed project design.
- Include a narrative for each budget line item.

Address Priority 1B, if applicable
Attachments (If applicable)

• Curriculum Vitae or Resumes of Key Personnel
• Letters of Support
• Memoranda of Understanding
• Research and Evaluation Independence and Integrity Statement
• List of Procurement Contracts
• Organizational Chart
Additional Documents to Apply

DOJ Application Submission Checklist

Submitting an application to DOJ is a two-part process. An applicant first submits an abbreviated application in Grants.gov. The full application is then completed in JustGrants, DOJ’s grants management system. The following steps and tips will assist potential applicants in completing DOJ applications.

Step 1: Confirm your Entity’s System for Award Management (SAM) registration information
- Register with SAM or confirm that your SAM registration is active and up-to-date. You must renew and validate your registration every 12 months. If you do not renew your SAM registration, it will expire. An expired registration can cause delays in the review of your application submission in Grants.gov and JustGrants. Registration and renewal can take up to 10 business days to complete.
- On April 8, 2022, the federal government will stop using Data Universal Numbering System (DUNS) numbers and start using the new SAM Unique Entity Identifier (UEI).
- Entities new to JustGrants: Confirm the contact information (email address) for your Entity’s Electronic Business Portal Contact (EBPC). SAM is accessible and provides information. The EBPC is authorized to act as the point of contact for completing Entity user accountings in JustGrants. Once the Entity administrator is onboarded, that role can be assigned to selected users. Also:
- Technical issues with SAM registration or renewal must be reported to the SAM Help Desk (Federal Service Desk).

Step 2: Apply in Grants.gov
- Effective February 22, 2022, all Grants.gov users and applicants will need to use Created by applicant.
- Search for an open DOJ funding opportunity in Grants.gov or on their agency website and review the eligibility requirements.
- Complete and submit the required documents in Grants.gov at least 48-72 hours prior to the Grants.gov deadline to allow for the time to correct any problems or errors. The Grantee’s point of contact for any application includes the SF-424 and SF-LLL. (Note: The user and email identified in Section 67 of the SF-424 will be identified as the Application Submitter in JustGrants and will receive future notifications from JustGrants.)

Helping Crime Survivors Find Their Justice
Application Process
Application Submission - Deadlines

Part 1: **Submit SF-424, SF-LLL** in Grants.gov by

Part 2: **Submit Full Application** in JustGrants.gov by

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
</tr>
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<tbody>
<tr>
<td>July 15</td>
<td>11:59 p.m. ET</td>
</tr>
<tr>
<td>July 22</td>
<td>8:59 p.m. ET</td>
</tr>
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Information on SAM.gov

Visit SAM.gov:
This is your first stop BEFORE applying.

SAM.gov Entity Registration and Renewal Reminder

All entities seeking Department of Justice (DOJ) grant funding must have an active registration in SAM.gov. Once registered, entities must complete annual renewals to maintain an active status.

It is recommended that you begin the SAM.gov registration or renewal process 30 days prior to any deadlines to allow for the time necessary to complete the full process, including SAM.gov’s entity validation process. If you intend to apply for a specific DOJ opportunity, refer to the Grants.gov due date provided on the solicitation, and plan your SAM.gov registration accordingly.

For additional support, visit SAM.gov Help.
Information on Grants.gov

This is your first stop in applying.
Important Contact Information

Technical Assistance registering or renewing your entity registration in the System for Award Management (SAM): 866-606-8220 |
SAM Help Desk (Federal Service Desk)

Technical Assistance submitting the SF-424 and SF-LLL into Grants.Gov: 800-518-4726, 606-545-5035 | support@grants.gov
Technical Assistance submitting the FULL APPLICATION into JustGrants: 833-872-5175 │ JustGrants.Support@usdoj.gov

Technical Assistance with Programmatic Requirements and to report a technical issue that prevented application submission, contact the OJP Response Center: 800-851-3420 │ grants@ncjrs.gov
Resources
# JustGrants Office Hours: Application Mechanics

<table>
<thead>
<tr>
<th>Session Topic</th>
<th>Description</th>
<th>Session Registration</th>
</tr>
</thead>
</table>
| **Application Mechanics: Submitting an Application Weekly Training Webinar** | • Preparing to apply  
• Completing the abbreviated application in Grants.gov  
• Entity onboarding and JustGrants access  
• JustGrants roles and responsibilities  
• Assigning users to applications  
• Completing, reviewing, certifying and submitting a JustGrants application  
• Attendee questions about application submission | **Every Wednesday** from 2:30-4:30 p.m. ET  
Click the link to register for the session you wish to attend:  
[June 19, 2024](#) 2:30-4:30 p.m. ET  
[June 26, 2024](#) 2:30-4:30 p.m. ET  
[July 3, 2024](#) 2:30-4:30 p.m. ET |

**Key Audience:** Entity Administrator, Application Submitter, Authorized Representative

Check website for updates: [https://justicegrants.usdoj.gov/training/application-submission](https://justicegrants.usdoj.gov/training/application-submission)
The OJP Grant Application Resource Guide

Find it at: https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide
JustGrants Training Resources

Visit: https://justicegrants.usdoj.gov
DOJ Grants Financial Guide

As a starting point for all recipients and subrecipients of DOJ grants and cooperative agreements in ensuring the effective day-to-day management of awards consult the DOJ Grants Financial Guide: https://ojp.gov/financialguide/DOJ/index.htm.

<table>
<thead>
<tr>
<th>TOP 10 TOPICS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Financial Management Systems</td>
</tr>
<tr>
<td>2. Allowable Costs</td>
</tr>
<tr>
<td>3. Unallowable Costs</td>
</tr>
<tr>
<td>4. Federal Financial Reports</td>
</tr>
<tr>
<td>5. Performance Reports</td>
</tr>
<tr>
<td>6. Audit Requirements</td>
</tr>
<tr>
<td>7. Conference Costs</td>
</tr>
<tr>
<td>8. Adjustments to Awards</td>
</tr>
<tr>
<td>9. Accounting by Approved Budget Category</td>
</tr>
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<td>10. Subrecipient Monitoring</td>
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Information on Grant Measurement Reporting

Overview of performance measurement activities at OJP: https://ojp.gov/performance/

Grant Performance Measurement and Progress Reporting Information

Welcome to the Office of Justice Programs (OJP) Grant Performance Measurement and Progress Reporting Information Portal! This page provides OJP grant applicants and grantees with an overview of performance measurement activities at OJP.

Applicants

Applicants are encouraged to review the following information when completing their application. Each solicitation requires applicants to respond with a detailed description of how the required performance data will be collected.
Go Social With OVC!

Like: https://www.facebook.com/OJPOVC

Follow:  https://twitter.com/OJPOVC

Watch: www.youtube.com/user/OJPOVC
Questions?

To submit a question, use the Q&A Box and select All Panelists