



# OVC FY25 Integrated Services for Minor Victims of Human Trafficking Notice of Funding Opportunity (NOFO)

Pre-Application Information Session

# Presenters



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Office for Victims of Crime



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Office for Victims of Crime



# Webinar Outline

- OJP Overview
- About OVC
- NOFO Overview
- Application Content
- Application Submission
- Application Resources

Find funding opportunities at <https://ovc.ojp.gov/funding/current-funding-opportunities>.



## Current Funding Opportunities

© Number1411 / Shutterstock.com (see reuse policy).

When available, OVC funding opportunities will be listed on this page. [Subscribe to News From OVC](#) to receive funding announcements.

Visit our [How to Apply for Funding](#) page for tips and answers to frequently asked questions about applying for OVC funding.

### OVC Funding Opportunities

Use Search Filters



### OVC FY25 Invited to Apply Tribal Victim Services Set-Aside Formula Program

**Closing Date:** June 6, 2025

**Grants.gov Deadline:** May 9, 2025

**Application JustGrants Deadline:** June 6, 2025

Tribal applicants whose OVC FY25 Tribal Victim Services Set-Aside (TVSSA) Formula Program population certification was accepted will be notified via an email to the applicant primary points of contact and authorized representatives. Funding under this program can be used to support activities such as direct services to victims of crime, traditional healing practices, needs assessment and strategic planning, and more.

### [OVC FY25 Tribal Victim Services Set-Aside Formula Grant Program Population Certification](#)

OVC's Tribal Victim Services Set-Aside (TVSSA) formula grant program is dedicated to supporting the vital work of American Indian and Alaska Native Tribes in meeting the

Funding & Awards

**Current Funding Opportunities**

Funding Webinars

How to Apply for Funding

OVC Awards List

Performance Measures

Managing Grants

Types of Funding

Apply to be a Peer Reviewer

Expired Funding Opportunities



[Learn](#) about JustGrants, DOJ's grants management system.

# What is the Office of Justice Programs?

- The Office of Justice Programs (OJP) provides grant funding, training, research, and statistics to the criminal justice community.
- OJP is one of three grant-making components of the Department of Justice along with the **Office on Violence Against Women (OVW)** and the **Office of Community Oriented Policing Services (COPS)**.

BJA – Bureau of Justice Assistance



BJS – Bureau of Justice Statistics



NIJ – National Institute of Justice



OVC – Office for Victims of Crime



OJJDP – Office of Juvenile Justice and Delinquency Prevention



SMART – Office of Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking



# About the Office for Victims of Crime (OVC)

OVC raises awareness of crime victims' issues and supports programs that assist all victims in the aftermath of crime. The office provides leadership and funding for:

- Providing critical direct services
- Analyzing emerging needs and existing gaps in victim services
- Identifying and replicating best practices
- Implementing data-driven and technical innovations in victim services

# Notice of Funding Opportunity Overview



# Funding Opportunity Details

NOFO Title	OVC FY25 Integrated Services for Minor Victims of Human Trafficking
Funding Opportunity Number	O-OVC-2025-172521
Funding Opportunity Release Date	December 30, 2025
Grants.gov Deadline	February 24, 2026, 11:59 p.m. Eastern Time
JustGrants Deadline	March 3, 2026, 8:59 p.m. Eastern Time
Anticipated Start Date	July 1, 2026
Performance Duration	36 months
NOFO Type	Competitive
URL	<a href="https://ovc.ojp.gov/funding/opportunities/ovc-2025-172521">https://ovc.ojp.gov/funding/opportunities/ovc-2025-172521</a>
Pre-Application Video	<a href="https://ovc.ojp.gov/funding/funding-webinars">https://ovc.ojp.gov/funding/funding-webinars</a>



# Program Description

- OVC will fund projects to enhance the availability, quality, and delivery of services to assist minor victims of human trafficking.
- To address the safety, security, and healing of minor victims of sex and labor trafficking, services should be tailored to their specific needs.
- Eligibility for services under this grant are limited to victims who were trafficked and began receiving services while under age 18; however, receipt of services can extend beyond the age of 18, as needed.
- Services may also extend to the victim's eligible family members (a minor victim's children and/or supportive, nonoffending parents/caregivers) if these services impact the minor's safety, security, and healing.



# Eligibility



The following entities are eligible to apply:

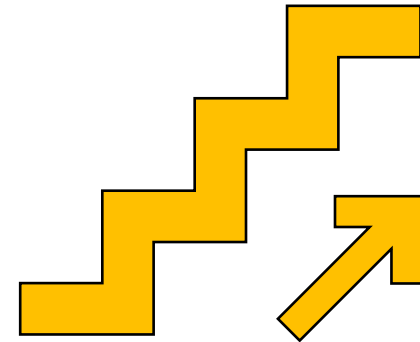
- **Government Entities**
  - state, county, city, special district, Native American Tribal
- **Educational Organizations**
  - public and private
- **Public Housing Organizations**
  - public housing authorities, Indian housing authorities
- **Nonprofit Organizations**
  - with 501(c)(3) status and without
- **Other Units of Local Government**
  - towns, boroughs, parishes, villages

\* For additional information on eligibility, please review the NOFO



# Program Goal

Support minor victims of human trafficking by improving the quality and accessibility of services delivered by funding national, state, and local victim service organizations.



# Program Objectives

- **Objective 1:** Increase the availability, type, and quality of programs available to serve minor victims of sex and labor trafficking.
  - *See NOFO Appendix for the types of services that OVC supports.*
- **Objective 2:** Train individuals to respond to minor victims of sex and labor trafficking.
- **Objective 3:** Develop protocols and procedures, as needed, to address the sex and labor trafficking of minors.



# Funding Priorities

OJP will provide priority consideration to applicants that propose projects designed to advance the goals listed below.

- (a) Directly supporting law enforcement operations (including immigration law enforcement operations);
- (b) Combatting violent crime;
- (c) Supporting services to American citizens;
- (d) Protecting American children; and
- (e) Supporting American victims of trafficking and sexual assault.

# Performance Measures

- Award recipients are required to submit performance measure data in the Performance Measurement Tool (PMT) and separately submit a semi-annual performance report in JustGrants.
- Applicants selected for an award will receive further guidance on post-award reporting processes.

Visit [OJP's performance measurement page](#) for more information.



# Unallowable Use of Funds

The following are certain unallowable costs and certain activities that are out of the program scope and will not be funded.

- Out of program scope is any program or activity, at any tier that, directly or indirectly, violates (or promotes or facilitates the violation of) federal immigration law (including 8 U.S.C. § 1373) or impedes or hinders the enforcement of federal immigration law—including by failing to comply with 8 U.S.C. § 1373, give access to DHS agents, or honor DHS requests and provide requested notice to DHS agents.
- Out of program scope is any program or activity, at any tier that violates any applicable Federal civil rights or nondiscrimination law. This includes violations that – (1) indirectly violate the law, including by promoting or facilitating violations; or (2) unlawfully favor individuals in any race or protected group, including on a majority or minority, or privileged or unprivileged, basis, within a given area, population, or sector.

**This is listed in the Program Description section of the NOFO.**

# Unallowable Use of Funds (continued)

The following are certain unallowable costs and certain activities that are out of the program scope and will not be funded.

- As specified in the [DOJ Grants Financial Guide](#), in Chapter 3.13 “Unallowable Costs” (“Legal Services for Aliens”), any obligations of funds, at any tier, under this award to provide (or to support the provision of) legal services to any removable alien or any alien otherwise unlawfully present in the United States shall be unallowable costs for purposes any award made under this notice, but the foregoing shall not be understood to apply— (1) to legal services to obtain protection orders for victims of crime; or (2) to immigration-related legal services that may be expressly authorized or required by any law, or any judicial ruling, governing or applicable to the award.

**This is listed in the Program Description section of the NOFO.**

# Funding Instrument

Awards will be made as **grants**.

See the “Administrative, National Policy, and Other Legal Requirements” section of the [OJP Grant Application Resource Guide](#) for more information.





# Cost Sharing/Match Requirements

- This NOFO requires a **25-percent** match based on the total project costs. Federal funds awarded under this NOFO may not cover more than **75 percent** of the total costs of the project being funded.
- “Match” means the portion of project costs not paid by federal funds or contributions (e.g., staff time not charged to the federal share of the budget, supplies provided by the recipient). Items provided as part of the match must support the fulfillment of proposed activities, be allowable costs under this funding opportunity, and have documentation of their value. The match may not be used for, and may not consist of, costs that are unallowable for this funding opportunity.
- Recipients must satisfy this match requirement with cash and/or in-kind contributions. “In-kind” contributions may be in the form of services, supplies, real property (e.g., office space), and/or equipment.

See the [Application Resource Guide](#) for additional information on this match requirement and step-by-step instructions for entering match amounts in the budget.

# Application Content



# Proposal Narrative Format

Your proposal narrative must –

- be double-spaced,
- use a standard 12-point font,
- have no less than 1-inch margins,
- NOT exceed 20 numbered pages, and
- be submitted as an attachment in JustGrants.



# Proposal Narrative Sections

1. Description of the Need (10%)
2. Project Goals and Objectives (20%)
3. Project Design and Implementation (30%)
4. Capabilities and Competencies (30%)

\*An additional 10% will be assessed through your budget and associated documentation.

# Proposal Narrative: Description of the Need

What critical issue or problem are you proposing to address with this project?

Please include:

- A brief explanation of the need, gap, or issue to be addressed by the proposed project.
- Supporting information, data, or evidence to demonstrate the need's existence, size, and impact on the target population and community.
- A brief explanation of how the need relates to the purpose of the NOFO.

# Proposal Narrative: Project Goals and Objectives

How will the proposed project address the need identified and address the purpose of the NOFO?

Please include:

- Project goals (goals are broad, visionary statements on what you hope to accomplish).
- Project objectives (objectives are specific outcomes you plan to achieve through project activities).
- How your project goals and objectives relate to the goals and objectives of the NOFO.
- How the proposed project will address the needs of minor victims of both sex and labor trafficking.

# Proposal Narrative: Project Design and Implementation

How will the applicant implement project activities that meet the goals and objectives?  
Please include:

- The activities you will conduct to achieve the proposed goals and objectives.
- The plan to deliver or complete those activities.
- When the activities will take place.
- Who in your organization will staff the activities, including key staff.
- Who will participate in and benefit from the activity.
- What deliverables, reports, and other items will be produced as part of the project.
- If you plan to use subrecipients to help conduct the project, please name them (if they are known) or describe how you will identify them. Please describe their role in conducting project activities.

# Proposal Narrative: Capabilities and Competencies

What administrative and technical capacity and expertise does the applicant bring to successfully complete this project? Please include:

- A short description of the applicant's capacity to deliver the proposed project and meet the requirements of the award, including collecting and reporting the required performance measure data. Who will be responsible for this task, and how will the applicant collect the data?
  - Refer to [Program Description: Performance Measures](#) for additional details on performance measures.
- A description of projects or activities the applicant organization has conducted, or is currently conducting, that demonstrate the applicant's ability to undertake the proposed project activities.
- A summary of relevant experience of team members with key responsibilities for implementing the project, including the capacity and expertise of lead and proposed project partners to respond to all types of human trafficking.



# Budget and Associated Documentation: Budget Detail Form

- You must use the JustGrants web-based budget detail form
- Your budget should include adequate funding to fully implement the project, broken out by year and reflect 36 months.
- The budget should be accurate and match the details in the Proposal Narrative, staying in line with the project plan.
- The budget cannot exceed the award ceiling for each category.
- Each cost item should include name/description and provide detailed calculation of the total cost.

# Budget and Associated Documentation: Budget/Financial Attachments

If applicable, your application should also include:

- Indirect Cost Rate Agreement
- Consultant Rate
- Limitation on Use of Award Funds for Employee Compensation for awards Over \$250,000; Waiver
- Disclosure of Process Related to Executive Compensation



# Additional Application Components

The applicant should attach the additional requested documentation listed below in JustGrants.

- **Curriculum Vitae or Resumes:** Provide resumes of key personnel who will work on the proposed project or a description of the experience and skills of key personnel necessary to implement the project.
- **Tribal Authorizing Resolution (if applicable):** An application in response to this NOFO may require inclusion of Tribal authorizing documentation as an attachment. If applicable, the applicant will upload the Tribal authorizing documentation as an attachment in JustGrants. See the [Application Resource Guide](#) for information on Tribal authorizing resolutions.
- **Timeline:** Provide a timeline listing key activities and milestones, and the quarters during which they will take place.

# Additional Application Components cont'd

The applicant should attach the additional requested documentation listed below in JustGrants (if applicable)

- **Memorandum of Understanding (MOU):** a formalized commitment of staff and/or resources that is signed by authorized representatives of both partner organizations.
- **Letter of Intent (LOI):** indicates the organizations' intention to partner, but the details of the commitment have not been fully worked out and officially agreed to.

Each MOU or LOI should include the following:

- Names of the organizations involved in the agreement.
- What service(s) and other work will be performed under the agreement and by what organization.
- Duration of the agreement.

# Applications Should Also Include

- ☐ Information to Complete the Application for Federal Assistance (SF-424) in Grants.gov
- ☐ Standard Application Information (SF-424 info from Grants.gov)
- ☐ Proposal Abstract
- ☐ Indirect Cost Rate Agreement (if applicable)
- ☐ Financial Management and System of Internal Controls Questionnaire
- ☐ Funding Priorities Inventory (if applicable)
- ☐ Tribal Authorizing Resolution (if applicable)
- ☐ Curriculum Vitae or Resumes of Key Staff
- ☐ Request and Justification for Employee Compensation; Waiver (if applicable)
- ☐ Disclosure of Lobbying Activities (SF-LLL)
- ☐ Disclosure of Duplication in Cost Items
- ☐ DOJ Certified Standard Assurances
- ☐ DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
- ☐ Applicant Disclosure and Justification—DOJ High-Risk Grantees (if applicable)

# Responsiveness Review

To meet the basic minimum requirements to advance to peer review and receive consideration for funding your application **MUST**:

- Be from an eligible applicant.
- Not exceed the award ceiling.
- Be responsive to the NOFO scope.
- Include:
  - SF-424 (in Grants.gov)
  - Proposal Narrative (in JustGrants)
  - Budget detail form, including budget items, their calculations, and explanations (in JustGrants)



**Remember, if you fail to submit ANY of required documents, your application will not be considered for funding!**



# Application Submission



# Application Submission Overview



## **Before You Apply for Funding:**

- SAM.gov Registration - Entities must register or renew with SAM.gov

## **Apply for OVC Funding:**

- Step 1: Grants.gov - Apply in Grants.gov
- Step 2: JustGrants - Apply in JustGrants



# Application Submission Reminders



Applicants have **two** application submission deadlines:

1. Grants.gov (submitting the SF-424) – February 24, 2026, 11:59 p.m. ET [complete *at least* 48 hours before deadline in NOFO]
2. JustGrants (submitting the full application) – March 3, 2026, 8:59 p.m. ET [complete *at least* 48 hours before deadline in NOFO]



It's OK to enter programmatic data in Grants.gov and update later in JustGrants.



Your JustGrants submission should include all items defined in the NOFO.



# What Happens After Application Submission?

After the JustGrants application deadline, OVC starts its review process:

- Basic Minimum Requirements
- Peer Review
- Programmatic and Financial Review
- Risk Review

# Award Notices

- Visit the OJP Grant Awards public website:  
[ojp.gov/funding/ojpgrantawards](https://ojp.gov/funding/ojpgrantawards)
- **Funded applications:**
  - Notifications sent via JustGrants
  - Accept or decline award within 45 days
  - Follow steps in [DOJ Award Acceptance Checklist](#)



# Future Funding Opportunities

Applications submitted under this FY 2025 funding opportunity may be funded in future fiscal years, **including in FY 2026**, dependent on, among other considerations:

- the merit of the applications, and
- the availability of appropriations.

# Application Resources



# Grants.gov Quick Start Guide



<https://grants.gov/quick-start-guide/applicants>

About this Guide	
Please use this guide to help you register and apply for grants using Grants.gov. You may also visit:	
<ul style="list-style-type: none"><li>• <a href="#">Search Grants</a> to find other grant opportunities.</li><li>• <a href="#">Learn Grants</a> for an introduction to federal grants, including how to determine your organization's eligibility.</li></ul>	
Before You Start	+
Registering with Grants.gov	+
About Roles and Privileges	+
About Workspaces	+
Creating a Workspace	+
Adding Participants to a Workspace	+
Completing Grant Application Forms	+
Submitting Your Application	+
Tracking Your Application	+
Need Help?	+

About this Guide	
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Before You Start	+
Registering with Grants.gov	-

During this process, you will enter some basic information, validate your email address, and create a profile, either for your organization or for yourself.

**1 Everyone must create a profile**  
Every person who uses Grants.gov to apply for a grant must have a profile, whether they download forms to fill them out or they use your grant application's workspace to fill out the forms online.

- 1 On the Grants.gov home page, click Register.**  
The system will display the Register page, containing valuable information.
- 2 At the bottom of the Register page, click the Get Registered Now button.**  
The system will display the registration form.
- 3 Enter your information in the form and click Continue.**  
The system will display the confirmation page.



# JustGrants Training Resources



**JUSTgrants**  
JUSTICE GRANTS SYSTEM

<https://justicegrants.usdoj.gov/training>

**Training Overview**

The Department of Justice (DOJ) has made a collection of training materials include self-guided eLearning videos, which are supplemented by infographics. These resources will help users learn to navigate the system and manage tasks.

As a supplement to the self-guided training materials, the JustGrants team offers Virtual Q&A sessions for award recipients to receive real-time technical assistance. Visit the [Virtual Q&A Sessions](#) page for more information.

Please contact the [JustGrants Training team](#) with any questions.

If you have trouble accessing the trainings or you need technical assistance, contact [JustGrants User Support](#).

- Entity Management
- Entity User Experience
- Application Submission
- Grant Award Acceptance
- Award Management
- Grant Award Modifications
- Financial Reporting
- Performance Reporting
- Monitoring
- Closeout
- Virtual Q&A Sessions
- Resources

**Training: Entity Management**

Share Your Feedback

**Key Audience:** Entity Administrators

The Entity Administrator is a key role, and every entity must have one. The following training and reference materials will help Entity Administrators manage their entity information, users, and documents. Get a quick start managing your entity with the Entity Administrator's Checklist or access the [Entity Management Job Aid Reference Guide](#) for detailed instructions, which are also broken out below.

- Overview of the Entity Management Process
- Initial Onboarding: Bringing an Entity into JustGrants During Application Submission
- Entity User Management Overview
- Entity User Management in DIAMD
- Entity User Management in JustGrants
- Entity Profile
- Maintaining Entity Documents
- Frequently Asked Questions

**Training: Entity Management**

Share Your Feedback

**Key Audience:** Entity Administrators

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- Overview of the Entity Management Process
- What Is an Entity?
- Systems Used for Entity Management: SAM.gov, DIAMD, JustGrants
- Entity Management Key Points
- JustGrants Roles



**OVC**  
Office for Victims of Crime

# Additional Resources

## DOJ Grant Application Submission Checklist

<https://justicegrants.usdoj.gov/training/checklist-application-submission>

## OJP Grant Application Resource Guide

<https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide>

### DOJ Grant Application Submission Checklist

Prepare early—any time during the year—to ensure your registration and users are up to date in every system you'll use to apply for DOJ funding. Then, when opportunities post, you will be ready to apply through a two-step process:



- **Step 1:** Submit the first part of the application in Grants.gov by the specified deadline.
- **Step 2:** Complete the application in JustGrants by the specified deadline.

The following tips will help you prepare for and complete DOJ grant applications. For additional guidance on the application process, visit the JustGrants [Application Submission webpage](#).

#### BEFORE YOU BEGIN: SAM.gov Registration

To apply for any federal funding, you must have an active registration in the System Management (SAM.gov) and be assigned an Entity Identifier (UEI).

Choose the action that best fits your entity.

- ☐ **Get Started:** New to the system? Sign up for a SAM.gov account, register your entity, and obtain your UEI.
- ☐ **Renew Entity:** Already signed up? Renew your entity's registration and confirm your contacts. Registrations must be renewed annually.
- ☐ **Check Entity Status:** Unsure whether your registration is active? Check your status in SAM.gov.

Start the SAM.gov registration process days before application deadlines.

An expired or incomplete SAM.gov registration prevents you from applying for funding.



### OJP Grant Application Resource Guide

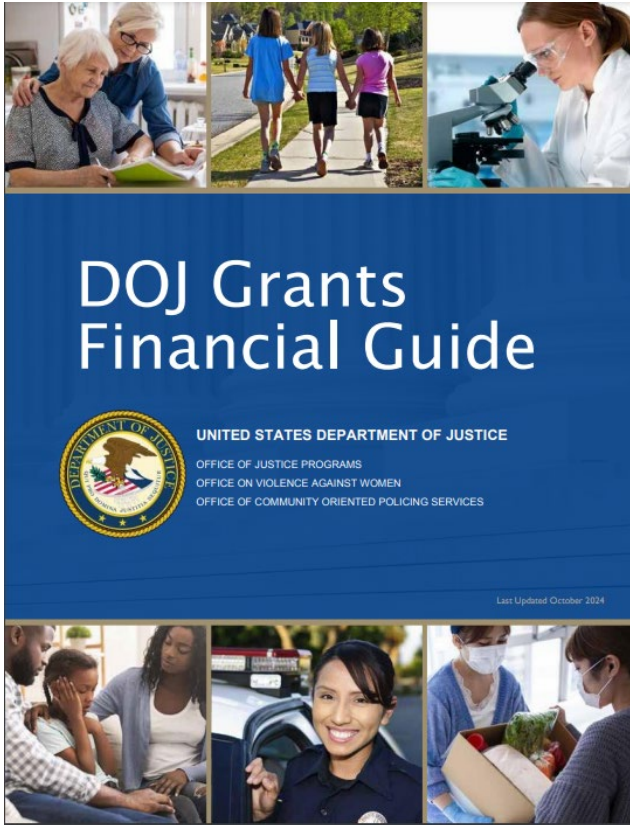
#### Contents

- [Finding Funding Opportunities](#)
  - [Funding Opportunity Review and Project Planning](#)
- [How To Apply: Application Contents, Submission Requirements, and Deadlines](#)
  - [Unique Entity Identifier \(UEI\) and SAM.gov Registration/Renewal](#)
    - [First-Time Registration](#)
    - [Renewing an Existing Registration](#)
    - [Applying as an Individual](#)
    - [Applying as a Small Business](#)
  - [Submission Step 1: SF-424 in Grants.gov](#)
    - [First-Time Registration](#)
    - [Renewing an Existing Registration](#)
    - [Guidance for Specific SF-424 Fields](#)
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    - [Preparing for Submission](#)
    - [Data Requested With Application](#)





# DOJ Grants Financial Guide



All recipients and subrecipients of DOJ grants and cooperative agreements should consult the DOJ Grants Financial Guide to ensure the effective day-to-day management of awards:

<https://ojp.gov/financialguide/DOJ/index.htm>.

## TOP 10 TOPICS

- |   |   |
|---|---|
| 1. <a href="#">Financial Management Systems</a> | 6. <a href="#">Audit Requirements</a>                     |
| 2. <a href="#">Allowable Costs</a>              | 7. <a href="#">Conference Costs</a>                       |
| 3. <a href="#">Unallowable Costs</a>            | 8. <a href="#">Adjustments to Awards</a>                  |
| 4. <a href="#">Federal Financial Reports</a>    | 9. <a href="#">Accounting by Approved Budget Category</a> |
| 5. <a href="#">Performance Reports</a>          | 10. <a href="#">Subrecipient Monitoring</a>               |

# Information About OVC

<https://ovc.ojp.gov>



# Application Submission Training

Attend a Live Training Session

<https://justicegrants.usdoj.gov/training/application-submission>

Download the Training Slides

<https://justicegrants.usdoj.gov/training/training-virtual-sessions/application-submission-weekly-training-webinar.pdf>

View the Recording

<https://justicegrants.usdoj.gov/media/video/3016>

## Weekly Training Webinars: Application Submission

Bookmark this page and check back regularly for session dates and registration links.

Session Topic	Application Mechanics: Submitting an Application
Key Audiences	Entity Administrator, Application Submitter, Authorized Representative
Description	<p>Topics covered in this session include:</p> <ul style="list-style-type: none"><li>• Preparing to apply</li><li>• Completing required forms in Grants.gov</li><li>• Entity onboarding and JustGrants access</li><li>• JustGrants roles and responsibilities</li><li>• Assigning users to applications</li><li>• Completing, reviewing, certifying, and submitting a JustGrants application</li></ul>
Live Training Sessions	<p>Click the link to register for the session you wish to attend:</p> <ul style="list-style-type: none"><li>• <a href="#">July 23, 2025</a> 2:30 to 4:30 p.m. ET</li><li>• <a href="#">July 30, 2025</a> 2:30 to 4:30 p.m. ET</li><li>• <a href="#">August 6, 2025</a> 2:30 to 4:30 p.m. ET</li><li>• <a href="#">August 13, 2025</a> 2:30 to 4:30 p.m. ET</li><li>• <a href="#">August 20, 2025</a> 2:30 to 4:30 p.m. ET</li><li>• <a href="#">August 27, 2025</a> 2:30 to 4:30 p.m. ET</li></ul>
Recorded Training Session	<ul style="list-style-type: none"><li>• <a href="#">Download the Training Slides</a></li><li>• <a href="#">View the Recording</a></li></ul>
Reference Materials	<ul style="list-style-type: none"><li>• <a href="#">Application Submission</a></li><li>• <a href="#">DOJ Application Submission Checklist</a></li></ul>



# Important Contact Information



**JUSTgrants**  
JUSTICE GRANTS SYSTEM

**Assistance submitting the full application:**

833-872-5175

[JustGrants.Support@usdoj.gov](mailto:JustGrants.Support@usdoj.gov)

**Assistance with Programmatic Requirements or to report a technical issue that prevented submission:**

800-851-3420 or 202-353-5556 (TTY for hearing-impaired callers only)

[OJP.ResponseCenter@usdoj.gov](mailto:OJP.ResponseCenter@usdoj.gov)



**OJP  
Response  
Center**



**OVC**  
Office for Victims of Crime

# Important Contact Information



**Assistance registering or renewing in SAM.gov:**

<https://sam.gov/help>



**Assistance working in Grants.gov:**

800-518-4726

[support@grants.gov](mailto:support@grants.gov)

<https://www.grants.gov/support>



# Thank You!

