OFFICE FOR VICTIMS OF CRIME
ENHANCED COLLABORATIVE MODEL TASK FORCE TO COMBAT HUMAN TRAFFICKING LAW ENFORCEMENT PERFORMANCE MEASURES

The following pages contain the performance measures and instructions for the Office for Victims of Crime's (OVC's) Enhanced Collaborative Model Task Force to Combat Human Trafficking Law Enforcement grantees.

PROGRAM GOAL AND OBJECTIVES

OVC works to enhance the Nation's capacity to assist crime victims and to provide leadership in changing attitudes, policies, and practices in ways that will promote justice and healing for all victims.

In this capacity, OVC strives to uphold the intent of the Trafficking Victims Protection Act of 2000 and its subsequent authorizations to ensure that all trafficking victims—regardless of sex or form of trafficking—receive support to access the services they need. OVC grant funding supports efforts to develop, expand, and strengthen programs for victims of human trafficking.

Structure of Questionnaire

This questionnaire is divided into eight 8) topic areas plus grant activity, semiannual/final reporting, and closeout questions. Each grant will be assigned specific topic areas, depending on its purpose. See the solicitation map to locate the topic areas assigned to your award.

The current questionnaire aligns to reporting in the Performance Measurement Tool (PMT). Performance measure numbers are sequential to support reporting. As of October 2022, performance measure reporting will take place directly into the PMT.

NOTE: You must provide a response for each question in the assigned question banks. The performance measures contain short instructions on how to report.

Roles and Responsibilities for Completion

OVC expects that agencies will assign a point of contact to gather and report performance data. This includes work with subgrantees. Agency points of contact should work with other staff as needed to gather the required information, so they can report on it when it is due.

Reporting Periods

Performance data are reported quarterly. Prior to October 2022, data was recorded in a separate Excel spreadsheet and uploaded to the Justice Grants System (JustGrants) with semiannual narrative reports. As of October 2022, data is entered directly in the PMT. In January and July of each calendar year and during award closeout, grantees will also answer the Semiannual/Final Reporting questions directly into JustGrants.

If you have any questions about the performance measures, email the OVC PMT Helpdesk at ovcpmt@usdoj.gov or call toll free at 844–884–2503.

The table below outlines the reporting periods and submission deadlines.

Reporting period	Submission period	Deadline	What is due?	Where?
October 1–December 31	January 1–30	January 30	Quarterly report and semiannual reporting questions	PMT and JustGrants
January 1–March 31	April 1–30	April 30	Quarterly report	PMT only
April 1–June 30	July 1–30	July 30	Quarterly report and semiannual reporting questions	PMT and JustGrants
July 1–September 30	October 1–30	October 30	Quarterly report	PMT only

GRANT ACTIVITY

Is this the last reporting period during which this award will have data to report?

Instruction: For example, the award end date has passed, or no additional grant project activity will take place. If you select "Yes," the PMT will create a cumulative final report and no future reporting periods will be required.

Yes or No

1. ### Was there grant activity during the reporting period?

Instruction: Grant activity occurs when the grantee has obligated, expended, or drawn down grant funds to implement objectives proposed in the OVC-approved grant application. An answer of "Yes" indicates the program is operational and should remain so until the grant closes out.

Yes or No
1A. If No, explain why there was no grant activity during the reporting period.

TASK FORCE MEETINGS

These questions ask about grantee meetings and activities to establish or maintain partnerships during the reporting period. In this section, collect data from all law enforcement partners involved in the task force. Partners may include all partnerships at the agency/organizational level, regardless of the number of staff involved, that support the work of the task force.

Baseline Questions

Baseline questions gather information about activities that occurred prior to the grant becoming operational. They are asked of new grantees during the first reporting period.

2. ### Total number of partners participating in the initiative prior to grant funding.

Instruction: Report aggregated data on all partners who were part of the task force prior to the current award starting. Report a whole number for the total. All zero (0) entries must represent a true value of zero.

Current Quarter Reporting

3. ### Total number of partners involved (including subgrantees and other partner organizations that support the implementation of the task force).

Instruction: Report a count of all partner agencies active in the task force. They are active if they provide input and/or feedback to the task force's activities or direction. Partners should be counted on an organizational level, regardless of the number of individual staff that participate through an organization. This should include both funded and non-funded partners, an example of funded partner is a subgrantee.

4. ### Total number of new subgrantees during the reporting period.

Instruction: Report the total number of new subgrantees whose agreement was finalized during the reporting period. This should include entities that have a formal subgrant to implement grant activities.

5. ### Total number of new partners during the reporting period.

Instruction: Report the total number of all new partnership agreements that were finalized during the reporting period. This should include entities that have an agreement in place to support grant activities but do not have a formal subgrant. Task force partners are defined in this question as members of the task force that are active participants in the program and/or have signed a memorandum of understanding (MOU).

6. Which of the following agencies or organizations are partners within the Enhanced Collaborative Model Task Force as outlined in the relevant fiscal year solicitation?

Instruction: Report a total number of partners at the agency/organization level, regardless of the number of staff involved. Next, report if that partner agency is a task force core partner or regular task force partner. Respond Yes or No to indicate that a new partnership started during the reporting period. All zero (0) entries indicate that you do not have that partnership type at this time.

Task force partners are defined in this question as members of the task force that are active participants in the program or have signed a memorandum of understanding. They are active if they provide input and/or feedback to the task force's activities or direction. Core members are those agencies identified as required task force members within the solicitation. If there has been a significant change in task force partnerships, update that information quarterly and explain it further in the semiannual report.

Partner	Number of partners	Task force core partner	Task force partner	Is the partner new?
State law enforcement agency				
Local law enforcement agency				
Tribal law enforcement agency				
Federal Bureau of Investigation				
Homeland Security Investigations				
Victim services provider/agency				
United States Attorney's Office				
State/Local prosecutor/prosecutors office				
Federal/State/Local regulatory agency				
Researcher/Evaluator/Academic or statistical analysis center				
State agency				
Tribal agency				
Local agency				
Interpreters/Language assistance services				
Legal services provider				
Courts specialty courts, adult, or juvenile courts, etc.				
Corrections/Community corrections				
Medical professionals/healthcare providers including vision and dental				
Mental health care providers				
Substance abuse treatment providers				
Child advocacy centers				
Community-based service providers e.g., housing/shelters, job training/employment				
Faith-based organizations				
Foundations/Philanthropic organizations				
Businesses including financial institutions, civic/business community, and trade/professional affiliations				
Local community group/ community member				
Other				
If Other, explain				

7. **How does your agency or organization partner with, or seek feedback from, program clients or other individuals with lived experience?**

Instruction: This measure asks grantees to report in narrative format how your agency or organization seeks feedback. This measure seeks to capture how your agency or organization incorporates a survivor's voice in your work. Ensure the story distinctly shows how feedback was sought from individuals with lived experience and is separate from partners' feedback.

8. **Did the task force meet during the reporting period?**

Instruction: Report the frequency of task force meetings during the reporting period. Per the solicitation, each task force is required to meet on a quarterly basis, at a minimum. These meetings must include all core members.

Yes or No
8A. If Yes, how frequently did the task force meet?
- Weekly
- Biweekly
- Monthly
- Quarterly

8B. If No, explain why the task force did not meet during the reporting period.

9. **Does the task force have any subcommittees?**

Instruction: Report if there are subcommittees, and if so, the issues addressed by the subcommittees. Select all that apply. If "Yes," report on the subcommittee issue in the next question. If you select "Other," provide an explanation.

Yes or No
9A. If Yes, what issues do the subcommittees specifically seek to address?
- Sex trafficking investigations/prosecutions
- Labor trafficking investigations/prosecutions
- Victim services
- Multidisciplinary case planning or case review
- Outreach and public awareness
- Training
- Data collection, data sharing/reporting, project evaluation
- Other
- If Other, explain

PERSONNEL

The following section asks questions related to personnel and staffing for law enforcement agencies active in the task force. One of the main objectives of the Human Trafficking Enhanced Collaborative Model is to establish and maintain effective leadership to investigate and prosecute trafficking perpetrators. This section asks questions related to personnel and staffing; establishing effective leadership; ensuring task force membership; and designing protocols, policies, and procedures.

Current Quarter Reporting

10. **Does the task force have a full-time coordinator in place?**

Yes or No
10A. If Yes, provide the name of the funding agency.
10B. If No, explain.

11. As of the last day of the reporting period, how many full-time and part-time staff—funded fully or partially by the grant program—worked on or contributed to the task force as part of their regular day-to-day activities or were assigned to the task force as one of their primary responsibilities?

Instruction: Report the number of full-time or part-time staff who were funded by the grant during the reporting period. Staff members may include (but are not limited to) law enforcement, prosecutors, contractors, consultants, interns.

11A. Number of full-time staff funded by this grant
11B. Number of part-time staff funded by this grant

12. During the reporting period, were grant funds used to pay for overtime hours?

Instruction: Report the number of grant-funded overtime hours for nonexempt employees working beyond normal working hours (i.e., more than 40) during a work week.

Yes or No
12A. If Yes, how many overtime hours were funded?

POLICIES, PROCEDURES, AND PROTOCOLS

Task force law enforcement partners must develop and routinely update protocols that outline the roles and responsibilities of members and the task force's collaborative work. This section asks about the task force's policies, operating procedures, and protocols from all active partners in the taskforce.

Current Quarter Reporting

13. Does the task force have any written policies, standard operating procedures (SOPs), or protocols in place to address the items below?

Instruction: Report whether the taskforce has any finalized policies, standard operating procedures (SOPs), or protocols in place for each of the categories listed below.

Report "Yes" when your taskforce has finalized the policies or protocols and shared them with all taskforce personnel who are responsible for the activity.

Report "No" if there is no policy or protocol addressing a specific issue (including those that are in progress or have not been started).

Report "N/A" if the category is not applicable to your taskforce.

Types of policies or protocols	Yes	No	N/A
Information sharing Includes sharing information with other core task force members, partners, victim services, etc.			
Data collection and reporting Includes data protection, storage, management, tracking, analysis, and transfer. Also reporting data into JustGrants or use of a national database (e.g., Regional Information Sharing Systems)			
Referrals Includes referring victims to internal/external victim services or referring foreign national victims			
Victim protections Provides victims with all relevant protections afforded to them by law			
Continued presence (CP) Includes requesting CP status for foreign national victims or providing foreign national victims with CP status or providing documentation to support CP			
Case handling Includes dealing with cases with many victims or when victims are underage, building strong cases against traffickers, or assisting when there are large numbers of perpetrators per case			

Types of policies or protocols	Yes	No	N/A
Case management Includes policies and procedures for handling victims and victim services			
Interpreter/Language Provides appropriate support and resources for language assistance and interpreters as needed			
Media Includes communication policies and procedures regarding speaking with the media, using the media as a resource when conducting task force initiatives, or establishing survivor speaker standards when addressing the media or a public audience			
Confidentiality Includes victim, victim services, and task force initiative data protection, storage, and transfer; also, handling of tips			
Protocols Includes protocols that outline a coordinated response to address human trafficking in a community, city, region, or state			
Human resources policies and SOPs Includes hiring and protection of survivors (e.g., criminal backgrounds, discrimination, harassment, sexual assault, trauma informed care)			

14. Identify the number of planning documents that were completed during the reporting period.

Instruction: Report the number of new planning documents that were fully completed during the reporting period. Not all documents are required for every project; select only the ones that apply to your project.

Types of planning documents completed	Number of new planning documents completed during the reporting period
Mission and/or vision statement	
Advisory board charter	
Community partnership memoranda of understanding/memoranda of agreement	
State-wide or jurisdictional needs/strengths assessment	
Program logic model	
Action plan	
Evaluation/Assessment plan	
Sustainability plan	
Data collection plan	
Training plan	

DATA COLLECTION AND EVALUATION

Enhanced Collaborative Model Task Forces must make data-driven decisions based on a shared understanding of the prevalence, scope, and the nature of human trafficking in a geographic area. To do this, the task force must develop a plan to routinely collect critical data and develop a process for sharing the data with all task force members. The task force as a whole must also develop and implement a plan for evaluating the effectiveness of the efforts to meet task force goals and objectives. This section asks about data collection and data sharing and about evaluation activities for the entire task force (all active partners) that occurred during the reporting period.

Current Quarter Reporting

15. Which of the following data resources were used to inform the task force during the reporting period?

    Instruction: Report on each data resource used during the reporting period. If "Other," describe the data resource.

    - Official police call, crime, and arrest data (e.g., calls for service, officer-initiated calls for service, crime incident reports, or arrest reports)
    - Victim service provider data (e.g., demographics of victims served)
    - National Human Trafficking Resource Center (e.g., National Hotline)
    - Social media (e.g., Facebook)
    - Corrections data (e.g., probation and parole data)
    - Prosecution data (e.g., pretrial data)
    - Court data (e.g., case outcomes, convictions, sentences)
    - Survey data (e.g., surveys of community members, officers, offenders, or victims)
    - Intelligence (e.g., confidential informants, other informants, CopLink, gang databases)
    - Other
    - If Other, explain

16. Did the task force use data analysis to inform the following activities during the reporting period?

    Instruction: Report the types of data analysis that informed task force operations during the reporting period. Analysis includes the review of crime data and other systematic data sources (e.g., systematic observations of place, survey data) to inform decision-making and related task force activities.

Type of data analysis	Yes	No	N/A
Task force decision-making			
Prosecutorial decision-making			
Conducting criminal investigations			
Identifying human trafficking victims/perpetrators			
Planning/Conducting long-term human trafficking reduction and prevention strategies			
Planning/Conducting short-term operational crime reduction strategies (e.g., stings)			
Understanding victim services resource needs			
Developing/Creating topic-specific subcommittees			
Developing training topics			
Creating public awareness outreach efforts			
Other			
If Other, explain			

17. What is the task force's assessment or evaluation stage as of the last day of the reporting period?

Instruction: Report the status of the task force's evaluation process by the end of the reporting period. Report the correct status. If the answer is "Delayed" or "Other," provide an explanation.

- Not yet started
- In progress
- Report completed (e.g., due date and frequency per solicitation deliverable)
- Delayed due to unforeseen circumstances; explain
- Other
- If Other, explain

18. Which of the following activities did the task force evaluator/assessor participate in/conduct during the reporting period?

Instruction: Report on all activities that occurred during the reporting period. If "Other," provide an explanation.

- No activity was completed
- Requested specific data from agency or working group partners
- Conducted or assisted in data collection (e.g., survey, focus groups, interviews)
- Interpreted analysis results
- Provided recommendations on program strategies
- Provided training and/or technical assistance to agency analysts
- Communicated/Presented evaluation plan, preliminary findings, and/or results to the OVC grantee agency and/or the task force
- Communicated/Presented evaluation plan, preliminary findings, and/or results outside of the task force (e.g., local government, community organizations, media)
- Other
- If Other, explain

19. Did the task force change any strategies or operations as a result of evaluator feedback during the reporting period?

Instruction: Report whether there was a change in the task force strategies, operations, or processes that occurred due to an evaluator's feedback. If "Yes," describe the feedback received or changes made during the reporting period.

Yes or No
19A. If Yes, explain the changes made.

20. Has the evaluator provided the task force with any products during the reporting period?

Instruction: Report whether the evaluator provided any products to the task force during the reporting period. Products may include progress reports, white papers, or presentation materials such as PowerPoint slides or research. If "No," explain why no products were provided. If "Yes," upload any materials that you would like to share with OVC to JustGrants when you submit your report.

Yes or No
20A. If No, explain.

LAW ENFORCEMENT INVESTIGATION AND PROSECUTION

These questions focus on task force arrests, investigations, identified victims, and prosecution-related activities. These federal definitions apply for OVC performance measures:

Performance measure reference	Definition for this section
New investigations	Opened during the most recent reporting period and have not been reported on in past reporting periods.
Confirmed victims	Person who is a victim of a severe form of human trafficking as defined by the Trafficking Victims Protection Act of 2000, 22 U.S.C. § 7102(9).
Potential victims	Person who has been subject to situations that have indicators of human trafficking; however, more information is still needed to determine if they meet the definition of a victim of human trafficking as defined by the Trafficking Victims Protection Act of 2000, 22 U.S.C. § 7102(9). Potential victims identified during an investigation may be victims of sex trafficking, labor trafficking, or both sex and labor trafficking.
Sex trafficking	Commercial sex act that is induced by force, fraud, or coercion <u>or</u> in which the person induced to perform such an act is younger than age 18.
Labor trafficking	Recruitment, harboring, transportation, provision, or obtaining of a person for labor or services through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
Sex and labor trafficking	Instances where victims were trafficked for both sex <u>and</u> labor purposes. Note: For the purposes of this program, all people younger than age 18 who are engaged in commercial sex acts may be considered victims of sex trafficking.

Current Quarter Reporting

The following section contains measures that switch from the individual to investigation level. These measures seek to gather data from all task force partners. Refer to the partnership table in the Task Force Meetings section as a reference on examples of partners. For prosecution data, capture the number for state/local and federal levels even if the statues differ.

Individuals

21. Were there any <u>new</u> arrests for a human trafficking and/or related incident(s) during the reporting period?

    Yes or No (If No, skip to question 23)

22. Total number of <u>new</u> arrests for a human trafficking and/or related incident(s) during the reporting period.

    Instructions: Report the number of new arrests for trafficking and trafficking related crimes by all task force members. These are new arrests made during the reporting period. For the first quarter of the award all arrests are new. Do not include individuals arrested for prostitution.

22A−C. Demographics (for individuals with new arrests during the reporting period)

Instruction: Report demographics for all new individuals arrested for a human trafficking offense or trafficking-related incident. The total number of individuals in each demographic category should equal the number of new individuals arrested (question 22) during the reporting period. Demographic data are collected at the discretion of the law enforcement agencies in the task force. All zero (0) entries must represent a true value of zero.

If demographic data were not tracked by a law enforcement agency, report the number of individuals in the Not Tracked category. This means that an agency cannot currently track demographic data.

If demographic data were not collected for an individual arrested, or the population categories below do not align with how an agency identifies demographic information, report the individual in the Not Reported category. This means that a law enforcement agency collects these data, but the information was unknown or not available.

22A. Race/Ethnicity

Report each new individual arrested in only one race or ethnicity category. If an individual is more than one race or ethnicity, report the individual in the "Multiple Race" category. If an individual does not fit a race or ethnicity category, report the individual in the "Some Other Race" category. See appendix A for definitions of each race/ethnicity category.

Population	Number of new individuals arrested
American Indian or Alaska Native	
Asian	
Black or African American	
Hispanic or Latino	
Native Hawaiian or Other Pacific Islander	
White Non-Latino or Caucasian	
Some Other Race	
Multiple Races	
Not Reported	
Not Tracked	
22A. Race/Ethnicity Total	(Must equal the number new individuals arrested)

22B. Sex

Report the individuals' sex at the time that they are arrested by the law enforcement agency.

Population	Number of new individuals arrested
Male	
Female	
Not Reported	
Not Tracked	
22B. Sex Total	(Must equal the number new individuals arrested)

22C. Age

Report the individuals' age at the time that they are arrested by the law enforcement agency.

Population	Number of new individuals arrested
0–12	
13–17	
18–24	
25–59	
60 and older	
Not Reported	
Not Tracked	
22C. Age Total	(Must equal the number new individuals arrested)

Investigation and Individual Level Data

23. Were there any <u>new</u> human trafficking investigations opened during the reporting period?

   Yes or No (If No, skip to question 25)

24. How many <u>new</u> human trafficking investigations did the task force work on during the reporting period?

   Instruction: Report the aggregated count of all new task force investigations started during the reporting period along with the number of potential victims within these investigations per law enforcement level.

   The "Federal," "State/Local," and "Undetermined" categories are mutually exclusive, meaning an investigation should only be reported in one category.

   The "Undetermined" category should be used for investigations in which a final decision has not yet been made on whether the investigation will move forward as "Federal" or "State/Local" at the time of reporting. Collect and report data from all task force partners.

New human trafficking investigations opened	Total investigations	Federal investigations	State/Local investigations	Undetermined investigations
24A. Sex trafficking only	Sex only	Sex only	Sex only	Sex only
24B. Labor trafficking only	Labor only	Labor only	Labor only	Labor only
24C. Sex and labor trafficking	Sex and labor	Sex and labor	Sex and labor	Sex and labor
24D. Number of potential victims within these investigations				

25. Total number of human trafficking investigations that were active (i.e., ongoing) as of the last day of the reporting period.

Instruction: Report the aggregated counts of both new and previously reported investigations as long as they are still active (i.e., ongoing) along with the number of potential victims within these investigations per law enforcement level.

The "Federal," "State/Local," and "Undetermined" categories are mutually exclusive, meaning an investigation should only be reported in one category.

The "Undetermined' category should be used for investigations in which a final decision has not yet been made on whether the investigation will move forward as "Federal" or "State/Local" at the time of reporting. Collect and report data from all task force partners.

Active human trafficking investigations opened	Total investigations	Federal investigations	State/Local investigations	Undetermined investigations
25A. Sex trafficking only	Sex only	Sex only	Sex only	Sex only
25B. Labor trafficking only	Labor only	Labor only	Labor only	Labor only
25C. Sex and labor trafficking	Sex and labor	Sex and labor	Sex and labor	Sex and labor
25D. Number of potential victims within these investigations				

Human Trafficking Charges at the Individual Level

Complete the following performance measures regarding the charging of individuals for human trafficking as part of the task force's activities during the reporting period. These performance measures related to criminal charges, not investigations.

26. Number of individuals criminally charged on a human trafficking statute.

Instruction: Report the aggregated number of all new individuals charged on a human trafficking statute. Also, report any individuals who received additional criminal charges (i.e., other than human trafficking) that were related to the case. Collect and report data from all task force partners.

Individuals criminally charged	Total individuals	Federal charges	State/Local charges
26A. Sex trafficking only	Sex only	Sex only	Sex only
26B. Labor trafficking only	Labor only	Labor only	Labor only
26C. Sex and labor trafficking	Sex and labor	Sex and labor	Sex and labor
26D. Additional charges connected to the case			

27. Of the individuals who were criminally charged under human trafficking statues, list any additional charges (e.g., kidnapping, assault, financial, etc.).

Instruction: Report the additional charges that accompanied the human trafficking charges at the "Federal" and "State/Local" levels reported in question 26D.

Related Charges at the Individual Level

28. Number of individuals criminally charged on human trafficking-related crimes.

Instruction: Report the number of individuals who were not criminally charged under a human trafficking statute. Prosecutors may charge suspected traffickers for criminal offenses that do not meet requirements of state or federal human trafficking laws, but which are part of, or similar to, a human trafficking offense. Include cases where the prosecution did not charge using a trafficking-specific charge or statute but did prosecute the case on other charges related to the human trafficking case. For example, wage theft, gun or drug charges, kidnapping, or involuntary servitude.

Individuals charged with related offenses	Total individuals	Federal charges	State/Local charges
Human trafficking-related crimes connected to suspected trafficking			

28A. Of the individuals who were criminally charged, list the human trafficking-related charges.

Instruction: Report the charges that were part of a case with human trafficking-related charges at the "Federal" and "State/Local" levels reported in question 28. Charges reported here should not include human trafficking-specific charges.

Prosecution Outcomes

29. Of the individuals charged with human trafficking or human trafficking-related crimes, how many were found guilty at trial, pled guilty, or accepted a plea agreement?

Instruction: Report on the disposition of all individuals who were found guilty, pled guilty, or accepted a plea agreement brought in conjunction with the human trafficking or human trafficking-related charges during the reporting period. Report the total number from all task force partners. If no data are collected for a category during a reporting period, report zero (0) in that category.

Disposition of human trafficking criminal charges	Total disposition	Federal disposition	State/Local disposition
29A. Human trafficking statute–sex only	A	A	A
29B. Human trafficking statute–labor only	B	B	B
29C. Human trafficking statute–sex and labor	C	C	C
29D. Human trafficking-related crime connected to suspected trafficking	D	D	D

30. Total number of prosecutions related to human trafficking investigations that were denied during the reporting period.

Instruction: Report the total number of investigations that were denied and did not move forward during the reporting period.

31. Of the prosecutions denied, identify the reasons the prosecution did not move forward.

Instruction: Report the number of cases denied per reason listed below. Report the total number from all task force partners.

Reason for denial	Number of cases denied
Investigation(s) resulted in insufficient evidence	
Investigation(s) involved expired statute(s) of limitations	
Resource constraints	
Offender is already serving a long sentence for another crime	
Other	
If Other, describe	

TRAFFICKING POPULATION

Current Quarter Reporting

The following section contains performance measures regarding confirmed and/or potential human trafficking victims identified by all the law enforcement agencies within the task force during the reporting period. This data should be collected and reported from all law enforcement partners.

Performance measure reference	Definition for this section
Confirmed victims	Person who is a victim of a severe form of human trafficking as defined by the Trafficking Victims Protection Act of 2000, 22 U.S.C. § 7102(9)
Potential victims	Person who has been subject to situations that have indicators of human trafficking; however, more information is still needed to determine if they meet the definition of a victim of human trafficking as defined by the Trafficking Victims Protection Act of 2000, 22 U.S.C. § 7102(9). Potential victims identified during the course of an investigation may be victims of sex trafficking, labor trafficking, or both sex and labor trafficking

Individuals

32. Did you identify NEW victims of trafficking during the reporting period?

    Yes or No (If No, skip the remainder of this section)

33. How many NEW victims of trafficking were identified during the reporting period?
    Instruction: Report the number of individuals who were identified by the Enhanced Collaborative Model Task Force law enforcement agencies as new victims of trafficking during the reporting period. This number should be an unduplicated count of identified new victims. For the first reporting period of your award, all individuals should be counted as new.

34. Total number of NEW potential and/or confirmed victims of sex trafficking identified during the reporting period.
    Instruction: Report the number of new potential and/or confirmed victims of sex trafficking identified by all law enforcement agencies active in the task force.

    ### 34A–C. Demographics (for new victims of sex trafficking identified during the reporting period)
    Instruction: Report demographics for all new individuals identified as a potential and/or confirmed victim of sex trafficking. The total number of individuals in each demographic category should equal the number of new potential and/or confirmed victims in question 34 during the reporting period.
    Demographic data is collected at the discretion of the law enforcement agencies in the task force. All zero (0) entries must represent a true value of zero.
    If demographic data were not tracked, report the number of individuals in the Not Tracked category. This means that your agency/organization cannot currently track demographic data.
    If demographic data were not collected for an individual, or the population categories below do not align with agency systems or records, then report the number of individuals in the Not Reported category. This means that your agency/organization collects these data, but the information was unknown or not available.

34A. Race/Ethnicity

Report each new individual in only one race or ethnicity category. If an individual is more than one race or ethnicity, report the individual in the "Multiple Race" category. If an individual does not fit a race or ethnicity category, report the individual in the "Some other Race" category.

Population	Number of new victims
American Indian or Alaska Native	
Asian	
Black or African American	
Hispanic or Latino	
Native Hawaiian or Other Pacific Islander	
White Non-Latino or Caucasian	
Some Other Race	
Multiple Races	
Not Reported	
Not Tracked	
34A. Race/Ethnicity Total	(Must equal the number of new sex trafficking victims identified during the reporting period)

34B. Sex

Report the individuals' sex at the time they are identified by the law enforcement agency.

Population	Number of new victims
Male	
Female	
Not Reported	
Not Tracked	
34B. Sex Total	(Must equal the number of new sex trafficking victims identified during the reporting period)

34C. Age

Report the individuals' age at the time they are identified by the law enforcement agency.

Population	Number of new victims
0–12	
13–17	
18–24	
25–59	
60 and Older	
Not Reported	
Not Tracked	
34C. Age Total	(Must equal the number of new sex trafficking victims identified during the reporting period)

35. Total number of NEW potential and/or confirmed victims of labor trafficking identified during the reporting period.

Instruction: Report the number of new potential and/or confirmed victims of labor trafficking identified by all law enforcement agencies active in the task force.

35A–C. Demographics (for new victims of labor trafficking identified during the reporting period)

Instruction: Report demographics for all new individuals identified as a potential and/or confirmed victims of sex trafficking. The total number of individuals in each demographic category should equal the number of new potential and/or confirmed victims in question 35 during the reporting period.

Demographic data is collected at the discretion of the law enforcement agencies in the task force. All zero (0) entries must represent a true value of zero.

If demographic data were not tracked, report the number of individuals in the Not Tracked category. This means that your agency/organization cannot currently track demographic data.

If demographic data were not collected for an individual, or the population categories below do not align with agency systems or records, then report the number of individuals in the Not Reported category. This means that your agency/organization collects these data, but the information was unknown or not available.

35A. Race/Ethnicity

Report each new individual in only one race or ethnicity category. If an individual is more than one race or ethnicity, report the individual in the "Multiple Race" category. If an individual does not fit a race or ethnicity category, report the individual in the "Some Other Race" category.

Population	Number of new victims
American Indian or Alaska Native	
Asian	
Black or African American	
Hispanic or Latino	
Native Hawaiian or Other Pacific Islander	
White Non-Latino or Caucasian	
Some Other Race	
Multiple Races	
Not Reported	
Not Tracked	
35A. Race/Ethnicity Total	(Must equal the number of new labor trafficking victims identified during the reporting period)

35B. Sex

Report the individuals' sex at the time they are identified by the law enforcement agency.

Population	Number of new victims
Male	
Female	
Not Reported	
Not Tracked	
35B. Sex Total	(Must equal the number of new labor trafficking victims identified during the reporting period)

35C. Age

Report the individuals' age at the time that they are identified by the law enforcement agency.

Population	Number of new victims
0–12	
13–17	
18–24	
25–59	
60 and Older	
Not Reported	
Not Tracked	
35C. Age Total	(Must equal the number of new labor trafficking victims identified during the reporting period)

36. Total number of <u>NEW</u> potential and/or confirmed victims of sex and labor trafficking.

*Instruction: Report the number of new potential and/or confirmed victims of **both** sex and labor trafficking identified by all law enforcement agencies active in the task force.*

36A–C. Demographics (for new victims of sex and labor trafficking)

Instruction: Report demographics for all new individuals identified as a potential and/or confirmed victims of sex and labor trafficking. The total number of individuals in each demographic category should equal the number new potential and/or confirmed victims in question 36 during the reporting period. Demographic data is collected at the discretion of the law enforcement agencies in the task force. All zero (0) entries must represent a true value of zero.

If demographic data were not tracked, report the number of individuals in the Not Tracked category. This means that your agency/organization cannot currently track demographic data.

If demographic data were not collected for an individual, or the population categories below do not align with agency systems or records, then report the number of individuals in the Not Reported category. This means that your agency/organization collects these data, but the information was unknown or not available.

36A. Race/Ethnicity

Report each individual in only one race or ethnicity category. If an individual is more than one race or ethnicity, report the individual in the "Multiple Race" category. If an individual does not fit a race or ethnicity category, report the individual in the "Some Other Race" category.

Population	Number of new victims
American Indian or Alaska Native	
Asian	
Black or African American	
Hispanic or Latino	
Native Hawaiian or Other Pacific Islander	
White Non-Latino or Caucasian	
Some Other Race	
Multiple Races	
Not Reported	
Not Tracked	
36A. Race/Ethnicity Total	(Must equal the number of new sex and labor trafficking victims identified during the reporting period)

36B. Sex

Report the individuals' sex at the time they are identified by the law enforcement agency.

Population	Number of new victims
Male	
Female	
Not Reported	
Not Tracked	
36B. Sex Total	(Must equal the number of new sex and labor trafficking victims identified during the reporting period)

36C. Age

Report the individuals' age at the time that they are identified by the law enforcement agency.

Population	Number of new victims
0–12	
13–17	
18–24	
25–59	
60 and Older	
Not Reported	
Not Tracked	
36C. Age Total	(Must equal the number of new sex and labor trafficking victims identified during the reporting period)

37. Total number of NEW potential and/or confirmed victims of undetermined trafficking.

Instruction: Report the number of new potential and/or confirmed victims whose type of trafficking is undetermined identified by all law enforcement agencies active in the task force. Undetermined trafficking includes any individual who was a victim of trafficking but the type of trafficking (i.e., sex, labor, or sex and labor) has not yet been determined.

37A–C. Demographics (for new victims of undetermined trafficking)

Instruction: Report demographics for all new individuals identified as a potential and/or confirmed victims whose type of trafficking is undetermined. The total number of individuals in each demographic category should equal the number new potential and/or confirmed victims in question 37 during the reporting period. Demographic data is collected at the discretion of the law enforcement agencies in the task force. All zero (0) entries must represent a true value of zero.

If demographic data were not tracked, report the number of individuals in the Not Tracked category. This means that your agency/organization cannot currently track demographic data.

If demographic data were not collected for an individual, or the population categories below do not align with agency systems or records, then report the number of individuals in the Not Reported category. This means that your agency/organization collects these data, but the information was unknown or not available.

37A. Race/Ethnicity

Report each individual in only one race or ethnicity category. If an individual is more than one race or ethnicity, report the individual in the "Multiple Race" category. If an individual does not fit a race or ethnicity category, report the individual in the "Some Other Race" category.

Population	Number of new victims
American Indian or Alaska Native	
Asian	
Black or African American	
Hispanic or Latino	
Native Hawaiian or Other Pacific Islander	
White Non-Latino or Caucasian	
Some Other Race	
Multiple Races	
Not Reported	
Not Tracked	
37A. Race/Ethnicity Total	(Must equal the number of new undetermined trafficking victims identified during the reporting period)

37B. Sex

Report the individuals' sex at the time they are identified by the law enforcement agency.

Population	Number of new victims
Male	
Female	
Not Reported	
Not Tracked	
37B. Sex Total	(Must equal the number of new undetermined trafficking victims identified during the reporting period)

37C. Age

Report the individuals' age at the time that they are identified by the law enforcement agency.

Population	Number of new victims
0–12	
13–17	
18–24	
25–59	
60 and Older	
Not Reported	
Not Tracked	
37C. Age Total	(Must equal the number of new undetermined trafficking victims identified during the reporting period)

38. Total number of individuals referred to victim service providers during the reporting period.

Instruction: Report all individuals (including victims and family members) referred to victim service organizations by all law enforcement agencies active in the task force. Report an unduplicated count of the individuals referred during the reporting period. These may include new or previously identified victims.

39. Number of task force requests for continued presence during the reporting period.

Instructions: Report the number of times that continued presence was officially requested, regardless of the outcome. Continued presence requests are made by local, state, tribal, or territorial law enforcement agencies to a federal law enforcement partner.

39A. Number of new requests for continued presence
39B. Number of renewal requests for continued presence

COMMUNITY OUTREACH

This section asks about the community outreach activities conducted during the reporting period. Community outreach should occur during all stages of the program and include input from all sectors of the community.

40. How often was the organization involved in the following community activities as part of the grant program during the reporting period?

Instruction: Report the frequency of involvement by your organization for each of the community activities listed below. If your organization was not involved in the community activity during the reporting period, report "N/A" for not applicable.

Community activity			
Attended or hosted community meetings			
Distributed newsletters, emails, or other bulletins			
Attended community events			
Conducted activities on social media (e.g., Facebook, Twitter)			
Conducted outreach to vulnerable communities			
Conducted outreach to faith-based organizations			
Conducted outreach to businesses			
Conducted outreach to potential task force members			
Other			
If Other, explain			

TRAINING

The training measures collect all program-related data on training, participants, and curricula developed or revised by law enforcement task force partners. Collect and report data for questions on each unique training occurring during the reporting period and paid for in full, or in part, with program funds. These training measures are specific to law enforcement partners.

Instruction: These measures (41–44) ask for data in two parts. First, report a count of the number of individuals, trainings/conferences, or courses/curricula. Second, if any grant funding was used for training activities in that area, complete additional measures. The measures include data from only core partners agencies. Review each set of training questions first to determine where to report data.

Current Quarter Reporting

41. Did training activities occur during the reporting period?

    Yes or No (If No, skip the remainder of this section)

42. Trainings or conferences hosted by an external organization.

    42A. Number of individuals who attended trainings or conferences hosted by an external organization.

    Instruction: Report the total number of individuals from all task force partners that attended training or conferences hosted by an external organization during the reporting period. If the answer is zero (0), skip to question 43. All zero entries must represent a true value of zero.

    42B. Of those who attended trainings or conferences hosted by an external organization, were any attending participants grant funded in part or in full?
    Yes or No (If No, skip to question 43)

    42C. How many people were paid for with grant funding to attend trainings or conferences hosted by an external organization during the reporting period?

    Instruction: Report the total number of individuals during a reporting period who attended training external to your organization supported by grant funds. If you or other individuals presented or gave a speech that was paid for with OVC funds at a conference or training event, you can report that information in this Training section. Report a whole number for this question. All zero (0) entries must represent a true value of zero.

    42D. Of those who were grant-funded, number and types of training attended.

    Instruction: Report the total number of trainings attended per category of training that was hosted by an external organization where your agency or organization used OVC funds to send participants. If you report "Other," describe the type of training.

    - Professional development
    - Sex and labor trafficking training
    - Sex trafficking training
    - Labor trafficking training
    - Other
    - If Other, explain

    42E. Of those who were grant-funded, report the types of participants who attended or completed trainings or conferences during the reporting period.

    Instruction: Select the types of participants who attended or completed trainings or conferences. You may select more than one type of participant, if applicable. If you select "Other," describe the type of participant.

    - Victim service/social service providers (including housing/shelter)
    - Victim advocates
    - Legal service providers
    - Courts and prosecutors (including probation, etc.)

- Law enforcement (federal, state, tribal, and task forces)
- Medical professionals/healthcare providers (including vision and dental)
- Mental health providers
- Substance abuse treatment providers
- Educators/Youth service providers
- Community-based organizations (including faith-based)
- Community members
- Government officials
- Embassies or consulates
- Businesses (including financial institutions, civic/business community, and trade/professional affiliations)
- Media outlets
- Labor rights/union organizations
- Researchers or academics
- Other
- If Other, explain

43. Trainings or conferences hosted by your agency or organization.

43A. Total number of trainings or conferences hosted by your agency or organization.

Instruction: Report the total number of trainings or conferences that your agency or organization hosted during the reporting period that were paid for, in part or in full, with program funds.

43B. Of those trainings or conferences hosted, were any grant funded, in part or in full?
Yes or No (If No, skip to question 44)

43C. Of those grant-funded trainings or conferences hosted, report the number and type of trainings or conferences hosted.

Instruction: Report the total number of trainings hosted per category. If you select Other, describe the type of training.

- Professional development training
- Sex and labor trafficking training
- Sex trafficking training
- Labor trafficking training
- Other
- If Other, explain

43D. Of those grant-funded trainings or conferences hosted, report the total number of participants that completed or attended trainings or conferences during the reporting period.

Instruction: Report the total participants who completed or attended the trainings or conferences that were hosted by the agency or organization and that were paid for, in part or in full, with grant funds.

43E. Of those-grant funded trainings or conferences hosted, report the types of participants who completed or attended trainings or conferences during the reporting period.

Instruction: Select each type of participant who completed or attended conferences or trainings. Grantees may select more than one type of participant, if applicable. If you select "Other," describe the type of participant.

- Victim service/social service providers (including housing/shelter)
- Victim advocates
- Legal service providers
- Courts and prosecutors (including probation, etc.)
- Law enforcement (federal, state, tribal, and task forces)
- Medical professionals/healthcare providers (including vision and dental)
- Mental health providers

- Substance abuse treatment providers
- Educators/Youth service providers
- Community-based organizations (including faith-based)
- Community members
- Government officials
- Embassies or consulates
- Businesses (including financial institutions, civic/business community, and trade/professional affiliations)
- Media outlets
- Labor rights/union organizations
- Researchers or academics
- Other
- If Other, explain

44. Training courses or curricula developed or revised by your agency or organization.

    44A. Total number of training courses or curricula developed or revised during the reporting period.

    Instruction: Report the total number of training courses or curricula that were developed or revised during the reporting period. Only report developments or revisions that are fully completed.

    44B. Of the training courses or curricula developed or revised, were any grant-funded, in part or in full?
    Yes or No (If No, skip the remainder of this section)

    44C. Of those that were grant-funded, number and type of training courses or curricula were developed or revised?

    Instruction: Report the number of training documents developed or revised per category. If you report "Other," describe the type of courses or curricula.

    - Professional development training
    - Sex and labor trafficking training
    - Sex trafficking training
    - Labor trafficking training
    - Other
    - If Other, explain

    44D. Describe the developed or revised training courses or curricula.

    Instruction: Provide a narrative description of the materials completed during the reporting period. Include the targeted audience, primary sources used in the development of your curriculum, and a brief overview.

SEMIANNUAL/FINAL REPORTING QUESTIONS

Regardless of which reporting process or platform you use or time frame you report, all human trafficking grantees will answer semiannual narrative questions twice a year. The numbers of these questions correspond to a separate report from the quarterly performance measures. You will answer these questions in January and July and at the close of the award.

1. Describe the status of each goal and objective from your OVC-approved grant award.

2. Describe any problems, delays, or adverse conditions that you encountered, if any, that affected your ability to reach your goals or objectives.

3. Is there any technical assistance that OVC can provide to address any problems, delays, or adverse conditions identified?

    A. Yes (If Yes, explain)
    B. No

4. Are you on track to complete your program fiscally and programmatically on time and within the budget specified in your grant application?

    A. Yes
    B. No (If No, explain)

5. Describe any significant developments related to your project during the reporting period that you did not share above. These may be factors internal to your agency/organization or external related to your larger community/the nation that positively or negatively affected your project implementation.

6. What progress on goals and objectives is anticipated for the next 6 months, or less, if your grant is scheduled to end prior to the next reporting period?

7. Will your agency be able to sustain the program efforts after federal funding under this award has ended?

    A. Yes, we will likely be able to sustain the efforts and have other sources of funding in place
    B. Yes, we hope to sustain the efforts but are still working to identify funding
    C. No, we will be unable to sustain program efforts
    D. We are unsure at this time

8. Is the federal award shared with other entities (i.e., subgrantees) to implement grant- approved activities? If so, identify any subgrantees who implemented grant-approved activities during the reporting period in the space below and provide a summary of their activities.

CLOSEOUT QUESTIONS (LAST REPORTING PERIOD ONLY)

Complete this section at the end of the grant award during the last reporting period. These answers should reflect the program status after conducting all grant activities.

1. How does the task force plan to sustain its operations after the grant funds have been exhausted? Select all that apply.

    A. Continue to invest in/maintain victim services partnerships
    B. Continue to use data analysis to inform and improve task force responses
    C. Foster community partnerships through systematic public outreach
    D. Systematically offer in-service training to first responders
    E. Replicate the Enhanced Collaborative Model Task Force program in other divisions within your agency/with other agencies, if applicable
    F. Dedicate personnel to combat human trafficking
    G. Continue to share case information/leads/updates with relevant agencies
    H. Continue to measure success according to project or other guidelines
    I. Unknown at this time
    J. Other
    K. If Other, explain

APPENDIX A

These race/ethnicity definitions are based on the official definitions used by the U.S. Census. More information can be found at http://www.census.gov/prod/cen2010/briefs/c2010br-02.pdf.

American Indian or Alaska Native

Refers to a person having origins in any of the original peoples of North and South America including Central America) and who maintains tribal affiliation or community attachment. This category includes people who indicated their race(s as American Indian or Alaska Native or reported their enrolled or principal tribe, such as Navajo, Blackfeet, Inupiat, Yup'ik, or Central American Indian groups or South American Indian groups.

Asian

Refers to a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam. It includes people who indicated their race(s as Asian or reported entries such as Asian Indian, Chinese, Filipino, Korean, Japanese, Vietnamese, and Other Asian or provided other detailed Asian responses.

Black or African American

Refers to a person having origins in any of the Black racial groups of Africa. It includes people who indicated their race(s) as Black, African American, or reported entries such as Kenyan, Nigerian, or Haitian.

Hispanic or Latino

Refers to an individual who self-reports in one of the specific Spanish, Hispanic, or Latino categories: Mexican, Puerto Rican, Cuban, or another Hispanic, Latino, or Spanish origin. This also includes people who indicate that they are another Hispanic, Latino, or Spanish origin are those whose origins are from Spain, the Spanish-speaking countries of Central or South America, or the Dominican Republic. The terms Hispanic, Latino, and Spanish are used interchangeably.

Multiple Races

Refers to a person who may self-identify in more than one race or ethnicity category.

Native Hawaiian or Other Pacific Islander

Refers to a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. It includes people who indicated their race(s as Pacific Islander or reported entries such as Native Hawaiian, Guamanian or Chamorro, Samoan, and Other Pacific Islander or provided other detailed Pacific Islander responses.

White Non-Latino or Caucasian

Refers to a person having origins in any of the original peoples of Europe, the Middle East, or North Africa. It includes people who indicated their race(s as white or reported entries such as Irish, German, Italian, Lebanese, Arab, Moroccan, or Caucasian.

APPENDIX B

The definitions below are based on federal legislation unless otherwise noted), which provides guidance to states by identifying a minimum set of acts or behaviors to define crimes. The Office for Victims of Crime OVC understands that state statutes may vary. Please interpret your state code within the definitions provided to report requested data.

Examples of specific crimes are provided for each category.[1] In these cases, the victimization category should be reported, not the specific crime type. For example, if an adult was the victim of battery under state law, this would be reported as Adult Physical Assault, not as Other: Battery.

VICTIMIZATION TYPES:

Adult Physical Assault (Includes Aggravated and Simple Assault)

Simple Assault: Assaults and attempted assaults where no weapon was used, or no serious or aggravated injury resulted to the victim. Intimidation, coercion, and hazing are included.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Adult Physical Assault—Aggravated Assault: An unlawful attack by one person upon another, inflicting severe or aggravated bodily injury. This type of assault usually is accompanied with the use of a weapon or by means likely to produce death or great bodily harm.

The following are examples of specific crimes and should be reported as **adult physical assault** either simple assault or aggravated assault :
- Affray
- Aggravated assault
- Aggravated battery
- Attempted homicide
- Attempted murder
- Battery
- Brandishing a weapon
- Gun violence
- Simple assault
- Strangulation
- Threat with a weapon

Adult Sexual Assault

Includes a wide range of victimizations/crimes that include attacks or attempted attacks generally involving unwanted sexual contact between victim and offender. Sexual assaults may or may not involve force and include such things as grabbing, fondling, and verbal threats. Also included is rape, which is defined as penetration of any kind, of the vagina or anus with any body part or object, or oral penetration of a sex organ by another person, without the consent of the victim; may also include penetration of the mouth by a sex organ by another person.

The following are examples of specific crimes and should be reported as **adult sexual assault**:
- Attempted rape
- Attempted sexual assault
- Fondling
- Forcible sex offense
- Incest
- Indecent liberties

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[1] OVC acknowledges the work of the Center for Victim Research in identifying these specific crimes, behaviors, and activities and aligning them to appropriate victimization types listed in the Performance Measurement Tool. Visit their website for more information: https://victimresearch.org/

- Indecent exposure
- Non-forcible sex offense
- Rape
- Rape by instrument
- Sexual assault/misconduct
- Sexual assault with an object
- Sodomy

Adult Sexually Abused/Assaulted as Children

Adult survivors of sexual abuse and/or assault, which was suffered while they were children. For examples of sexual abuse/assault that may have been experienced, see Child Pornography and Child Sexual Abuse/Assault.

Arson

Any willful or malicious burning or attempting to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property of another, among others.

Bullying (Verbal, Cyber, or Physical)

Repeated, negative acts committed by one or more children against another child. These negative acts may be physical or verbal in nature—for example, hitting or kicking, teasing, or taunting—or they may involve indirect actions such as manipulating friendships or purposely excluding other children from activities. Implicit in this definition is an imbalance in real or perceived power between the bully and victim. Similar conduct conducted by an adult against another adult would likely be considered Stalking/Harassment.

The following are examples of specific activities/behaviors and should be reported as Bullying:
- Bullying through emails
- Creating fake profiles
- Hitting or kicking
- Posting embarrassing pictures/videos online through social media
- Spreading rumors
- Teasing or taunting

Burglary

The unlawful entry of a structure to commit a felony or theft. The Federal Bureau of Investigation's Uniform Crime Reporting UCR program includes three subclassifications: forcible entry, unlawful entry where no force is used, and attempted forcible entry. The UCR definition of structure includes apartment, barn, house trailer, or houseboat when used as a permanent dwelling, office, railroad car but not automobile), stable, and vessel i.e., ship).

The following are examples of specific crimes and should be reported as Burglary:
- Aggravated burglary
- Attempted forcible entry
- Breaking and entering
- Forcible entry
- Nonforcible entry
- Unlawful entry

Child Physical Abuse or Neglect

Physical abuse that is nonaccidental physical injury ranging from minor bruises to severe fractures or death) because of punching, beating, kicking, biting, shaking, throwing, stabbing, choking, hitting with a hand, stick, strap, or other object , burning, or otherwise harming a child, that is inflicted by a parent, caregiver, or other person. Such injury is considered abuse regardless of whether the caregiver intended to hurt the child. Physical discipline, such as spanking or paddling, is not considered abuse as long as it is reasonable and causes no bodily injury to the child.

The following are examples of specific crimes should be reported as Child Physical Abuse or Neglect:
- Abandonment
- Child neglect
- Endangering the welfare of a child
- Exposure to drugs/alcohol
- Nonviolent child abuse
- Nonviolent child cruelty
- Violent child abuse
- Violent child cruelty

Child Pornography

Any visual depiction of sexually explicit conduct, including any photograph, film, video, picture, drawing, or computer-generated image or picture, which is produced by electronic, mechanical, or other means, where:
1. Its production involved the use of a minor engaging in sexually explicit conduct;
2. Such visual depiction is, or appears to be, of a minor engaging in sexually explicit conduct;
3. Such visual depiction has been created, adapted, or modified to appear that an identifiable minor is engaging in sexually explicit conduct; or
4. It is advertised, distributed, promoted, or presented in such a manner as to convey the impression that it is a visual depiction of a minor engaging in sexually explicit conduct.

The following are examples of specific crimes and should be reported as Child Pornography:
- Child pornography
- Production of child pornography
- Possession, distribution, and receipt of child pornography
- Sexual exploitation of a child

Child Sexual Abuse/Assault

This may include activities such as fondling a child's genitals, penetration, incest, rape, sodomy, indecent exposure, and exploitation through prostitution by a parent, caregiver, or other person. This definition includes teen sexual assault.

The following are examples of specific crimes and should be reported as Child Sexual Abuse/Assault:
- Child exploitation through prostitution
- Teen sexual assault
- Child molesting
- Statutory rape
- Rape of a child

Domestic and/or Family Violence

A crime in which there is a past or present familial, household, or other intimate relationship between the victim and the offender, including spouses, ex-spouses, boyfriends and girlfriends, ex-boyfriends and ex-girlfriends, and any family members or persons residing in the same household as the victim. Involves a pattern of abusive behavior in any relationship that is used by one to gain or maintain power and control over another intimate partner. Domestic violence can be physical, sexual, emotional, economic, or psychological actions or threats of actions that influence another person. This includes any behaviors that intimidate, manipulate, humiliate, isolate, frighten, terrorize, coerce, threaten, blame, hurt, injure, or wound someone.

The following are examples of some behaviors and activities that may indicate a victimization of Domestic and/or Family Violence, if the perpetrator was related to the victim as described above:
- Blame
- Frighten
- Humiliate
- Hurt/injure
- Intimidation
- Isolate
- Manipulate
- Terrorize

DUI/DWI Incidents

Driving under the influence DUI or driving while impaired DWI includes driving or operating a motor vehicle or common carrier while mentally or physically impaired as the result of consuming alcoholic beverages or using drugs or narcotics.

The following are examples of specific crimes and should be reported as DUI/DWI Incidents:
- DUI/DWI hit and run
- DUI/DWI motor vehicle crash
- DUI/DWI resulting in death

Elder Abuse or Neglect (Physical or Emotional)

Also known as elder mistreatment, generally refers to any knowing, intentional, or negligent act by a family member, caregiver, or other person in a trusting relationship that causes harm or creates a serious risk of harm to an older person. Elder abuse may include abuse that is physical, emotional/psychological including threats , or sexual; neglect including abandonment ; and financial exploitation. This is a general definition; state definitions of elder abuse vary. Some definitions may also include fraud, scams, or financial crimes targeted at older people.

Gang Violence

Violence and crime perpetuated by a gang. A gang is defined as:
1. An association of three or more individuals;
2. Whose members collectively identify themselves by adopting a group identity, which they use to create an atmosphere of fear or intimidation, frequently by employing one or more of the following: a common name, slogan, identifying sign, symbol, tattoo or other physical marking, style or color of clothing, hairstyle, hand sign, or graffiti;
3. The association's purpose, in part, is to engage in criminal activity and the association uses violence or intimidation to further its criminal objectives.

Hate Crime

A criminal offense against a person or property motivated in whole or in part by an offender's bias against a race, religion, disability, ethnic origin, or sexual orientation.

Identity Theft/Fraud/Financial Crime

Identity theft occurs when someone wrongfully obtains another's personal information without their knowledge to commit theft or fraud. Fraud and financial crimes include illegal acts characterized by deceit, concealment, or violation of trust and that are not dependent upon the application or threat of physical force or violence. Individuals and organizations commit these acts to obtain money, property, or services; to avoid the payment or loss of money or services; or to secure personal or business advantage.

The following are examples of specific crimes and should be reported as Identity Theft/Fraud/Financial Crime:
- ATM fraud
- Bad checks
- Bribery
- Checks, insufficient funds
- Confidence game
- Contract fraud
- Conversion
- Counterfeiting
- Credit card fraud
- Embezzlement
- Extortion
- False pretense
- False report
- Forgery
- Fraud
- Fraudulent checks

- Hacking/computer invasion
- Home improvement fraud
- Impersonation
- Insurance fraud
- Identify theft
- Mail fraud
- Misappropriation
- Procurement fraud
- Swindle
- Telephone fraud
- Uttering
- Welfare fraud
- Wire fraud

Kidnapping (Noncustodial)

Occurs when someone unlawfully seizes, confines, inveigles, decoys, abducts, or carries away and holds for ransom or reward, by any person, except in the case of a minor by the parent thereof.

The following are examples of specific crimes and should be reported as Kidnapping Noncustodial) if perpetrated by someone other than a parent or guardian:
- Abduction
- Forcible detention
- Hostage-taking
- Kidnapping
- Unlawful detention
- Unlawful restraint

Kidnapping (Custodial)

Occurs when one parent or guardian deprives another of his or her legal right to custody or visitation of a minor by unlawfully taking the child. The definition and penalties of custodial kidnapping vary by state. In some states, kidnapping occurs only if a child is taken outside of the state and/or if an existing custody order is intentionally violated.

The following are examples of specific crimes and should be reported as Kidnapping Custodial) if perpetrated by a parent or guardian:
- Abduction
- Forcible detention
- Parental kidnapping
- Unlawful detention
- Hostage-taking
- Unlawful restraint

Mass Violence (Domestic/International)

An intentional violent criminal act that results in physical, emotional, or psychological injury to a sufficiently large number of people to significantly increase the burden of victim assistance and compensation for the responding jurisdiction.

Other Vehicular Victimization

May include hit and run crimes, and other vehicular assault. Do not report victimizations resulting from DUI—those should be reported as DUI/DWI.

The following are examples of specific crimes and should be reported as Other Vehicular Victimization:
- Hit and run
- Reckless driving
- Motor vehicle crash
- Vehicular assault

Robbery

Taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear, including carjacking.

The following are examples of specific crimes and should be reported as Robbery:
- Armed robbery
- Robbery
- Attempted robbery
- Strong-arm robbery
- Carjacking

Stalking/Harassment

Individuals are classified as victims of stalking or harassment if they experienced at least one of the behaviors listed below on at least two separate occasions. In addition, the individuals must have feared for their safety or that of a family member as a result of the course of conduct or have experienced additional threatening behaviors that would cause a reasonable person to feel fear.

Stalking behaviors include: making unwanted phone calls; sending unsolicited or unwanted letters or emails; following or spying on the victim; showing up at places without a legitimate reason; waiting at places for the victim; leaving unwanted items, presents, or flowers; and posting information or spreading rumors about the victim on the Internet/social media, in a public place, or by word of mouth.

The following are examples of specific crimes/activities/behaviors and should be reported as Stalking/Harassment:
- Harassment
- Harassing phone calls
- Intimidation
- Menacing
- Stalking
- Terroristic threats
- Threatening behavior
- Threatening conduct
- Threatening gesture
- Threatening telephone call
- Threatening words or statements

Teen Dating Victimization

The occurrence of physical, sexual, psychological, or emotional violence within a teen dating relationship, including stalking. It can occur in person or electronically and might occur between a current or former dating partner.

The following are examples of specific crimes/activities/behaviors and should be reported as Teen Dating Victimization:
- Emotional violence
- Physical violence
- Psychological violence
- Sexual violence
- Stalking

Terrorism (Domestic/International)

Terrorism—Domestic: The term terrorism means an activity that:
1. Involves a violent act or an act dangerous to human life that is a violation of the criminal laws of the United States or of any state, or that would be a criminal violation if committed within the jurisdiction of the United States or any state, and
2. Appears to be intended to: a. Intimidate or coerce a civilian population
   a. Influence the policy of a government by intimidation or coercion
   b. Affect the conduct of a government by assassination or kidnapping (18 U.S.C. 3077).

Terrorism—International: The Antiterrorism and Emergency Reserve Fund Guidelines for Terrorism and Mass Violence Crimes refers to the term terrorism, when occurring outside of the United States, as international terrorism to mean an activity that:

1. Involves a violent act or an act dangerous to human life that is a violation of the criminal laws of the United States of any state or that would be a criminal violation if committed within the jurisdiction of the United States or of any state,
2. Appears to be intended to: a. Intimidate or coerce a civilian population
   a. Influence the policy of a government by intimidation or coercion
   b. Affect the conduct of a government by assassination or kidnapping, and
3. Occurs primarily outside the territorial jurisdiction of the United States, or transcend national boundaries in terms of the means by which it is accomplished, the persons they appear intended to intimidate or coerce, or the locale in which their perpetrators operate (18 U.S.C. 2331).

Other

If none of the above victimization types apply, select Other.

The following are examples of specific crimes and should be reported as **Other:**

- False imprisonment
- Property crimes/destruction of property
  o Damage to property
  o Vandalism
- Theft
- Violation of a court order, such as a temporary restraining order
  o Order of protection
  o Harassment restraining order
  o Final restraining order