

Resource Guide

Frequently Asked Questions



This Year's Format

Q. How can I access the 2023 National Crime Victims' Rights Week (NCVRW) Resource Guide?

A. To view or download the *2023 NCVRW Resource Guide*, visit www.ovc.ojp.gov/ncvrw2023. The resource guide contains a wide range of practical, adaptable information to support and augment your outreach efforts, including extensive how-to and sample resources to help you build a successful public awareness campaign.

Professional artwork is available in high-resolution formats for print applications as well as graphics specially sized for use online. All artwork is available in both English and Spanish, including the following:

- **Theme poster**, available in two sizes: 22" x 28" and 11" x 17".
- **Theme artwork**, including an array of outreach materials, web ads, and social media ads.
- **Awareness posters** on victim compensation, online harassment and abuse, and responding to hate crimes.

Q. Can I order copies of the 2023 NCVRW Theme Poster?

A. A limited number of 2023 NCVRW Poster Kits are available to order on a first come, first served basis. Each poster kit includes one copy of the 22" x 28" NCVRW Theme Poster and each of this year's awareness posters.

Q. How can I receive next year's print materials and electronic notifications?

A. Whether you are a new or returning participant, to ensure that you receive email announcements and materials for 2024 NCVRW, please submit or confirm your contact information at <https://ovc.ojp.gov/program/national-crime-victims-rights-week/subscribe>. Through the NCVRW subscription list, you will receive—

- print products, such as the 22" x 28" NCVRW theme poster and 8.5" x 11" awareness posters;
- email notification when the 2024 NCVRW Resource Guide is available to download from the OVC website; and
- details concerning upcoming NCVRW events.

Preparing for 2024 NCVRW

Q. When will NCVRW be commemorated in 2024?

A. The dates for the next year's NCVRW commemoration have not been selected. Sign up, or update your preferences, for the NCVRW subscription list at <https://ovc.ojp.gov/program/national-crime-victims-rights-week/subscribe> to receive notification when the dates are selected, along with other important NCVRW announcements.

Technical Assistance

Q. May I reproduce, modify, or repurpose the 2023 NCVRW Resource Guide materials?

A. Yes! To promote community awareness of crime victims' rights, all materials that use the 2023 NCVRW theme design developed by the Office for Victims of Crime (OVC) are in the public domain, and reprint permission is not required. You may use any resource guide text verbatim and may also translate it into any language.

The entire contents of the 2023 NCVRW Resource Guide, including theme artwork files, are available for download at www.ovc.ojp.gov/ncvrw2023.

NOTE: The OVC logo is the exclusive property of OVC and may not be used or reproduced without written permission. See OVC's Reuse Policy at <https://ovc.ojp.gov/reuse-policy> for more information.

Q. My Internet access is slow/restricted. How can I view the 2023 NCVRW Resource Guide?

- A. If you are unable to download this year’s resource guide components, please contact the OVC Resource Center at askovc@ncjrs.gov for assistance in accessing these materials.

Q. How can we arrange for a speaker at our event?

- A. The OVC Training and Technical Assistance Center (TTAC) can help you find expert consultants, victim service professionals, and survivors to speak at a conference; conduct a training designed to meet your organization’s specific needs; perform a needs assessment; or design, implement, or evaluate a training program.

Contact OVC TTAC at—

9300 Lee Highway
Fairfax, VA 22031-6050
Phone: 866-OVC-TTAC (866-682- 8822)
TTY: 866-682-8880
Fax: 703-225-2338
Email: ttac@ovcttac.org
Website: www.ovcttac.org
Online Requests for Training and Technical Assistance: www.ovcttac.org/HowWeCanHelp

Q. How do I search for NCVRW events in my area or publicize an NCVRW event?

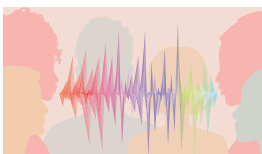
- A. Publicize your event by adding it to the OVC Events page at <https://ovc.ojp.gov/events>. This list is meant to help victims, victim service providers, allied professionals, and other interested individuals plan, promote, and locate events of interest to those serving, supporting, and working with victims in their community. Your submission(s) will be reviewed and, if approved, posted on the web for public view. There is no charge for posting events.

Q. Where can I find additional information, services, and resources related to crime, victim assistance, and public safety?

- A. OVC is one of six components within the Office of Justice Programs (OJP) at the U.S. Department of Justice. OJP provides federal leadership, grants, training, technical assistance, and other resources to improve the Nation’s capacity to prevent and reduce crime, assist victims, and enhance the rule of law by strengthening the criminal and juvenile justice systems. Visit www.ojp.gov to access the following:
- Extensive reference and referral services to help you find answers to your questions about crime, victim assistance, and justice-related research, policy, and practice.
 - An information network. Register to stay informed about new publications, funding opportunities, and other news and announcements.
 - A virtual library with a collection that includes thousands of victim-related publications and other products, available through one of the largest criminal and juvenile justice libraries and databases in the world.
 - Information about upcoming conferences, webinars, trainings, and other events, searchable by focus areas, geographical location, or dates.

Q. Is funding available for organizing NCVRW events?

- A. Yes! Each year, OVC makes funding available for local communities to organize, publicize, and host NCVRW events. Community Awareness Project (CAP) grants are awarded through the National Association of VOCA Assistance Administrators and can provide financial assistance of up to a designated amount (\$5,000 for 2023 projects). The 2023 NCVRW CAP awards have already been made. To be notified when the 2024 NCVRW CAP applications are available, please sign up at <https://ovc.ojp.gov/program/national-crime-victims-rights-week/subscribe>.



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Using the Artwork

Q. May we add our contact information and logo to the artwork provided in the resource guide? May we use the artwork to create a custom outreach piece or invitation?

A. Yes! Much of the resource guide theme artwork is designed with space for your organization's contact information or logo, as are all the awareness posters. The PDFs include fillable form fields so you can easily incorporate your local information, giving victims a place to turn within their own community. (Download the free Adobe Reader at www.adobe.com.)

The theme artwork professional press art files may also be used to develop custom pieces. Printing companies that use quality presses, inks, and paper will produce the highest quality products and can often be found through referrals or a quick Internet search. Many local quick-copy vendors and office supply stores can also meet your printing needs. These shops will usually be more cost effective for small quantities.

Your local printer or office supply store staff may help you format your piece, insert your contact information, or create a custom outreach product.

Please note that the use of all font files and any photographic materials is restricted to reproduction only.

For inquiries about licensing these elements for other uses, please contact the OVC Resource Center at askovc@ncjrs.gov.

Q. I need help customizing this year's campaign materials. Where can I get assistance?

A. If you would like help customizing this year's theme artwork, we recommend that you contact a local printing company, which you can find through referrals or a quick Internet search. For the best results, choose a company that uses quality presses, inks, and paper. (See the previous question for recommendations.)

Q. Where can I find the NCVRW theme design for use in my organization's own campaign materials?

A. The NCVRW theme design can be downloaded at www.ovc.ojp.gov/ncvrw2023. Theme artwork images (including logos, bookmarks, and letterhead) are also available in a variety of formats, such as JPG and PDF, that are easy to apply to your campaign materials. Should you want to create your own design using specific elements of the 2023 NCVRW theme design, the Adobe Creative Cloud professional press art files for those designs are included as well.

Q. Is there a way to reprint the 8.5" x 11" awareness posters or NCVRW-specific theme artwork in a larger size?

A. The artwork and posters are designed to print at specific dimensions, and scaling them up or altering the width-to-height ratio may distort them. If you are thinking about producing a larger piece, please contact your local printer or office supply store for assistance. For questions about the *2023 NCVRW Resource Guide*, please email the OVC Resource Center at askovc@ncjrs.gov.

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