



*Helping Crime Survivors Find Their Justice*

# Fiscal Year 2024 Tribal Victim Services Set-Aside Solicitation Webinar Series

## **Part 1:**

## **Submitting the Population Certification Form**

**December 4, 2023**

Thank you for joining. We will begin shortly.

# Technical Overview

- If you are listening via computer, please select the speakers or headphones you wish to use.
- Your microphone and video are not needed and will remain off.
- If you are experiencing any technical issues for this webinar, please let us know in the chat box or email our technical support at [support@t-vstta.org](mailto:support@t-vstta.org)

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Start Video

# Welcome



**LeBretia White**

Director

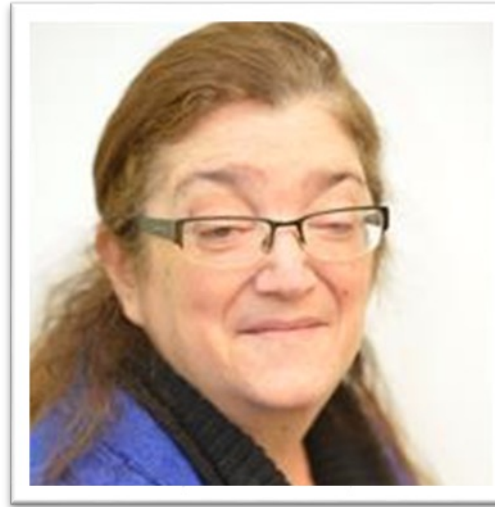
Tribal Division

Office for Victims of Crime

# Presenters



**Kimberly Woodard**  
Sr. Tribal Affairs Specialist  
Tribal Division  
Office for Victims of Crime



**Barbara "Bonnie" Robertson**  
Victim Justice Program  
Specialist  
Tribal Division  
Office for Victims of Crime



**Melissa Lopez**  
TA Specialist  
(Contractor)  
T-VSTTA

# Webinar Agenda



## Overview

OVC  
OVC Tribal Division  
The TVSSA Program



## Completing Part 1 of the TVSSA Application Process

The Population  
Certification Form  
Completing & Submitting  
the Form



## Resources & Tools



## Questions & Answers

# What is the Office for Victims of Crime?

- Established in 1988 through an amendment to the 1984 Victims of Crime Act (VOCA)
- Receives funds from the federal Crime Victims Fund (CVF) annually to support grant programs and crime victim compensation and assistance programs
- Organized into five divisions, including a Tribal Division

# Tribal Division Grant Award Programs & Initiatives

- Coordinated Tribal Assistance Solicitation (CTAS) Purpose Area 6: Children's Justice Act **\*\* FY 2024 solicitation pending**
- Developing Future Victim Specialists (DFVS) in American Indian and Alaska Native Communities
- Tribal Victim Services Set-Aside (TVSSA) Formula Program
- Project Beacon: Increasing Services for Urban American Indian and Alaska Native Victims of Sex Trafficking
- National Congress of American Indians' Microgrant Initiative
- Tribal Victim Services Training and Technical Assistance (T-VSTTA)
- Tribal Financial Management Center (TFMC)



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# Polling Question

Did your Tribe/organization participate in the Tribal Victim Services Set-Aside Formula Grant Program in FY 2023 or years prior?

- Yes
- No
- Unsure





# Key Aspects of TVSSA

Each applicant's award amount is determined using a noncompetitive population-based formula.

Applicants choose their own:

Award Start Date: October 1 or January 1

Award Period: 12, 24, 36, 48, or 60 months

2-Part Application Process

Part 1: Population Certification

Part 2: Submit traditional application in Grants.gov

The set-aside is not statutory.

It has been authorized by Congress each Fiscal Year since 2018.

# Eligibility

OVC will only accept TVSSA applications from one of the following:

- Individual federally recognized Tribes
- A consortium of federally recognized Tribes
- Authorized designees

# Eligibility: Tribal Consortia

OVC generally receives applications from 2 types of Tribal consortia:

- A nonprofit organization created to address the healthcare, public safety, or general welfare of multiple federally recognized Tribes.

Examples: healthcare, tribal courts, law enforcement consortia; inter-tribal councils

- One federally recognized Tribe submits an application for funding that would benefit itself and at least one other federally recognized Tribe.

# Eligibility: Authorized Designees

## *What is an authorized designee?*

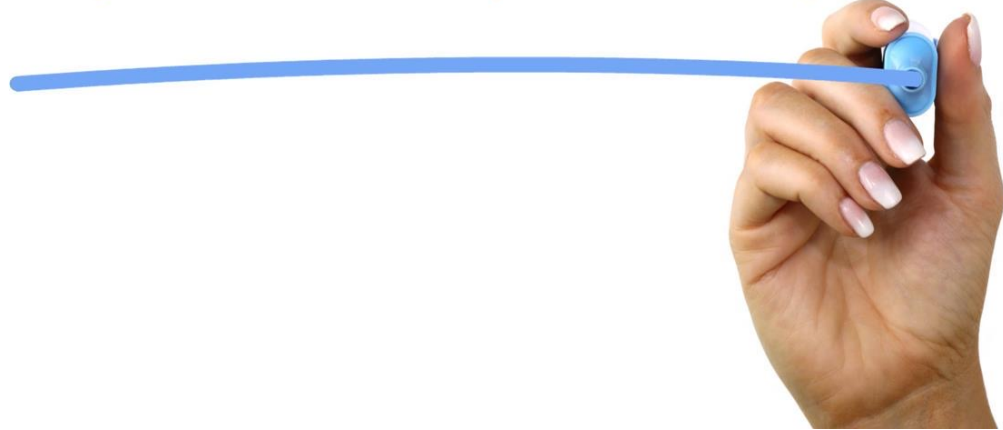
A legal entity other than a federally recognized Tribe that is authorized to apply for TVSSA funding to benefit a specific federally recognized Tribe.

## *Who can be an authorized designee?*

- A program/unit of tribal government
- A nonprofit, nongovernmental organization
- A college/university

# Tribal Resolutions: Tribal Consortia & Authorized Designees Only

REQUIREMENT



[OJP Grant Application Resource Guide](#)

Must submit a resolution, letter, affidavit, by-laws, or other documentation, as appropriate, that demonstrates (as a legal matter) that the applicant has the requisite authorization from the Tribe(s) to implement the proposed project on tribal lands with their Population Certification Form

# What Happens If.....

The Federally Recognized Tribe(s) who authorized a tribal consortium or authorized designee to apply for TVSSA funding on its behalf submits its own Population Certification Form?

OVC will accept the form submitted by the Tribe(s).

- OVC will remove the authorized designee's form from funding consideration
- OVC will reduce the total population certified by a Tribal consortium applicant by the population of each Tribe who submits their own certification form.

# Federal Award Information

**Estimated dollar amount for each award: TBD**

**Total amount anticipated to be awarded under solicitation: TBD**

**Period of Performance start date:** October 1, 2024 or January 1, 2025

**Period of Performance duration:** 12–60 months



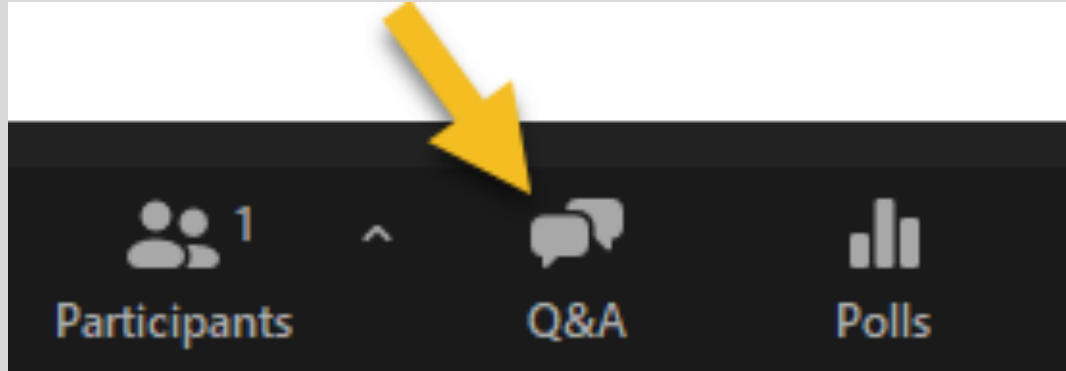
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# FY 2024 TVSSA Application Process

**Submit an online  
Population Certification  
By: February 9, 2024**

**Submit a full application  
in JustGrants by  
Due: TBD 2024**





Let's pause for questions.

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# Who Needs to Submit a Form?

- Every eligible applicant who would like to receive an FY 2024 TVSSA award.
- All forms must be submitted online.
  - OVC will not accept paper submissions from previous Fiscal Years. Forms that are submitted by email will be returned.
  - Applicants can enter the same data from previous Fiscal Years into the online form.

# Where to Find the Population Certification Form?



[About OVC](#) ▾ [News & Events](#) ▾ [Library & Multimedia](#) ▾ [Funding & Awards](#) ▾ [Programs](#) ▾ [Topics](#)

[Home](#) / [American Indian & Alaska Native Victim Services Resources](#)

## American Indian & Alaska Native Victim Services Resources

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### Tribal Victim Services Set-Aside [🔗](#)

In 2021, Congress authorized set-aside funds from the Crime Victims Fund for a tribal victim services set-aside program which will provide support to tribal communities to enhance services for victims of crime, consistent with the requirements of the Victims of Crime Act. OVC is charged by Congress with administering the Crime Victims Fund.

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[Overview](#)

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[OVC Support for Tribal Communities](#)

# Entity Background Information

Add the name of your Tribe/organization and two people with your Tribe/organization who can serve as points of contact.

Please make sure the name is entered as it appears in SAM.gov

Please enter 2 **different** individuals as the Primary & Secondary Points of Contact

**Background Information**

**Applicant Tribe/Organization Name \***  
*Use the legal entity name as it appears in SAM.gov if applicable. If an authorized designee or consortium applies on behalf of a federally recognized Tribe that has also submitted an individual application, OVC will deem the federally recognized Tribe as the eligible applicant, and the authorized designee or consortium allocation will be reduced correspondingly.*

**Name of Primary Contact \***  
*This is the person filling out the form.*

**Title**

**Email Address \***

**Phone Number \***

**Name of Secondary Contact \***

# Applicant Type and Documentation

Select your applicant type. If you choose Authorized Designee or Tribal Consortium, you will be prompted to upload an Authorizing Tribal resolution or its legal equivalent.

If you have more than one file, create a zip file.

Uploads are limited to 256 MBs, if your file exceeds that size, email [OVCtribalsetaside@ojp.usdoj.gov](mailto:OVCtribalsetaside@ojp.usdoj.gov) to make arrangements to submit documentation.

**Applicant Type \***

1. Federally Recognized Tribe

2. Authorized Designee

3. Consortium

**Designee or Consortium Documentation**

*An authorized designee or consortium must submit documentation with this certification demonstrating that it has the legal requisite authority to submit this form on behalf of a federally-recognized Tribe(s). See "Tribal Authorizing Resolution" in [the OJP Grant Application Resource Guide](#).*

*One file only.  
256 MB limit.  
Allowed types: pdf, doc, docx, jpg, zip, .*

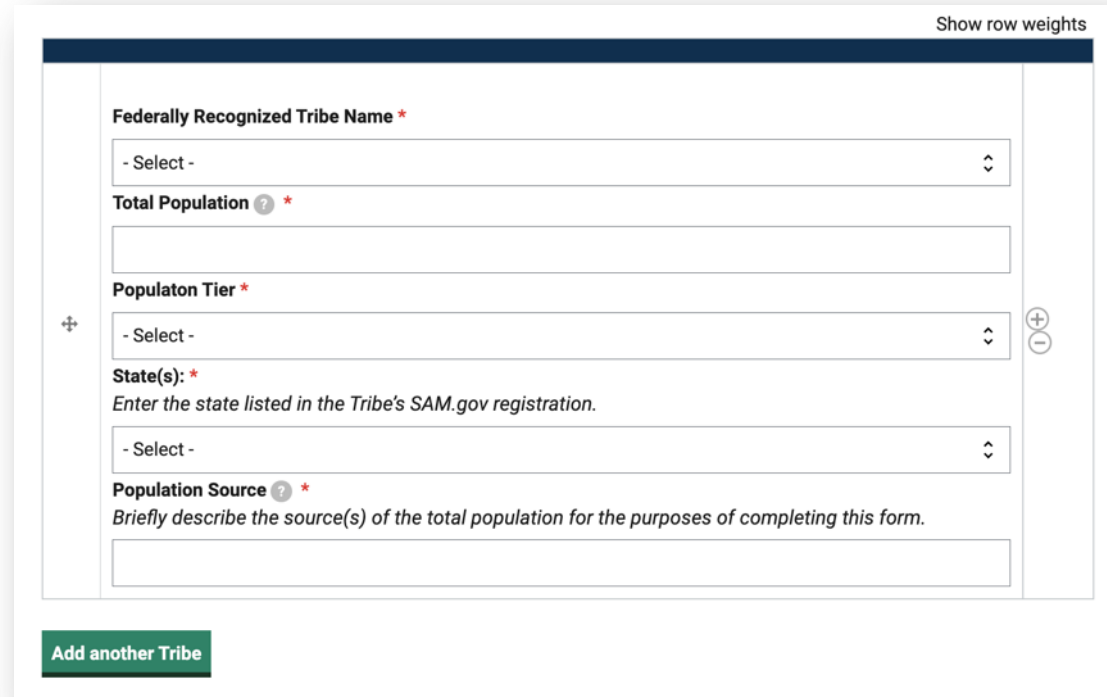
No file chosen

# Your Population Data

OVC recommends using one of the following as the source of population data (but we will accept others):

- Tribal resident population
- Tribal enrollment
- Service population

**Note:** Tribal Consortium applicants can add as many Tribes as needed to their submission; just click on the Add Another Tribe button.



The screenshot shows a web form for adding tribal population data. At the top right, there is a link that says "Show row weights". The form contains several fields:

- Federally Recognized Tribe Name \***: A dropdown menu with "- Select -" as the current selection.
- Total Population ? \***: A text input field.
- Populaton Tier \***: A dropdown menu with "- Select -" as the current selection.
- State(s): \***: A dropdown menu with "- Select -" as the current selection. Below it is a note: "Enter the state listed in the Tribe's SAM.gov registration."
- Population Source ? \***: A text input field with a note: "Briefly describe the source(s) of the total population for the purposes of completing this form."

On the left side of the form, there is a plus sign (+) and a minus sign (-) in a circle. At the bottom left, there is a green button that says "Add another Tribe".

# Certify and Submit

Add the certifying official's contact information, review all your answers carefully, and submit.

## Certification

By entering my information below, and by submitting this certification on behalf of the applicant named above, and in support of its application, I certify to the Office for Victims of Crime (OVC), U.S. Department of Justice, under penalty of perjury, that—

- (1) all of the information provided in the Population Certification (including the population data set out in this form) is true and correct;
- (2) I have the authority to make this certification on behalf of the applicant (that is, the entity applying directly to OVC);
- (3) the applicant has the authority to apply for this grant program, and provide the population data provided herein, on behalf of each tribe for which the applicant applies;
- (4) the applicant will keep on file (see 2 C.F.R. 200.333, generally requiring retention of records for 3 years after grant closeout), and available for inspection or audit, documentation substantiating the population data provided herein (e.g., data sets used, or correspondence from the relevant tribal enrollment official(s) and tribal chair(s), resolution(s), etc. providing or confirming such data);
- (5) I understand that OVC will rely on this certification as a material representation in any decision to make an award to the applicant entity; and
- (6) in the event that, during pre-application review, OVC becomes aware of a reason to question the population data certified herein for the tribe(s), or the certifying authority, the applicant understands and agrees that OVC may (without further notice prior to the OVC action) deny this application (or, for consortia applicants, that tribe's allocation), or use alternative data for that tribe(s) for the FY23 formula calculation.
- (7) I understand and acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification may be the subject of criminal prosecution, civil penalty, and/or administrative remedies (see 18 U.S.C. §§ 1001, 1621; 34 U.S.C. §§ 10271-10273; 31 U.S.C. §§ 3729-3730, 3801-3812).

### Date of Certification \*

### Name of Certifying Official: \*

### Title of Certifying Official: \*

### Official Email of Certifying Official \*

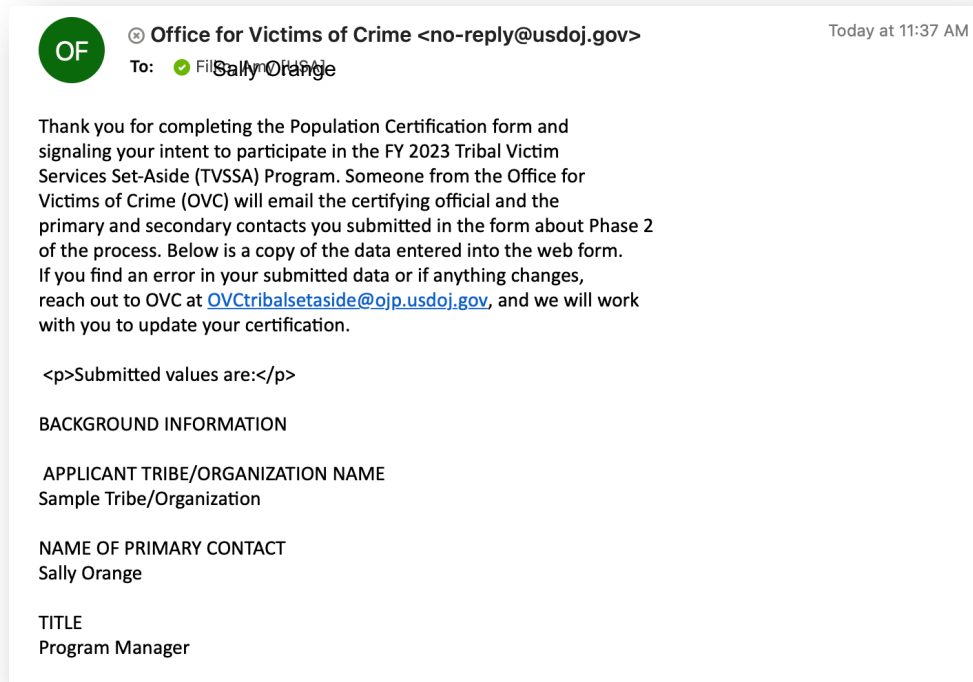


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# Receipt

After you submit your Certification Form, the submitter, and both contacts, will receive an email with the form answers and attached Tribal resolution(s).

If you do not receive a confirmation email, or if the information you submitted has an error(s) contact OVC at [ovctribalsetaside@ojp.usdoj.gov](mailto:ovctribalsetaside@ojp.usdoj.gov) for technical assistance.

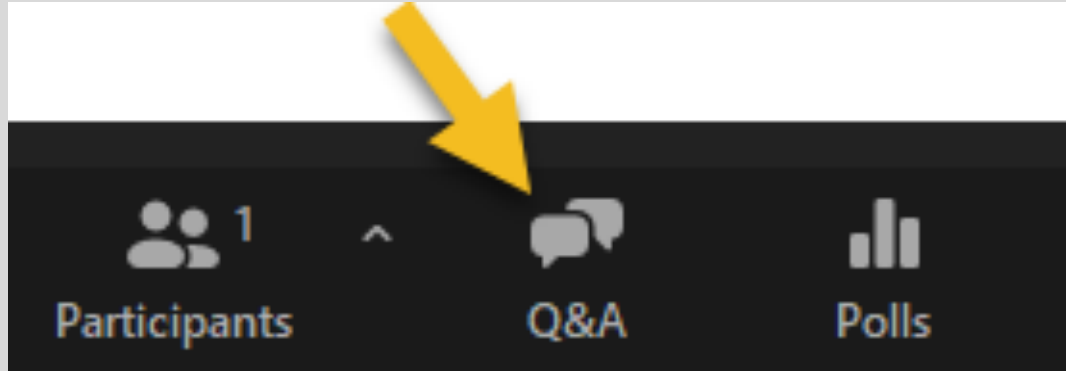




# Need Help Navigating the Population Certification Form?

- Email OVC at [OVCTribalsetaside@ojp.usdoj.gov](mailto:OVCTribalsetaside@ojp.usdoj.gov) with questions about the TVSSA Program, eligibility requirements, or submission deadlines.
- Email the T-VSTTA team for help completing the Certification Form at [support@t-vstta.org](mailto:support@t-vstta.org)
- Drop-in for T-VSTTA office hours
  - Date/Time: TBD





Let's pause for questions.

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# What Happens Next?

- Once the Department has an FY 2024 appropriation from Congress, OVC will confirm whether or not the budget authorizes a Tribal set-aside.
- After OVC completes its review of the Population Certification Forms, we will adjust the “base” amount of funding allocated to each applicant depending on the number of tribes that successfully complete Part 1 of the application process and the total amount of the Tribal set-aside.
- OVC will post the amount of funding allocated to each applicant on the OVC Tribal Victim Services Set-Aside Webpage.
- OVC will send an email to the **certifying official** inviting the applicant to submit a full application under a TVSSA Program solicitation that OVC will release on a date TBD in 2024.

# Additional Resources: OVC's TVSSA Page



**Visit OVC's dedicated website for up-to-date information:**

- Webinars & Current Tribal-specific Funding Opportunities;
- Fact Sheets & Frequently Asked Questions;
- Publications & more.

# Additional Resources: Sign-Up for OVC Updates



The screenshot shows the top navigation bar of the Office for Victims of Crime (OVC) website. It includes the OVC logo, the text "Office for Victims of Crime", and a search bar. Below the navigation bar is a "Subscribe" banner with a green background and a white "Subscribe" button. Underneath the banner is a "Stay Connected" section with a link icon, followed by "News From OVC" and a description: "Get notices about OVC's programs and initiatives and stay in the know about the latest news." A green button labeled "Subscribe to receive News From OVC" is positioned at the bottom of this section.

Office for Victims of Crime  
Help for Victims | Help for Victims of Mass Violence | 

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#### News From OVC

Get notices about OVC's programs and initiatives and stay in the know about the latest news.

Subscribe to receive News From OVC

[Sign-up](#) to receive email notifications about the release of OVC's funding opportunities and other important OVC news.

# Additional Resources: Find Other USDOJ Grants



## Department of Justice Grants Program Plan



Visit the Department of Justice's [Grants Program Plan](#)

- Searchable summary of all solicitations OJP, OVW, & COPS have issued/plan to issue each Fiscal Year
- Search by keywords, eligible applicant categories, and expected release date



**Reminder: The deadline to submit your Population Certification Form is 11:59 PM, Alaska Time, Friday, February 9, 2024.**