

**OVC Fiscal Year 2019
Project Beacon: Increasing Services for
Urban American Indian and Alaska
Native Victims of Sex Trafficking**

June 19, 2019

The webinar will be starting shortly.



Presenter



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Agenda



- OVC Mission
- Breakdown of the solicitation (**Helpful hint:** *Have a copy with you to follow along and reference*)
 - Definitions
 - Purpose
 - Eligibility
 - Program requirements
 - Goals and Objectives
 - Application Content
 - Application deadline, Award Amount, and Other Important Information
- Questions and Answers

OVC Mission Statement



OVC is committed to enhancing the Nation's capacity to assist crime victims and to providing leadership in changing policies and practices to promote justice and healing for all victims of crime.

Definitions

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- **American Indian and Alaska Native:** an individual who is an enrolled member of a federally recognized Indian tribe (25 U.S.C. § 479)
- **Sex Trafficking:** an incident “...in which a commercial act is induced by force, fraud, or coercion, or in which the person induced to perform such act has not attained 18 years of age” (22 U.S.C. §7102(9)(a))
- **Urban Area:** consistent with the U.S. Census Bureau’s definition of “urbanized area,” which refers to an area with a total population of “50,000 or more people”

Purpose

(Pgs. 4-5)



- To increase the quantity and quality of services currently available to American Indian and Alaska Native (AI/AN) victims of sex trafficking who reside in urban areas.
- To bridge the divide between urban Indian centers and AI/AN victims of sex trafficking.

Two Purpose Areas

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- **Purpose Area 1:** Direct Services
- **Purpose Area 2:** Training and Technical Assistance
- Applicants can apply to either Purpose Area 1 or Purpose Area 2, but ***not to both***



Eligibility

Eligibility - Purpose Area 1:

Direct Services

(Pgs. 14-15)



- Eligible Applicants include:
 - Nonprofit, nongovernmental organizations (including tribal nonprofit organizations) whose primary mission is specifically to provide services that meet the health, safety, and general welfare needs of AI/AN individuals who reside in urban areas.
- Applicants are **not required** to have demonstrated expertise in delivering services to victims of sex trafficking.
- Applicants **will be evaluated** on their demonstrated experience meeting health, safety, and general welfare needs of AI/AN in urban communities.

Eligibility - Purpose Area 2: Training and Technical Assistance (Pg. 15)



- Eligible applicants include:
 - States;
 - Federally recognized Indian tribal governments;
 - Units of local government;
 - Nonprofit and for-profit organizations (including tribal nonprofits and for-profits);
 - National organizations; and
 - Institutions of higher education (including tribal institutions)
- For-profit organizations must waive any profit or fees for services.
- Applicants must demonstrate experience providing national- & local-level TTA to organizations & agencies providing direct services to urban AI/AN.

Program Requirements

Comprehensive Services Model

(Pgs. 5-8)



Includes 4 components:

1. Collaborative partnerships;
2. Adoption of a victim-centered approach to service delivery;
3. Intensive case management services; and
4. Specific required categories of victim services.

Comprehensive Services Model: Collaborative Partnerships

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Key community stakeholders (Partial List):

- Federal, state, local, and tribal law enforcement officers, prosecutors, and victim-witness coordinators;
- Civil legal assistance providers;
- State and tribal child welfare and child protection services professionals;
- Tribal and non-tribal domestic violence, homeless, and youth shelter programs, and transitional housing programs
- Tribal and non-tribal mental health services providers;
- Federal, state, and local adult and youth detention facilities, halfway houses, and group homes; and
- Educational services and job training programs for adults and youth.

Comprehensive Services Model: Victim-Centered Approach to Service Delivery

(Pg. 6)



3 Key aspects:

- Trauma-informed approach to provision of services;
- Individualized service plans; and
- Educating sex trafficking victims about their options.

Comprehensive Services Model: Intensive Case Management Services (Pgs. 6-7)



Purpose Area 1: Award recipients must develop a service delivery plan that provides access to case management services for all sex trafficking victims.

- Careful and consistent coordination across multiple systems ensures that the victim’s holistic needs are met.
- Support for victims in exercising decision-making autonomy.

Comprehensive Services Model: Required Victim Services

(Pgs. 7-8)



Applicants to Purpose Area 1 must have plan to help victims access all required services, either in-house, or through a referral network.

- Services can be provided to victims of labor trafficking
- Funds cannot be used to provide criminal defense services or direct representation on *vacatur* or expungement matters

Activities That May Compromise Victim Safety and Recovery

(Pg. 8)



Funds from this program **cannot** be used to develop policies, procedures, and/or support activities that:

- Exclude victims from accessing shelter, advocacy, etc.;
- Compromise confidentiality of information and privacy of services recipients;
- Impose requirements on victims in order to receive services;
- Fail to conduct safety planning with victims;
- Fail to account for the accessibility needs of victims with disabilities, limited English proficiency, or who are Deaf/hard of hearing; and
- Support a multidisciplinary collaborative response team that lacks appropriate information-sharing policies and procedures.



- Purpose Areas 1 applicants must:
 - Develop a community outreach and training plan that includes:
 - Conducting local training for project partners on how to meet needs of AI/AN victims of sex trafficking;
 - Conducting outreach and awareness activities and events to educate urban AI/AN peoples about sex trafficking and services available through grant-funded project; and
 - Providing grant-funded staff with professional development opportunities.
 - Budget at least 2%, but no more than 5% of the total amount of Federal funding requested to pay for these activities.



Purpose Area 1 applicants must:

- Develop a program evaluation plan that:
 - Guides them in assessing program performance for the life of the award;
 - Includes collection and analysis of data related to project performance; and
 - Explains how the grantee will use data to identify areas of improvement and provide direction for future project activities.
- Use at least 2%, but no more than 5% of Federal funds for program evaluation.

Required Project Deliverables (Pgs. 10-11)



Purpose Area 1

- Comprehensive Services Plan
- MOU(s) with key collaborative partners
- Logic model

Deliverables due within 18 months of receipt of award

Purpose Area 2

- Individual grantee TTA assessments
- Annual 2-day grantee meeting
- One annual 2-day on-site TTA visit with each Purpose Area 1 grantee
- At least 6 remote training opportunities annually
- Quarterly conference calls with OVC

Resource Coordination- Purpose Area 1 Only

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In the *Description of the Issue* section :

- Identify existing Federally-funded trafficking services provider in proposed geographic service area;
- Justify how proposed project is different from existing services/ fills a gap in services;
- Explain how services will be coordinated within the geographic area;
- Disclose information about open Federal/state awards that will be used in whole/ in part, for any identical items of cost included in this application; and
- Explain how proposed project fills in gaps in services not addressed with applicant's existing OVC funding.

Goals & Objectives

Goal: Purpose Area 1 (Pg. 9)



- **Goal:** Develop the applicant's capacity to provide services to victims of sex trafficking in order to increase the quantity and quality of services available to AI/AN victims of sex trafficking.

Objectives: Purpose Area 1

(Pgs. 9-10)



1. Develop and implement plan to meet comprehensive needs of AI/AN victims of sex trafficking through:
 - a) Provision of direct services to victims;
 - b) Formation of strategic partnerships with other organizations/agencies; or
 - c) Combination of a) and b).
2. Work collaboratively with key stakeholders to facilitate identification and referral of AI/AN victims for services;
3. Participate in OVC-sponsored TTA; and
4. Implement plans for data collection, program evaluation, & outreach/training

Goal: Purpose Area 2 (Pg. 10)



Goal: Develop capacity of Purpose Area 1 grantees to increase quality and quantity of services to AI/AN victims of sex trafficking.



- 1) Educate grantees about nature, dynamics and unique needs of urban AI/AN victims of sex trafficking;
- 2) Help grantees develop required products;
- 3) Develop grantees' capacity to provide services under the Comprehensive Services Model;
- 4) Aid grantees in developing plans for data collection & program evaluation;
- 5) Assist grantees with developing training curricula & resources; and
- 6) Advise grantees on outreach strategies & collaborative partnership development.



The Application



- Double spaced
- A standard, 12-point font (Times New Roman recommended);
 - May use a 10-point font for tables, graphs, or charts;
- 1-inch margins all around;
- Include page numbers; and
- Do not exceed 25 pages total.

Program Narrative Sections

(Pgs. 16-21)



- Statement of Quantitative and Statistical Data;
- Description of the Issue;
- Project Design and Implementation;
- Capabilities and Competencies; and
- Plan for Collecting Data Required for this Solicitation's Performance Measures.



Program Narrative Tips

- Follow the formatting guidelines;
- Submit separate attachments for:
 - Timeline, which covers 36-months of activities;
 - Program evaluation & outreach/training plans (Purpose Area 1 only);
 - Organizational mission statement & bios of key staff/board members (Purpose Area 1 only); and
 - Resumes and position descriptions.
- Use the program narrative sections as subheadings



Purpose Area 1

- Include funds to pay for 2 staff to travel to Washington, DC for annual 2-day meeting;
- At least 2%, but no more than 5% of Federal funds requested must be used for training and public awareness; and
- At least 2%, but no more than 5% of Federal funds requested must be used for program evaluation.

Purpose Area 2

- Include sufficient funds to pay for 2 staff/consultants to provide 2-days of annual on-site TTA for each grantee; and
- Budget sufficient funds to pay for staff/consultant travel to DC for annual 2-day grantee meeting.



Budget Preparation Tips

- Use the budget detail worksheet template (see pg. 20 for link);
- Make sure costs are in proper budget category;
- Itemize all costs to show basis for calculations;
- Narrative justification for each item of cost;
- Do not submit multiple budget worksheets;
- Include a budget summary page;
- Make sure all costs are related to activities described in program narrative; and
- Check all calculations for errors.

Federal Award Information
Critical Application Elements
Application Review Information
Submission Deadline
How to Apply
Unforeseen Technical Problems
Late Submissions
Important Websites

Federal Award Information

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Total amount anticipated to be awarded under solicitation: \$3,700,000

	Purpose Area 1	Purpose Area 2
Maximum # of Expected Awards	7	1
Estimated Dollar Amount/Award	\$450,000	\$550,000
Period of Performance Start Date	October 1, 2019	October 1, 2019
Period of Performance End Date	September 30, 2022	September 30, 2022

All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.



- Program Narrative*;
- Budget Detail Worksheet & Budget Narrative*; and
- Applicant organization's mission statement* (Purpose Area 1 only).

*Applications that are missing these elements will be eliminated from funding consideration, and will not receive further review.

See Appendix B for a comprehensive list of other attachments

Application Review Information

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Applications that meet basic minimum requirements will be evaluated by peer reviewers using the following review criteria:

- Statement of the Problem/Description of the Issue (15%)
- Project Design and Implementation (35%)
- Capabilities and Competencies (30%)
- Plan for Collecting the Data Required for this Solicitation’s Performance Measures (5%)
- Budget (15%)

See the [OJP Application Resource Guide](#) for more details

Application Submission Deadline (P. 1)



All applications are due in www.grants.gov **by no later than 11:59 pm, Eastern Time on July 15, 2019.**

- You must receive a validation message from Grants.gov that indicates successful/ timely submission
- Submit **72 hours** prior to the deadline, to allow time to receive validation messages or rejection notifications from Grants.gov

Do not wait until the last minute to start this process

How to Apply

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1. Acquire DUNS# (If necessary)
2. Acquire/renew registration at <http://www.sam.gov/>
3. Register with www.grants.gov
4. Find funding opportunity/ submit application
5. Receive email from www.grants.gov:
 - Application received; OR
 - Application rejected with errors
 - If no email received, contact NCJRS Help Desk to report technical difficulties

See [OJP Grant Application Resource Guide](#) for detailed instructions

Attachment Tips



OVC strongly recommends that applicants use descriptive names when labeling attachments.

Good Examples:



File Name: File 4: Budget Detailed Worksheet

File Name: File 6: Information on Proposed Subawards.

Bad Examples:



File Name: Budget

File Name: File 4

See P. 2 of the solicitation for important information on how to attach a file in Grants.gov



Unforeseen Technical Difficulties

1. Contact the Grants.gov Support Center
 - **Ph:** (800) 518-4726
 - **Email:** support@grants.gov
2. Report the technical issue & receive a tracking number
3. Email grants@ncjrs.gov within 24 hrs. after deadline to request permission for late submission
 - Describe the technical difficulties
 - Include a timeline of submission efforts
 - Attach the completed application to the email
 - Include your DUNS number & a Grants.gov and/or SAM.gov tracking number

The technical difficulties must be beyond your control to justify a late submission

Request for Late Submission

(Pgs. 1-2)



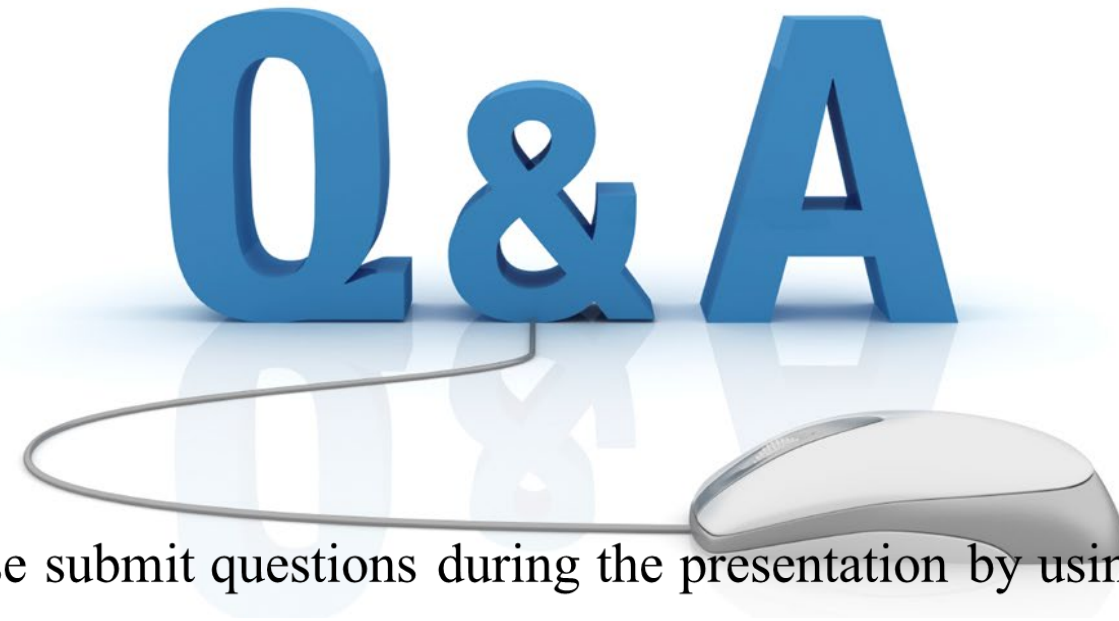
The following conditions generally are insufficient to justify late submissions:

- Failure to register in SAM or Grants.gov in sufficient time (SAM registration and renewal can take as long as 10 business days to complete. The information transfer from SAM to Grants.gov can take up to 48 hours.)
- Failure to follow Grants.gov instructions on how to register and apply as posted on its website.
- Failure to follow each instruction in the OJP solicitation.
- Technical issues with the applicant's computer or information technology environment, such as issues with firewalls or browser incompatibility.



Important Websites

- OVC Website: www.ovc.gov
- OJP Grant Application Resource Guide: <https://ojp.gov/funding/Apply/Resources/Grant-App-Resource-Guide.htm>
- DOJ Grants Financial Guide: <https://ojp.gov/financialguide/DOJ/index.htm>
- Budget Detail Worksheet: <https://ojp.gov/funding/Apply/Forms/BudgetDetailWorksheet.htm>
- Grant Performance Measurement Reporting: <https://ojp.gov/performance/>



Please submit questions during the presentation by using the Q&A box and selecting all presenters.

Technical Application Assistance (Pg. 2)



Grants.gov

- Provides technical assistance with submitting an application
 - **Customer Support Hotline** – 800-518-4726 or 606—545-5035
 - The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.
 - **Email**
 - <https://www.grants.gov/web/grants/support.html>
 - support@grants.gov
- Provides information on available federal funding opportunities for various federal agencies.

Application Assistance and Support (Pg. 2)



National Criminal Justice Reference Service (NCJRS) Response Center

<https://www.ncjrs.gov>

- Provides programmatic and general assistance with solicitation requirements.
- Links to all current OJP funding opportunities
- Subscribe to receive email notifications of new opportunities
 - Sign-up to receive the bi-weekly JUSTINFO newsletter as well as the weekly Funding News From NCJRS email.
 - Be sure to select “Grants/funding” as an area of interest in your NCJRS registration profile when you subscribe.
- **Phone:** 800–851–3420
- **Email:** grants@ncjrs.gov
- **Web chat:** <https://webcontact.ncjrs.gov/ncjchat/chat.jsp>
- **TTY** at 301–240–6310 (hearing impaired only)
- **Hours of operation:** 10:00 a.m. to 6:00 p.m. eastern time, Monday through Friday, and from 10:00 a.m.–8:00 p.m., eastern time on the solicitation closing date.