

OVC Fiscal Year 2020 Emergency and Transitional Pet Shelter and Housing Assistance Grant Program

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Presenter



Katherine Darke Schmitt
Deputy Director
Office for Victims of Crime
Office of Justice Programs
U.S. Department of Justice



Agenda



- OVC Mission
- Solicitation Purpose
 - Eligibility
 - Goals and Objectives
 - Award Information
 - Critical Application Elements
- How To Apply
- Q & A



Note: Have a copy of the solicitation available to follow along.

OVC Mission Statement



OVC is committed to enhancing the Nation's capacity to assist crime victims and to providing leadership in changing policies and practices to promote justice and healing for all victims of crime.

Overview

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This program will provide funding for shelter and transitional housing and other assistance to victims of domestic violence and their companion animals, which under this program means pets, service animals, emotional support animals, and horses.

“Domestic violence victim” means a victim of domestic violence, dating violence, sexual assault, or stalking, as established in Public Law 115–334.

Eligibility

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Pursuant to Public Law 115–334 (34 U.S.C. 20127) the following entities are eligible to apply:

- States and territories
- Units of local government
- Indian tribes
- Any other organization that has a documented history of effective work concerning domestic violence, dating violence, sexual assault, or stalking, including—
 - A domestic violence and sexual assault victim service provider;
 - Domestic violence and sexual assault coalition;
 - A community-based and culturally specific organization;
 - Any other nonprofit, nongovernmental; and
- Any organization that works directly with pets, service animals, emotional support animals, or horses and collaborates with any organization referred to in (1) – (4) above, including --
 - An animal shelter; and
 - An animal welfare organization.



11:59 p.m. ET
Friday, May 29, 2020

OJP urges applicants to submit applications **at least 72 hours prior** to the application due date.



Purpose (Pgs. 5-6)

Per 34 U.S.C. 20127(b)(3), this program supports projects that provide the following:

- A. emergency and transitional shelter and housing assistance for domestic violence victims with companion animals;
- B. short-term shelter and housing assistance for domestic violence victims with companion animals;
- C. support services designed to enable persons who are fleeing a situation of domestic violence to locate and secure safe housing with the victim's companion animal; safe accommodations for the victim's companion animal; or provide the victim with companion animal-related services; and
- D. training for relevant stakeholders.



Definitions (Pg. 6)

- DOMESTIC VIOLENCE VICTIM. The term “domestic violence victim” means a victim of domestic violence, dating violence, sexual assault, or stalking.
- EMOTIONAL SUPPORT ANIMAL. The term “emotional support animal” means an animal that is covered by the exclusion specified in 24 C.F.R. section 5.303 (or a successor regulation), and that is not a service animal.
- PET. The term “pet” means a domesticated animal, such as a dog, cat, bird, rodent, fish, turtle, or other animal that is kept for pleasure rather than for commercial purposes.
- SERVICE ANIMAL. The term “service animal” has the meaning given the term in 28 C.F.R. section 36.104 (or a successor regulation).
- OTHER TERMS. Except as otherwise provided, terms have the meaning given such terms in section 40002(a) of the Violence Against Women Act of 1994 (34 U.S.C. 12291(a)).

Scope

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- Grantees will make the housing and supportive services described above available to a victim for a period of not more than 24 months, which may be extended an additional 6 months in the case of a victim who has made a good faith effort to acquire permanent housing for themselves and the victim's companion animal during that 24-month period and has been unable to acquire permanent housing within that period. *See* 34 U.S.C. 20127(b)(5).
- Under this program, grantees will be bound by the nondisclosure of confidential information requirements of section 40002(b)(2) of the Violence Against Women Act of 1994 (34 U.S.C. 12291(b)(2)). Nothing in this solicitation shall be construed to require grantees to breach client confidentiality. *See* 34 U.S.C. 20127(b)(2)(C).
- Nothing in this solicitation shall be construed to require domestic violence victims to participate in the criminal justice system to receive services. *See* 34 U.S.C. 20127(b)(2)(C).

Unallowable Costs

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The following activities cannot be supported with grant funds:

Holding Beds

- Grantees may not “hold beds” in a housing facility by charging their cost to the grant and keeping them empty until a victim needs the bed when other victims need access to the beds, as this would be considered an unallowable contingency payment (see C.F.R. 200.433 (c)).

Stipends/Incentives to Participate in Services

- Neither cash nor non-cash stipends or incentives may be paid to victims to encourage their participants in services.
 - Nominal cash or non-cash (e.g., taxi or ride share vouchers, public transportation tickets or tokens; money to pay for child care or gift cards for meals that are necessary when participants receive services) are allowable.

Primary Prevention Activities

- The purpose of this funding is to support victim service programs: therefore, applicants should not propose primary prevention activities under this program.

Goal

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The primary goal of this program is to provide shelter and transitional housing to victims of domestic violence and their companion animals.

Objectives

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- Increase the number of shelter beds and transitional housing options to meet the needs of victims of domestic violence who need shelter or housing for them and their companion animals.
- Provide training on:
 1. the link between domestic violence and the abuse and neglect of companion animals;
 2. the needs of victims of domestic violence;
 3. best practices for providing, or referring, support services to such victims; and
 4. best practices in designing and delivering services that protect victims' confidentiality.

Deliverables

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- Emergency, short-term, and transitional shelter and housing assistance.
- Assistance with expenses incurred for the relocation or temporary shelter, housing, boarding, or fostering of the companion animals that are incidental to securing the safety of the companion animal.
- Support services designed to enable a victim who is fleeing a situation of domestic violence to locate and secure safe housing for the victim and the victim's companion animal(s).
- Delivery of training for relevant stakeholders.

Federal Award Information

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Maximum number of awards:	5
Estimated maximum dollar amount for each award:	\$400,000
Total amount anticipated to be awarded under solicitation:	up to \$2 million
Period of Performance start date:	October 1, 2020
Period of Performance duration:	36 months
Type of Award:	Grant

Applications **MUST** Include (Pgs. 10-13; 15)



The following application elements **must be included** in the application submission to meet basic minimum requirements to advance to peer review and receive consideration for funding:

- **Program Narrative***
 - **Statement of the Problem** (20% of the application score)
 - **Project Design and Implementation** (40% of the application score)
 - **Capabilities and Competencies** (20% of the application score)
 - **Plan for Collecting Performance Measurement Data** (10% of the application score)
- **Budget Detail Worksheet and Narrative*** (10% of the application score)
 - complete, cost effective, allowable (e.g., reasonable, allocable, necessary for project)

If you do not submit documents noted with an asterisk (*), the application will not be considered for funding.

Program Narrative Format

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- Double-spaced
- 12-point Times New Roman font
- 1-inch margins
- Not exceed 15 pages
- Pages should be numbered

If the Program Narrative fails to comply with these length-related restrictions, OVC may negatively consider such noncompliance in peer review and in final award decisions.

Data Collection

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Your response to this section must include the following information:

- A plan for collecting all of the performance measures data required by this solicitation. Award recipients will be required to provide the relevant data by submitting quarterly performance data through the Transforming Victim Services module in OVC's online Performance Measurement Tool (PMT) located at <https://ovcpmt.ojp.gov/>. Applicants should review the applicable performance measures at <https://www.ovc.gov/grants/pdftxt/TVS-questionnaire.pdf>. Complete the following sections, including any relevant shared measures:

Section V. Collaborative Partnerships

Section VI. Strategic Planning

Section VII: Victim Services

Application should demonstrate the applicant's understanding of the performance data reporting requirements for this grant program and detail how the applicant will gather the required data if funded.

Budget Information and Associated Documentation



See the [OJP Grant Application Resource Guide](#) for information on the:

- [Budget Information and Associated Documentation](#) in the “Budget Preparation and Submission Information” section.
- Use the DOJ standard Budget Details Worksheet form; Excel version preferred.
- Budget detail and budget narrative combined in one document.
- Personnel costs should relate to the key personnel for the project.
- The budget should include adequate funding to fully implement the project, broken out by year, reflecting 36 months.
- The budget narrative should be mathematically sound and correspond with information in the Budget Detail Worksheet.
- Available at: <https://www.ojp.gov/funding/apply/forms/ojp-budget-detail-worksheet>

Applications also **MUST** Include (Pgs. 19-20)



- SF-424
- Project Abstract
- Indirect Cost Rate Agreement (if applicable)
- Financial Management Questionnaire
- SF-LLL
- Disclosure of Pending Applications
- Disclosure and Justification – DOJ High Risk Grantees
- Tribal Authorizing Resolution (if applicable)
- Disclosure of Process Related to Executive Compensation
- Request and Justification for Employee Compensation; Waiver (if applicable)
- Service Partner MOUs, Letters of Intent, and Subcontracts/Subgrants
- Position Descriptions and Resumes
- Documentation of Rural Challenges (if applicable)
- Documentation of High-Poverty Areas or Persistent Poverty Counties (if applicable)
- Documentation of Enhanced Public Safety in Federally Designated Qualified Opportunity Zones (if applicable)

Review the solicitation checklist and see [OJP Grant Application Resource Guide](#) to review the details for submitting many of these elements.

How to Apply

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- Applicants **must register** in, and submit applications through, **Grants.gov**
- Submit application **at least 72 hours prior** to the application due date
- Call the Grants.gov Customer Support Hotline at 800–518–4726 or 606–545–5035 (24/7) for technical difficulties
- Apply under the correct competition ID: **OVC-2020-18473**.

Technical Problems/ Request for Late Submission



- The following conditions generally are insufficient to justify late submissions:
 - Failure to register in SAM or Grants.gov in sufficient time (SAM registration and renewal can take as long as 10 business days to complete. The information transfer from SAM to Grants.gov can take up to 48 hours.)
 - Failure to follow Grants.gov instructions on how to register and apply as posted on its website.
 - Failure to follow each instruction in the OJP solicitation.
 - Technical issues with the applicant's computer or information technology environment, such as issues with firewalls or browser incompatibility.

Stay Connected to OVC



Subscribe to receive notices about OVC's programs and initiatives in one of two ways.

- **Text to Subscribe:** Text **OJP OVC [your email address]** to **468-311** to subscribe. *Message and data rates may apply.*
- **Online:** Visit https://puborder.ncjrs.gov/Listservs/subscribe_newsfromovc.asp and enter your email address.

Follow us on social media.

- **Facebook:** <https://www.facebook.com/OJPOVC>
- **Twitter:** <https://twitter.com/OJPOVC>
- **YouTube:** www.youtube.com/ojpovc

Solicitation Assistance and Support (Pg. 2)



National Criminal Justice Reference Service (NCJRS) Response Center

<https://www.ncjrs.gov>

- Provides programmatic and general assistance with solicitation requirements.
- Links to all current OJP funding opportunities
- Subscribe to receive email notifications of new opportunities
 - Sign up to receive the biweekly **JUSTINFO** newsletter and the weekly **Funding News From NCJRS** email.
 - Be sure to select “Grants/funding” as an area of interest in your NCJRS registration profile when you subscribe.
- **Phone:** 800–851–3420
- **Email:** grants@ncjrs.gov
- **Web chat:** <https://webcontact.ncjrs.gov/ncjchat/chat.jsp>
- **TTY** at 301–240–6310 (hearing impaired only)
- **Hours of operation:** 10:00 a.m. to 6:00 p.m., eastern time, Monday through Friday.

Technical Application Assistance (Pg. 2)



Grants.gov

- Provides technical assistance with submitting an application
 - **Customer Support Hotline** – 800-518-4726 or 606-545-5035
 - The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.
 - **Email**
 - <https://www.grants.gov/web/grants/support.html>
 - support@grants.gov
- Provides information on available federal funding opportunities for various federal agencies.



Important Websites

- OVC's website: www.ovc.gov
- OJP Grant Application Resource Guide: <https://ojp.gov/funding/Apply/Resources/Grant-App-Resource-Guide.htm>
- DOJ Grants Financial Guide: <https://ojp.gov/financialguide/DOJ/index.htm>
- Budget Detail Worksheet: <https://ojp.gov/funding/Apply/Forms/BudgetDetailWorksheet.htm>
- OVC Training and Technical Assistance Center: www.ovcttac.gov
- Grants Management System: <https://grants.ojp.usdoj.gov/>
- Grants Payment Request System: <https://grants.ojp.usdoj.gov/gprs>
- Grant Performance Measurement Reporting: <https://ojp.gov/performance/>



Please submit questions during the presentation by using the Q&A box and selecting all presenters.