

OVC Fiscal Year 2020 Enhancing Community Responses to America's Addiction Crisis: Serving Our Youngest Crime Victims

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Presenter



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Outline of Webinar Presentation

1. Mission of DOJ and OVC
2. Scope of this program
3. Walkthrough of the solicitation

Helpful hint: Have a copy with you to follow along and reference!!!

4. Questions and Answers



This program furthers the Department's mission by enhancing the field's response to young victims of the addiction crisis.

OVC Mission Statement



OVC is committed to enhancing the Nation's capacity to assist crime victims and to providing leadership in changing policies and practices to promote justice and healing for all victims of crime.

Program Overview

(Pgs. 1-2)



- **FY 2018 OVC funded 41, awarding more than \$27 million**
- **FY 2018 had 2 purpose areas**—direct services and training and technical assistance (TTA) provider
- **FY 2019**—expanded direct services offerings, funded 24 additional programs
- **FY 2018 and 2019 funded 59 programs, spanning 37 states and 8 tribes**
- **FY 2020 has 2 purpose areas**—direct services and training and technical assistance (TTA) provider

Scope of this program

(Pg. 5)



- **Addiction crisis** —defined on p. 5
- **Young victim of the addiction crisis**—defined on p. 5
- **Crime victims** —defined on p. 5
- **Direct services**—defined on p. 5



11:59 p.m. ET
May 4, 2020

OJP urges applicants to submit applications **at least 72 hours prior** to the application due date.

Program Description: Overview (Pg. 5)



This program will provide funding to support

- (1) direct services to children and youth who are crime victims as a result of the nation's addiction crisis; and
- (2) training and technical assistance for the direct services grantees.

Purpose Area 1: Direct Service (Pg. 5)



Grantees will:

- support children, youth, and their caregivers —either directly or through a partner—with ongoing services such as mental health treatment including individual counseling and other types of therapy; advocacy; trauma-informed treatment; support groups; and case management.
- build a seamless response to children and families, from identification and initial response to ongoing support services and interventions to longer term follow-up.
- work in partnership with local community-based victim service agencies and agencies dedicated to substance abuse treatment and recovery so that grantees may refer family members or caregivers to addiction treatment and recovery services that are not provided through this grant (e.g., substance abuse treatment, housing, legal services).

Children and youth will be eligible for services in this program regardless of their caregiver's acceptance of services targeted for caregivers.

Purpose Area 2: Training and Technical Assistance Provider

(Pg. 6)



The TTA provider will

- assist direct service grantees with successful program implementation.
- will work in partnership with OVC and other organizations to provide national scope expertise and support in the areas of victim services and programs that support young victims impacted by addiction.

Mandatory Program Requirements (Pg. 6)



Grantees will be required to:

1. Submit to OVC the policies and procedures guiding the provision of direct services to young victims and their families, including maintaining confidentiality, protecting personally identifiable information, and ensuring staff suitability to work with minors (post-award).
2. Ensure that any staff, partner staff, or service providers working with young victims are trained to work with children and youth impacted by crime victimization and substance abuse (particularly of a parent or caregiver).
3. Ensure the project coordinator and other key staff participate in required teleconference and in-person trainings with OVC, other grantees, and the OVC TTA provider.
4. Provide direct services to children and youth without requiring their parent/caregiver's participation in treatment and services.

Goal

(Pg. 6)



The primary goal of this program is to provide direct services and support to children and youth who are crime victims as a result of the addiction crisis.

Purpose Area 1: Direct Service Objectives

(Pg. 6)



1. Increase the quality and quantity of direct services, including treatment for infants suffering from neonatal abstinence syndrome, and support to children, youth, and their caregivers;
2. Provide assistance or referrals to other essential services for young victims and their families/caregivers;
3. Collaborate with and provide training to local partners;
4. Improve outcomes for child and youth victims (dependent on types of services provided (e.g., health and wellbeing, family stability, school outcomes); and
5. Use local data sources to identify and address the most pressing local needs.

Purpose Area 2: Training and Technical Assistance Provider Objectives

(Pgs. 6-7)



1. Deliver technical assistance to ensure that quality services are provided to children, youth, and their caregivers;
2. Offer support to identify and provide other types of assistance, essential services, and referral sources for young victims and their families and caregivers;
3. Aid effective collaboration with, and provide training for, local partners;
4. Assist direct service grantees with documenting improved outcomes for victims;
5. Help with data collection, reporting, and use of local data sources to target the most current and pressing local needs; and
6. Share promising practices and lessons learned regularly with all funded grantees and the general public.



- Funding authorizations for this program limit allowable expenses to those associated with serving crime victims. Examples include:
 - programs and services that provide awareness about victimization and the resources available to victims,
 - direct services that provide for the needs of crime victims, and
 - support to navigate the complex systems often associated with victimization (e.g., criminal justice, child welfare).
- ***Primary prevention programs are generally not permissible, but may be considered if provided within the scope of victim services.***



In FY 2020 OJP will give priority consideration to:

- applications that address specific challenges that **rural communities** face.
- applications that demonstrate that the individuals who are intended to benefit grant reside in **high-poverty areas** or **persistent poverty counties**.
- applications that offer enhancements to public safety in economically distressed communities (**Qualified Opportunity Zones**).



- Applicants under the **rural priority** must describe what makes the geographic service area rural, using U.S. Census or other appropriate government data; how isolated the area is from needed services; and how they will address specific challenges in rural communities.
- Applicants under the **poverty priority** must demonstrate that individuals who are intended to benefit reside in high-poverty areas or persistent poverty counties.
- Applicants under the **QOZ priority** must specify how the project will enhance public safety in the QOZs.



Purpose Area 1: Direct Services (OVC-2020-17917)

- Number of awards OVC expects to make 25
- Estimated maximum dollar amount for each award \$700,000

Purpose Area 2: TTA Provider (OVC-2020-17918)

- Number of awards OVC expects to make 1 award
- Estimated maximum dollar amount Up to \$1.5 million
- Total amount anticipated to be awarded under solicitation Up to \$19 million

Federal Award Information (cont.) (Pg. 8)



All grantees:

- Period of Performance start date October 1, 2020
- Period of Performance duration (no extensions allowed) Approximately 36 months
- Period of Performance end date September 30, 2023

Applicants should note that if funding is awarded the grantee may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and a Grant Adjustment Notice (GAN) has been issued to remove this special condition from the grant award.

Under this solicitation, only one application by any particular applicant entity will be considered. An entity may, however, be proposed as a subrecipient (subgrantee) in more than one application.

All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.

Type of Award

(Pg. 9)



Purpose Area 1: Direct Services awards will be made as **Grants**:

- Legal instrument of financial assistance
- **Awarding agency** maintains an **oversight** and **monitoring** role
- **Without substantial involvement** with awarding agency

Purpose Area 2: TTA Provider award will be made as a **Cooperative Agreement**:

- **Substantial involvement** between **awarding agency** and **recipient** during the performance period
- **Awarding agency** closely participates in the performance of the program

See the “Administrative, National Policy, and Other Legal Requirements” section of the [OJP Grant Application Resource Guide](#) for more information.

Part 200 Uniform Requirements (Pg. 9)



General information about Part 200 Uniform Requirements that apply to the award recipient and any subrecipients/subawards. (See the OJP Grant Application Resource Guide at <https://ojp.gov/funding/Apply/Resources/Grant-App-Resource-Guide.htm>.)

Applicants may also review DOJ Grants Financial Guide at <https://ojp.gov/financialguide/DOJ/index.htm>



The following entities are eligible to apply:

1. States and territories
2. Units of local government
3. Federally recognized Indian tribes
4. Nonprofit, nongovernmental victim and social service organizations with the capacity to serve young crime victims affected by the addiction crisis
5. For-profit organizations with the capacity to serve young crime victims affected by the addiction crisis
6. Institutions of higher education (including tribal institutions of higher education)

Eligibility (cont.)

(Pgs. 2; 8)



- Grantees who received FY 2018 or FY 2019 awards under *OVC's Enhancing Community Responses to the Opioid Crisis: Serving Our Youngest Crime Victims* program may be eligible for this FY 2020 program if their new proposed project serves a different geographic area or justifies an expanded scope or quantity of services to the original population.
- All recipients and subrecipients (including any for-profit organization), must forgo any profit or management fee.
- Under this solicitation, only one application by any particular applicant entity will be considered. An entity may, however, be proposed as a subrecipient (subgrantee) in more than one application.
- All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.

Applications **MUST** Include (Pgs. 9-15; 16-17)



The following application elements **must be included** in the application submission to meet basic minimum requirements to advance to peer review and receive consideration for funding:

- **Project Narrative***
 - **Statement of the Problem** (20% of the application score)
 - **Project Design and Implementation** (45% of the application score)
 - **Capabilities and Competencies** (20% of the application score)
 - **Plan for Collecting Performance Measurement Data** (5% of the application score)
- **Budget Detail Worksheet and Narrative*** (10% of the application score)
 - complete, cost effective, allowable (e.g., reasonable, allocable, necessary for project)

**If you do not submit documents noted with an asterisk (*),
the application will not be considered for funding.**

Applications also **MUST** Include (Pgs. 21-22)



- SF-424 – see [OJP Grant Application Resource Guide](#)
- Project Abstract – Pg. 10
- Indirect Cost Rate Agreement (if applicable) – see [OJP Grant Application Resource Guide](#)
- Financial Management Questionnaire – see [OJP Grant Application Resource Guide](#)
- SF-LLL – see [OJP Grant Application Resource Guide](#)
- Disclosure of Pending Applications – see [OJP Grant Application Resource Guide](#)
- Disclosure and Justification – DOJ High Risk Grantees – see [OJP Grant Application Resource Guide](#)
- Tribal Authorizing Resolution (if applicable) – see [OJP Grant Application Resource Guide](#)
- Research and Evaluation Independence and Integrity – see [OJP Grant Application Resource Guide](#)
- Disclosure of Process Related to Executive Compensation – see [OJP Grant Application Resource Guide](#)
- Request and Justification for Employee Compensation; Waiver (if applicable) – see [OJP Grant Application Resource Guide](#)
- Documentation of Rural Challenges (if applicable) – Pg. 15
- Documentation of High-Poverty Areas or Persistent Poverty Counties (if applicable) – Pg. 15
- Documentation of Enhanced Public Safety in Federally Designated Qualified Opportunity Zones (if applicable) – Pg. 16



FY 2019 Coordinated Tribal Assistance Solicitation Program 2015-10856-AL-1A

Application

Review SF-424 [Print a Copy](#)

Application Handbook

[Purpose Areas](#)

[Overview](#)

[Applicant Information](#)

[Purpose Area Details](#)

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

[Review SF-424](#)

[Submit Application](#)

[Required CTAS Application Attachments](#)

[Help/Frequently Asked Questions](#)

[MS Home](#)

[Log Off](#)

Instructions: You can use this page to review the completed SF-424 for each purpose area by selecting the purpose area from the drop-down menu. Project Title, Project Description, Congressional Districts or Budget, you will need to return to the purpose area details page.

Purpose Area: 07-Tribal Victim Services Set-Aside Program (OVC)

APPLICATION FOR FEDERAL ASSISTANCE	
1. TYPE OF SUBMISSION Application Construction	2. DATE SUBMITTED
	3. DATE RECEIVED BY STATE
	4. DATE RECEIVED BY FEDERAL AGENCY
5. APPLICANT INFORMATION	
Legal Name OSP OCO Testing	Organizational Unit Testing Inc.
Address 123 Test Street Test, AL 12333-1233	Name and telephone number of the person to be contacted Test, Test (123) 222-1233
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 12-4322222	7. TYPE OF APPLICANT State
8. TYPE OF APPLICATION New	9. NAME OF FEDERAL AGENCY Office for Victims of Crime
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 15.841 OPDA TITLE: Tribal Victim Services Set-Aside Program	11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT Testing via automation.
12. AREAS AFFECTED BY PROJECT Testing via automation	
13. PROPOSED PROJECT Start Date: 10/01/2019 End Date: 09/30/2022	14. CONGRESSIONAL DISTRICTS OF a. Applicant

Double Check the SF-424

- Type of Application: **"New"**
- Legal Name: **Enter the same legal name you use in all OJP award documents. Must be exactly the same.**
- Start/End Dates: **10/01/20 – not more than 09/30/23**
- Estimated Funding: **Must match the federal request in the Detailed Budget Worksheet**
- Project Description: **FY 20 Enhancing Community Responses to America's Addiction Crisis: Serving Our Youngest Crime Victims**

Program Narrative Format

(Pg. 10)



- Double-spaced
- standard 12-point Times New Roman font
- 1-inch margins
- Not exceed 25 pages
- Pages should be numbered

If the Program Narrative fails to comply with these length-related restrictions, OVC may negatively consider such noncompliance in peer review and in final award decisions.

Data Collection

(Pgs. 11-12; 13-14)



Varies by Purpose Area:

- Report key performance measures and required client data in OVC's Performance Measurement Tool (PMT), <https://ovcpmt.ojp.gov>.
- Applicants should review the applicable performance measures at <https://www.ovc.gov/grants/pdf/txt/TVS-questionnaire.pdf>.
- Application should demonstrate the applicant's understanding of the performance data reporting requirements for this grant program and detail how the applicant will gather the required data if funded.



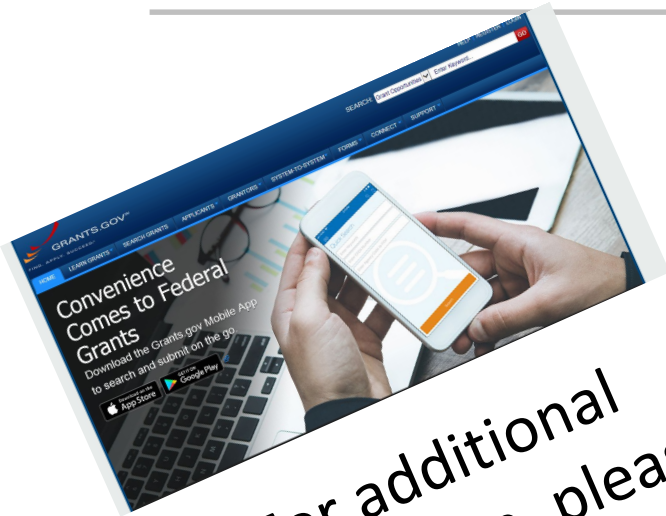
Budget Detail Worksheet

See the [OJP Grant Application Resource Guide](#) for information on the:

- [Budget Information and Associated Documentation](#) in the “Budget Preparation and Submission Information” section.
- Use the DOJ standard form; Excel version preferred.
- Budget detail and budget narrative combined in one document.
- Personnel costs should relate to the key personnel for the project.
- The budget should include adequate funding to fully implement the project, broken out by year, reflecting 36 months.
- The budget narrative should be mathematically sound and correspond with information in the Budget Detail Worksheet.
- Available at: <https://www.ojp.gov/funding/apply/forms/ojp-budget-detail-worksheet>



- Applicants **must register** in, and submit applications through, **Grants.gov**
- Submit application **at least 72 hours prior** to the application due date
- Call the Grants.gov Customer Support Hotline at 800–518–4726 or 606–545–5035 (24/7) for technical difficulties
- **Applications Are Due: May 4 by 11:59 p.m. ET**



For additional
information, please
review [OJP Grant
Application
Resource Guide](#)

All Applicants should complete the following steps:

1. Acquire a unique entity identifier (a Data Universal Numbering System (DUNS) number)
2. Register or maintain registration with the System for Award Management (SAM) database well in advance of applying (replaces CCR).
3. Acquire an Authorized Organization Representative (AOR) and a Grants.gov username and password.
4. Acquire confirmation for the AOR from the E-Business Point of Contact (E-Biz POC).
5. Search for the funding opportunity on Grants.gov
6. Select the correct Competition ID.
7. Access Funding Opportunity and Application Package from Grants.gov.
8. Submit a valid application consistent with the solicitation by following the directions at Grants.gov.



How to Apply (cont.)

As noted in the [OJP Grant Application Resource Guide](#).

IMPORTANT SAM.gov ALERT

- If you are a new entity registering in the System for Award Management (SAM) **or an existing entity that needs to update or renew your SAM registration**, you must submit an original, signed notarized letter appointing the authorized Entity Administrator within 60 days of the registration activation. **Notarized letters must be submitted via U.S. Postal Service Mail.**

Technical Problems/ Request for Late Submission



- The following conditions generally are insufficient to justify late submissions:
 - Failure to register in SAM or Grants.gov in sufficient time (SAM registration and renewal can take as long as 10 business days to complete. The information transfer from SAM to Grants.gov can take up to 48 hours.)
 - Failure to follow Grants.gov instructions on how to register and apply as posted on its website.
 - Failure to follow each instruction in the OJP solicitation.
 - Technical issues with the applicant's computer or information technology environment, such as issues with firewalls or browser incompatibility.

Review Process

(Pgs. 17-18)



- Peer reviewers (internal, external, or a combination) will review the applications to ensure they meet basic minimum requirements, such as:
 - The application was submitted by an eligible type of applicant
 - The application requested funding within programmatic funding constraints (if applicable)
 - The application was responsive to the scope of the solicitation
- Before award decisions are made, OJP also reviews information related to the degree of risk posed by the applicant.

Federal Award Administration Information (Pg. 18)



See the [OJP Grant Application Resource Guide](#) for information on award notifications and instructions.

- Award notifications made by September 30, 2020 via email through GMS to the individuals listed in the application as the point of contact and the authorizing official.
- Detailed instructions on how to access and view the award documents, and steps to take in GMS to start the award acceptance process.
- Lots of legal requirements! Read carefully!

Also see:

[Administrative, National Policy, and Other Legal Requirements](#)

[Information Technology \(IT\) Security Clauses](#)

General Information About [Post-Federal Award Reporting Requirements](#)



Remember.....

- This application is only the FIRST step of a very involved relationship with the federal government.
- There are lots of federal regulations associated with execution and management of a federal grant.
- You must be willing and able to abide by all these.
 - Serious consequences associated with not following the regulations.
- Ask for help! Read everything and ask others to read and discuss with you.
- Apply under the correct competition ID: **OVC-2020-17912**.
 - Purpose Area 1 Competition ID: (**OVC-2020-17917**) – Direct Services
 - Purpose Area 2 Competition ID: (**OVC-2020-17918**) – Training and Technical Assistance (TTA) Provider
- **Applications Are Due: May 4 by 11:59 p.m. ET.**

Tips



- **There are lots of steps. START EARLY!!! DON'T WAIT UNTIL THE LAST MINUTE!!!**
 - Registrations (DUNS, SAM, Grants.gov)
 - Identify Partner(s)
 - Schedule planning meetings with proposed partner(s)
- Submit application **at least 72 hours prior** to the due date.
- Use the Budget Detail Worksheet template.
- Ask for the amount of funding needed.
- Call the Grants.gov Customer Support Hotline at 800–518–4726 or 606–545–5035 (24/7) for technical difficulties.

Attachment Tips



OVC strongly recommends that applicants use descriptive names when labeling attachments.

Good Examples:



File Name: Budget Detail Worksheet

File Name: Letters of Support

Bad Examples:



File Name: Other Attachments

File Name: File 4

Adding Attachments

(Pg. 2)



- Grants.gov has two categories of files for attachments: "mandatory" and "optional."
 - OJP receives all files attached in both categories.
 - Do not embed "mandatory" attachments within another file.
- Pay attention to the alert on page 2 for details on how to add, view, and delete attachments.
- Also see the alert on Checking for Errors with attachments in the “Registration and Submission Steps (Grants.gov)” of the [OJP Grant Application Resource Guide](#).

Stay Connected to OVC



Subscribe to receive notices about OVC's programs and initiatives in one of two ways.

- **Text to Subscribe:** Text **OJP OVC [your email address]** to **468-311** to subscribe. *Message and data rates may apply.*
- **Online:** Visit https://puborder.ncjrs.gov/Listservs/subscribe_newsfromovc.asp and enter your email address.

Follow us on social media.

- **Facebook:** <https://www.facebook.com/OJPOVC>
- **Twitter:** <https://twitter.com/OJPOVC>
- **YouTube:** www.youtube.com/ojpovc

Solicitation Assistance and Support (Pg. 2)



National Criminal Justice Reference Service (NCJRS) Response Center

<https://www.ncjrs.gov>

- Provides programmatic and general assistance with solicitation requirements.
- Links to all current OJP funding opportunities
- Subscribe to receive email notifications of new opportunities
 - Sign up to receive the biweekly **JUSTINFO** newsletter and the weekly **Funding News From NCJRS** email.
 - Be sure to select “Grants/funding” as an area of interest in your NCJRS registration profile when you subscribe.
- **Phone:** 800–851–3420
- **Email:** grants@ncjrs.gov
- **Web chat:** <https://webcontact.ncjrs.gov/ncjchat/chat.jsp>
- **TTY** at 301–240–6310 (hearing impaired only)
- **Hours of operation:** 10:00 a.m. to 6:00 p.m., eastern time, Monday through Friday.

Technical Application Assistance (Pg. 2)



Grants.gov

- Provides technical assistance with submitting an application
 - **Customer Support Hotline** – 800-518-4726 or 606-545-5035
 - The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.
 - **Email**
 - <https://www.grants.gov/web/grants/support.html>
 - support@grants.gov
- Provides information on available federal funding opportunities for various federal agencies.



Important Websites

- OVC's website: www.ovc.gov
- OJP Grant Application Resource Guide: <https://ojp.gov/funding/Apply/Resources/Grant-App-Resource-Guide.htm>
- DOJ Grants Financial Guide: <https://ojp.gov/financialguide/DOJ/index.htm>
- Budget Detail Worksheet: <https://ojp.gov/funding/Apply/Forms/BudgetDetailWorksheet.htm>
- OVC Training and Technical Assistance Center: www.ovcttac.gov
- Grants Management System: <https://grants.ojp.usdoj.gov/>
- Grants Payment Request System: <https://grants.ojp.usdoj.gov/gprs>
- Grant Performance Measurement Reporting: <https://ojp.gov/performance/>



Please submit questions during the presentation by using the
Q&A box and selecting all presenters.