

OVC Fiscal Year 2020 Tribal Victim Services Set-Aside Formula Program



Presenter



Brecht Donoghue

Acting Deputy Director
Office for Victims of Crime
Office of Justice Programs
U.S. Department of Justice



Agenda



- OVC Mission
- Solicitation Description and Purpose
 - Eligibility and Formula
 - Goals and Objectives
 - Award Information
 - Critical Application Elements
- How To Apply
 - Two-step process
- Q & A



Note: Have a copy of the solicitation available to follow along.

OVC Mission Statement



OVC is committed to enhancing the Nation's capacity to assist crime victims and to providing leadership in changing policies and practices to promote justice and healing for all victims of crime.

Section 2:

FY 2020 Tribal Victim Services Set-Aside (VSSA) Formula Program Solicitation





Where to Find the Solicitation

Places to Look:

1. OVC Website:

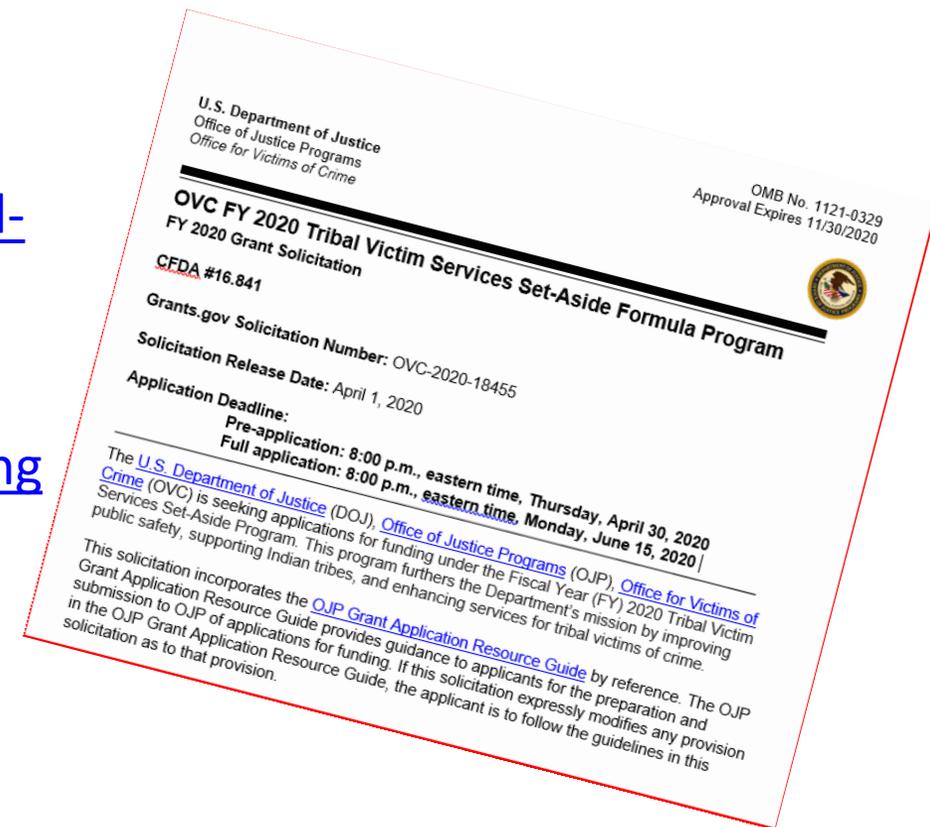
<https://www.ovc.gov/grants/pdf/txt/FY20-Tribal-VSSA-Solicitation.pdf>

2. Office of Justice Programs Website:

<https://ojp.gov/funding/Explore/CurrentFundingOpportunities.htm>

3. Grants.Gov at:

<https://www.grants.gov/web/grants/search-grants.html>



Overview

(pgs. 5, 1)



This solicitation builds on OVC's prior tribal victim services set-aside discretionary funding program created in federal Fiscal Year 2018 to improve services for victims of crime in tribal communities.

Interested tribal applicants will be required to submit:

1. a **pre-application** with eligibility and population information (**by 8 pm (eastern) on April 30**), and
2. a **full application** if/when OVC notifies them they are eligible to apply for a specified award amount (**by 8 pm (eastern) on June 15**).

Eligibility

(p. 1)



The following entities are eligible to apply:

- Federally recognized Indian tribes;
- Tribal designees; or
- Tribal consortia consisting of two or more federally recognized Indian tribes.



Tribal designees and consortia must submit a tribal resolution or other evidence of legal authority from the Tribe(s) to apply.



Each tribe may submit only one application under this solicitation.

If a designee or consortium applies on behalf of a federally recognized tribe that also submitted an individual application, OVC will recognize the tribe as the eligible applicant, and the designee or consortium allocation will be correspondingly reduced.

Eligibility Summary



Eligible applicants must be one of the following:

1. Federally Recognized Indian Tribal Governments
2. Authorized Designee of a Federally Recognized Indian Tribe
3. Tribal Consortia

Additional Eligibility Requirements:

1. Each tribe may submit only **one** application.
2. The request for funding must be **different and distinct** from the activities and expenses currently being funded.
3. Proposals must supplement existing victim services (if any), and may not include costs that supplant (or replace) existing funding. **No Duplication or Supplanting.**
4. **Tribal designees and consortia must submit** a current tribal authorizing resolution or other satisfactory evidence of legal authority from the Tribe to apply for funding.

Submission Deadlines

(p. 1)



Pre-application: 8:00 pm, eastern time, Thursday, April 30, 2020

Full application: 8:00 pm, eastern time, Monday, June 15, 2020

OJP urges applicants to submit applications
at least 72 hours prior to the application due date.

Program Description & Purpose (pgs. 5-7)



- OVC will allocate the FY 2020 funding by an interim discretionary administrative formula.
- The formula was created with significant input from tribal leaders and from the information gathered from multiple consultations and listening sessions.



Program Description

Pre-application due 8pm (eastern) April 30, 2020

- Population Certification
- Tribal Resolution, consortium bylaws, or other documentation of authority to apply on behalf of tribe(s) (for designees and consortia)
- Financial Management and System of Internal Controls Questionnaire

Formula

(pgs. 7-8)



- OVC will allocate a proportion of the total TVSSA funds to provide a base amount to each tribe.
- Upon receipt of all pre-applications, OVC will adjust the “base” amount depending on the number of tribes that apply.
- If additional funds remain after distribution of the base, a percentage of the remaining funds (corresponding to one of eight population tiers) will be added to the base amount of each tribe.

Population Tiers

(pgs.7-8)



<u>Tier</u>	<u>Population</u>
Tier 1:	999 and below.
Tier 2:	1,000-4,999.
Tier 3:	5,000-9,999.
Tier 4:	10,000-14,999.
Tier 5:	15,000-24,999.
Tier 6:	25,000-39,999.
Tier 7:	40,000-59,999.
Tier 8:	60,000+

Formula

(pgs. 7-8)



- Each tribes' formula allocation will be calculated individually based on the designated formula.
- Tribes may opt to sum their respective formula allocations and apply as a tribal consortium.
- Regardless of whether the applicant is a single tribe, a designee, or a consortium of multiple tribes, all awards will be capped at \$3 million and funds in excess of that amount will be allocated to tribes under the cap in accordance with the tier percentages.

Population Certification

(pgs. 6-7)



- Fillable PDF available in [Appendix C](#) of the solicitation
- Each applicant must upload into GMS one Population Certification which includes information for itself, if a tribe, and/or for each tribe on behalf of which it applies.
- The form must include the tribe(s)' population number(s), population tier(s), and basis for the population number/tier(s).

Determining Population

(pg. 8)



- OVC will accept a tribe's certification as to its population number and tier.
- Tribes (or applicants applying on behalf of tribes) must briefly explain how they determined the population number in the Population Certification PDF.
- In general, OVC suggests using a population number that is well-established, such as
 - Tribal resident population
 - Tribal enrollment
 - Service population



Important Note: If an applicant does not provide either a population number OR specify an applicable population tier (or certifies a population of zero) the applicant will be deemed ineligible and will not receive an allocation for funding.



Assistance with Population Certification

- If you need assistance with the population certification, OVC's tribal TTA providers can help.
- If you are an OVC grantee, please contact your current OVC TTA provider.
- If you are a new applicant please email OVCTribalsetaside@ojp.usdoj.gov.

OVC Post-Formula Allocation Process (p. 9)



- OVC will review applicants' eligibility, determine allocations based on the formula, and email eligible applicants the next steps and where to find their budget allocation amounts.
- All eligible applicants' allocation amounts will also be available on the OVC tribal set-aside webpage: <https://www.ovc.gov/news/tribal-set-aside.html>.

OVC Post-Formula Allocation Process (p. 9)



- Once applicants receive an email notification from OVC, they must submit full applications (program narratives, budgets, etc.) in GMS.
- Upon receipt of the full applications (by 8:00 pm, eastern, on June 15, 2020). OVC will assess applicants for pre-award risk, high-risk status, and budgets will be reviewed to identify any unallowable uses of funds.

Goal

(p. 9)



The overall goal of this program is to provide support to tribal communities to improve services for victims of crime.

Examples of Allowable Uses of Funds

(p. 9)



- community needs assessment,
- strategic planning,
- victim service program development and implementation,
- victim service program expansion,
- community outreach and education,
- purchasing or procuring tangible items related to victim services, and
- other activities needed to address the needs of a wide variety of crime victims in tribal communities.



A comprehensive list of Allowable and Unallowable Costs can be found in [Appendix A](#) of the solicitation.

TTA for Grantees

(p. 9)



Important Note: If funded, grantees will be able to access training and technical assistance (TTA) through an OVC-designated national TTA provider to help support tribes to successfully carry out aspects of their OVC-funded programs.

Grantees are also permitted to secure their own TTA upon consultation with their OVC Program Manager.

Federal Award Information

(p. 9)



Estimated dollar amount for each award:

\$350,000 to \$3 million*

*Amounts per tribe will be determined by formula (described in the Program-Specific Information section).

Total amount anticipated to be awarded under solicitation: Est. \$118 million

Period of Performance start date:

January 1, 2021

Period of Performance duration:

up to 5 years

Type of Award:

Grant

Unallowable Costs (p. 11)



While these funds can be used to provide a wide range of services for victims of crime, there are **statutory limitations** on how the funds can be used.

These funds cannot be used to pay for costs associated with:

- ⊘ Services for criminal offenders;
- ⊘ Primary crime prevention activities;
- ⊘ Costs associated with law enforcement or prosecution personnel or activities; and
- ⊘ Construction.

Section 3: Required Documents





Applications **MUST** Include (p. 11)

The following application elements **must be included** in each application submission to meet basic minimum requirements to receive funding consideration:

Pre-application (due April 30):

- Population Certification (Appendix C)*
- Tribal Resolution, consortium bylaws, or other documentation of authority to apply on behalf of tribe(s) (for designees and consortia) *

Full Application (due June 15):

- Program Narrative*
- Budget Detail Worksheet (including Budget Narrative) *

If the documents noted with an asterisk (*) are not submitted by the associated deadline, the application will not be considered for funding.

Applications also **MUST** Include (p. 35)



Pre-Application (due April 30):

- SF-424
- Population Certification*
- Tribal Authorizing Resolution (if applicable)*
- Financial Management Questionnaire

Full Application (due June 15):

- Revised SF-424
- Program Narrative*
- Budget Detail Worksheet, Including the Narrative*
- Indirect Cost Rate Agreement (if applicable)
- SF-LLL
- Disclosure of Pending Applications
- Disclosure and Justification – DOJ High Risk Grantees
- Request and Justification for Employee Compensation; Waiver (if applicable)

Review the solicitation checklist and see [OJP Grant Application Resource Guide](#) to review the details for submitting many of these elements.

Pre-Application Due by:



Pre-application for Federal Assistance (SF- 424) (pgs. 11, 12)



FY 2019 Coordinated Tribal Assistance Solicitation Program 2019-18056-AL-1A

Application Switch to ...

Review SF-424 Print a Copy

Application Handbook

- Purpose Areas
- Overview
- Applicant Information
- Purpose Area Details
- Budget and Program Attachments
- Assurances and Certifications
- Review SF 424
- Submit Application
- Required CTAS Application Attachments

1. TYPE OF SUBMISSION
Application Construction

2. DATE SUBMITTED

3. DATE RECEIVED BY STATE

4. DATE RECEIVED BY FEDERAL AGENCY

5. APPLICANT INFORMATION

Legal Name OSP OCIO Testing	Organizational Unit Testing Inc.
Address 123 Test Street Test, AL 12333-1233	Name and telephone number of the person to be contacted Test, Test (123) 222-1233
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 12-4322222	7. TYPE OF APPLICANT State
8. TYPE OF APPLICATION New	9. NAME OF FEDERAL AGENCY Office for Victims of Crime
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.841 OPDA TITLE: Tribal Victim Services Set-Aside Program	11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT Testing via automation.
12. AREAS AFFECTED BY PROJECT Testing via automation	14. CONGRESSIONAL DISTRICTS OF a. Applicant
13. PROPOSED PROJECT Start Date: 10/01/2019 End Date: 09/30/2022	

Double Check the SF-424

- Type of Application: **“New”**
- Legal Name: **Enter the same legal name you use in all OJP award documents. Must be exactly the same.**
- Start/End Dates: **1/01/21 –12/31/21 (will be revised)**
- Estimated Funding: **\$1 (will be revised)**
- Project Description: **FY 20 Tribal Victim Services Set-Aside Formula Program**

Population Certification

(pgs. 6, 11-13)



- Each applicant must submit one Population Certification (see [Appendix C](#)) to certify (for itself, if a tribe, or for each tribe on behalf of which it applies) the population number, population tier, and the basis for the population number/tier.
- If an applicant does not provide either a population number, applicable population tier, or specifies a population of 0, the applicant will be deemed ineligible and will not receive an allocation for funding.
- The applicant official who submits the grant application in GMS is the certifying official.

Population Certification PDF (Appendix C)



- Download the 3-page form from <https://grants.ojp.usdoj.gov/TVSSA/>
- Or use Appendix C of the solicitation saved as a separate file.
- Be sure to include information in all relevant fields!

OVC FY 2020 Tribal Victims Services Set-Aside Program Solicitation, Appendix C

Population Certification

Office for Victims of Crime (OVC) Fiscal Year 2020 Tribal Victim Set-Aside (TVSSA) Program
Instructions: This certification should be completed electronically and submitted via the Grants Management System. OVC will use this to determine eligibility and (pursuant to an administrative formula) maximum award amounts for each applicant. After pre-application review, approved applicants will be invited to submit full applications. See the program solicitation for additional information.

1. Applicant tribe/organization name

2. Date of certification

3. Applicant type

- Federally recognized tribe
 Designee*
 Consortium*

*A designee or consortium must include documentation with this certification demonstrating (as a legal matter) that it has the requisite authorization to apply from the tribe(s) for which it applies. See "Tribal Authorizing Resolution" in the [OJP Grant Application Resource Guide](#).

4. Tribe population data

List the tribe(s) for which the applicant applies, population tier, population number, and basis on the next page.

Population tiers

Tier 1: 999 and below	Tier 4: 10,000-14,999	Tier 7: 40,000-59,999
Tier 2: 1,000-4,999	Tier 5: 15,000-24,999	Tier 8: Above 60,000
Tier 3: 5,000-9,999	Tier 6: 25,000- 39,999	

Tribal-defined population data: OVC generally will defer to the certification. Failure to specify (at a minimum) the tier will result in no allocation being made for that tribe. If an applicant specifies a population tier, but does not specify a specific population number, OVC will place the tribe in the specified tier. However, for purposes of running the formula to calculate each tier's funding allotment, OVC will account for the missing population number(s) by creating a proxy population number that will be the average of the population numbers of other tribes within the same tier.

Recordkeeping: An applicant must keep documentation supporting its population certification, and (for a consortium/designee) demonstrating its authority to certify on behalf of each tribe for which it applies – e.g., tribal resolutions, communications from tribal enrollment/leadership officials, and/or consortium bylaws. This documentation is subject to review and audit.

Population Certification PDF (Appendix C)



Population Certification: OVC FY20 TVSSA

Applicant tribe/organization name:

Date of certification:

Federally Recognized Tribe Name	Population	Population Tier (see above)	Briefly describe the basis of determining tribal population for purposes of this program*
<i>E.g., Tribal Nation A</i>	<i>E.g., 12,345</i>	<i>E.g., Tier 4</i>	<i>E.g., Enrolled tribal members (as provided by the tribal enrollment registrar) and non-members within the tribe's jurisdictional boundaries (as shown by 2010 Census data)</i>
<i>E.g., Tribal Nation B</i>	<i>E.g., 234</i>	<i>E.g., Tier 1</i>	<i>E.g., Tribal service area (Census).</i>

Tribal Authorization Resolution (p. 12)



- Designees and consortia must submit documentation of the designee's or consortium's eligibility (i.e., authority to apply for the grant on behalf of each tribe for which the applicant applies).
- **Tribal Resolution or Consortium Bylaws should include:**
 - ✓ Authorization from the tribe(s) to implement the proposed project by the tribe or on behalf of the tribe.
 - ✓ Must be signed and current.
- See the [OJP Grant Application Resource Guide](#) for information on tribal authorizing resolutions.

Financial Management & Systems of Controls Questionnaire



1. Download the form from the OJP website
2. Must be completed by applicant's chief financial officer (or equivalent)

To download the Questionnaire, visit:

<https://ojp.gov/funding/Apply/Resources/FinancialCapability.pdf>

The image shows a screenshot of the "Financial Management & Systems of Controls Questionnaire" form. At the top, it identifies the U.S. Department of Justice, Office of Justice Programs, and includes the approval number OMB No. 1121-0329, which expires on 11/30/2020. The "Background" section explains that recipients of federal awards must meet certain requirements, including providing financial management systems and internal controls. It lists eight specific requirements: (1) Identification of federal awards, (2) Accurate financial results disclosure, (3) Records of source and application of funds, (4) Effective control over assets, (5) Comparison of expenditures with budget amounts, (6) Written procedures for receipt and disbursement of funds, (7) Written procedures for determining the allowability of costs, and (8) Other important requirements related to retention of records. Below the background section, the form contains several numbered sections for data entry: 1. Name of Organization and Address (with fields for Organization Name, Street1, Street2, City, State, and Zip Code); 2. Authorized Representative's Name and Title (with fields for Prefix, First Name, Middle Name, Last Name, Suffix, and Title); 3. Phone; 4. Fax; 5. Email; 6. Year Established; 7. Employer Identification Number (EIN); 8. DUNS Number; and 9. A question asking if the applicant is a nonprofit organization as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a), with Yes and No checkboxes. A note at the bottom states: "If 'No' skip to Question 10. If 'Yes', complete Questions 9, b) and 9, c)." The form fields are currently empty or contain placeholder text.

Full Application Due by:



REVISE the Full Application for Federal Assistance (SF- 424) (pgs. 11, 12)



FY 2019 Coordinated Tribal Assistance Solicitation Program 2019-18056-AL-1A

Application Switch to ...

Review SF-424 Print a Copy

Application Handbook

Purpose Areas

Overview

Applicant Information

Purpose Area Details

Budget and Program Attachments

Assurances and Certifications

Review SF 424

Submit Application

Required CTAS Application Attachments

10/Frequently Asked Questions

MS Home

Log Off

Instructions: You can use this page to review the completed SF-424 for each purpose area by selecting the purpose area from the drop-down menu. Project Title, Project Description, Congressional Districts or Budget, you will need to return to the purpose area details page.

Purpose Area: 07-Tribal Victim Services Set-Aside Program (OVC)

APPLICATION FOR FEDERAL ASSISTANCE	
1. TYPE OF SUBMISSION Application Construction	2. DATE SUBMITTED
	3. DATE RECEIVED BY STATE
	4. DATE RECEIVED BY FEDERAL AGENCY
5. APPLICANT INFORMATION	
Legal Name OSP OCIO Testing	Organizational Unit Testing Inc.
Address 123 Test Street Test, AL 12333-1233	Name and telephone number of the person to be contacted Test, Test (123) 222-1233
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 12-4322222	7. TYPE OF APPLICANT State
8. TYPE OF APPLICATION New	9. NAME OF FEDERAL AGENCY Office for Victims of Crime
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.841 OPDA TITLE: Tribal Victim Services Set-Aside Program	11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT Testing via automation.
12. AREAS AFFECTED BY PROJECT Testing via automation	
13. PROPOSED PROJECT Start Date: 10/01/2019 End Date: 09/30/2022	14. CONGRESSIONAL DISTRICTS OF a. Applicant

Double Check the SF-424

- Type of Application: **“New”**
- Legal Name: **Enter the same legal name you use in all OJP award documents. Must be exactly the same.**
- Start/End Dates: **REVISE: 01/01/21 – up to 12/31/25 (Applicant determines length of period up to 5 years)**
- Estimated Funding: **REVISE: up to your FY2020 allocation**
- Project Description: **FY 20 Tribal Victim Services Set-Aside Formula Program**

Program Narrative Sections

(p. 13)



Subsections to include (no more than 10 pages):

- A. Description of the Issue
- B. Current Status of Victim Services
- C. Project Description and Implementation
- D. Program Structure
- E. Current Grant Funding
- F. Plan for Collecting the Data Required for this Solicitation's Performance Measures

If any of the subsections below are not applicable to your application, please note “not applicable.”

Budget Information and Associated Documentation (p. 15)



See the [OJP Grant Application Resource Guide](#) for information on the:

- [Budget Information and Associated Documentation](#) in the “Budget Preparation and Submission Information” section.
- Use the DOJ standard Budget Detail Worksheet form.
- Excel version preferred.
- Budget detail and budget narrative combined in one document.
- Available at: <https://www.ojp.gov/funding/apply/forms/ojp-budget-detail-worksheet>

The screenshot shows the U.S. Department of Justice Office of Justice Programs website. The page title is "OJP Budget Detail Worksheet". The main content area contains the following text: "The Budget Detail Worksheet and the Budget Narrative are now combined in a single document collectively referred to as the Budget Detail Worksheet. The Budget Detail Worksheet is a user-friendly, fillable, Microsoft Excel-based document designed to calculate totals. Additionally, the Excel workbook contains worksheets for multiple budget years that can be completed as necessary. All applicants should use the Excel version when completing the proposed budget in an application, except in cases where the applicant does not have access to Microsoft Excel or experiences technical difficulties." Below this text are two bullet points: "Budget Detail Worksheet (Excel - 561 KB)" and "Budget Detail Worksheet (PDF - 3.68 MB)". To the right of the main text is a sidebar with three links: "Applicant Resources", "Opportunities & Awards", and "Recipient Resources". At the bottom of the page, it says "Date Created: February 3, 2020".

Budget Detail Worksheet (p. 15)



The proposed budget must be consistent with the program narrative and the project period the applicant proposes.

The budget must not exceed **the amount OVC allocates**

- Applicants can propose project periods of less than 5 years.
- Applicants may propose a budget for less than the allocated amount.

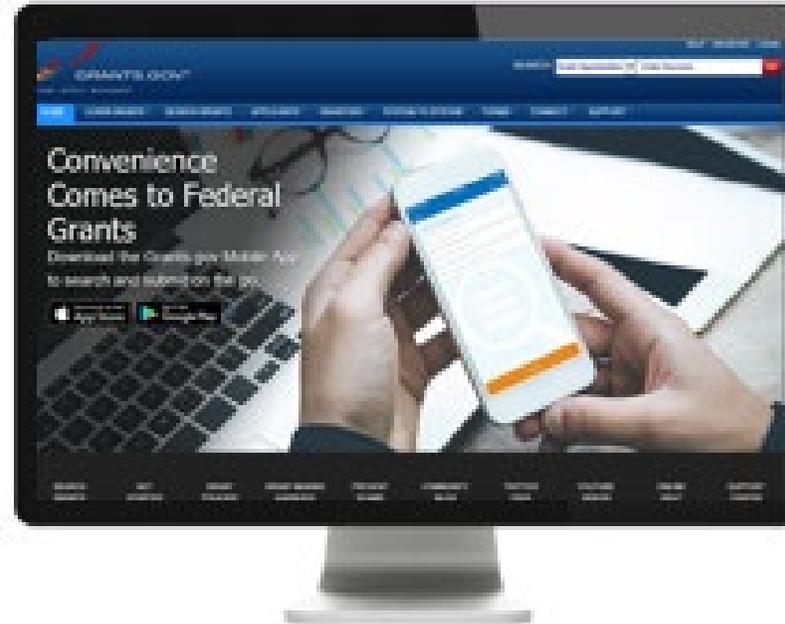


Other Attachments (p. 15)

Please see the [OJP Grant Application Resource Guide](#) for information on the following:

- Indirect Cost Rate Agreement (if applicable)
- Disclosure of Lobbying Activities
- Applicant Disclosure of Pending Applications
- Applicant Disclosure and Justification – DOJ High Risk Grantees (if applicable)

Section 4: How to Apply - Both Pre-application and Full Application



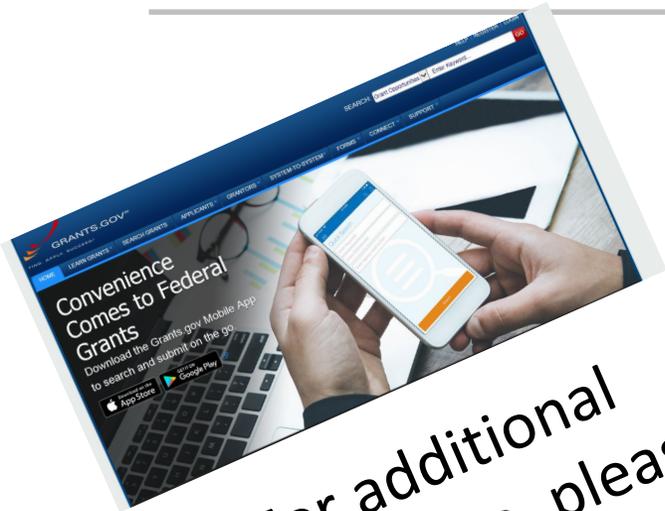
How to Apply

(p. 15)



- Applicants **must register** in, and submit pre-applications and full applications in **GMS** by the associated deadline
- Submit application **at least 72 hours prior** to the application due date
 - **Pre-application: 8:00 p.m., e.t., Thursday, April 30, 2020**
 - **Full application: 8:00 p.m., e.t., Monday, June 15, 2020**
- Call the GMS helpdesk at 888-549-9901 (option 3) to report technical difficulties
- Apply under the correct competition ID: **OVC-2020-18455.**

How to Apply in GMS (p. 11)



For additional information, please review [OJP Grant Application Resource Guide](#)

All Applicants should complete the following steps:

1. Acquire a Data Universal Numbering System (DUNS) number
2. Register or maintain registration with the System for Award Management (SAM) database (replaces CCR).
3. Acquire a GMS username and password.
4. Verify SAM registration in GMS.
5. Search for the funding opportunity in GMS
6. Register by selecting the “Apply Online” button associated with the funding opportunity title.
7. Submit a pre-application consistent with the solicitation (**See Appendix D: Guide to Submitting Pre-Application in GMS**)

How to Apply in GMS (p. 11)



Appendix D:

Guide to Submitting Pre-Application in GMS (Due April 30, 2020)

Section 1—Register a new account in GMS (Already have an account in GMS? SKIP to Section 2)

--Go to the following website: <https://grants.ojp.usdoj.gov/gmsexternal/>

--Click the "First Time User" link under the green Sign-In button



First time user 

--Select the option "I am registering as an applicant for a grant", then click the "Submit" button.

- I am registering as an applicant for a grant.
- I am registering as a Financial Point of Contact to submit Financial Status Reports for existing grants.

--Complete all required fields on the "Registration Information" screen. We recommend that you enter your organization's **Authorized Representative's** contact information on this screen.

your password must meet the following requirements:

Last Minute Technical Difficulties?



1. **Contact** the GMS Help Desk and **receive a tracking number.**
2. **Call or Email** the Response Center at toll free at 800–851–3420; via TTY at 301–240–6310 (hearing impaired only) or email to grants@ncjrs.gov **within 24 hours after the application deadline.**

The email must:

1. describe the technical difficulties;
2. include a timeline of the submission efforts;
3. the complete grant application;
4. DUNS number; and
5. GMS Help Desk tracking number(s).



Note: DOJ *DOES NOT* automatically approve requests for a late submission

Technical Problems/Request for Late Submission



The following conditions generally are insufficient to justify late submissions:



- Failure to register in SAM or GMS in sufficient time
- Failure to follow GMS instructions
- Failure to follow each instruction in the OJP solicitation.
- Technical issues with the applicant's computer

Upload all Relevant Documents for Pre-Application (p. 35)



- SF-424
- Population Certification
- Tribal Authorizing Resolution (if applicable)
- Financial Management and System of Internal Controls Questionnaire

Pre-application Deadline: 8:00 pm (eastern) Thursday, April 30, 2020

Upload all Relevant Documents for Full Application (p. 35)



- Revised SF-424
- Program Narrative
- Budget Detail Worksheet
- Indirect Cost Rate Agreement or De Minimis Doc (if applicable)
- Disclosure of Lobbying Activities
- Applicant Disclosure of Pending Applications
- Applicant Disclosure of High-Risk Status
- Other attachments

Full Application Deadline: 8:00 pm (eastern), Monday, June 15, 2020

Solicitation Assistance and Support (p. 2)



National Criminal Justice Reference Service (NCJRS) Response Center

<https://www.ncjrs.gov>

- Provides programmatic and general assistance with solicitation requirements.
- Links to all current OJP funding opportunities
- Subscribe to receive email notifications of new opportunities
 - Sign up to receive the biweekly **JUSTINFO** newsletter and the weekly **Funding News From NCJRS** email.
 - Be sure to select “Grants/funding” as an area of interest in your NCJRS registration profile when you subscribe.
- **Phone:** 800–851–3420
- **Email:** grants@ncjrs.gov
- **Web chat:** <https://webcontact.ncjrs.gov/ncjchat/chat.jsp>
- **TTY** at 301–240–6310 (hearing impaired only)
- **Hours of operation:** 10:00 a.m. to 6:00 p.m., eastern time, Monday through Friday.

Technical Application Assistance (pgs. 2, 16)



GMS

- Provides technical assistance with submitting an application
 - **Help Desk** – 888-549-9901 (option 3)
 - Operates 24 hours a day, 7 days a week, including on federal holidays.
 - **Email**
 - GMSHelpDesk@usdoj.gov
- Notifications regarding known technical problems with GMS will be posted on ojp.gov/funding/index.htm
- See [OJP Grant Application Resource Guide](#) for procedures to document technical issues.



Important Websites

- OVC's Tribal Set-Aside webpage: <https://www.ovc.gov/news/tribal-set-aside.html>
- FY2020 TVSSA solicitation documents: <https://grants.ojp.usdoj.gov/TVSSA/>
- OJP Grant Application Resource Guide:
<https://ojp.gov/funding/Apply/Resources/Grant-App-Resource-Guide.htm>
- DOJ Grants Financial Guide: <https://ojp.gov/financialguide/DOJ/index.htm>
- Budget Detail Worksheet:
<https://ojp.gov/funding/Apply/Forms/BudgetDetailWorksheet.htm>
- OVC Training and Technical Assistance Center: www.ovcttac.gov
- Grants Management System: <https://grants.ojp.usdoj.gov/>
- Grant Performance Measurement Reporting: <https://ojp.gov/performance/>



Additional Webinars

- April 13, 2020, 3:00-4:30pm (eastern) Webinar on Pre-Application Submission
- May 21, 2020, 1:00-2:30pm (eastern) Webinar on Full Application Submission



Please submit questions during the presentation by using the Q&A box
and selecting all presenters.

