

OVC Fiscal Year (FY) 2019

Reducing Child Fatalities and Recurring Child Injuries Caused by Crime Victimization

April 10, 2019



Presenter



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Agenda

- OVC Mission
- Solicitation Purpose
- Eligibility
- Partnerships/Collaboration
- Goals and Objectives
- Federal Award Information
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OVC Mission Statement

OVC is committed to enhancing the Nation's capacity to assist crime victims and to providing leadership in changing policies and practices to promote justice and healing for all victims of crime.

Purpose - Reducing Child Fatalities and Recurring Child Injuries Caused by Crime Victimization

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- Enable the field to examine current responses and approaches to child fatalities
- Expand partnerships
- Transform the overall response to more strategically and effectively to address serious child injuries, near fatalities, and deaths due to victimization
- Share findings and lessons learned
- Harness collective efforts to move the field forward to the goal of reducing child fatalities and recurring child injuries

Two Purpose Areas

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- Purpose Area 1: Demonstration Sites
- Purpose Area 2: Technical Assistance Provider
- Applicants can apply to either purpose area but **not both**.
- Under both areas, OVC welcomes applications under which two or more entities would carry out the award; however **only one can be the applicant**.
- An entity may, however, be proposed as a subrecipient (subgrantee) in more than one application.

Eligibility - Purpose Area 1: Demonstration Sites

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- State and local agencies
- Federally recognized tribal governments
- Nonprofits organizations (including tribal)
- Faith- and community-based organizations (including tribal)
- Colleges and universities (including tribal)
- Applicants **must demonstrate** an understanding of the area of victimization and comprehensive responses and services described in the solicitation and have the staff resources, organizational capacity, partnerships, and authority to develop or enhance programs.

Eligibility - Purpose Area 2: Technical Assistance Provider

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- Nonprofit agencies (including tribal)
- Colleges and universities (including tribal)

Eligibility- Purpose Area 2: Technical Assistance Provider (cont.)

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- TA Applicants **must have:**
 - Demonstrated experience and understanding associated with child injuries and fatalities and the response to those crimes
 - Demonstrated experience working with families, communities, and professionals
 - Demonstrated history of providing effective national-scope TA
 - Demonstrated experience in carrying out communication strategies
 - Ability to forge partnerships, manage project of this scale
 - The ability to bring diverse and multifaceted groups together to work toward a common goal

Partnerships/Collaboration (Pg. 6)



- Lead applicants must partner with a collaborative body that includes but is not limited to:
 - Representatives of government agencies with jurisdiction over these issues
 - Victim Advocates
 - Law Enforcement
 - Child Protective Services
 - Families and community members
 - Community, cultural, and faith-based groups
 - Other state, tribal, and local entities

Partnerships/Collaboration cont.



- Demonstration Sites
- Technical Assistance Provider
- National Evaluation – Solicitation
- OVC

Goals and Objectives

(Pgs. 1, 5-9)



- Establish a more robust, data-driven, and community oriented approach to address and eliminate serious child injuries, near fatalities, and deaths due to victimization.
- Develop models for coordinated responses to effectively identify and address recurring child injuries and fatalities using collaborative partnerships.

Purpose Area 1: Demonstration Sites

Objectives

(Pgs. 5-7)



- PHASE I: Planning (1 year)
 - Establish formal partnerships
 - Conduct a data-driven needs assessment
 - Develop and carry out a communication strategy
 - Work with all key stakeholders to create a strategic plan of action
 - Develop a sustainability plan
 - Establish an evaluation plan
 - Actively participate in efforts to develop practical tools and communicate findings and lessons learned

Purpose Area 1: Demonstration Sites

Objectives (cont.)

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- PHASE II: Implementation (2 years)
 - Execute the strategic plan of action
 - Maintain engagement with all key stakeholders
 - Continue to grow the knowledge base established in Phase I
 - Carry out a communications strategy that engages the broader community
 - Carry out the evaluation plan and integrate lessons learned
 - Continue to participate in efforts to develop practical tools
 - Implement sustainability plan

Purpose Area 2: Technical Assistance Provider Objectives

(Pgs. 7-8)



- Phase I: Planning (1 year)
 - Establish formal partnerships and MOUs
 - Establish learning exchange teams with the sites and provide TA
 - Provide robust TA to the sites as they conduct their needs assessments
 - Develop and carry out a national-scope communication strategy
 - Support the sites as they develop and carry out a communication strategy
 - Work integrally with the sites to support them as they develop their strategic plans
 - Establish an evaluation plan and participate in the ongoing evaluation plan
 - Develop practical tools
 - Actively participate in efforts to communicate tools, findings, themes, etc.

Purpose Area 2: Technical Assistance Provider Objectives (cont.)

(Pgs. 8-9)



- Phase II: Implementation (2 years)
 - Maintain engagement with all key stakeholders
 - Support sites in their efforts to sustain partnerships
 - Support sites as they continue to grow their knowledge base from the Needs Assessments
 - Carry out the national-scope communications strategy
 - Support the sites as they execute their communication strategy
 - Support the sites to carry out their strategic plans
 - Carry out the evaluation plan
 - Continue to participate in efforts to communicate findings and lessons learned
 - Publish practical tools and provide guidance to outside communities
 - Determine how to sustain approaches

Federal Award Information (Pg. 10)



- **Purpose Area 1: Demonstration Sites**
 - Up to 5 awards for up to \$750,000 each with an estimated total amount awarded of up to \$ 3.75 million for a 36-month period of performance (beginning October 1, 2019 and ending September 30, 2022).
- **Purpose Area 2: Technical Assistance Provider**
 - One award of up to \$1.5 million for a 36-month period of performance (beginning October 1, 2019 and ending September 30, 2022).

All awards will be made as **Cooperative Agreements**.

All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.

Grant vs. Cooperative Agreement



- Grant:
 - Legal instrument of financial assistance
 - Awarding agency maintains an oversight and monitoring role
 - Without substantial involvement with awarding agency
- Cooperative Agreement:
 - Substantial involvement between awarding agency and recipient during the performance period
 - Awarding agency closely participates in the performance of the program

This award will be made as a **Cooperative Agreement**. See page 10.

Part 200 Uniform Requirements (Pg. 10)



General information about Part 200 Uniform Requirements that apply to the award recipient and any subrecipients/subawards. (See the OJP Grant Application Resource Guide

<https://ojp.gov/funding/Apply/Resources/Grant-App-Resource-Guide.htm>.)

Applicants may also review DOJ Grants Financial Guide at <https://ojp.gov/financialguide/DOJ/index.htm>



Critical Application Elements

- Program Narrative* (Pgs. 15-20) including:
 - Statement of the Problem,
 - Project Design and Implementation, and
 - Capabilities and Competencies
- Budget Detail Worksheet and Budget Narrative* (Pg. 21)
- Plan for Data Collection (Pgs. 17, 20, and Appendix A)
- MOU(s)* (Pg. 24)

*Without these critical documents, the award will not proceed to peer review. (See page 14.)

A **breakdown for the scoring during the review** can be found on **page 35**.



Program Narrative Format

- Double-spaced, using a standard 12-point font (Times New Roman preferred)
- 1-inch margins
- Not exceed 25 pages
- Pages should be numbered

If the Program Narrative fails to comply with these length-related restrictions, OVC may consider such noncompliance in peer review and in final award decisions.

(See page 15 of the solicitation.)



Program Narrative Details

- Purpose Area 1 – Pgs. 15-18
- Purpose Area 2 – Pgs. 18-20

- Parts for each:
 - Statement of the Problem;
 - Project Design and Implementation;
 - Capabilities and Competencies; and
 - Plan for Data Collection



Data Collection

- Applicants should examine the key performance measures and required client data in Appendix A.
- Award recipients will be required to report data regularly to OVC's Performance Measurement Tool (PMT)
 - <https://ovcpmt.gov>



Applications also **MUST** Include

The following information must be included in the application submission:

- Application for Federal Assistance (SF-424)
 - Project Abstract
 - Information on Proposed Subawards or Procurement Contracts (if applicable)
 - Indirect Cost Rate Agreement (if applicable)
 - Tribal Authorizing Resolution (if applicable)
 - Financial Management and System of Internal Controls Questionnaire
 - Disclosure of Lobbying Activities (SF-LLL)
 - Other Attachments (as needed)
 - Applicant Disclosure of Pending Applications
 - Application Disclosure and Justification – DOJ High Risk Grantees
 - Research and Evaluation Independence and Integrity
 - Disclosure of Process Related to Executive Compensation
- See checklist on pages 40-41.



How to Apply (pg. 30)

- Applicants **must register** in, and submit applications through, **Grants.gov**
- Registration steps are outlined in the [OJP Grant Application Resource Guide](#)
- **There are lots of steps. START EARLY!!!**
- **DON'T WAIT UNTIL THE LAST MINUTE!!!**
- **Applications Are Due: May 30, 2019 by 11:59 p.m. ET**
- Submit application **at least 72 hours prior** to the due date
- Call the Grants.gov Customer Support Hotline at 800–518–4726 or 606–545–5035 (24/7) for technical difficulties



How to Apply (cont.)

As noted in the [OJP Grant Application Resource Guide](#).

IMPORTANT SAM.gov ALERT

- If you are a new entity registering in the System for Award Management (SAM) or an existing entity that needs to **update or renew your SAM registration**, you must submit an original, signed notarized letter appointing the authorized Entity Administrator within thirty (30) days of the registration activation. **Notarized letters must be submitted via U.S. Postal Service Mail.** Read the Alert at <https://www.sam.gov> to learn more about what is required in the notarized letter, and read the Frequently Asked Questions (FAQs) at <https://www.gsa.gov/samupdate> to learn more about this process change.

Submission Deadline

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11:59 p.m. ET
May 30, 2019

Technical Problems/ Request for Late Submission (Pgs. 33-34)



- The following conditions generally are insufficient to justify late submissions:
 - Failure to register in SAM or Grants.gov in sufficient time (SAM registration and renewal can take as long as 10 business days to complete. The information transfer from SAM to Grants.gov can take up to 48 hours.)
 - Failure to follow Grants.gov instructions on how to register and apply as posted on its website.
 - Failure to follow each instruction in the OJP solicitation.
 - Technical issues with the applicant's computer or information technology environment, such as issues with firewalls or browser incompatibility.



Attachment Tips

OVC strongly recommends that applicants use descriptive names when labeling attachments.

Good Examples:



File Name: File 4: Budget Detailed Worksheet

File Name: File 6: Information on Proposed Subawards.

Bad Examples:



File Name: Budget

File Name: File 4



Adding Attachments

- Grants.gov has two categories of files for attachments: "mandatory" and "optional."
 - OJP receives all files attached in both categories.
 - Do not embed "mandatory" attachments within another file.
- An applicant must use the Add Attachment button to attach a file to its application.
 - Do not click the paperclip icon to attach files. This action will not attach the files to the application.
 - After adding an attachment, select the View Attachment button to confirm you attached the correct file.
 - To remove the file, select the Delete Attachment button.



Attachments: Checking for Errors

- An application can be checked for errors via the Check Application button on the Forms tab of the Manage Workspace page.
 - The button is active if the set of forms in the workspace matches those required in the application package.
 - If you receive a Cross-Form Errors message after clicking the Check Application button, refer to the Cross-Form Errors help article for more detailed information about this validation error.



Important Contact Information: Page 2

Technical Assistance for Submitting an Application:

For technical assistance with submitting an application, contact the **Grants.Gov Customer Support Hotline:**

- Phone: 800–518–4726 or 606–545–5035
- Email: support@grants.gov or <https://grants.gov/web/grants/support.html>

Solicitation Requirements, Programmatic and General Assistance:

For programmatic and general assistance with the solicitation requirements, contact the **National Criminal Justice Reference Service (NCJRS) Response Center:**

- Phone: 800–851–3420
- Email: at grants@ncjrs.gov
- web chat at <https://webcontact.ncjrs.gov/ncjchat/chat.jsp>.
- Hours of operation: 10:00 a.m.– 6:00 p.m., eastern time, Monday through Friday, and from 10:00 a.m.–8:00 p.m., eastern time on the solicitation closing date.



Tips

- Start the application process early!
 - Registrations (DUNS, SAM, Grants.gov)
 - Identify Partner(s)
 - Schedule planning meetings with proposed partner(s)
 - Begin drafting MOUs
- Apply under the correct competition ID:
OVC-2019-15653.
- Ask for the amount of funding needed.



Important Websites

- OVC's website: www.ovc.gov
- OJP Grant Application Resource Guide:
<https://ojp.gov/funding/Apply/Resources/Grant-App-Resource-Guide.htm>
- DOJ Grants Financial Guide: <https://ojp.gov/financialguide/DOJ/index.htm>
- Budget Detail Worksheet can be accessed at:
<https://ojp.gov/funding/Apply/Forms/BudgetDetailWorksheet.htm>
- OVC Training and Technical Assistance Center: www.ovcttac.gov
- Grants Management System: <https://grants.ojp.usdoj.gov/>
- Grants Payment Request System: <https://grants.ojp.usdoj.gov/gprs>
- Grant Performance Measurement Reporting: <https://ojp.gov/performance/>
- National Criminal Justice Reference Service: www.ncjrs.gov



Please submit questions during the presentation by using the Q&A box and selecting all presenters.



Contact Information

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