

OVC Fiscal Year (FY) 2019

Transforming America's Responses to Elder Abuse: Enhanced Multidisciplinary Teams (E-MDTs) for Older Victims of Abuse and Financial Exploitation

Purpose Area 1 – OVC-2019-16630

Purpose Area 2 – OVC-2019-16631

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Presenter



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Outline of Webinar Presentation



1. Mission of DOJ and OVC
2. Breakdown of the solicitation (*Helpful hint: Have a copy with you to follow along and reference!!!*)
 - a) Program Focus
 - b) Required Documents
 - c) Application Deadline, Award Amount, and Timelines
3. Application Evaluation
4. How to Apply
5. Questions and Answers



This program furthers the Department's mission by supporting the development and training and technical assistance (TTA) needs of enhanced MDT models to strengthen the capacity of the victim services field and allied professionals to better serve and support victims of elder abuse and financial exploitation.

OVC Mission Statement



OVC is committed to enhancing the Nation's capacity to assist crime victims and to providing leadership in changing policies and practices to promote justice and healing for all victims of crime.

Purpose Areas

(Pgs. 1, 7)



OVC intends to fund two separate purpose areas under this solicitation.

- **Purpose Area 1: Enhanced Multidisciplinary Teams OVC-2019-16630**— To fund approximately 10 to 22 E-MDTs at the rural, tribal, local or state levels, including existing and new teams. Up to 12 of these E-MDTs to be funded would be non-tribal applicants, and up to 10 could be E-MDTs within tribal communities.
- **Purpose Area 2: Multidisciplinary Team Technical Assistance Center OVC-2019-16631**—To fund the development of a National Elder Abuse Multidisciplinary Team Training and Technical Assistance Center (National Elder Abuse MDT TTA Center) to support OVC-funded E-MDTs.

Program Overview

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- Support the development and/or enhancement of multidisciplinary teams (MDT) and to strengthen the capacity of "enhanced MDTs" to better identify and respond to cases of abuse and
- More comprehensively serve and support victims of elder abuse and financial exploitation by also funding a National Elder Abuse Training and Technical Assistance Center.
- Through these E-MDTs, OVC hopes to improve case outcomes while minimizing additional trauma and restoring safety and security to older adult victims of crime and potentially hold more offenders accountable.

Objective

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- to propel progress toward the development and ongoing support for elder abuse MDTs that can better identify and respond to older adults who experience abuse and financial exploitation.
 - Purpose Area 1 specific objectives – pgs. 8-9
 - Purpose Area 2 specific objectives – pgs. 9-11

Deliverables

(Pgs. 8-11)



- Purpose Area 1 Deliverables begin on page 8.
- Purpose Area 2 Deliverables are outlined by project year beginning on page 10.



- **For Purpose Area 1: Enhanced Multidisciplinary Teams** – Eligible applicants include states (including territories), units of local government, federally recognized tribal governments as determined by the Secretary of the Interior, nonprofit organizations (including tribal nonprofits), and institutions of higher education (including tribal institutions of higher education).
- **For Purpose Area 2: Multidisciplinary Team Training and Technical Assistance Center** – Eligible applicants include nonprofit and for-profit organizations (including tribal organizations); and colleges or universities (including tribal institutions of higher education).

Eligibility (cont'd.)

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- All recipients and subrecipients must forgo any profit or management fee.
- A nonprofit organization does not need to have 501(c)(3) status to apply for grant funding under this solicitation.
- OVC welcomes applications under which two or more entities would carry out the federal award; however, **only one entity** may be the applicant. Any others must be proposed as subrecipients (subgrantees).
- The applicant must be the entity that would have primary responsibility for carrying out the award, including administering the funding and managing the entire project.

Qualified Opportunity Zones

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- Under this program, OJP will, as appropriate, give priority consideration in award decisions to applications that propose projects that directly benefit federally designated Qualified Opportunity Zones (QOZs).
- Applicants should include information on how the project will enhance public safety in QOZs.
 - Example: encouraging victims to report and prosecute crimes can enhance public safety
- For resources about and a current list of designated QOZs, see the U.S. Department of the Treasury's resource webpage, accessible at <https://www.cdfifund.gov/pages/opportunity-zones.aspx>

Federal Award Information: PA 1 (Pg. 12)



Purpose Area 1: Enhanced Multidisciplinary Teams

- Number of awards OVC expects to make: Approx. 10 to 22 awards (up to 12 non-tribal awards and up to 10 tribal awards)
- Estimated maximum dollar amount for each award: Up to \$375,000
- Total amount anticipated to be awarded under solicitation: Up to \$8.25 million
- Period of Performance start date: October 1, 2019
- Period of Performance duration: 36 months
- Period of Performance end date: September 30, 2022
- ***Note: Separate and unique funding is available for tribal applicants, and therefore OVC anticipates that they will not “compete” with non-tribal applicants due to the availability of that funding.***

All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.

Federal Award Information: PA 2 (Pg. 12)



Purpose Area 2 - Multidisciplinary Team TTA Center

- Maximum number of awards OVC expects to make: 1 award
- Estimated maximum dollar amount for each award: Up to \$3 million
- Total amount anticipated to be awarded under solicitation: Up to \$3 million
- Period of Performance start date: October 1, 2019
- Period of Performance duration: 36 months
- Period of Performance end date: September 30, 2022
- ***Note: Separate and unique funding is available for tribal applicants, and therefore OVC anticipates that they will not “compete” with non-tribal applicants due to the availability of that funding.***

All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.



- **Purpose Area 1** award will be made as a **Grant**:
 - Legal instrument of financial assistance
 - **Awarding agency** maintains an **oversight** and **monitoring** role
 - **Without substantial involvement** with awarding agency
- **Purpose Area 2** award will be made as a **Cooperative Agreement**:
 - **Substantial involvement** between awarding agency and recipient during the performance period
 - **Awarding agency closely participates** in the performance of the program

See the “Administrative, National Policy, and Other Legal Requirements” section of the [OJP Grant Application Resource Guide](#) for more information.

Applications **MUST** Include (Pgs. 14, 21)



The following application elements **must be included** in the application submission:

– **Project Narrative***

- **Description of the Issues** (15% of the application score)
- **Project Design and Implementation** (30% of the application score)
- **Capabilities and Competencies** (30% of the application score)
- **Plan for Collecting Performance Measurement Data** (15% of the application score)

– **Budget Detail Worksheet and Narrative*** (10% of the application score)

– **Resumes of Key Personnel***

**If you do not submit documents noted with an asterisk (*),
the application will not be considered for funding.**

Applications also **MUST** Include (Pg. 25)



- SF-424 – Pg. 14
- Project Abstract – Pg. 14
- Indirect Cost Rate Agreement (if applicable) – Pg. 18
- Tribal Authorizing Resolution (if applicable) – Pg. 18
- Financial Management Questionnaire – Pg. 19
- SF-LLL – Pg. 19
- Disclosure of Pending Applications – Pg. 19
- Disclosure and Justification – DOJ High Risk Grantees – Pg. 19
- Research and Evaluation Independence and Integrity – Pg. 19
- Disclosure of Process Related to Executive Compensation – Pg. 15
 - Time-Task Plan – Pg. 15
 - Logic Model – Pg. 16
 - Organizational Chart – Pg. 17
 - Resumes – Pg. 17
 - MOUs – Pg. 20
- Request and Justification for Employee Compensation; Waiver (if applicable)– Pg. 13
- Documentation of Federally Designated Qualified Opportunity Zones (if applicable) – Pg. 20

Program Narrative Format (Pgs. 14-15)



The program narrative should be:

- Double-spaced, using a standard 12-point font (Times New Roman preferred);
- 1-inch margins
- Not to exceed 22 pages
- Pages should be numbered

If the Program Narrative fails to comply with these length-related restrictions, OVC may consider such noncompliance in peer review and in final award decisions.

Data Collection

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- Submit quarterly performance data through the Transforming Victim Services module in OVC's Performance Measurement Tool (PMT), <https://ovcpmt.ojp.gov>.
- Applicants should review the applicable performance measures at <https://www.ovc.gov/grants/pdftxt/TVS-questionnaire.pdf>.
- Application should demonstrate the applicant's understanding of the performance data reporting requirements for this grant program and detail how the applicant will gather the required data if funded.

Budget Detail Worksheet

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- Use the DOJ standard form; Excel and PDF versions online.
- Combines budget detail and budget narrative into one single document.
- Personnel costs should relate to the key personnel for the project.
- The budget should include adequate funding to fully implement the project, broken out by year, reflecting 36 months.
- The budget narrative should be mathematically sound and correspond with information in the Budget Detail Worksheet.

How to Apply

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- Applicants **must register** in, and submit applications through, **Grants.gov**
- Registration steps are outlined in the [OJP Grant Application Resource Guide](#)
- **There are lots of steps. Start Early!**
- **Please do not wait until the last minute!**
- **Applications Are Due: Monday, July 8 by 11:59 p.m. ET**
- Submit application **at least 72 hours prior** to the due date
- Call the Grants.gov Customer Support Hotline at 800–518–4726 or 606–545–5035 (24/7) for technical difficulties

How to Apply (cont'd.)



As noted in the [OJP Grant Application Resource Guide](#).

IMPORTANT SAM.gov ALERT

- If you are a new entity registering in the System for Award Management (SAM) or **an existing entity that needs to update or renew your SAM registration**, you must submit an original, signed notarized letter appointing the authorized Entity Administrator within thirty (30) days of the registration activation. **Notarized letters must be submitted via U.S. Postal Service Mail.**
- Read the Alert at <https://www.sam.gov> to learn more about what is required in the notarized letter, and read the Frequently Asked Questions (FAQs) at <https://www.gsa.gov/samupdate> to learn more about this process change.

Federal Award Administration Information

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See the [OJP Grant Application Resource Guide](#) for information on award notifications and instructions.

- Award notifications made by September 30, 2019 via email through GMS to the individuals listed in the application as the point of contact and the authorizing official.
- Detailed instructions on how to access and view the award documents, and steps to take in GMS to start the award acceptance process.
- Lots of legal requirements! Read carefully!



Remember.....

- This application is only the FIRST step of a very involved relationship with the federal government.
- There are lots of federal regulations associated with execution and management of a federal grant.
- You must be willing and able to abide by all these.
 - Serious consequences associated with not following regulations.
- Ask for help! Read everything and ask others to read and discuss with you.

Tips



- Start the application process early!
 - Registrations (DUNS, SAM, Grants.gov)
 - Identify Partner(s)
 - Schedule planning meetings with proposed partner(s)
- Apply under the correct competition ID:
 - **Purpose Area 1 – OVC-2019-16630**
 - **Purpose Area 2 – OVC-2019-16631**
- Use the Budget Detail Worksheet template for this critical element.
- Ask for the amount of funding needed.

Technical Problems/ Request for Late Submission

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- The following conditions generally are insufficient to justify late submissions:
 - Failure to register in SAM or Grants.gov in sufficient time (SAM registration and renewal can take as long as 10 business days to complete. The information transfer from SAM to Grants.gov can take up to 48 hours.)
 - Failure to follow Grants.gov instructions on how to register and apply as posted on its website.
 - Failure to follow each instruction in the OJP solicitation.
 - Technical issues with the applicant's computer or information technology environment, such as issues with firewalls or browser incompatibility.

Attachment Tips



OVC strongly recommends that applicants use descriptive names when labeling attachments.

Good Examples:



File Name: Budget Detail Worksheet

File Name: Letters of Support

Bad Examples:



File Name: Budget

File Name: File 4

Adding Attachments

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- Grants.gov has two categories of files for attachments: "mandatory" and "optional."
 - OJP receives all files attached in both categories.
 - Do not embed "mandatory" attachments within another file.
- Applicants must use the Add Attachment button to attach a file to their application.
 - Do not click the paperclip icon to attach files. This action will not attach the files to the application.
 - After adding an attachment, select the View Attachment button to confirm you attached the correct file.
 - To remove the file, select the Delete Attachment button.

Attachments: Checking for Errors



- Applicants can check for errors in their application via the Check Application button on the Forms tab of the Manage Workspace page.
 - The button is active if the set of forms in the workspace matches those required in the application package.
 - If you receive a Cross-Form Errors message after clicking the Check Application button, refer to the Cross-Form Errors help article for more detailed information about this validation error.

Submission Deadline

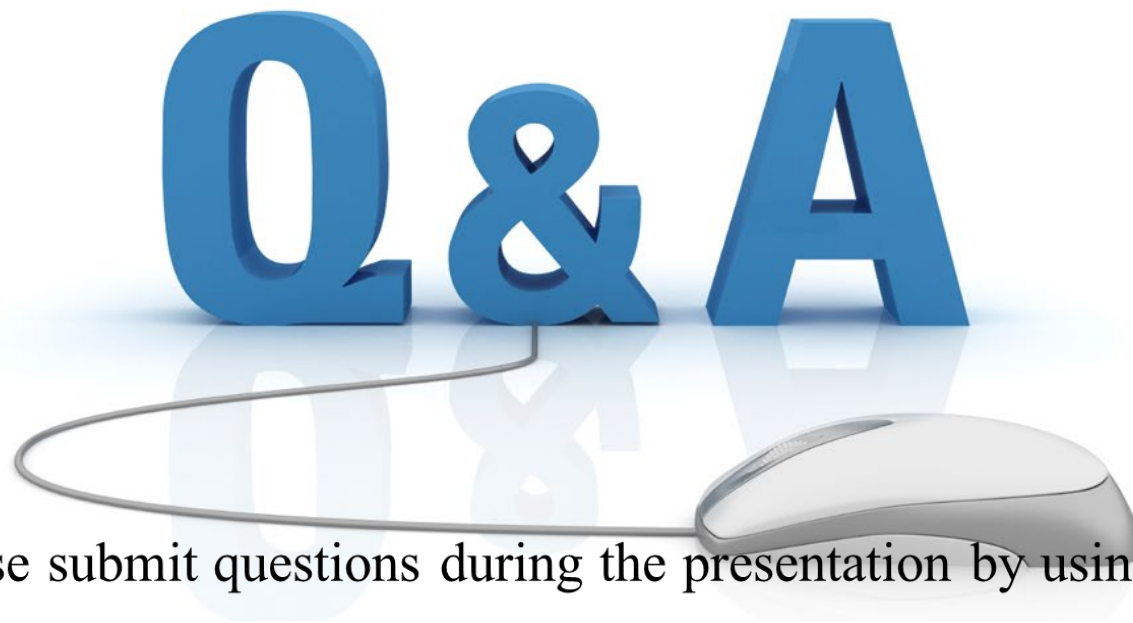
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11:59 p.m. ET

July 8, 2019

OJP urges applicants to submit applications **at least 72 hours prior** to the application due date.



Please submit questions during the presentation by using the Q&A box and selecting all presenters.



Important Websites

- Office for Victims of Crime: www.ovc.gov
- OJP Grant Application Resource Guide:
<https://ojp.gov/funding/Apply/Resources/Grant-App-Resource-Guide.htm>
- DOJ Grants Financial Guide: <https://ojp.gov/financialguide/DOJ/index.htm>
- Budget Detail Worksheet:
<https://ojp.gov/funding/Apply/Forms/BudgetDetailWorksheet.htm>
- OVC Training and Technical Assistance Center: www.ovcttac.gov
- Grants Management System: <https://grants.ojp.usdoj.gov/>
- Grants Payment Request System: <https://grants.ojp.usdoj.gov/gprs>
- Grant Performance Measurement Reporting: <https://ojp.gov/performance/>

Technical Application Assistance (Pg. 2)



For technical assistance with submitting an application,
contact **Grants.gov Customer Service Support Hotline**

- Phone: 800–518–4726 or 606–545–5035
 - The Grants.gov Customer Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.
- Email: support@grants.gov or <https://grants.gov/web/grants/support.html>
- Provides information on available federal funding opportunities for various federal agencies.

Solicitation Requirements and General Application Assistance (Pg. 2)



For programmatic and general assistance with the solicitation requirements, contact the **National Criminal Justice Reference Service (NCJRS) Response Center** at <https://www.ncjrs.gov>

- Phone: 800–851–3420
- Email: grants@ncjrs.gov
- web chat: <https://webcontact.ncjrs.gov/ncjchat/chat.jsp>.
- Hours of operation: 10:00 a.m.– 6:00 p.m., eastern time, Monday through Friday, and from 10:00 a.m.–8:00 p.m., eastern time on the solicitation closing date.
- Provides solicitation support and general assistance
- Links to all current OJP funding opportunities