

Office for Victims of Crime
Victim Compensation Formula Grant Program
Annual Performance Measures Report
October 01, 2022 - September 30, 2023

GRANTEE INFORMATION

ORGANIZATION NAME: DISTRICT OF COLUMBIA, GOVERNMENT OF

POC NAME: Damian Francis

POC EMAIL: damian.francis@dcsc.gov

POC PHONE: 2028794234

POPULATION DEMOGRAPHICS

- Number of people for whom an application was made for victim compensation benefits during the reporting period.

Q1: Oct-Dec 2022:	<input type="text" value="534"/>
Q2: Jan-Mar 2023:	<input type="text" value="768"/>
Q3: Apr-Jun 2023:	<input type="text" value="1,025"/>
Q4: Jul-Sep 2023:	<input type="text" value="1,138"/>
Annual:	<input type="text" value="3,465"/>
- Number of victims whose victimization is the basis for the application.

Q1: Oct-Dec 2022:	<input type="text" value="534"/>
Q2: Jan-Mar 2023:	<input type="text" value="768"/>
Q3: Apr-Jun 2023:	<input type="text" value="1,025"/>
Q4: Jul-Sep 2023:	<input type="text" value="1,138"/>
Annual:	<input type="text" value="3,465"/>

3. Victim Demographics		Number of Victims				
Population	Q1	Q2	Q3	Q4	Annual	
A. RACE/ETHNICITY						
American Indian or Alaska Native	0	0	0	1	1	
Asian	1	0	3	8	12	
Black or African American	176	108	302	437	1023	
Hispanic or Latino	12	7	22	37	78	
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	
White Non-Latino or Caucasian	8	6	23	27	64	
Some Other Race	9	7	8	12	36	
Multiple Races	0	0	0	0	0	
Not Reported	328	638	663	614	2243	
Not Tracked	0	2	4	2	8	
Race/Ethnicity Total	534	768	1025	1138	3465	
B. GENDER						
Male	145	192	262	336	935	
Female	313	416	574	587	1890	
Not Reported	76	160	189	215	640	
Not Tracked	0	0	0	0	0	
Gender Total	534	768	1025	1138	3465	
C. AGE						
Age 0- 12	14	20	35	19	88	
Age 13- 17	27	31	38	27	123	
Age 18- 24	69	81	129	135	414	
Age 25- 59	397	485	611	718	2211	
Age 60 and Older	26	29	37	54	146	
Not Reported	1	113	166	175	455	
Not Tracked	0	9	9	10	28	
Age Total	534	768	1025	1138	3465	

PERFORMANCE MEASURES

4. Based on your program's general procedure, indicate if

Q1: Oct-Dec 2022:

Only one application is usually counted per crime

Q2: Jan-Mar 2023:

Only one application is usually counted per crime

Q3: Apr-Jun 2023:

Only one application is usually counted per crime

Q4: Jul-Sep 2023:

Only one application is usually counted per crime

5. Number of new applications **received** during the reporting period

Q1: Oct-Dec 2022:

Q2: Jan-Mar 2023:

Q3: Apr-Jun 2023:

Q4: Jul-Sep 2023:

Annual:

6. Number of applications **approved** during the reporting period.

Q1: Oct-Dec 2022:

Q2: Jan-Mar 2023:

Q3: Apr-Jun 2023:

Q4: Jul-Sep 2023:

Annual:

7. Number of applications **denied/closed**. (i.e., applications that were not approved) during the reporting period.

Q1: Oct-Dec 2022:

Q2: Jan-Mar 2023:

Q3: Apr-Jun 2023:

Q4: Jul-Sep 2023:

Annual:

Reason(s) for denial or close status applicable for the reporting period:

Population	Number of Victims				
	Q1	Q2	Q3	Q4	Annual
A. Application not filed within time limit	0	0	0	0	0
B. Failure to report to police	0	0	0	0	0
C. Failure to cooperate with law enforcement, victim/witness coordinator, and/or other official required by program	0	0	0	0	0
D. Incomplete information	0	0	0	0	0
E. Contributory misconduct	0	0	0	0	0
F. Ineligible crime	1	0	0	0	1
G. Ineligible application	0	0	0	0	0
Other	0	110	164	171	445

Denial explanation:

Qtr 2: Application denied due to non-compliance with CVCP requirements

Qtr 3: Application denied due to non-compliance with CVCP requirements

Qtr 4: Application denied due to non-compliance with CVCP requirements

8. Number of applications received for Sexual Assault Forensic Examinations during the reporting period

Q1: Oct-Dec 2022: Not applicable to my state's process

Q2: Jan-Mar 2023: Not applicable to my state's process

Q3: Apr-Jun 2023: Not applicable to my state's process

Q4: Jul-Sep 2023: Not applicable to my state's process

Annual:

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EXPENSE TYPES PAID (in dollars)														TYPES OF VICTIMIZATIONS RELATED TO A CRIME TYPE				
TYPES OF CRIME	Total Number of Applications Paid During the Reporting Period	Crime Scene Clean Up	Dependent Care	Economic Support	Funeral Burial	Medical/Dental (except mental health)	Mental Health	Relocation	Replacement Services	Sexual Assault Forensic Exams	Travel	Other (please explain)	Total Paid for this Crime Type	Number of Applications Related to Bullying that were Paid During the Reporting Period	Number of Applications Related to Domestic and Family Violence that were Paid During the Reporting Period	Number of Applications Related to Elder Abuse/Neglect that were Paid During the Reporting Period	Number of Applications Related to Hate Crimes that were Paid During the Reporting Period	Number of Applications Related to Mass Violence that were Paid During the Reporting Period
Arson	3	\$ 0	\$ 0	\$ 0	\$ 0	\$ 500	\$ 0	\$ 217	\$ 0		\$ 0	\$ 0	\$ 717	0	1	0	0	1
Assault	312	\$ 0	\$ 0	\$ 403,665	\$ 0	\$ 112,559	\$ 24,517	\$ 40,688	\$ 185		\$ 3,701	\$ 21,706	\$ 607,021	6	200	0	4	2
Burglary	6	\$ 0	\$ 0	\$ 907	\$ 0	\$ 0	\$ 0	\$ 1,228	\$ 0		\$ 0	\$ 2,133	\$ 4,268	0	0	0	0	0
Child Physical Abuse/Neglect	1	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0		\$ 0	\$ 681	\$ 681	0	1		0	0
Child Pornography																		
Child Sexual Abuse	1	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,880	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,880	0	1		0	0
DUI/DWI																		
Fraud/Financial Crimes																		
Homicide	54	\$ 0	\$ 0	\$ 24,950	\$ 342,243	\$ 0	\$ 840	\$ 1,750	\$ 0		\$ 80	\$ 0	\$ 369,863	1	0	2	0	0
Human Trafficking																		
Kidnapping																		
Other Vehicular Crimes	15	\$ 0	\$ 0	\$ 21,892	\$ 0	\$ 11,575	\$ 5,200	\$ 1,160	\$ 0		\$ 19	\$ 2,175	\$ 42,021	0	0	0	0	0
Robbery	9	\$ 0	\$ 0	\$ 8,596	\$ 0	\$ 21,093	\$ 0	\$ 1,500	\$ 0		\$ 0	\$ 94	\$ 31,283	0	0	0	0	0
Sexual Assault	37	\$ 0	\$ 0	\$ 36,421	\$ 0	\$ 22,360	\$ 5,394	\$ 21,178	\$ 191	\$ 0	\$ 405	\$ 1,630	\$ 87,579	0	1	0	0	0
Stalking	3	\$ 0	\$ 0	\$ 1,325	\$ 0	\$ 0	\$ 500	\$ 1,500	\$ 0		\$ 0	\$ 0	\$ 3,325	0	0	0	0	0
Terrorism																		
Total	441	\$ 0	\$ 0	\$ 497,756	\$ 342,243	\$ 168,087	\$ 38,331	\$ 69,221	\$ 376	\$ 0	\$ 4,205	\$ 28,419	\$ 1,148,638	7	204	2	4	3

*** Other expense explanations**

Assault Crime victim related expenses
 Burglary Crime victim related expenses
 Child Physical Abuse/Neglect Crime victim related expenses
 Other Vehicular Crimes Crime victim related expenses
 Robbery Crime victim related expenses
 Sexual Assault Crime victim related expenses

You added "Other" crime types: Other and Unknown \$44,191

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PAYMENT STATISTICS BY CRIME TYPE														Qtr:2				
TYPES OF CRIME	EXPENSE TYPES PAID (in dollars)												TYPES OF VICTIMIZATIONS RELATED TO A CRIME TYPE					
	Total Number of Applications Paid During the Reporting Period	Crime Scene Clean Up	Dependent Care	Economic Support	Funeral Burial	Medical/Dental (except mental health)	Mental Health	Relocation	Replacement Services	Sexual Assault Forensic Exams	Travel	Other (please explain)	Total Paid for this Crime Type	Number of Applications Related to Bullying that were Paid During the Reporting Period	Number of Applications Related to Domestic and Family Violence that were Paid During the Reporting Period	Number of Applications Related to Elder Abuse/Neglect that were Paid During the Reporting Period	Number of Applications Related to Hate Crimes that were Paid During the Reporting Period	Number of Applications Related to Mass Violence that were Paid During the Reporting Period
Arson	2	\$ 0	\$ 0	\$ 3,000	\$ 0	\$ 0	\$ 0	\$ 183	\$ 0		\$ 0	\$ 0	\$ 3,183	0	1	0	0	1
Assault	333	\$ 0	\$ 0	\$ 313,493	\$ 0	\$ 153,029	\$ 5,650	\$ 39,835	\$ 475		\$ 2,616	\$ 24,782	\$ 539,880	5	213	2	1	3
Burglary	7	\$ 0	\$ 0	\$ 200	\$ 0	\$ 0	\$ 0	\$ 12,022	\$ 0		\$ 40	\$ 3,345	\$ 15,607	0	0	0	0	0
Child Physical Abuse/Neglect																		
Child Pornography																		
Child Sexual Abuse	4	\$ 0	\$ 0	\$ 0	\$ 0	\$ 734	\$ 6,778	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 7,512	0	2		0	0
DUI/DWI																		
Fraud/Financial Crimes																		
Homicide	65	\$ 1,000	\$ 0	\$ 9,378	\$ 393,964	\$ 0	\$ 4,625	\$ 3,185	\$ 0		\$ 0	\$ 0	\$ 412,152	0	0	0	0	0
Human Trafficking																		
Kidnapping	3	\$ 0	\$ 0	\$ 7,173	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 100	\$ 0	\$ 0	\$ 7,273	0	0	0	0	0
Other Vehicular Crimes	12	\$ 0	\$ 0	\$ 7,811	\$ 0	\$ 19,892	\$ 1,100	\$ 0	\$ 0	\$ 60	\$ 1,000	\$ 0	\$ 29,863	0	0	0	0	0
Robbery	13	\$ 0	\$ 0	\$ 3,380	\$ 0	\$ 22,931	\$ 504	\$ 4,500	\$ 2,039	\$ 100	\$ 1,000	\$ 0	\$ 34,454	0	0	1	0	0
Sexual Assault	44	\$ 0	\$ 0	\$ 21,104	\$ 0	\$ 15,183	\$ 13,270	\$ 2,289	\$ 499	\$ 0	\$ 770	\$ 529	\$ 53,644	0	3	0	0	0
Stalking	3	\$ 0	\$ 0	\$ 1,900	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 40	\$ 15	\$ 0	\$ 1,955	0	2	0	0	0
Terrorism																		
Total	486	\$ 1,000	\$ 0	\$ 367,439	\$ 393,964	\$ 211,769	\$ 31,927	\$ 62,014	\$ 3,013	\$ 0	\$ 3,726	\$ 30,671	\$ 1,105,523	5	221	3	1	4
* Other expense explanations																		
Assault	To support Crime Victim																	
Burglary	To support Crime Victim																	
Other Vehicular Crimes	To support Crime Victim																	
Robbery	To support Crime Victim																	
Sexual Assault	To support Crime Victim																	
Stalking	To support Crime Victim																	
You added "Other" crime types: Other and Unknown																		

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PAYMENT STATISTICS BY CRIME TYPE Qtr-3

TYPES OF CRIME	EXPENSE TYPES PAID (in dollars)												TYPES OF VICTIMIZATIONS RELATED TO A CRIME TYPE					
	Total Number of Applications Paid During the Reporting Period	Crime Scene Clean Up	Dependent Care	Economic Support	Funeral Burial	Medical/Dental (except mental health)	Mental Health	Relocation	Replacement Services	Sexual Assault Forensic Exams	Travel	Other (please explain)	Total Paid for this Crime Type	Number of Applications Related to Bullying that were Paid During the Reporting Period	Number of Applications Related to Domestic and Family Violence that were Paid During the Reporting Period	Number of Applications Related to Elder Abuse/Neglect that were Paid During the Reporting Period	Number of Applications Related to Hate Crimes that were Paid During the Reporting Period	Number of Applications Related to Mass Violence that were Paid During the Reporting Period
Arson	3	\$ 0	\$ 0	\$ 2,347	\$ 0	\$ 0	\$ 0	\$ 217	\$ 0		\$ 0	\$ 0	\$ 2,564	0	0	0	0	1
Assault	262	\$ 1,000	\$ 1,500	\$ 258,099	\$ 0	\$ 106,675	\$ 13,313	\$ 47,174	\$ 25		\$ 3,958	\$ 11,394	\$ 443,138	0	148	0	0	3
Burglary	5	\$ 0	\$ 0	\$ 5,499	\$ 0	\$ 958	\$ 0	\$ 1,500	\$ 0		\$ 180	\$ 0	\$ 8,137	0	1	0	0	0
Child Physical Abuse/Neglect	3	\$ 0	\$ 0	\$ 1,521	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0		\$ 0	\$ 0	\$ 1,521	0	0	0	0	0
Child Pornography																		
Child Sexual Abuse	5	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 9,740	\$ 1,500	\$ 0	\$ 0	\$ 0	\$ 0	\$ 11,240	0	2	0	0	0
DUI/DWI																		
Fraud/Financial Crimes																		
Homicide	73	\$ 0	\$ 0	\$ 20,220	\$ 478,092	\$ 0	\$ 5,160	\$ 4,635	\$ 0		\$ 600	\$ 0	\$ 508,707	0	0	0	0	1
Human Trafficking																		
Kidnapping																		
Other Vehicular Crimes	33	\$ 0	\$ 0	\$ 29,274	\$ 10,000	\$ 9,252	\$ 1,800	\$ 4,641	\$ 0		\$ 390	\$ 3,073	\$ 58,430	0	11	0	1	1
Robbery	21	\$ 0	\$ 0	\$ 7,073	\$ 0	\$ 7,274	\$ 1,128	\$ 4,500	\$ 2,100		\$ 120	\$ 1,779	\$ 23,974	0	0	0	0	0
Sexual Assault	26	\$ 0	\$ 0	\$ 17,358	\$ 0	\$ 21,717	\$ 2,958	\$ 4,464	\$ 67	\$ 0	\$ 440	\$ 119	\$ 47,123	0	4	0	0	0
Stalking	4	\$ 0	\$ 0	\$ 1,700	\$ 0	\$ 153	\$ 0	\$ 302	\$ 0		\$ 120	\$ 500	\$ 2,775	0	3	0	0	0
Terrorism																		
Total	435	\$ 1,000	\$ 1,500	\$ 343,091	\$ 488,092	\$ 146,029	\$ 34,099	\$ 68,933	\$ 2,192	\$ 0	\$ 5,808	\$ 16,865	\$ 1,107,609	0	169	0	1	6

*** Other expense explanations**
 Assault Payments made in the support of victims of crime.
 Other Vehicular Crimes Payments made in the support of victims of crime.
 Robbery Payments made in the support of victims of crime.
 Sexual Assault Payments made in the support of victims of crime.
 Stalking Payments made in the support of victims of crime.

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PAYMENT STATISTICS BY CRIME TYPE Qtr:4

TYPES OF CRIME	EXPENSE TYPES PAID (in dollars)												TYPES OF VICTIMIZATIONS RELATED TO A CRIME TYPE					
	Total Number of Applications Paid During the Reporting Period	Crime Scene Clean Up	Dependent Care	Economic Support	Funeral Burial	Medical/Dental (except mental health)	Mental Health	Relocation	Replacement Services	Sexual Assault Forensic Exams	Travel	Other (please explain)	Total Paid for this Crime Type	Number of Applications Related to Bullying that were Paid During the Reporting Period	Number of Applications Related to Domestic and Family Violence that were Paid During the Reporting Period	Number of Applications Related to Elder Abuse/Neglect that were Paid During the Reporting Period	Number of Applications Related to Hate Crimes that were Paid During the Reporting Period	Number of Applications Related to Mass Violence that were Paid During the Reporting Period
Arson	1	\$0	\$0	\$100	\$0	\$500	\$0	\$0	\$0		\$20	\$0	\$620	0	0	0	0	0
Assault	260	\$0	\$0	\$275,235	\$0	\$83,898	\$14,689	\$38,740	\$300		\$3,594	\$20,819	\$437,275	0	154	0	0	2
Burglary	8	\$0	\$0	\$7,320	\$0	\$0	\$0	\$4,500	\$100		\$20	\$0	\$11,940	0	0	0	0	0
Child Physical Abuse/Neglect	2	\$0	\$0	\$200	\$0	\$0	\$1,050	\$0	\$0		\$0	\$0	\$1,250	0	0	0	0	0
Child Pornography																		
Child Sexual Abuse	2	\$0	\$0	\$3,300	\$0	\$0	\$0	\$1,500	\$0	\$0	\$80	\$0	\$4,880	0	0	0	0	0
DUI/DWI	1	\$0	\$0	\$0	\$0	\$411	\$0	\$0	\$0		\$0	\$0	\$411	0	0	0	0	1
Fraud/Financial Crimes																		
Homicide	70	\$0	\$0	\$24,751	\$525,966	\$2,600	\$12,535	\$0	\$0		\$60	\$1,000	\$566,912	0	0	0	1	0
Human Trafficking																		
Kidnapping	2	\$0	\$0	\$0	\$0	\$0	\$0	\$1,544	\$0		\$0	\$0	\$1,544	0	0	0	0	0
Other Vehicular Crimes	44	\$0	\$0	\$49,356	\$0	\$639	\$1,445	\$7,675	\$3,149		\$640	\$3,315	\$66,219	0	9	0	0	0
Robbery	17	\$0	\$0	\$14,021	\$0	\$3,275	\$3,172	\$1,500	\$0		\$40	\$754	\$22,762	0	0	0	0	0
Sexual Assault	36	\$0	\$0	\$22,079	\$0	\$12,245	\$11,187	\$2,927	\$385	\$0	\$280	\$656	\$49,759	0	4	0	0	0
Stalking	6	\$0	\$0	\$8,571	\$0	\$0	\$0	\$75	\$0		\$0	\$894	\$9,540	0	2	0	0	0
Terrorism																		
Total	449	\$0	\$0	\$404,933	\$525,966	\$103,568	\$44,078	\$58,461	\$3,934	\$0	\$4,734	\$27,438	\$1,173,112	0	169	0	1	3

*** Other expense explanations**

Assault Payments related to crime victim activities

Homicide Payments related to crime victim activities

Other Vehicular Crimes Payments related to crime victim activities

Robbery Payments related to crime victim activities

Sexual Assault Payments related to crime victim activities

Stalking Payments related to crime victim activities

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PAYMENT STATISTICS BY CRIME TYPE - Aggregated

TYPES OF CRIME	EXPENSE TYPES PAID (in dollars)													TYPES OF VICTIMIZATIONS RELATED TO A CRIME TYPE				
	Total Number of Applications Paid During the Reporting Period	Crime Scene Clean Up	Dependent Care	Economic Support	Funeral Burial	Medical/Dental (except mental health)	Mental Health	Relocation	Replacement Services	Sexual Assault Forensic Exams	Travel	Other (please explain)	Total Paid for this Crime Type	Number of Applications Related to Bullying that were Paid During the Reporting Period	Number of Applications Related to Domestic and Family Violence that were Paid During the Reporting Period	Number of Applications Related to Elder Abuse/Neglect that were Paid During the Reporting Period	Number of Applications Related to Hate Crimes that were Paid During the Reporting Period	Number of Applications Related to Mass Violence that were Paid During the Reporting Period
Arson	9	\$ 0	\$ 0	\$ 5,447	\$ 0	\$ 1,000	\$ 0	\$ 617	\$ 0		\$ 20	\$ 0	\$ 7,084	0	2	0	0	3
Assault	1,167	\$ 1,000	\$ 1,500	\$ 1,250,492	\$ 0	\$ 456,161	\$ 58,169	\$ 166,437	\$ 985		\$ 13,869	\$ 78,701	\$ 2,027,314	11	715	2	5	10
Burglary	26	\$ 0	\$ 0	\$ 13,926	\$ 0	\$ 958	\$ 0	\$ 19,250	\$ 100		\$ 240	\$ 5,478	\$ 39,952	0	1	0	0	0
Child Physical Abuse/Neglect	6	\$ 0	\$ 0	\$ 1,721	\$ 0	\$ 0	\$ 1,050	\$ 0	\$ 0		\$ 0	\$ 681	\$ 3,452	0	1		0	0
Child Pornography																		
Child Sexual Abuse	12	\$ 0	\$ 0	\$ 3,300	\$ 0	\$ 734	\$ 18,398	\$ 3,000	\$ 0	\$ 0	\$ 80	\$ 0	\$ 25,512	0	5		0	0
DUI/DWI	1	\$ 0	\$ 0	\$ 0	\$ 0	\$ 411	\$ 0	\$ 0	\$ 0		\$ 0	\$ 0	\$ 411	0	0	0	0	1
Fraud/Financial Crimes																		
Homicide	262	\$ 1,000	\$ 0	\$ 79,299	\$ 1,740,265	\$ 2,600	\$ 23,160	\$ 9,570	\$ 0		\$ 740	\$ 1,000	\$ 1,857,634	1	0	2	1	1
Human Trafficking																		
Kidnapping	5	\$ 0	\$ 0	\$ 7,173	\$ 0	\$ 0	\$ 0	\$ 1,544	\$ 0		\$ 100	\$ 0	\$ 8,817	0	0	0	0	0
Other Vehicular Crimes	104	\$ 0	\$ 0	\$ 108,333	\$ 10,000	\$ 41,358	\$ 9,545	\$ 13,476	\$ 3,149		\$ 1,109	\$ 9,563	\$ 196,533	0	20	0	1	1
Robbery	60	\$ 0	\$ 0	\$ 33,070	\$ 0	\$ 54,573	\$ 4,804	\$ 12,000	\$ 4,139		\$ 260	\$ 3,627	\$ 112,473	0	0	1	0	0
Sexual Assault	143	\$ 0	\$ 0	\$ 96,962	\$ 0	\$ 71,505	\$ 32,809	\$ 30,858	\$ 1,142	\$ 0	\$ 1,895	\$ 2,934	\$ 238,105	0	12	0	0	0
Stalking	16	\$ 0	\$ 0	\$ 13,496	\$ 0	\$ 153	\$ 500	\$ 1,877	\$ 0		\$ 160	\$ 1,409	\$ 17,595	0	7	0	0	0
Terrorism																		
Total	1,811	\$ 2,000	\$ 1,500	\$ 1,613,219	\$ 1,750,265	\$ 629,453	\$ 148,435	\$ 258,629	\$ 9,515	\$ 0	\$ 18,473	\$ 103,393	\$ 4,534,882	12	763	5	7	16

NARRATIVE QUESTIONS

1. **Please explain any significant change in the number of applications received during the reporting period.**
DC CVCP had 5 new crime categories added to our rules, which results in an increase in the number of applications submitted. Report updated to capture denied claims not reported in the Claims Assistant system
2. **The average length of time to process an application for claim eligibility for compensation**
Count days from time of receipt of application to decision. 66

Please explain your state's procedure for processing an application for claim eligibility, from time of receipt of application to decision. A member of the intake team receives the application, supporting documentation, and photo identification. If the application is submitted in-person, the intake team shall make a copy of the application, police report, any other relevant documents, and claimants/victims photo identification, time stamp the application and scan it to the respective intake team member's work email address. Team member then emails all documents to CVCPApplications@dcsc.gov. If the application and supporting documents are submitted by fax (which automatically converts to an email), the intake team shall forward the documents to CVCPApplications@dcsc.gov. Some applications are submitted directly to CVCPApplication@dcsc.gov. All applications regardless of how received are forwarded to CVCPApplications@dcsc.gov, so that all applications are in a central location. The moderator monitors the CVCPApplications@dcsc.gov inbox and reviews the applications to ensure all the application pages have been submitted. If the application is complete, the moderator forwards the application and its attachments to one of the members of the intake team. The intake team member creates an electronic file in the name of the claimant/victim and places the documents in the electronic folder. o A photo ID is required to be submitted with all applications. If the claimant does not have a photo identification, the claimant/victim has an option to submit an identity declaration form with a photo of themselves or go to the main CVCP office or SE Satellite Office and have their photo taken by a member of the intake team. The intake team attempts to obtain signatures of the claimant/victim on all applications. Upon completion of application intake, the CE assigned with performing the quality review (QA) for the day, reviews the applications and documents in the electronic folders that have been created by the intake team. The QA completes the QA checklist and signs off as evidence of proper review and completion of the application information. After a CE verifies that the application has been reviewed by the completion of the QA checklist, the Moderator is informed of the status of the application via email. The Moderator uploads the accepted applications and all related documentation into CAS including the QA checklist, assigns a claim number, and assigns the claim to a CE within three (3) business days of receipt. Rejected applications must be uploaded to CAS as well. However, only the NOD shall be uploaded in these files. Rejected applications receive a claim number but do not get assigned to a CE. Rejected applications must be uploaded into CAS within three (3) business days. Any documentation that provides the basis for eligibility and/or compensation must be scanned into CAS within three (3) days of acceptance or rejection, including the following documents. Within five (7) business days of the Moderator assigning a new claim to the CE, the CE emails or sends via U.S. mail the claimant/victim a New Claim Letter indicating that their application has been received and will specify which documents are needed to complete their request for compensation. A signed copy of the letter is uploaded to CAS. The CE should attempt to contact the claimant/victim via telephone to have a conversation to verify the claimant's/victims requests and needs before sending the New Claim Letter. After the Claims Examiner (CE) completes review of the application, determines any eligible benefits to be paid, and reviews the evidence, the CE will request for the payment of bills from the CVCP Accounting Officer (AO). If the claim has been determined eligible and a bill or invoice has been received in the mail or email, then the assigned Assistant Claims Examiner (ACE) will forward the bill, invoice, or receipt to the appropriate CE. The CE will review and upload the document to CAS. The CVCP Accounting Officer (CVCP AO) saves a batch of approved payments in the shared drive for the Financial Operations Branch Accounting Technician (FOB AT) to retrieve daily. The batch export is generated in CAS by the CVCP AO and includes the name, address, and amount for each bill payment request. For each batch export from CAS, the CVCP AO uploads the accompanying invoice file, vendor file, and supporting documentation to the shared drive for the FOB AT to utilize in reviewing payment requests.
3. **Does your state have a victim satisfaction survey?**
No
4. **Please describe any emerging/major issues or notable trends that were encountered in your state that had an impact on your program's ability to meet the needs of crime victims during the reporting period.**
None
5. **Please describe in detail efforts taken to serve Victims of Federal Crime during the reporting period.**
CVCP has increased the number of staff within the program from the year before. We are currently at full staffing level, which ensures that victims are getting the assistance needed in a timely manner.
6. **Please describe any notable activities during the reporting period that improved the process of victim compensation services.**
Our program outreach teams have connected with schools, social organizations, and other victim support groups throughout the District. These efforts were successful in getting more recognition for the program, which helped to increase applications as well.
7. **Please describe in detail ways in which your state used VOCA Administrative funds and the impact of these funds on the state's ability to improve victim compensation services during the reporting period.**

The VOCA Administrative funds are used to support the salary of CVCP employees.

8. **Were there any laws, initiatives, or policy changes in your state regarding victim compensation during the reporting period? If yes, please briefly describe them and their impact.**
Not the reporting period
9. **Please describe system-coordination efforts with prosecutors, law enforcement, courts, U.S. attorneys' offices, tribal systems, State VOCA Victim Assistance Coordinator, or other key personnel within the criminal justice system in your state to reduce barriers to victims who may apply to receive victim compensation.**
DC CVCP work closely with MPD. For example, before funeral expenses can be covered, CVCP must receive a Law Enforcement Verification form from MPD. The U.S. attorney's office often reach-out to CVCP on behalf of victims of crime.
10. **Please explain any public outreach efforts to improve awareness of your program.**
CVCP created a public outreach team that educates the population around the District about our program and services.
11. **Please list any other outcome measure(s) that are reported to the governor, legislature, or other state entity that have not been reported in this submission. Provide the actual measure(s). The data may be reported separately in your progress report.**
None
12. **Please provide any additional comments that are helpful to improving the Victim Compensation state and/or federal program.**
None