

Office for Victims of Crime (OVC) Fiscal Year 2022 Tribal Victim Set-Aside (TVSSA) Formula Program Population Certification

Instructions: This certification should be completed electronically and submitted via email to OVCTribalSetAside@ojp.usdoj.gov by February 15, 2022, to signal a tribe's intention to participate in the FY 2022 Tribal Victim Set-Aside (TVSSA) Formula Program. OVC will use this to determine eligibility and (pursuant to an administrative formula) maximum award amounts for each applicant. Population Certifications cannot be accepted after the deadline. Email replies will be sent to confirm receipt. For assistance with this form, please contact OVCTribalSetAside@ojp.usdoj.gov.

1. Applicant tribe/organization name

2. Date of certification

3. Applicant type

Federally recognized
Designee*
Consortium*

*A designee or consortium must include documentation with this certification demonstrating (as a legal matter) that it has the requisite authorization to apply from the tribe(s) for which it applies. See "Tribal Authorizing Resolution" in the [OJP Grant Application Resource Guide](#).

4. Tribe population data

List the tribe(s) for which the applicant applies, population tier, population number, and basis on the next page.

Population tiers

Tier 1: 999 and below

Tier 4: 10,000-14,999

Tier 7: 40,000-59,999

Tier 2: 1,000-4,999

Tier 5: 15,000-24,999

Tier 8: Above 60,000

Tier 3: 5,000-9,999

Tier 6: 25,000- 39,999

Tribe-defined population data: OVC generally will defer to the certification. Failure to specify (at a minimum) the tier will result in the applicant being placed in Tier 1. If an applicant specifies a population tier, but does not specify a specific population number, OVC will place the tribe in the specified tier. However, for purposes of running the formula to calculate each tier's funding allotment, OVC will account for the missing population number(s) by creating a proxy population number that will be the average of the population numbers of other tribes within the same tier.

Recordkeeping: An applicant must keep documentation supporting its population certification, and (for a consortium/designee) demonstrating its authority to certify on behalf of each tribe for which it applies—e.g., tribal resolutions, communications from tribal enrollment/leadership officials, and/or consortium bylaws. This documentation is subject to review and audit.

The form continues on the next two pages.

Applicant tribe/organization name: _____

Date of certification: _____

Federally Recognized Tribe Name	Population	Population Tier (see page 1)	Briefly describe the basis of determining tribal population for purposes of this program*
<i>Sample: Tribal Nation A</i>	<i>Sample: 12,345</i>	<i>Sample: Tier 4</i>	<i>Sample: Enrolled tribal members (as provided by the tribal enrollment registrar) and non-members within the tribe's jurisdictional boundaries (as shown by 2010 Census data)</i>
<i>Sample: Tribal Nation B</i>	<i>Sample: 234</i>	<i>Sample: Tier 1</i>	<i>Sample: Tribal service area</i>

If additional rows are needed, please upload a separate fillable PDF document.

Applicant tribe/organization name: _____

Date of certification: _____

5. Certification

By entering my information below, and by submitting this certification on behalf of the applicant named above, and in support of its application, I certify to the Office for Victims of Crime (OVC), U.S. Department of Justice, under penalty of perjury, that—

- (1) all of the information provided in the Population Certification (including the population data set out on page 3) is true and correct;
- (2) I have the authority to make this certification on behalf of the applicant (that is, the entity applying directly to OVC);
- (3) the applicant has the authority to apply for this grant program, and provide the population data provided herein, on behalf of each tribe for which the applicant applies;
- (4) the applicant will keep on file (see 2 C.F.R. 200.333, generally requiring retention of records for 3 years after grant closeout), and available for inspection or audit, documentation substantiating the population data provided herein (e.g., data sets used, or correspondence from the relevant tribal enrollment official(s) and tribal chair(s), resolution(s), etc. providing or confirming such data);
- (5) I understand that OVC will rely on this certification as a material representation in any decision to make an award to the applicant entity; and
- (6) in the event that, during pre-application review, OVC becomes aware of a reason to question the population data certified herein for the tribe(s), or the certifying authority, the applicant understands and agrees that OVC may (without further notice prior to the OVC action) deny this application (or, for consortia applicants, that tribe's allocation), or use alternative data for that tribe(s) for the FY22 formula calculation.
- (7) I understand and acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification may be the subject of criminal prosecution, civil penalty, and/or administrative remedies (see 18 U.S.C. §§ 1001, 1621; 34 U.S.C. §§ 10271-10273; 31 U.S.C. §§ 3729-3730, 3801-3812).

Name of certifying official: _____

Title of certifying official: _____

Official email of certifying official: _____

Official address of certifying official: _____